

JOB DESCRIPTION

City of Kerrville, Texas

Position Title:

Effective Date: May 2017

LIFEGUARD

Position Control #: N/A

Department	Parks & Recreation	Pay Grade	5
Division	Swimming Pools	FLSA Classification	Nonexempt
Immediate Supervisor	Asst. Mgr / Pool Manager	Employment Status	SEASONAL

Job Summary:

Supervise all swimming activities at assigned pool. Maintain safety in and around pool area, including order and discipline of all swimmers and visitors in pool area; enforce all pool rules. Must be courteous and cooperative with the public at all times.

Disclaimer

The information provided in this description has been designed to indicate the general nature and level of work performed by incumbents within this job. It is not designed to be interpreted, as a comprehensive inventory of all duties, responsibilities, qualifications and working conditions required of employees, assigned to this job. Management has sole discretion to add or modify duties of the job and to designate other functions as essential at any time. This job description is not an employment agreement or contract.

Principle Duties and Responsibilities:

This information is intended to be descriptive of the key responsibilities of the position. The following examples do not identify all duties performed by any single incumbent.

- 1) Monitor and maintain swimmer safety at all times.
- 2) Perform necessary swimmer rescue, basic life support skills.
- 3) Follow comprehensive Aquatic Risk Management Program as required by Ellis & Associates and facility's Emergency Action Plan.
- 4) Maintain general appearance and cleanliness of assigned area and perform general housekeeping of assigned area; maintain water safety equipment.
- 5) Perform chemical readings on pH and chlorine levels and water temperature.
- 6) Assist with assigned recreational programs.
- 7) Teach swim lessons.
- 8) Perform other duties as may be assigned.

Required Knowledge, Skills and Abilities:

- Excellent swimming skills.
- Ability to administer Basic Life Support Skills with or without assistance.
- Ability to exercise good judgment and effectively enforce pool rules.
- Ability to maintain courteous and helpful working relationships with the public of all ages.
- Ability to follow verbal and written instructions from supervisor(s).
- Ability to give verbal and physical instructions to swim lesson students.
- Ability to work effectively under minimal supervision.
- Ability to maintain regular and predictable attendance.

Machines, Tools, Equipment and Work Aids:

- Safety equipment, pool vacuum.

Protective Equipment Required:

- Sun protective equipment such as 100% UV sunglasses, billed/brimmed hat or cap; sunscreen.
- Gloves when using cleaning solutions in custodial work.

Education, Certification and Experience Required:

- Completion of 9th grade level in high school or greater.
- *Must be 15 years of age or older.
- 20/25 vision or better with corrective lenses.
- Jeff Ellis & Associates ILTP (International Lifeguard Training Program) License training provided on-site at applicants expense.
- Possession of a valid Texas Class C Driver’s License preferred, but not required.
- Experienced swimmer.
- No experience as a lifeguard required.
- Experience in public relations preferred.

Physical and Environmental Conditions:

Continuously sits, looks, listens, and talks while monitoring and maintaining swimmer safety. Frequently stands, walks lifts and carries safety equipment; chairs and tables on pool deck; pushes/pulls vacuum, broom, and water hoses, and handles equipment; kneels, bends and climbs stairs and guard stands. Occasionally reaches for safety equipment, chairs and tables on pool deck, and twist while demonstrating safety moves, swim lessons; diving instructions. This position is subject to outside environmental conditions, including being in extreme heat while performing job.

Special Restrictions:

For employees under age 16:

- May not work before 7 a.m. or after 7 p.m. except from June 1 through Labor Day when the evening hour is extended to 9 p.m.
- May not work more than 8 hours a day on a non-school day.
- May not work more than 40 hours a week during non-school weeks.
- May not be required to load or unload trash or operate any power equipment.

Signature/Approval:

I hereby acknowledge review and understanding of this job description and can perform the duties of this position:

with a reasonable accommodation

without a reasonable accommodation

Printed Name of Employee

Signature of Employee

Date

Parks & Recreation Specialist

Job Title of Supervisor

Signature of Supervisor

Date

Director of Parks & Recreation

Job Title of Department Director

Signature of Department Director

Date