

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
September 17, 2013

On Tuesday, September 17, 2013, the Library Advisory Board meeting was called to order by Judy Ward, Chairperson, at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

Judy Ward	Chairperson
David Jones	Vice Chairperson
Jeanine Kenworthy	Board Member
Jane Smith	Board Member
Diana Martin	Board Member

EX-OFFICIO MEMBERS PRESENT:

Justin MacDonald	City Council Member
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STAFF PRESENT:

Laura Bechtel	Library Director
Kim Meismer	Director of General Operations
Chris Holder	Recording Secretary

VISITORS PRESENT:

Elizabeth Baker	Kerrville Genealogical Society
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1. VISITOR/CITIZEN FORUM:

None.

2. APPROVAL OF MINUTES:

2A. Approval of minutes of the Library Advisory Board meeting held on August 20, 2013.

The minutes of the Library Advisory Board meeting held on August 20, 2013 were corrected to reflect that Mary Overton, not Elizabeth Baker, delivered the update for the Kerrville Genealogical Society. Mr. Jones moved to approve the corrected minutes; Ms. Smith seconded. Motion passed, 5-0.

3. INFORMATION AND DISCUSSION:

3A. Monthly Update by Library Director (staff)

The patron count is continuing to go up, with over 6000 registered patrons. Reasons include access for computer use and the Summer Reading Program. The Library participated in the Tivy High School Open House where they signed up 44 students and discussed Tutor.com. Patron breakdown percentages remain the same. The number of checkouts dropped in August with the end of Summer Reading and school resuming. For Fiscal Year 13, over 100,000 items have been checked out and 116,000 people have come through the door. The circulation and gate counts have surpassed Fiscal Year 12.

Tutor.com had 11 users in August. Almost 3,000 computer sessions were used in August. Ms. Bechtel reported a decrease in reference questions. The final participation total for Summer Reading was 4,042 participants; participation did not surpass Fiscal Year 12, but did surpass the previous 4 years.

Ms. Bechtel stated that adult users, between 18 and 64, are the primary group of card holders. Seniors users, those 65 and older, are the second. Ms. Bechtel said that parents are acquiring temporary cards for children in the county. In August, Kerr County residents purchased 12 materials checkout cards and 66 temporary cards. Ms. Bechtel stated that some users initially purchase a temporary card and then purchase a full year card later.

Ms. Bechtel stated that she was in the process of making line item transfers to account for greater spending in some lines. An example was the purchase of a new public computer filter, as the previous filter was causing the public network to crash because it could not keep up with the amount of traffic.

Ms. Bechtel said that there was a reduction in Kerr County fees. The Library saw more patrons pay for lost items in August. Discussion took place about collecting fines and the collection agency's effect on it. The Library received a large donation from an estate. Mr. Jones inquired about the personnel group insurance. Ms. Meismer stated that

insurance benefits are paid for by the employee benefit trust so unused funds cannot be used by other Library expenditures. Discussion took place about insurance payments due to recent government changes.

3B. Update on Friends of the Library activities (Jane Smith)

Ms. Smith reported that the party for reopening on September 13, 2013 went well. While there were 27 RSVPs, it is estimated approximately 125-150 people attended. The Friends gained 2 new members plus a \$100 donation. The book sale on Saturday and Sunday went well. Ms. Smith did not have the totals from sales on Friday but revenues from the book sale were over \$1,800. The Friends are planning two weekend sales in both October and November; sales in December will be decided upon later based on attendance.

3C. Update on Kerrville Genealogical Society activities (Elizabeth Baker)

The History Center is still open three days a week. The next meeting is Wednesday, September 18th in the Library meeting room. Ms. Baker reported that they lost 2 volunteers recently due to injuries. Ms. Baker reported that KGS will be on local AM radio speaking on KGS and the History Center. The first radio spot will be after 9 AM on Friday, September 20th. Ms. Baker reported that they had found *History of Texas* by Wortham, which was published in 1924.

3D. Next scheduled Library Advisory Board meeting – October 15, 2013.

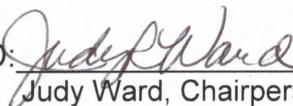
4. ANNOUNCEMENTS OF COMMUNITY INTEREST:

None.

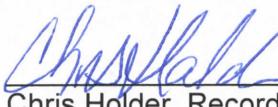
5. ADJOURNMENT:

Mr. Jones moved to adjourn and was seconded by Ms. Smith. Meeting adjourned at 3:25

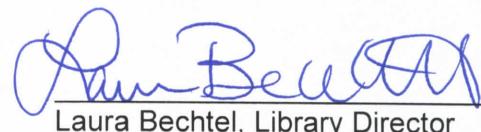
APPROVED:



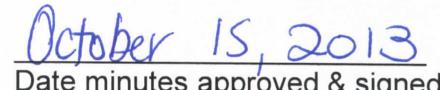
Judy Ward, Chairperson



Chris Holder, Recording Secretary



Laura Bechtel, Library Director



Date minutes approved & signed