

AGENDA FOR REGULAR MEETING

KERRVILLE CITY COUNCIL

TUESDAY, AUGUST 9, 2016, 6:00 P.M.

KERRVILLE CITY HALL COUNCIL CHAMBERS

701 MAIN STREET, KERRVILLE, TEXAS

KERRVILLE CITY COUNCIL AGENDA
REGULAR MEETING, TUESDAY, AUGUST 9, 2016, 6:00 P.M.
CITY HALL COUNCIL CHAMBERS
701 MAIN STREET, KERRVILLE, TEXAS

CALL TO ORDER

INVOCATION OFFERED BY MAYOR WHITE

PLEDGE OF ALLEGIANCE TO THE FLAG

1. VISITORS/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. City Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers will be limited to the first ten speakers and each speaker is limited to four minutes.

2. PRESENTATIONS:

2A. Acknowledgement of the City of Kerrville's contribution to the success of the 13th Annual River Clean Up. (Tara Bushnoe, Upper Guadalupe River Authority)

3. CONSENT AGENDA:

These items are considered routine and can be approved in one motion unless a Councilmember asks for separate consideration of an item. It is recommended that City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:

3A. Authorization to purchase forty (40) WatchGuard 4RE/VISTA HD Body Camera Systems including evidence library software, licensing and warranty. (staff)

END OF CONSENT AGENDA

4. CONSIDERATION AND POSSIBLE ACTION:

4A. Resolution No. 17-2016, setting forth the ad valorem (property) tax rate to be considered for adoption for the 2016 tax year; calling two public hearings prior to the adoption of said rate; and calling a public hearing prior to the adoption of the fiscal year 2017 budget as required by both the City's Charter and State Law. (staff)

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the City hall of the City of Kerrville, Texas, and said notice was posted on the following date and time: August 5, 2016 at 3:00 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Brenda Craig
City Secretary, City of Kerrville, Texas

4B. Receive an update and provide direction to staff regarding the planned indoor athletic facility at the Kerrville Sports Complex. (staff)

4C. Interlocal Agreement for the continued existence of a joint airport board to provide management of the Kerrville/Kerr County Airport. (Mayor White)

4D. Consider conducting a community survey through the National Citizen Survey. (staff)

4E. Consideration of fiscal year 2017 budget for the City of Kerrville Economic Improvement Corporation. (staff)

4F. Resolution No. 18-2016, supporting the adoption of the Rural Project Plan under consideration by the Texas Department of Transportation. (staff)

5. APPOINTMENTS TO CITY BOARDS AND COMMISSIONS:

5A. Appointments to the Mayor's Youth Advisory Council. (staff)

6. ITEMS FOR FUTURE AGENDAS

7. ANNOUNCEMENTS OF COMMUNITY INTEREST:

Announcement of items of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognitions of city officials, employees, or other citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city officials or employees; and announcements involving imminent threats to the public health and safety of the city. No action will be taken.

8. EXECUTIVE SESSION:

City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above including if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code, including the following matter:

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the City hall of the City of Kerrville, Texas, and said notice was posted on the following date and time: August 5, 2016 at 3:00 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Brenda Craig
City Secretary, City of Kerrville, Texas

8A. Sections 551.071: Consultation with Attorney; and 551.072: Discuss the purchase, exchange, lease, sale, or value of real property, the public discussion of which would not be in the best interests of the City's bargaining position with third parties, regarding property interests related to the following:

- River trail.

9. **ACTION ON ITEM DISCUSSED IN EXECUTIVE SESSION**

10. **ADJOURNMENT.**

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the City hall of the City of Kerrville, Texas, and said notice was posted on the following date and time: August 5, 2016 at 3:00 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Brenda Craig
City Secretary, City of Kerrville, Texas

Agenda Item:

2A. Acknowledgement of the City of Kerrville's contribution to the success of the 13th Annual River Clean Up. (Tara Bushnoe, Upper Guadalupe River Authority)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT OF REQUEST: Acknowledgement of the City of Kerrville contribution to the success of the 13th Annual River Clean Up.

AGENDA DATE: 8/9/16 or next available

DATE SUBMITTED: 8/4/16

REQUESTED/SUBMITTED BY: Tara Bushnoe

PHONE: 830-896-5445

ORGANIZATION REPRESENTING: Upper Guadalupe River Authority

MAILING ADDRESS: 125 Lehmann Drive, Suite 100, Kerrville, Texas 78028

EMAIL ADDRESS: tbushnoe@ugra.org

EXHIBITS/INFORMATION:

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

**WILL THIS ITEM REQUIRE CITY COUNCIL TO AUTHORIZE THE
EXPENDITURE OF CITY FUNDS?**

YES: _____

NO: X _____

IF YES, STATE AMOUNT REQUESTED: \$ _____

DESCRIPTION OF REQUEST

Tara Bushnoe, Natural Resources Coordinator, would like to thank the City Council for the contributions that the City of Kerrville made towards the success of the 13th Annual River Clean Up held on July 23, 2016.

RECOMMENDED COUNCIL ACTION

Agenda Item:

3A. Authorization to purchase forty (40) WatchGuard 4RE/VISTA HD Body Camera Systems including evidence library software, licensing and warranty. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Purchase (40) WatchGuard 4RE/VISTA HD Body Camera Systems including Evidence Library software, licensing and warranty.

FOR AGENDA OF: August 9, 2016 **DATE SUBMITTED:** August 4, 2016

SUBMITTED BY: Chief David J. Knight  **CLEARANCES:** Todd Parton, City Manager

EXHIBITS: WatchGuard 4RE/VISTA Quote

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure	Current Balance	Amount	Account
Required:	in Account:	Budgeted:	Number:

PAYMENT TO BE MADE TO:

REVIEWED BY THE FINANCE DIRECTOR:

SUMMARY STATEMENT

The police department will be implementing a body camera program for all field personnel with a program start date of October 1, 2016. In preparation for resourcing this program the police department conducted on site test and evaluation of three different body camera systems to determine suitability for our department. The police department evaluation process determined that the system providing the best response for our performance requirements is the WatchGuard system. Partial funding for this program will be provided by a 75/25 matching CJD Office of the Governor grant 3038101 that was approved by council on March 22, 2016.

RECOMMENDED ACTION

I recommend that the council ratify the order and purchase of forty (40) WatchGuard 4RE/VISTA HD Body Camera systems utilizing CJD grant funds in the amount of \$50,785.00.



4RE/VISTA Price Quote

CUSTOMER: Kerrville Police Department

ISSUED: 7/22/2016 11:36 AM

EXPIRATION: 9/30/2016 5:00 AM

**TOTAL PROJECT ESTIMATED AT:
\$50,785.00**

ATTENTION: Charvy Tork

SALES CONTACT: Dave Childress

PHONE: 830-258-1290

DIRECT: (281) 782-2544

E-MAIL:

E-MAIL: DChildress@WatchGuardVideo.com

4RE and VISTA Proposal

VISTA HD Cameras and Options

Part Number	Detail	Qty	Direct	Discount	Total Price
VIS-EXT-WIF-001	VISTA HD Wi-Fi Extended Capacity Wearable Camera with 9 hours continuous HD recording. Includes one camera mount, 32 GB of storage, Wi-Fi docking base, cables and 1 year warranty.	17.00	\$1,195.00	\$100.00	\$18,615.00
HDW-ETH-SWT-005	VISTA HD, 4RE, Smart PoE Switch	34.00	\$195.00	\$195.00	\$0.00
VIS-VTS-DTC-001	VISTA Transfer Station Assy, for 8 Cameras, Ethernet	2.00	\$1,495.00	\$0.00	\$2,990.00
VIS-EXT-WIF-001	VISTA HD WiFi Additional Camera Only	23.00	\$995.00	\$0.00	\$22,885.00

VISTA HD Warranties

Part Number	Detail	Qty	Direct	Discount	Total Price
WAR-VIS-CAM-1ST	Warranty, VISTA 1st Year (Months 1-12) Included	40.00	\$0.00	\$0.00	\$0.00

Evidence Library 4 Web Software and Licensing

Part Number	Detail	Qty	Direct	Discount	Total Price
KEY-EL4-DEV-002	Evidence Library 4 Web VISTA Device License Key	40.00	\$150.00	\$0.00	\$6,000.00



4RE/VISTA Price Quote

Shipping and Handling

Part Number	Detail	Qty	Direct	Discount	Total Price
Freight	Shipping and Handling Charges	1.00	\$295.00	\$0.00	\$295.00
					\$50,785.00

Total Estimated Tax, may vary from State to State \$0.00

Configuration Discounts	\$8,330.00
Additional Quote Discount	\$0.00
Total Amount	\$50,785.00

NOTE: This is only an estimate for 4RE & VISTA related hardware, software and WG Technical Services. Actual costs related to a turn-key operation requires more detailed discussion and analysis, which will define actual back-office costs and any costs associated with configuration, support and installation. Please contact your sales representative for more details.

To accept this quotation, sign, date and return with Purchase Order: _____ DATE: _____

Agenda Item:

4A. Resolution No. 17-2016, setting forth the ad valorem (property) tax rate to be considered for adoption for the 2016 tax year; calling two public hearings prior to the adoption of said rate; and calling a public hearing prior to the adoption of the fiscal year 2017 budget as required by both the City's Charter and State Law. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Resolution setting the ad valorem tax rate to be considered for adoption for the 2016 tax year and calling a budget public hearing as required by both the City's charter and state law prior to the adoption of the fiscal year 2017 budget.

FOR AGENDA OF: August 9, 2016 *dyf* **DATE SUBMITTED:** August 5, 2016

SUBMITTED BY: Sandra Yarbrough
Director of Finance

CLEARANCES: Todd Parton
City Manager

EXHIBITS: Resolution, Copy of Public Hearing Notice
AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER:

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$	\$	\$	

PAYMENT TO BE MADE TO:

REVIEWED BY THE DIRECTOR OF FINANCE:

SUMMARY STATEMENT

Tax Rate

At the July 26, 2016 City Council meeting, the City Manager presented the Proposed FY17 Budget which included a \$0.5625 proposed tax rate, the same rate as last year. This rate exceeds the effective tax rate as calculated by the Tax Assessor-Collector of \$0.544130 by 3.38%. The City is required to hold the public hearings since the proposed tax rate exceeds the effective tax rate.

Budget

The Proposed FY17 Budget includes expenditures of \$50,822,850 and revenues of \$51,563,085. Local Government Code and the City Charter require a public hearing related to the Proposed Budget. The proposed time is Tuesday, August 23, 2016 at 6:00 pm. additionally, the Charter specifically requires that the Council will publish a "general summary" of the budget and a notice stating the times and places where copies of the budget are available for inspection by the public and the time and place for a public hearing on the budget. A sample of the proposed notice is also attached for Council's review and discussion.

RECOMMENDED ACTION

Staff recommends approval of the attached resolution setting the ad valorem tax rate to be considered for adoption for the 2016 tax year at \$0.5625 per \$100 valuation and calling a budget public hearing as required by both the City Charter and state law prior to the adoption of the fiscal year 2017 budget.

CITY OF KERRVILLE
NOTICE OF PUBLIC HEARING ON PROPOSED BUDGET

The Kerrville City Council will hold a public hearing on the FY17 Proposed Budget on Tuesday, August 23, 2016 at 701 Main Street, Kerrville, Texas at 6:00 p.m. in the City Council chambers.

This budget's proposed tax rate is \$0.5625, which is a 3.38% increase that exceeds the effective tax rate of \$0.54413. This is the same tax rate as last year.

Copies of the budget are available at City Hall (City Secretary's Office) located at 701 Main Street, and at Butt Holdsworth Memorial Library at 505 Water St., and on the City's website, www.kerrvilletx.gov.

Pursuant to Section 8.04(a) of the City Charter, the City Council is publishing the following table as a general summary of the Proposed FY17 City of Kerrville Budget. This illustration shows revenues and expenditures for each of the City's two main operating funds, while the balance of the funds are combined into a single presentation labeled, "Other Funds".

	Annual Budget FY16	Proposed Budget FY17	Increase or (Decrease)
General Fund			
Revenues	\$ 24,581,146	\$ 25,661,978	\$ 1,080,832
Expenditures	\$ 24,581,146	\$ 25,661,978	\$ 1,080,832
Revenues Over/(Under) Expenditures	\$ 00	\$ 00	
Water and Sewer Fund			
Revenues	\$ 11,742,161	\$ 12,092,347	\$ 350,186
Expenditures	\$ 11,742,161	\$ 12,092,347	\$ 350,186
Revenues Over/(Under) Expenditures	\$ 00	\$ 00	
Other Funds			
Revenues	\$ 12,421,135	\$ 13,808,760	\$ 1,387,625
Expenditures	\$ 11,951,522	\$ 13,068,525	\$ 1,117,003
Revenues Over/(Under) Expenditures	\$ 469,613	\$ 740,235	
Total Funds			
Revenues	\$ 48,744,442	\$ 51,563,085	\$ 2,818,643
Expenditures	\$ 48,274,829	\$ 50,822,850	\$ 2,548,021
Revenues Over/(Under) Expenditures	\$ 469,613	\$ 740,235	

The FY17 Proposed Budget is a balanced budget where current revenues meet or exceed expenditures for all major funds.

NOTICE OF 2016 TAX YEAR PROPOSED PROPERTY TAX RATE FOR

A tax rate of \$.5625 per \$100 valuation has been proposed for adoption by the governing body of the City of Kerrville. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of the City of Kerrville proposes to use revenues attributable to the tax rate increase for the purpose of increased street maintenance, replacement of ambulance, additional municipal court and code compliance personnel.

PROPOSED TAX RATE	\$.5625 PER \$100
PRECEDING YEARS' TAX RATE	\$.5625 PER \$100
EFFECTIVE TAX RATE	\$.5441 PER \$100
ROLLBACK TAX RATE	\$.6194 PER \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for the City of Kerrville from the same properties in both the 2015 tax year and the 2016 tax year.

The rollback tax rate is the highest tax rate that the City of Kerrville may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculation, please contact:

Jessica Graham
City of Kerrville Tax Assessor-Collector
329 Earl Garrett Street
Kerrville, Texas 78028
830-257-2217
jessica.graham@kerrvilleisd.net
www.Kerrvilleisd.net

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 23, 2016 at 6:00 p.m. at City Hall, 701 Main Street, Kerrville, Texas

Second Hearing: September 13, 2016 at 6:00 p.m. at City Hall, 701 Main Street, Kerrville, Texas

**CITY OF KERRVILLE, TEXAS
RESOLUTION NO. 17-2016**

A RESOLUTION SETTING FORTH THE AD VALOREM (PROPERTY) TAX RATE TO BE CONSIDERED FOR ADOPTION FOR THE 2016 TAX YEAR; CALLING TWO PUBLIC HEARINGS PRIOR TO THE ADOPTION OF SAID RATE; AND CALLING A PUBLIC HEARING PRIOR TO THE ADOPTION OF THE FISCAL YEAR 2017 BUDGET AS REQUIRED BY BOTH THE CITY'S CHARTER AND STATE LAW

WHEREAS, state law requires that City Council hold two public hearings prior to the adoption of an ad valorem (property) tax rate which, if adopted and applied to the total taxable value of property located within the City of Kerrville, would impose an amount of taxes that exceeds either the lower of the effective tax rate or the rollback rate; and

WHEREAS, City Council is considering the adoption of an ad valorem tax rate which exceeds the effective tax rate but not the rollback rate, such that Council must hold two public hearings in accordance with state law; and

WHEREAS, pursuant to the City Charter and state law, City Council must also hold a public hearing regarding the proposed budget; and

WHEREAS, City Council now establishes dates for public hearings on the adoption of the proposed 2016 tax rate and the proposed fiscal year 2017 budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

SECTION ONE. Tax Rate. The City Manager and City Attorney are directed to prepare an ordinance for consideration by City Council which, if adopted, will adopt and impose a total ad valorem (property) tax rate for the tax year 2016 at a rate not to exceed **\$0.5625** per \$100 valuation. There is no change to this proposed rate from the previous tax year. The adoption of this rate will levy a tax rate greater than the effective rate. This proposed tax rate is currently scheduled to be adopted by passage of an ordinance, the second and final reading of which is scheduled to occur on September 27, 2016.

SECTION TWO. Public Hearings for Tax Rate. City Council will hold two public hearings, the first being scheduled for 6:00 p.m., August 23, 2016, and the second scheduled for 6:00 p.m., September 13, 2016. Council will hold both public hearings at City Hall, 701 Main Street, Kerrville, Texas, in order to receive public comment on the proposed tax rate.

SECTION THREE. Publication of Budget. In accordance with Section 8.04 of the City Charter, the City Secretary is directed to publish a general summary of the budget and a notice stating the time and places where this message and full budget are available for public inspection.

SECTION FOUR. Public Hearing for Budget. Pursuant to Section 8.04 of the City Charter and state law, a public hearing on the proposed budget is scheduled for 6:00 p.m. on August 23, 2016.

SECTION FIVE. Notices. The City Secretary is directed to provide notice of the above specified public hearings in accordance with state law and the City's Charter.

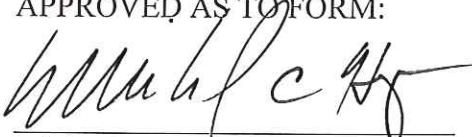
PASSED AND APPROVED ON this the ____ day of _____ A.D., 2016.

Bonnie White, Mayor

ATTEST:

Brenda G. Craig, City Secretary

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney

Agenda Item:

4B. Receive an update and provide direction to staff regarding the planned indoor athletic facility at the Kerrville Sports Complex. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Receive an update and provide direction to city staff regarding the planned indoor athletic facility at the Kerrville Sports Complex

FOR AGENDA OF: Aug. 9, 2016

DATE SUBMITTED: Aug. 3, 2016

SUBMITTED BY: Todd Parton
City Manager

CLEARANCES:

EXHIBITS: Indoor Athletic Facility Site Plan and Perspective

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	

PAYMENT TO BE MADE TO:

REVIEWED BY THE FINANCE DEPARTMENT:

SUMMARY STATEMENT

Pursuant to City Council action in February 2016, Peter Lewis Architect + Associates was contracted to provide architectural services for the design and construction of the proposed indoor athletic facility at the Kerrville Sports Complex. The original scope of the design was to provide for an approximately 30,000 square foot building to include up to 14,000 square feet of heated and air-conditioned space for baseball/softball training areas, meeting space, offices, and restrooms. The balance of the space was to be for indoor flex space and designed to accommodate t-ball games and practices. These building specifications were outlined in a commercial lease agreement between the City of Kerrville and BTP Baseball Ventures LLC.

Estimates to construct the original 30,000 square foot building were approximately \$2.7 million, significantly higher than the \$2.0 million project budget. City staff and representatives of BTP Baseball Ventures LLC worked with the architect to develop an alternative scope to reduce costs. Attached is a site plan for a building that is estimated to cost approximately \$2.0 million to construct.

The modified building scope includes the following:

1. Pre-engineered metal structure;
2. Single story consisting of a 17,714 square foot building footprint;
3. Indoor area contains – an area for the pro shop, administrative offices (2), parent observation/meeting room, storage room, concession area; and
4. Outdoor multi-use space consisting of 11,736 square feet – an area to accommodate t-ball games and practices, used for other purposes, constructed with

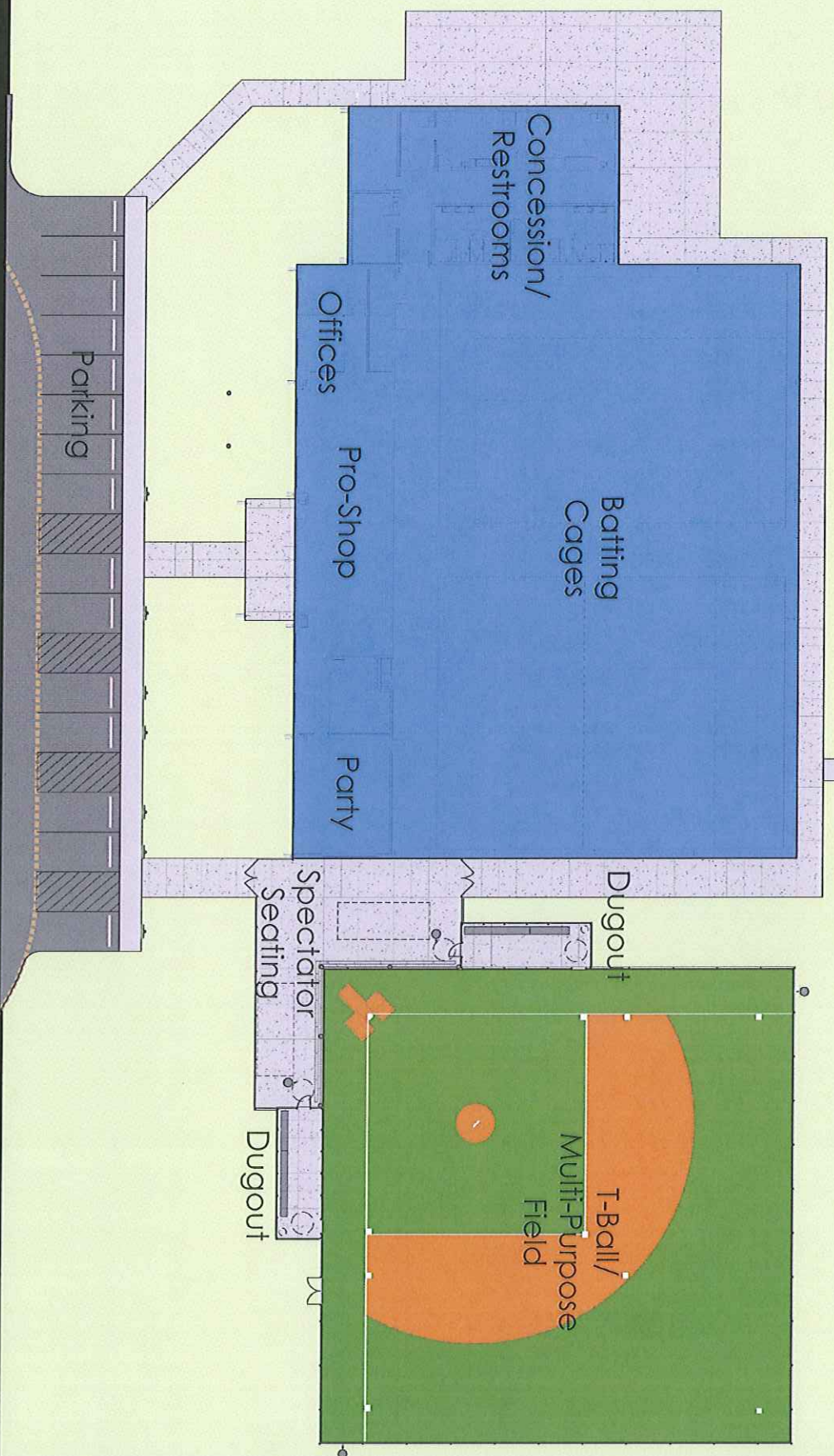
artificial turf. This area will be connected to the indoor facility via sidewalks and includes covered spectator seating. Specifications for this area would also allow it to be enclosed at a future date.

BTP Baseball Ventures LLC has approved the attached site plan.

With the changed scope of the structure, Peter Lewis Architect + Associates have amended their design contract. The revised contract reduces the fees from \$161,000 to \$140,380 to reflect the reduction in scope.

RECOMMENDED ACTION

It is recommended that the City Council accept the attached site plan and direct staff to proceed with the design of the indoor athletic facility.



Site Plan

August 9, 2016



PETER LEWIS
ARCHITECT + ASSOCIATES



Perspective

August 9, 2016



PETER LEWIS
ARCHITECT + ASSOCIATES

Agenda Item:

4C. Interlocal Agreement for the continued existence of a joint airport board to provide management of the Kerrville/Kerr County Airport. (Mayor White)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Interlocal agreement for the continued existence of a joint airport board to provide management of the Kerrville/Kerr County Airport

FOR AGENDA OF: Aug. 9, 2016

DATE SUBMITTED: Aug. 4, 2016

SUBMITTED BY: Bonnie White
Mayor

CLEARANCES: Todd Parton
City Manager

EXHIBITS: Draft Agreement – Dated 7/18/2016

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER:

Expenditure	Current Balance	Amount	
Required:	in Account:	Budgeted:	Account
\$0	\$0	\$0	Number:

PAYMENT TO BE MADE TO:

REVIEWED BY THE FINANCE DEPARTMENT:

SUMMARY STATEMENT

Representatives of Kerrville and Kerr County have met to negotiate the terms of a new interlocal agreement for the management and operations of the Kerrville/Kerr County Municipal Airport. Attached is a draft of a new agreement, dated July 18, 2016.

The representatives of both parties mutually agreed that the existing interlocal agreement had worked effectively since 2011 and, with some amendments, would be a good basis for the next interlocal agreement. The draft document attached to this report is a redlined draft that shows where the existing agreement had been modified by mutual consent of the parties.

RECOMMENDED ACTION

I recommend that the City Council adopt this draft Interlocal Agreement for the Continued Existence of A Joint Airport Board as presented.

DRAFT 7/18/16

**INTERLOCAL AGREEMENT FOR THE CONTINUED EXISTENCE OF A
JOINT AIRPORT BOARD TO PROVIDE MANAGEMENT
OF KERRVILLE/KERR COUNTY AIRPORT**

This Joint Action Agreement ("Agreement"), pursuant to Chapter 22 of the Texas Transportation Code, is entered into between Kerr County, Texas ("County") and the City of Kerrville, Texas ("City"), also referred to individually as "Party", or collectively as "Parties", on the ____ day of _____, 2016.

Deleted: 2011

WHEREAS, County and City jointly own the real property upon which is located the Kerrville/Kerr County Airport, sometimes referred to as Louis Schreiner Field ("Airport"); and,

WHEREAS, County and City have previously, by their actions, jointly managed said Airport under Tex. Rev. Civ. Stat. Ann. Art. 46d, Municipal Airport Act, the statutory predecessor to Chapter 22 of the Texas Transportation Code ("Code"); and

WHEREAS, County and City find that it is in the best interests of the citizens of County and City for the Airport to continue to be managed by a Joint Airport Board pursuant to the Code; and

WHEREAS, County and City are desirous of the continuous operation of the Airport in an effective manner; and

NOW, THEREFORE, in consideration of these promises, covenants, and agreements, the Parties agree as follows:

Deleted: WHEREAS, County and City now reconstitute and reorganize the Joint Airport Board to reflect the terms of this Agreement;¶

1. **Duration of Agreement**: This Agreement shall be effective as of October 1, 2016, and remain in effect through September 30, 2017. However, prior to termination, this Agreement shall automatically renew for an additional one-year term, limited to four such one-year renewals, unless terminated as provided for below.

Deleted: 2011

Deleted: 2012

2. **Proportionate Interest in Airport Property**: Each Party owns an equal, undivided interest in the real property and assets located within the bounds of the Airport, more particularly described in **Exhibit A**, and as that property description may be expanded or developed, and in the buildings, improvements, and other fixtures located on the property. Title to all Airport property shall remain jointly vested in the County and City.

3. **Joint Airport Board**: The Parties affirm the creation and continued existence of the Joint Airport Board ("Board"). The Board shall consist and operate as follows:

(a) **Membership**. The Board shall be comprised of five members. The approval by each Party is required to constitute an appointment to the Board.

(b) **Term of Office**. Each Board member shall be appointed for a two year term and shall continue to serve in this capacity until their successor is appointed and is duly qualified. Upon the death of any member or should any member resign or for any

Deleted: The current Board members as of September 30, 2011, are hereby reappointed to the Parties to serve the remainder of their Term of Office left as of September 30, 2011.

reason become unable to serve, a replacement shall be appointed in the same manner as provided below to fill the vacancy for the unexpired term.

(c) Oath and Bond. Following appointment, each Board member shall qualify for office by taking the required oath of office before the County Judge.

(d) Appointment. The process for appointment by action of each Party shall be as designated below:

1) The Board shall recommend persons to the County and City for consideration of appointment. The Board shall submit the names of such persons to each Party at least 60 days prior to the end of the particular place's term. In the event that a candidate recommended by the Board is not appointed by either Party, the Board shall recommend an alternative candidate. In the event that this second candidate is not appointed by either Party, the Board shall select another candidate who will be automatically appointed to the Board without the approval of the Parties.

2) It is deemed desirable that all Board members possess and will contribute a balance of expertise in business, financial, aviation, or management training and experience. Appointments shall be made on or before June 1 of each year.

3) Replacement of members shall be in the same manner and under the same qualification as described above with such replacement being appointed to fulfill only that portion of the remaining term.

4) Any Board member may be removed by a majority vote of each Party, for any reason. In addition, the Board may recommend to the County and City that a Board member be removed.

5) Board members shall be eligible for reappointment, but Board members are prohibited from serving more than 3 consecutive, 2-year terms.

Deleted: Only reappointments made after October 1, 2011, shall count towards this limitation.

(e) Officers: The Board shall appoint a President and Vice President who shall be selected from the Board's membership. If the Board appoints a Treasurer, the Treasurer shall execute a bond in an amount determined by the Board, with a corporate surety authorized to do business in the State of Texas and conditioned upon the faithful performance of the treasurer's duties. In addition, the Board shall record the minutes of the Board meetings. The term for each position shall be for two years.

Deleted: appoint a secretary who shall

(f) Compensation: Service on the Board is without compensation. However, each Board member is entitled to reimbursement for necessary expenses incurred in the performance of his/her duties as a Board member, subject to the Board Budget and a written Board policy regarding the reimbursement of expenses, which has been approved by each Party.

(g) Authority, Powers and Duties: The Board shall have the following authority, powers and duties:

- 1) The Board may exercise on behalf of the Parties any power possessed by either Party and those specifically provided by the Code, including the power to lease property and facilities, and to buy and sell goods as an incident to the operation of the Airport. However, the Board is not authorized to impose a property tax, sell bonds, or otherwise enter into other debt instruments, dispose of Airport property, or exercise the power of eminent domain without the prior written consent of each Party.
- 2) The Board, following the prior written consent of each Party, has the authority to apply for and to execute grant funding agreements.
- 3) The Board may improve, equip, maintain, operate, manage, regulate, protect, and police the Airport.
- 4) The Board may realign, alter, acquire, abandon, or close a portion of a roadway or alleyway without a showing of paramount importance if the portions to be realigned, altered, abandoned, or closed are in the geographical boundaries of the Airport at the time of or after the realignment, alteration, acquisition, abandonment, or closing.
- 5) The Board shall have the responsibility and be in charge of the property, improvements, and other assets of the Airport and shall be in charge of the disbursement of Airport funds for Airport purposes, and pursuant to the approved Board Budget. The Board shall also cause records to be kept of any and all revenues and disbursements.
- 6) The Board shall maintain a fund for the purpose of depositing all revenues of the Airport, including each Party's share of the operating costs. This fund shall be kept and managed by the Board and shall be established at a bank with a branch in Kerr County. Federal, state, or other contributions or loans and the revenue obtained from the operation of the Airport shall be deposited to the credit of the joint fund.
- 7) The Board shall have an audit of the financial affairs of the Board and its operation of the Airport conducted each year by an independent accountant and shall furnish the audit to each Party no later than February 28 of each year.
- 8) The Board shall ensure that all records regarding the operation of the Airport are maintained, retained, and made available for public review in accordance with the Texas Public Information Act. All records shall be maintained at the Airport.

9) The Board shall hire and employ an Airport Manager ("Manager") and such other employees as are necessary for the operation of the Airport. The Board shall develop a written job description for the Manager and shall include written performance criteria, goals, and benchmarks that the Manager is required to meet each year.

Deleted: The Board shall include such documents as part of the Board Budget which is subject to yearly approval by each Party.

10) The Board, through its Manager and any other employees, shall be responsible for the day-to-day management of the Airport. Toward that end, the Board is authorized to enter into service contracts with other public or private entities, but where such a contract exceeds \$50,000.00; both Parties must approve the contract.

Deleted: 25,000.00

11) The Board may adopt resolutions, rules, and orders for the operation of the Airport.

12) The Board may lease Airport property and may adopt fees and rental rates with respect to the use of Airport services or use of Airport property. Such fees and rates shall be included within the Board Budget, which may be amended by the approval of both Parties.

13) The Parties acknowledge that the Airport property is within the City's limits and is subject to the City's regulations and that land adjacent to the Airport but outside the City limits is subject to the adoption, administration, and enforcement by either a County or Joint Airport Zoning Board of airport hazard area and compatible land use zoning. However, the Board shall monitor and consider appropriate zoning for the Airport and the immediately surrounding areas whose use may impact Airport operations.

14) The Board shall adopt policies and procedures on an annual basis for the purchase of goods and services and for the accounting of the Airport's finances, each in accordance with state law.

15) The Board may insure itself, its contractors, and subcontractors against liability arising from the operation of the Airport for damages to the person or property of others, workers' compensation, and officers' and employees' liability. The insurance may consist of self-insurance and/or purchased insurance.

16) The Board is prohibited from giving, leasing, or otherwise allowing the use of any part of the Airport for no value, without first having received approval from both Parties.

17) The Board shall comply with the Code and other state laws and local laws in all respects.

(h) Meetings: The Board shall meet on dates and times as agreed upon by the Board, which schedule may be changed from time to time; however in no event shall the Board meet less frequently than once per calendar quarter. The President of the Board or any two Board members shall have the authority to call a meeting. All such meetings of the Board shall be held in accordance with the Texas Open Meetings Act and three members of the Board shall constitute a quorum of the Board. The Board shall make its own rules of order, by-laws, set the time and place for regular meetings, and shall keep minutes of its meetings.

(i) Fiscal year. The Board shall observe a fiscal year that begins each October 1 and ends September 30.

(j) Reporting. The Board through its Manager shall provide quarterly written reports to each Party (1) regarding the operations of the Airport and its finances; and (2) encompassing the information required by ¶6(d).

(k) Litigation. The Board shall not enter into litigation of any kind without prior approval from both Parties. However, the Board may provide an appropriate response to a lawsuit or claim filed against it in an effort to protect its rights and defenses prior to any approval from both Parties.

4. **Board Budget**: The Board is responsible for the operations and needs of the Airport and shall develop a budget for Airport operations ("Board Budget") to be approved by both Parties. The Board Budget shall consist of the following parts: 1) maintenance and operations; 2) capital improvements; and 3) a fee schedule for all fees imposed at the Airport, to include lease rates. In addition, the Board shall include as an addendum to the Board Budget a description and discussion of, at a minimum, proposed capital improvements looking forward 5 years. For purposes of this Agreement, "capital improvements" are defined as a project that will result in a physical object with a value of \$5,000.00 or more. The Board shall submit and present the Board Budget to the County and the City for approval. Should either Party not approve the Board Budget, the previous year's Board Budget shall be automatically adopted for the upcoming year.

Deleted: and

(a) Submission Required. The Board shall submit the Board Budget to both Parties not later than June 1st of each year for Parties' consideration no later than September 30 of each year.

(b) Content and Format. The Board Budget shall substantially conform to the format and line item content as specified and depicted in **Exhibit B**.

(c) Excess Spending. The Board shall not spend nor incur obligations which at any time will exceed the Board Budget approved and adopted by the County and City for that current fiscal year, except for an emergency expenditure, which is declared by the Board President. An "emergency expenditure" is defined as an expenditure necessary for the immediate preservation of the public peace, property, health, or safety. Prior to

or immediately following such expenditure, the Board President shall notify the County Judge and Mayor in writing of the declared emergency expenditure.

(d) Movement between Funds. The Board is authorized to move funds between line items concerning maintenance and operating expenses, but in no event shall the funds being moved over a fiscal year period exceed 5% of the Board Budget for that year.

(e) Airport Revenues. The Board shall only use revenues generated by operation of the Airport for Airport purposes.

(f) Board Budget Calculation. The Board shall create a draft Board Budget as follows:

(1) Total of all revenues, not including contributions from the Parties, less total expenses, which shall include all grant matches.

(2) Where a negative sum occurs, the Board shall seek contributions from the Parties as provided below.

(3) In no case shall contingency funds exceed 5% of the amount budgeted for annual maintenance and operating expenses.

5. County and City Funding: To assure the objective of the continuation of efficient Airport operations, each Party is obligated to the other Party to contribute funds as follows:

(a) Maintenance and Operations. The County and City shall each fund one-half (1/2) of all the costs related to the maintenance and operations part of the Board Budget.

Deleted: or the County and City shall each fund \$110,000.00, whichever is less

(b) Capital Improvements. The County and City shall be equally responsible for expenses directly resulting from the part of the Board Budget regarding capital improvements. On an annual basis as part of the draft Board Budget review process, both Parties must review proposed capital improvement projects. Only those projects approved as part of the Board Budget shall be submitted for bidding, where applicable, and construction.

(c) Schedule of Payments. Pursuant to the Board Budget and the amount of each Party's contributions, each Party shall forward 12 equal monthly payments to the Board in the amount of 1/12th of their total contribution on or before the 15th day of each month.

6. Airport Planning Committee. The Parties hereby create an Airport Planning Committee ("Committee") as follows:

(a) Membership. The Committee shall consist of the following persons:

(1) County Appointees. The Commissioners Court shall appoint 2 representatives to the Committee.

Deleted: 3

Deleted: , which shall consist of no more than 2 members of the Commissioners Court

(2) City Appointees. The City Council shall appoint 2 representatives to the Committee.

Deleted: 3

Deleted: , which shall consist of no more than 2 Councilmembers

(3) Board Appointee. The Board shall appoint 2 representatives to the Committee.

(4) Manager. The Manager shall be a member of the Committee.

(b) Meetings. The Committee shall meet no less than twice per year or as called by either the County or City.

Deleted: once

Deleted: calendar quarter

(c) Purpose. The purpose of the Committee is to (1) receive and discuss in detail from the Board information regarding the operations of the Airport and its finances; (2) discuss short and long term planning for the operation, management, and economic development of the Airport; and (3) formulate recommendations to be presented to each Party regarding the short and long term goals for the Airport.

(d) Reports. Following its meetings, the Manager shall provide quarterly written reports to each Party regarding the information presented during the meeting and recommendations of the Committee.

7. Amendment: This Agreement may only be amended by written agreement of the Parties.

8. Termination of Agreement Prior to Expiration: Either party may terminate the Agreement for any reason upon the terminating Party giving the nonterminating Party no less than one-hundred eighty (180) days written notice thereof.

9. Notices: Any notice required or permitted to be given pursuant to this Agreement or under the laws of this state shall be given in writing and may be given via the United States Postal Service, certified mail, or commercial courier service, addressed to the applicable Party at the address set forth below:

City: City of Kerrville
Attention: Mayor
701 Main Street
Kerrville, TX 78028

Deleted: City Manager

Deleted: 800 Junction Highway

County: Kerr County, Texas
Attention: County Judge
Kerr County Courthouse
700 Main Street
Kerrville, TX 78028

Board: Joint Airport Board
Attention: Airport Manager
Kerrville/Kerr County Airport
1875 Airport Loop Road
Kerrville, TX 78028

10. Governing Law and Venue: This Agreement and all of the transactions contemplated herein shall be governed by and construed in accordance with the laws of the State of Texas. Venue for any cause of action shall be in a court of competent jurisdiction in Kerr County, Texas.

11. Severability: If any provision of this Agreement is invalid or unenforceable, this Agreement shall be considered severable as to such provision, and the remainder of this Agreement shall remain valid and binding as though such invalid or unenforceable provision was not included.

12. Captions: Section headings are inserted herein only as a matter of convenience and for reference, and in no way defines, limits, or describes the scope or intent to any provision.

13. Use of Language: Words of any gender used in this Agreement shall be held and construed to include any other gender, and words in the singular shall be held to include the plural, unless the context otherwise requires.

14. Entire Agreement: This Agreement embodies the entire agreement between the Parties, and supersedes all prior agreements and understandings, whether written or oral, and all contemporaneous oral agreements and understandings relating to the subject matter. This Agreement shall not be amended, discharged or extended, except by written instrument executed by the Parties. The Parties agree that no representations or warranties shall be binding upon either Party unless expressed in writing in the Agreement.

15. Multiple Counterparts: This Agreement may be executed in multiple counterparts, each of which constitutes an original.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be legally executed this _____ day of _____, 2016.

Deleted: 2011

CITY OF KERRVILLE

COUNTY OF KERR, TEXAS

By: _____
Bonnie White, Mayor

By: _____
Tom Pollard, County Judge

Deleted: David Wampler

Deleted: Pat Tinley

ATTEST:

Brenda G. Craig, City Secretary

APPROVED AS TO FORM:

Michael C. Hayes, City Attorney

ATTEST:

Rebecca Bolin, County Clerk

APPROVED AS TO FORM:

Heather Stebbins, County Attorney

Deleted: Jannett Pieper

Deleted: Robert Henneke

Agenda Item:

4D. Consider conducting a community survey through the National Citizen Survey. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Consideration of The National Citizen Survey

FOR AGENDA OF: August 9, 2016

DATE SUBMITTED: August 1, 2016

SUBMITTED BY: Kaitlin Berry  **CLEARANCES:** Todd Parton
Special Projects Manager City Manager

EXHIBITS:

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$	\$	\$	

PAYMENT TO BE MADE TO:

REVIEWED BY THE DIRECTOR OF FINANCE:

SUMMARY STATEMENT

In an effort to better understand and execute the vision citizens have for the City of Kerrville, staff has been researching potential options for gathering resident feedback on a regular basis.

One option made available through the International City/County Management Association (ICMA) stands out as a desirable option for gathering such input from citizens – The National Citizen Survey.

The survey measures public opinion in eight key areas of community livability including public safety, infrastructure, recreation, and community engagement. Regarded as the “gold standard in community assessments,” the survey could provide valuable citizen insight regarding the city’s current performance and the long term goals that residents have for the City of Kerrville.

Attached are several documents detailing survey methods and customization options available if the city chooses to conduct such a survey.

As you can see from the sample survey provided, the base set of questions offers a well-rounded and in depth look at a variety of city services. The city would also have the opportunity to create an additional 6 to 8 customized questions. Open ended questions can also be added to the survey for an additional fee.

The basic service will disseminate the survey randomly to 1,500 households. At the outset of the project, the NCS will coordinate with the GIS department to determine all zip codes that the City of Kerrville serves. Then the NCS will then randomly order a number of addresses from within those zip codes through the Post Office. They find this is the most accurate representation of

addresses within a community. The NCS will then Geocode those addresses to ensure they fall within city limits and randomly select the households which will receive a survey. This ensures a random, scientific sample of residents in Kerrville. All households selected to participate will be contacted 3 times in order to encourage maximum participation in the survey.

Again, the basic service includes a sample size of 1,500 households. The typical response rate for that sample size is between 300 and 400 households. The sample size can be increased for additional fees which are listed in the attached materials.

If the City desires, the service will also provide an opt-in web link that can be made available to all residents for participation. This opt-in data collection stays completely separate from the scientific results, but still allows the city to gain feedback from all interested parties.

Once the process is initiated the survey results should be ready within 17 weeks. A typical timeline of the survey process is also attached for review. If the city elects to conduct a survey prior to September 1st, the results could be available before the end of the current calendar year.

The final report of results made available can be tracked based on geographic area and benchmarked against the results from more than 500 additional citizen surveys.

As a member of ICMA, the City of Kerrville would receive a 10% discount on this service. You will find several sample invoices attached which break down the prices associated with the basic service and customizable add-ons.

RECOMMENDED ACTION

Proceed with conducting a community survey through the service offered by the National Citizen Survey.

Advise staff whether any customizable survey options should also be included.



Planning for the future shouldn't be guesswork. Use The NCS™ for a data-based picture of community needs and perspectives.

Understanding the needs of your community is crucial to ensuring resident satisfaction and high livability standards. Getting a clear and accurate picture from the residents themselves is the best way to accomplish this.

The National Citizen Survey™ (The NCS™) is the gold standard in community assessments — in fact, we wrote the book on citizen surveys. The NCS is tried and trusted and provides a broad but accurate picture of community quality and resident perspectives about local government services, policies and management. The NCS uses scientific survey methods to guarantee valid findings and compare local results with benchmarks compiled from surveys conducted across the U.S.

Our unique community livability framework facilitates connections among different groups in your community by providing valuable insight into shared community needs.

The NCS was developed by experts to produce clear, unbiased and accurate results that can be used as the basis for action. The NCS can be tailored to your specific needs with custom questions to best fit your community's topical issues and comparisons to the opinions of residents in communities across the country to help interpret results.

Visit www.n-r-c.com/thencs to learn more about The NCS.

City managers and local government leaders across the nation already use The NCS for:

**Strategic
planning**

**Program
and capital
investment**

Budgeting

**Performance
monitoring**

Communications

Fundraising



National Research Center, Inc. (NRC) is the leading public-sector research firm with over 20 years of experience in survey research for government. Our skilled team of researchers supports cities, counties, foundations and nonprofit organizations in using research to move communities forward. Visit www.n-r-c.com to learn how our suite of surveys — The NCS™, The NES™, The NBS™ and CASOA™ — provide a complete picture of your community.



The NCS is presented by National Research Center, Inc. in collaboration with ICMA.



p. 303.444.7863



Search

MEDIA

WHO WE ARE

SURVEY PRODUCTS

WHAT WE DO

THE NATIONAL CITIZEN SURVEY™ NEXT

BUILDING UPON YEARS OF RESEARCH ON CITIZEN SURVEYS AND COMMUNITY LIVABILITY, NATIONAL RESEARCH CENTER, INC. IS PROUD TO PRESENT THE NCS™ NEXT.

THE NCS NEXT INCORPORATES ALL OF THE BEST FEATURES OF THE NCS INTO A SUITE OF PRODUCTS TO HELP YOU DISCOVER WHAT'S NEXT FOR YOUR COMMUNITY.

The National Citizen Survey™ (The NCS™) was among the first scientific surveys to gather resident opinion on a range of community issues, and has been used by more than 350 unique jurisdictions in 44 states. Communities using The NCS have reported that the tool improved service delivery, strengthened communications with community stakeholders and identified clear priorities for use in strategic planning and budget setting. The NCS is the only citizen survey tool endorsed by the International City/County Management Association (ICMA) and the National League of Cities (NLC).

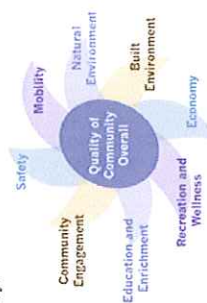
The NCS Next begins with a customizable survey of questions relevant to your community. The survey measures public opinion in eight key areas of community livability. In each domain, residents report their perceptions about the quality of their community and related services, as well as their own engagement within the community.

The NCS Next includes:

- Multiple reports to communicate results in a way that enables every audience – staff, elected officials, business owners, and residents – to quickly find the information they need and want
- Surveys completed by a representative cross-section of the population
- Multiple contacts with residents to ensure adequate response rates
- Benchmarking to compare local results to those of similar communities
- Customized questions and reporting options to address specific needs

The NCS Next also includes access to The NCS Toolkits, a suite of materials and workshops that can provide you with additional insights and help you create an action plan that takes your community to the next level.

DISCOVER WHAT'S NEXT FOR YOUR COMMUNITY



2955 Valmont Road, Suite 300
Boulder, Colorado 80301

phone 303.444.7863
fax 303.444.1145



Join our mailing list



NRC
NATIONAL RESEARCH CENTER

P: 303.444.7863

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WHAT WE DO SURVEY PRODUCTS WHO WE ARE MEDIA

THE NCS PRICING

THE NCS BASIC SERVICE INCLUDES:

- Full report of results, plus multiple layers of reporting to meet the needs of different stakeholders
- Responses weighted to reflect characteristics of your entire community
- Benchmarking against more than 500 citizen survey results
- Tracking of results and response rates by geographic area
- Opt-in web survey included in addition to the scientific, random-sampled survey

FIRST STEP: CHOOSE YOUR BASIC SERVICE COLLECTION METHOD

	Full price	Discounted price*	Notes
Primarily by mail (most common choice); the mailed survey is also available online at no added cost.	\$15,400	\$13,860	Includes a sample size of 1,500 households
Web only, with mail invitations (using a scientific sample)	\$11,900	\$10,710	Includes a sample size of 1,800 households
Web only, all residents are eligible, you promote participation (non-scientific)	\$7,650	\$6,885	Opt in; no mailed or other individual invitations to participate

SECOND STEP: CHOOSE YOUR ADD-ON OPTIONS

	Full price	Discounted price*	Notes
Larger sample size!	Varies	Varies	See below for example sample sizes
Reminder postcard (4th mailing)	Varies	Varies	See below for example sample sizes
Demographic Subgroup Comparison Report	\$900	\$810	Compare results by population demographics
Geographic Subgroup Comparison Report	\$900	\$810	Compare results by geographic area
Spanish	\$750	\$675	Respondents can complete the survey online in Spanish
Custom Benchmark Comparisons	\$1050	\$945	Benchmark results against communities meeting specific criteria
One open-ended question	\$1,950	\$1,755	Includes one open-ended question added to survey. Responses will be categorized and reported in a table under separate cover, accompanied by a complete list of verbatim responses.
In-person presentation	\$3,500	\$3,150	Assumes location within 50 miles of int'l airport
Next steps workshop	\$4,350	\$3,915	Delve deeper into how you can use your survey data in strategic planning. An NRC representative will come to your location to facilitate this half-day interactive workshop and help to develop strategy and offer

recommendations. Assumes location within 50 miles of
int'l airport

Compare prior results	\$2,000	\$1,800	Compare current results to those of a previous (non-NCS) survey
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EXAMPLE SAMPLE SIZES

	Regular mailing (3 contacts)		Reminder postcard (4th contact)	
	Full Price	Discounted Price*	Full Price	Discounted Price*
+0	-	-	\$990	\$891
+300 (1,800 total)	\$1,430	\$1,287	\$1,120	\$1,008
+700 (2,500 total)	\$3,100	\$2,790	\$1,310	\$1,179
+1,100 (3,600 total)	\$4,770	\$4,293	\$1,490	\$1,341
+1,500 (5,100 total)	\$6,440	\$5,796	\$1,680	\$1,512

*Please note all prices are subject to change.

*You are eligible for a 10% discount on The NCS, The NES, The NBS or CASOA if you:

- Have conducted any of these surveys in the past
- Are an ICMA member, work with an ICMA CMS partner or use ICMA Insights
- Are an NLC member
- Are an Association of Government Accountants member

Not sure if you're eligible? Just give us a call!

CANCELLATION POLICY

We will withhold an administrative fee of \$700 from any refund for a cancellation before hours/costs are expended; once the project work has begun and money has been spent (hours or hard costs), we're unable to make a refund.

DON'T SEE WHAT YOU NEED? CONTACT US TODAY FOR ADDITIONAL OPTIONS!

* Please note all prices subject to change.

GET THE BIGGER PICTURE WITH THESE SURVEY ADD-ONS



2955 Valmont Road, Suite 300
Boulder, Colorado 80301

phone 303.444.7863
fax 303.444.1145





THE NCS TIMELINE

We have created the following sample timeline for a typical administration of The NCS. Should you prefer to have additional time for survey development, extend data collection or shift the delivery of the final reports – or any other revisions – we will work closely with you to design a timeline that meets your needs.



Preparing for the Survey

The NCS survey process is initiated upon receipt of your first payment

NRC emails you information to customize The NCS

Due to NRC: Selection of add-on options

Due to NRC: Drafts of the optional custom questions to be included in the survey

Due to NRC: Zip code information and GIS boundary data

Due to NRC: Additional payment for add-on options

NRC finalizes the survey instrument and mailing materials and sends .pdf samples for your records

NRC generates the sample of households in your community

NRC prints materials and prepares mailings

Due to NRC: Selection of custom benchmark profile(s) (if custom benchmark add-on selected)

week 1
 week 1
 week 3
 week 3
 week 4
 week 5
 week 6
 weeks 5-6
 week 6
 week 6

Conducting the survey

Survey materials are mailed

Prenotification postcards sent

1st wave of surveys sent

2nd wave of surveys sent

Data collection: surveys received and processed for your community

Due to NRC: Final count of returned postcards

Survey analysis and report writing

NRC emails draft report (in PDF format) to you along with invoice for balance due on The NCS Basic Service and any additional add-on options

Due to NRC: community feedback on the draft report (most final reports are identical to the draft reports, except being labeled as final instead of draft)

NRC emails final report and data file to you

weeks 7 to 9
 week 7
 week 8
 week 9
 weeks 8-12
 week 12
 weeks 12-14
 week 15
 week 16
 week 17

The XYZ of ABC 2016 Citizen Survey

Please complete this questionnaire if you are the adult (age 18 or older) in the household who most recently had a birthday. The adult's year of birth does not matter. Please select the response (by circling the number or checking the box) that most closely represents your opinion for each question. Your responses are anonymous and will be reported in group form only.

1. Please rate each of the following aspects of quality of life in ABC:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
ABC as a place to live.....	1	2	3	4	5
Your neighborhood as a place to live.....	1	2	3	4	5
ABC as a place to raise children	1	2	3	4	5
ABC as a place to work.....	1	2	3	4	5
ABC as a place to visit	1	2	3	4	5
ABC as a place to retire.....	1	2	3	4	5
The overall quality of life in ABC	1	2	3	4	5

2. Please rate each of the following characteristics as they relate to ABC as a whole:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Overall feeling of safety in ABC.....	1	2	3	4	5
Overall ease of getting to the places you usually have to visit	1	2	3	4	5
Quality of overall natural environment in ABC	1	2	3	4	5
Overall "built environment" of ABC (including overall design, buildings, parks and transportation systems).....	1	2	3	4	5
Health and wellness opportunities in ABC.....	1	2	3	4	5
Overall opportunities for education and enrichment.....	1	2	3	4	5
Overall economic health of ABC.....	1	2	3	4	5
Sense of community	1	2	3	4	5
Overall image or reputation of ABC.....	1	2	3	4	5

3. Please indicate how likely or unlikely you are to do each of the following:

	<i>Very likely</i>	<i>Somewhat likely</i>	<i>Somewhat unlikely</i>	<i>Very unlikely</i>	<i>Don't know</i>
Recommend living in ABC to someone who asks.....	1	2	3	4	5
Remain in ABC for the next five years.....	1	2	3	4	5

4. Please rate how safe or unsafe you feel:

	<i>Very safe</i>	<i>Somewhat safe</i>	<i>Neither safe nor unsafe</i>	<i>Somewhat unsafe</i>	<i>Very unsafe</i>	<i>Don't know</i>
In your neighborhood during the day	1	2	3	4	5	6
In ABC's downtown/commercial area during the day.....	1	2	3	4	5	6

5. Please rate each of the following characteristics as they relate to ABC as a whole:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Traffic flow on major streets.....	1	2	3	4	5
Ease of public parking	1	2	3	4	5
Ease of travel by car in ABC.....	1	2	3	4	5
Ease of travel by public transportation in ABC	1	2	3	4	5
Ease of travel by bicycle in ABC.....	1	2	3	4	5
Ease of walking in ABC	1	2	3	4	5
Availability of paths and walking trails.....	1	2	3	4	5
Air quality	1	2	3	4	5
Cleanliness of ABC.....	1	2	3	4	5
Overall appearance of ABC.....	1	2	3	4	5
Public places where people want to spend time.....	1	2	3	4	5
Variety of housing options.....	1	2	3	4	5
Availability of affordable quality housing.....	1	2	3	4	5
Fitness opportunities (including exercise classes and paths or trails, etc.).....	1	2	3	4	5
Recreational opportunities.....	1	2	3	4	5
Availability of affordable quality food	1	2	3	4	5
Availability of affordable quality health care	1	2	3	4	5
Availability of preventive health services.....	1	2	3	4	5
Availability of affordable quality mental health care	1	2	3	4	5

6. Please rate each of the following characteristics as they relate to ABC as a whole:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Availability of affordable quality child care/preschool	1	2	3	4	5
K-12 education.....	1	2	3	4	5
Adult educational opportunities.....	1	2	3	4	5
Opportunities to attend cultural/arts/music activities.....	1	2	3	4	5
Opportunities to participate in religious or spiritual events and activities	1	2	3	4	5
Employment opportunities	1	2	3	4	5
Shopping opportunities.....	1	2	3	4	5
Cost of living in ABC.....	1	2	3	4	5
Overall quality of business and service establishments in ABC.....	1	2	3	4	5
Vibrant downtown/commercial area.....	1	2	3	4	5
Overall quality of new development in ABC.....	1	2	3	4	5
Opportunities to participate in social events and activities.....	1	2	3	4	5
Opportunities to volunteer.....	1	2	3	4	5
Opportunities to participate in community matters.....	1	2	3	4	5
Openness and acceptance of the community toward people of diverse backgrounds.....	1	2	3	4	5
Neighborliness of residents in ABC.....	1	2	3	4	5

7. Please indicate whether or not you have done each of the following in the last 12 months.

	<i>No</i>	<i>Yes</i>
Made efforts to conserve water	1	2
Made efforts to make your home more energy efficient.....	1	2
Observed a code violation or other hazard in ABC (weeds, abandoned buildings, etc.)	1	2
Household member was a victim of a crime in ABC	1	2
Reported a crime to the police in ABC	1	2
Stocked supplies in preparation for an emergency	1	2
Campaigned or advocated for an issue, cause or candidate.....	1	2
Contacted the XYZ of ABC (in-person, phone, email or web) for help or information	1	2
Contacted ABC elected officials (in-person, phone, email or web) to express your opinion.....	1	2

8. In the last 12 months, about how many times, if at all, have you or other household members done each of the following in ABC?

	<i>2 times a week or more</i>	<i>2-4 times a month</i>	<i>Once a month or less</i>	<i>Not at all</i>
Used ABC recreation centers or their services.....	1	2	3	4
Visited a neighborhood park or XYZ park	1	2	3	4
Used ABC public libraries or their services	1	2	3	4
Participated in religious or spiritual activities in ABC.....	1	2	3	4
Attended a XYZ-sponsored event.....	1	2	3	4
Used bus, rail, subway or other public transportation instead of driving.....	1	2	3	4
Carpooled with other adults or children instead of driving alone	1	2	3	4
Walked or biked instead of driving.....	1	2	3	4
Volunteered your time to some group/activity in ABC.....	1	2	3	4
Participated in a club.....	1	2	3	4
Talked to or visited with your immediate neighbors.....	1	2	3	4
Done a favor for a neighbor.....	1	2	3	4

9. Thinking about local public meetings (of local elected officials like City Council or County Commissioners, advisory boards, town halls, HOA, neighborhood watch, etc.), in the last 12 months, about how many times, if at all, have you or other household members attended or watched a local public meeting?

	<i>2 times a week or more</i>	<i>2-4 times a month</i>	<i>Once a month or less</i>	<i>Not at all</i>
<u>Attended</u> a local public meeting	1	2	3	4
<u>Watched</u> (online or on television) a local public meeting	1	2	3	4

The XYZ of ABC 2016 Citizen Survey

10. Please rate the quality of each of the following services in ABC:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
Police/Sheriff services.....	1	2	3	4	5
Fire services.....	1	2	3	4	5
Ambulance or emergency medical services.....	1	2	3	4	5
Crime prevention.....	1	2	3	4	5
Fire prevention and education.....	1	2	3	4	5
Traffic enforcement.....	1	2	3	4	5
Street repair.....	1	2	3	4	5
Street cleaning.....	1	2	3	4	5
Street lighting.....	1	2	3	4	5
Snow removal.....	1	2	3	4	5
Sidewalk maintenance.....	1	2	3	4	5
Traffic signal timing.....	1	2	3	4	5
Bus or transit services.....	1	2	3	4	5
Garbage collection.....	1	2	3	4	5
Recycling.....	1	2	3	4	5
Yard waste pick-up.....	1	2	3	4	5
Storm drainage.....	1	2	3	4	5
Drinking water.....	1	2	3	4	5
Sewer services.....	1	2	3	4	5
Power (electric and/or gas) utility.....	1	2	3	4	5
Utility billing.....	1	2	3	4	5
XYZ parks.....	1	2	3	4	5
Recreation programs or classes.....	1	2	3	4	5
Recreation centers or facilities.....	1	2	3	4	5
Land use, planning and zoning.....	1	2	3	4	5
Code enforcement (weeds, abandoned buildings, etc.).....	1	2	3	4	5
Animal control.....	1	2	3	4	5
Economic development.....	1	2	3	4	5
Health services.....	1	2	3	4	5
Public library services.....	1	2	3	4	5
Public information services.....	1	2	3	4	5
Cable television.....	1	2	3	4	5
Emergency preparedness (services that prepare the community for natural disasters or other emergency situations).....	1	2	3	4	5
Preservation of natural areas such as open space, farmlands and greenbelts.....	1	2	3	4	5
ABC open space.....	1	2	3	4	5
XYZ-sponsored special events.....	1	2	3	4	5
Overall customer service by ABC employees (police, receptionists, planners, etc.).....	1	2	3	4	5

11. Overall, how would you rate the quality of the services provided by each of the following?

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
The XYZ of ABC.....	1	2	3	4	5
The Federal Government.....	1	2	3	4	5

12. Please rate the following categories of ABC government performance:

	<i>Excellent</i>	<i>Good</i>	<i>Fair</i>	<i>Poor</i>	<i>Don't know</i>
The value of services for the taxes paid to ABC.....	1	2	3	4	5
The overall direction that ABC is taking.....	1	2	3	4	5
The job ABC government does at welcoming citizen involvement.....	1	2	3	4	5
Overall confidence in ABC government.....	1	2	3	4	5
Generally acting in the best interest of the community.....	1	2	3	4	5
Being honest.....	1	2	3	4	5
Treating all residents fairly.....	1	2	3	4	5

13. Please rate how important, if at all, you think it is for the ABC community to focus on each of the following in the coming two years:

	<i>Essential</i>	<i>Very important</i>	<i>Somewhat important</i>	<i>Not at all important</i>
Overall feeling of safety in ABC.....	1	2	3	4
Overall ease of getting to the places you usually have to visit	1	2	3	4
Quality of overall natural environment in ABC	1	2	3	4
Overall "built environment" of ABC (including overall design, buildings, parks and transportation systems)	1	2	3	4
Health and wellness opportunities in ABC.....	1	2	3	4
Overall opportunities for education and enrichment.....	1	2	3	4
Overall economic health of ABC.....	1	2	3	4
Sense of community	1	2	3	4

xx. Custom Question #1 Custom Question #1 Custom Question #1 Custom Question #1 Custom Question #1
Custom Question #1 Custom Question #1 Custom Question #1 Custom Question #1 Custom Question #1
Custom Question #1 Custom Question #1 Custom Question #1 Custom Question #1 Custom Question #1
Custom Question #1 Custom Question #1

☐ Scale point 1 ☐ Scale point 2 ☐ Scale point 3 ☐ Scale point 4 ☐ Scale point5

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Custom Question #2 Custom Question #2

☐ Scale point 1 ☐ Scale point 2 ☐ Scale point 3 ☐ Scale point 4 ☐ Scale point5

xx. Custom Question #3 Custom Question #3 Custom Question #3 Custom Question #3 Custom Question #3
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Custom Question #3 Custom Question #3 Custom Question #3 Custom Question #3 Custom Question #3
Custom Question #3 Custom Question #3

☐ Scale point 1 ☐ Scale point 2 ☐ Scale point 3 ☐ Scale point 4 ☐ Scale point5

xx. OPTIONAL [See Worksheets for details and price of this option] Open-Ended Question Open-Ended Question
Open-Ended Question Open-Ended Question Open-Ended Question Open-Ended Question Open-Ended
Question Open-Ended Question Open-Ended Question Open-Ended Question Open-Ended Question Open-
Ended Question

The XYZ of ABC 2016 Citizen Survey

Our last questions are about you and your household. Again, all of your responses to this survey are completely anonymous and will be reported in group form only.

D1. How often, if at all, do you do each of the following, considering all of the times you could?

	<i>Never</i>	<i>Rarely</i>	<i>Sometimes</i>	<i>Usually</i>	<i>Always</i>
Recycle at home.....	1	2	3	4	5
Purchase goods or services from a business located in ABC.....	1	2	3	4	5
Eat at least 5 portions of fruits and vegetables a day	1	2	3	4	5
Participate in moderate or vigorous physical activity	1	2	3	4	5
Read or watch local news (via television, paper, computer, etc.)	1	2	3	4	5
Vote in local elections	1	2	3	4	5

D2. Would you say that in general your health is:

- ☐ Excellent ☐ Very good ☐ Good ☐ Fair ☐ Poor

D3. What impact, if any, do you think the economy will have on your family income in the next 6 months? Do you think the impact will be:

- ☐ Very positive ☐ Somewhat positive ☐ Neutral ☐ Somewhat negative ☐ Very negative

D4. What is your employment status?

- ☐ Working full time for pay
☐ Working part time for pay
☐ Unemployed, looking for paid work
☐ Unemployed, not looking for paid work
☐ Fully retired

D5. Do you work inside the boundaries of ABC?

- ☐ Yes, outside the home
☐ Yes, from home
☐ No

D6. How many years have you lived in ABC?

- ☐ Less than 2 years ☐ 11-20 years
☐ 2-5 years ☐ More than 20 years
☐ 6-10 years

D7. Which best describes the building you live in?

- ☐ One family house detached from any other houses
☐ Building with two or more homes (duplex, townhome, apartment or condominium)
☐ Mobile home
☐ Other

D8. Is this house, apartment or mobile home...

- ☐ Rented
☐ Owned

D9. About how much is your monthly housing cost for the place you live (including rent, mortgage payment, property tax, property insurance and homeowners' association (HOA) fees)?

- ☐ Less than \$300 per month
☐ \$300 to \$599 per month
☐ \$600 to \$999 per month
☐ \$1,000 to \$1,499 per month
☐ \$1,500 to \$2,499 per month
☐ \$2,500 or more per month

D10. Do any children 17 or under live in your household?

- ☐ No ☐ Yes

D11. Are you or any other members of your household aged 65 or older?

- ☐ No ☐ Yes

D12. How much do you anticipate your household's total income before taxes will be for the current year? (Please include in your total income money from all sources for all persons living in your household.)

- ☐ Less than \$25,000
☐ \$25,000 to \$49,999
☐ \$50,000 to \$99,999
☐ \$100,000 to \$149,999
☐ \$150,000 or more

Please respond to both questions D13 and D14:

D13. Are you Spanish, Hispanic or Latino?

- ☐ No, not Spanish, Hispanic or Latino
☐ Yes, I consider myself to be Spanish, Hispanic or Latino

D14. What is your race? (Mark one or more races to indicate what race you consider yourself to be.)

- ☐ American Indian or Alaskan Native
☐ Asian, Asian Indian or Pacific Islander
☐ Black or African American
☐ White
☐ Other

D15. In which category is your age?

- ☐ 18-24 years ☐ 55-64 years
☐ 25-34 years ☐ 65-74 years
☐ 35-44 years ☐ 75 years or older
☐ 45-54 years

D16. What is your sex?

- ☐ Female ☐ Male

D17. Do you consider a cell phone or land line your primary telephone number?

- ☐ Cell ☐ Land line ☐ Both

Thank you for completing this survey. Please return the completed survey in the postage-paid envelope to: National Research Center, Inc., PO Box 549, Belle Mead, NJ 08502



NRC
National Research Center Inc.

2955 Valmont Road
Suite 300
Boulder, CO 80301
T: (303) 444-7863
F: (303) 444-1145

Invoice

Date	Invoice No.
xx	xxxx

Bill to:
xx XYZ of ABC xx xx xx

Terms
Net 30 days

Description	Total	Amount Paid	Amount Due
The National Citizen Survey™ Basic Service	\$13,860	\$0	\$9,500
		\$0	\$0

TOTAL	\$13,860.00	\$0.00	\$9,500.00
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If payment is not received within 30 days, National Research Center, Inc. reserves the right to charge an additional fee of 3% of the total invoiced amount on any late payments. This policy helps keep costs low for clients that pay in a timely fashion.



NRC
National Research Center Inc.

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Suite 300
Boulder, CO 80301
T: (303) 444-7863
F: (303) 444-1145

Invoice

Date	Invoice No.
xx	xxxx

Bill to:
xx XYZ of ABC xx xx xx

Terms
Net 30 days

Description	Total	Amount Paid	Amount Due
The National Citizen Survey™ Basic Service	\$13,860	\$0	\$9,500
Increased sample size (+300; 1,800 total)	\$1,287	\$0	\$0

TOTAL	\$15,147.00	\$0.00	\$9,500.00
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F: (303) 444-1145

Invoice

Date	Invoice No.
xx	xxxx

Bill to:
xx XYZ of ABC xx xx xx

Terms
Net 30 days

Description	Total	Amount Paid	Amount Due
The National Citizen Survey™ Basic Service	\$13,860	\$0	\$9,500
Increased sample size (+300; 1,800 total)	\$1,287	\$0	\$0
Open-ended question	\$1,755	\$0	\$0

TOTAL	\$16,902.00	\$0.00	\$9,500.00
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If payment is not received within 30 days, National Research Center, Inc. reserves the right to charge an additional fee of 3% of the total invoiced amount on any late payments. This policy helps keep costs low for clients that pay in a timely fashion.



NRC
National Research Center Inc.

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Suite 300
Boulder, CO 80301
T: (303) 444-7863
F: (303) 444-1145

Invoice

Date	Invoice No.
xx	xxxx

Bill to:
xx
XYZ of ABC
xx
xx
xx

Terms
Net 30 days

Description	Total	Amount Paid	Amount Due
The National Citizen Survey™ Basic Service	\$13,860	\$0	\$9,500
Open-ended question	\$1,755	\$0	\$0

TOTAL	\$15,615.00	\$0.00	\$9,500.00
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If payment is not received within 30 days, National Research Center, Inc. reserves the right to charge an additional fee of 3% of the total invoiced amount on any late payments. This policy helps keep costs low for clients that pay in a timely fashion.

Agenda Item:

4E. Consideration of fiscal year 2017 budget for the City of Kerrville Economic Improvement Corporation. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Consideration of the Fiscal Year 2017 (FY2017) budget for the City of Kerrville Economic Improvement Corporation

FOR AGENDA OF: Aug. 9, 2016

DATE SUBMITTED: Aug. 3, 2016

SUBMITTED BY: Todd Parton
City Manager

CLEARANCES:

EXHIBITS: FY2017 EIC Budget

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER:

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	

PAYMENT TO BE MADE TO:

REVIEWED BY THE FINANCE DEPARTMENT:

SUMMARY STATEMENT

At its meeting of Monday, July 18, 2016, the City of Kerrville Economic Improvement Corporation voted to approve its FY2017 budget. This budget allocates \$4,895,236 for FY2017.

Revenue projections for FY2017 are \$3,307,505 and the budget contemplates a planned draw down of reserves of \$1,500,000. The FY2016 Economic Improvement Corporation budget projected an unrestricted fund balance of \$3,665,450.

The FY2017 budget allocates expenditures for Administration, Category 1 – Business Development, Category II – Quality of Life, and Category III – Public Infrastructure categories. The Economic Improvement Corporation approved the following allocations:

Administration = \$1,395,236

- Includes debt service payments for the River Trail and Athletic Complex projects;
- Includes a contribution to the Kerrville Economic Development Corporation;

Category I – Business Development = \$500,000

- Consists of an economic development set-aside of \$500,000;
- Annual unexpended allocations for economic development set-aside are swept into a restricted fund balance for economic development purposes;

Category II – Quality of Life = \$1,000,000

- Includes \$750,000 for the first of two set-asides for upgrades to the Tennis Center;

- Includes \$250,000 for the construction of a downtown water feature contemplated as part of the city's downtown enhancement plan; and
- Category III – Public Infrastructure
- Provides for an allocation of \$1,500,000 for a portion of the funding for the extension of reclamation water distribution mains (the City Council has authorized an application for a grant of up to \$3.0 million to fund the construction of these mains).

The Economic Improvement Corporation budget is included as a Component Unit Fund in the city's overall annual budget.

RECOMMENDED ACTION

City staff recommends approval of the City of Kerrville Economic Improvement Corporation annual budget for FY2017.

EIC - Proposed FY17 Budget

	FY16 Adopted	FY17 Proposed	FY18 Projected	FY19 Projected	FY20 Projected	FY21 Projected	FY22 Projected
BEGINNING CASH BALANCE	\$3,657,920	\$3,665,450	\$2,077,719	\$432,122	\$1,573,068	\$1,852,178	\$3,247,858
REVENUE:							
Sales and Use Tax	\$3,206,316	\$3,302,505	\$3,368,555	\$3,536,983	\$3,678,463	\$3,788,816	\$3,864,593
Interest	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
Transfers In							
TOTAL REVENUE	\$3,211,316	\$3,307,505	\$3,373,555	\$3,541,983	\$3,683,463	\$3,793,816	\$3,869,593
EXPENDITURES:							
Administrative							
Local Meeting - Workshops	\$500	\$500	\$500	\$500	\$500	\$500	\$500
Advertising							
Debt Service - Series 2011A (River Trail)	\$256,923	\$258,456	\$259,890	\$261,223	\$262,456	\$260,256	\$260,390
Debt Service - Series 2012 (River Trail)	\$255,630	\$252,863	\$253,413	\$250,547	\$250,997	\$248,863	\$253,197
Debt Service - Series 2015 (Athletic Complex)	\$596,329	\$603,417	\$605,350	\$603,767	\$605,400	\$603,517	\$604,850
Economic Development Governing Body	\$154,404	\$180,000	\$180,000	\$185,000	\$185,000	\$185,000	\$185,000
Administrative Services Fee	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Total Administrative	\$1,363,786	\$1,395,236	\$1,399,153	\$1,401,036	\$1,404,353	\$1,398,136	\$1,403,936
Category I - Business Development							
ED Set Aside	\$0	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
James Avery Craftsman	\$610,000						
Unspecified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Category I	\$610,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Category II - Quality of Life							
Schreiner University Project							
Tennis Center		\$750,000	\$750,000				
LHP Lighting	\$250,000						
Olympic Pool	\$100,000						
Downtown Streetscape Enhancements							
Parking Garage	\$160,000						
Planter Boxes	\$20,000						
Street Furniture	\$100,000						
Water Feature		\$250,000					
Gateway Features			\$120,000				
Singing Wind Ball Fields			\$750,000				
Guadalupe Park Enhancements					\$1,500,000		
Unspecified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Category II	\$630,000	\$1,000,000	\$1,620,000	\$0	\$1,500,000	\$0	\$0
Category III - Public Infrastructure							
Housing	\$100,000	\$500,000		\$500,000		\$500,000	
Village West Utilities							
Water 1/2 cost							
Wastewater (line extension)							
IH10 @ FM 783	\$500,000						
Reuse Distribution Lines		\$1,500,000	\$1,500,000				
Unspecified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Category III	\$600,000	\$2,000,000	\$1,500,000	\$500,000	\$0	\$500,000	\$0
Contingency							
TOTAL EXPENDITURES	\$3,203,786	\$4,895,236	\$5,019,153	\$2,401,036	\$3,404,353	\$2,398,136	\$1,903,936
NET REVENUES TO EXPENDITURES	\$7,530	-\$1,587,731	-\$1,645,597	\$1,140,947	\$279,110	\$1,395,680	\$1,965,656
FUND BALANCE	\$3,665,450	\$2,077,719	\$432,122	\$1,573,068	\$1,852,178	\$3,247,858	\$5,213,515
Accumulated ED Set Aside	\$500,000	\$1,000,000	\$1,500,000	\$2,000,000	\$2,500,000	\$3,000,000	\$3,500,000

Agenda Item:

4F. Resolution No. 18-2016, supporting the adoption of the Rural Project Plan under consideration by the Texas Department of Transportation. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Resolution No. 18-2016 of the City of Kerrville (Reso. 18-2016), Texas; supporting the adoption of the Rural Project Plan under consideration by the Texas Department of Transportation

FOR AGENDA OF: Aug. 9, 2016 **DATE SUBMITTED:** Aug. 3, 2016

SUBMITTED BY: Todd Parton **CLEARANCES:**
City Manager

EXHIBITS: Resolution No. 18-2016

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER:

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	

PAYMENT TO BE MADE TO:

REVIEWED BY THE FINANCE DEPARTMENT:

SUMMARY STATEMENT

On November 10, 2015, the City of Kerrville approved a joint resolution that provided a prioritized list of state transportation projects. At its meeting of July 26, 2016, the City Council discussed updating the list to incorporate Kerr County's transportation priorities as well.

City staff contacted KISD and KPUB as well as Kerr County to determine if either of these entities would like changes as well. Neither KISD nor KPUB requested changes to the previously established list.

Resolution No. 18-2016 is updated to reflect Kerr County's revised transportation priorities. Texas Transportation Commission is considering how to disseminate the Move Texas Forward funds approved by Texas voters on November 3, 2015, with the passage of Proposition 7. Pursuant to this proposition the State of Texas will allocate sales and use tax receipts from motor vehicle sales and motor vehicle rentals to fund transportation projects. By the end of August the Texas Department of Transportation will have a projection for the amount of funds that will be provided to the San Antonio area.

Representative Murr is coordinating with Texas Department of Transportation staff to schedule a meeting with Kerr County officials in August to discuss transportation priorities of the city, county, and school district. Texas Department of Transportation staff has requested a joint priority project list be provided in advance of the August meeting.

RECOMMENDED ACTION

This resolution has been prepared as directed by City Council. Accordingly, city staff recommends its approval as submitted and direct city staff to forward a copy of this resolution to Kerr County Judge Tom Pollard and the Texas Department of Transportation for inclusion in the Texas Department of Transportation Rural Project Plan.

**CITY OF KERRVILLE, TEXAS
RESOLUTION NO. 18-2016**

**A RESOLUTION OF THE CITY OF KERRVILLE, KERR COUNTY,
TEXAS SUPPORTING THE ADOPTION OF THE RURAL PROJECT
PLAN UNDER CONSIDERATION BY THE TEXAS DEPARTMENT OF
TRANSPORTATION.**

WHEREAS, the City of Kerrville, Kerr County, Texas, recognizes the importance of public safety, strategically placed, constructed, and maintained state roadways within Kerr County and the impact of those roads on the quality of life and economic development of the entire region; and

WHEREAS, the City of Kerrville is aware that the Texas Department of Transportation ("TxDOT"), through its district offices, is in the process of creating a rural project road plan for the funding and construction of future transportation projects; and

WHEREAS, the governing bodies of the City of Kerrville, Kerr County, Texas; Kerr County, Texas; Kerrville Independent School District; and Kerrville Public Utility Board (collectively referred to as "Kerr County Governing Bodies") have, over the past year, considered various roadway projects for the Kerr County area and reached consensus as to the prioritization of such roadways; and

WHEREAS, the City of Kerrville, Kerr County, Texas, finds it to be in the public interest to adopt a Kerr County Transportation Project list for TxDOT's consideration and inclusion as part of its Rural Transportation – 10 Year Plan;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF KERRVILLE, KERR COUNTY, TEXAS:**

The City of Kerrville, Kerr County, Texas, concur that the following projects are of equal priority to meet the needs of public safety, traffic flow, and community development:

- Kerr County - Improve and widen State Highway 27 from Loop 534 east to Center Point and to the Kendall County line. Widen State Highway 27 bridge over Silver Creek, Improve and widen the segment of State Highway 173 at the entrance to Comanche Trace subdivision and improve and widen State Highway 27 from Harper Road to the City of Ingram.
- Kerrville Independent School District - Construct sidewalks in areas of local schools along state highways.
- City of Kerrville - Improvements to the Interstate 10 and FM 783 (Harper Road) interchange and the planning and construction of an adjacent access road to be connected to Holdsworth Drive.

These projects are more specifically detailed on the attached Kerr County Transportation Project List (Exhibit A);

The City of Kerrville, Kerr County, Texas, hereby approves the submission of the Kerr County Transportation Project List, attached hereto as **Exhibit A**, to the Texas Department of Transportation for its consideration and inclusion as part of the TxDOT Rural Transportation – 10 Year Plan and hereby repeals Resolution No. 05-2016.

PASSED AND APPROVED ON this the _____ day of _____ A.D., 2016.

Bonnie White, Mayor

APPROVED AS TO FORM:

ATTEST:

Michael C. Hayes, City Attorney

Brenda G. Craig, City Secretary

Exhibit A

TxDOT Rural Transportation - 10-Year Plan Kerr County Transportation Projects

Priority Projects	Improvements	Scope	Timeline
<u>School Sidewalk and Signage Facilities:</u>			
School Zone Flashers	Install Flashers	School Zone Flashers w/ Cell Phone Warning on Loop 534 at Tivy HS	1 Year
Loop 534	Sidewalk Construction	Student Connection from Tivy HS to residential areas around Singing Winds & Hunters Ridge Apts.	2 Years
Harper Highway	Sidewalk Construction	Student Connection to extend from Jackson Road to Holdsworth Drive	2 Years
Junction Highway	Sidewalk Construction	Student Connection to extend from Harper Highway to Kerrville city limits	2 Years
Goat Creek Road	Crosswalk Construction	Pedestrian Crossing for students in neighborhoods opposite of Tally ES (KIDS classifies Goat Creek Road as dangerous)	2 Years
SH-16 Traffic Signal	Install Lighted Traffic Signal	Install a lighted traffic signal at the intersection of Tennis Drive and SH-16 for Peterson MS traffic (AM/PM Traffic)	2 Years
<u>IH-10:</u>			
Services Roads	Construct New Service Roads	Construct service roads to extend from Harper Highway interchange to Loop 534	2-5 Years
New IH-10 Overpass	Construct New Overpass	Construct a new overpass between Harper Highway and SH-16	5-7 Years
Diamond Interchange @ IH-10 and Harper Highway	Reconstruct Interchange	Replace the partial clover w/ diamond interchange to include service road(s) to new overpass	7-10 Years
<u>SH-27:</u>			
Kerrville to Center Point	Construct 5-Lane Section	Widen and make improvements including improvements to interchanges.	2-5 Years
Silver Creek Bridge	Widen Bridge	Widen bridge to 4 lanes	2-5 Years
Harper Road to City of Ingram	Construct 5-Lane Section	Widen and make improvement including improvements to interchanges, road intersections and stop lights	2-5 Years
Center Point to Kendall County Line	Construct 5-Lane Section	Widen and make improvements including improvements to interchanges	5-7 Years
<u>SH-173:</u>			
SH-173 from Loop 534 to Comanche Trace Development	Construct 5-Lane Section	Widen and make improvements to Highway 173 and provide for improved and safer access to Comanche Trace	2-5 Years
<u>Other Projects</u>	<u>Improvements</u>	<u>Scope</u>	<u>Timeline</u>
<u>Harper Road:</u>			
Holdsworth Drive to IH-10	Construct 5-Lane Section	Widen existing section to 5-Lane section	7-10 Years
<u>Goat Creek Road:</u>			
Intersection @ SH-27	Reconstruct Intersection	Improve intersection to address safety and visibility	7-10 Years
<u>Shenard Reese Road:</u>			
Intersection @ Thompson Road	Reconstruct Intersection	Improve intersection to address safety and visibility	7-10 Years
<u>Memorial Boulevard:</u>			
Water Street to Loop 534	Reconstruct Roadway	Improve mobility and driveways	7-10 Years
<u>Cypress Creek Road:</u>			
Golf Avenue to Loop 534	Construct 4-Lane Section	Widen 2-Lane Section to a 4-Lane Section	7-10 Years
East of Loop 534 for 2 Miles	Construct 4-Lane Section	Widen 2-Lane Section to a 4-Lane Section	7-10 Years
<u>Upper Turtle Creek Rd Bridges</u>	Raise bridges	Raise all bridges to accommodate high water caused by moderate to heavy rain events	7-10 Years
<u>Pedestrian Facilities:</u>			
SH-16	Sidewalk Construction	Complete pedestrian connections on both sides from Thompson Street to Lehmann Drive	3-5 Years
Thompson Road	Sidewalk Construction	Complete pedestrian connections on both sides from SH-16 to Lemos Street	3-5 Years
SH-27	Sidewalk Construction	Complete pedestrian connections on both sides from SH-16 to Thompson Road	3-5 Years

Agenda Item:

5A. Appointments to the Mayor's Youth Advisory Council. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Appointments to the Mayor's Youth Advisory Council

FOR AGENDA OF: August 9, 2016 **DATE SUBMITTED:** July 29, 2016

SUBMITTED BY: Kaitlin Berry **CLEARANCES:** Todd Parton
Special Projects Manager City Manager

EXHIBITS:

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER:



Expenditure	Current Balance	Amount	Account
Required:	in Account:	Budgeted:	Number:
\$	\$	\$	

PAYMENT TO BE MADE TO:

REVIEWED BY THE DIRECTOR OF FINANCE:

SUMMARY STATEMENT

Consider appointments to the Mayor's Youth Advisory Council.

RECOMMENDED ACTION

Consider appointments to the Mayor's Youth Advisory Council.