

CITY COUNCIL MINUTES
WORKSHOP

KERRVILLE, TEXAS
FEBRUARY 21, 2017

On February 21, 2017, the Kerrville City Council workshop was called to order at 8:15 a.m. by Mayor Bonnie White in the city hall upstairs conference room at 701 Main Street.

COUNCILMEMBERS PRESENT:

Bonnie White	Mayor
Stephen P. Fine	Mayor Pro Tem
Glenn Andrew	Councilmember
Warren Ferguson	Councilmember
Mary Ellen Summerlin	Councilmember

COUNCILMEMBER ABSENT: None.

CITY CORE STAFF PRESENT:

Don Davis	Interim City Manager
Mike Hayes	City Attorney
EA Hoppe	Deputy City Manager
Brenda Craig	City Secretary
Kaitlin Berry	Special Projects Manager
Dannie Smith	Fire Chief
Kim Meismer	Director of General Services

VISITORS PRESENT: List on file in city secretary's office for the required retention period.

3. REVIEW OF COUNCIL PROCEDURAL RULES FOR MEETINGS

Council and staff discussed changes to the procedural rules document. Council also requested the following items be included: "Points of order" and "Councilmember requests for information" sections. Council directed staff to make changes and place the document on a future agenda for formal adoption.

Miscellaneous items were also discussed:

- If a councilmember quotes a document or receives information, they should provide a copy of it to all councilmembers prior to the meeting.
- When staff provides information, conversations, emails, etc. to council, such should be considered privileged information until city council takes action on the subject. It is inappropriate to provide such information to citizens or the media.
- Visitors may discuss any topic not listed on the agenda under visitors' forum; visitors' forum should be at the end of the meeting.
- When visitors speak they should address their comments to the presiding officer and council, not to staff.

-Announcements of community interest should be at the beginning of the agenda before the consent agenda.

-Council should agree to submit questions to staff prior to meetings to allow time to research; this would make meetings more efficient.

2. REVIEW OF CITY BOARDS AND COMMISSIONS AND DIRECTION TO STAFF:

Council directed staff to:

- Repeal ordinances and resolutions that established the following boards: beautification advisory board, golf course advisory board, municipal court review.
- Eliminate the audit committee.
- Reduce meetings for the following boards: food service advisory board (as needed), library advisory board (quarterly), and parks and recreation advisory board (quarterly).
- Eliminate term limits for the board of adjustments and appeals.
- Eliminate council liaisons/ex-officio positions on the following boards: food service advisory board, library advisory board, main street advisory board, parks and recreation advisory board, and planning and zoning commission.
- Alternate members not required to attend meetings unless called upon: planning and zoning commission, and zoning board of adjustment.

Council also discussed the following:

- Establishing a sunset review process for all non-mandatory boards.
- Review attendance requirements in the board rules and procedures.
- Council attendance at board meetings should be avoided.
- Regarding interview process, the interview committee consisted of the liaison member and one councilmember assigned on rotation; however, other councilmembers should also be allowed to interview applicants.

1. REVIEW COMMUNITY SURVEY AND UPDATE OF NOVEMBER 15, 2016 WORK SESSION

Ms. Berry noted the survey was sent to 1,800 randomly selected households and 513 responses were included in the survey, and an additional 33 on-line surveys were received for informational purposes. The survey provided benchmark ratings with cities of similar characteristics. Ms. Berry presented the results of the 2016 Citizen Survey conducted by the National Research Center. The survey asked citizens to evaluate the overall quality of life and quality of city governance. The "Governance" category overall was rated excellent/good: fire rated 95%, EMS 91%, parks 86%, power utility 85%, police 84%. The lowest ratings in "Governance" category were: bus or transit 20%, street repair 26%, code enforcement 36%, economic development 39%, and land use/planning/zoning 39%. Areas noted for improvement were: 1) Economy: downtown, commercial areas, and shopping and employment opportunities; 2)

Mobility: street repair and cleaning, bicycle, and public transportation; 3) Built Environment: affordable quality housing, housing options, land use/planning/zoning, new development, code enforcement, and storm drainage. One area noted for improvement was communication and a city newsletter was suggested because of Kerrville's diverse demographics.

Mr. Davis reviewed the priorities established by council at the November 15, 2016 work session. The comprehensive plan was council's first priority; however, Mr. Davis noted the community survey was a good start for Phase 1 of the comprehensive plan planning process. He suggested that Phase 2, creating the actual comprehensive plan be delayed until the new city manager and city planner were hired. In the interim the city could gather information and meet with stakeholders and focus groups to develop a tentative plan.

ADJOURNMENT. The meeting adjourned at 11:47 a.m.

APPROVED: 03/28/2017

/s/

ATTEST:

Bonnie White, Mayor

/s/

Brenda G. Craig, City Secretary