

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
November 15, 2016

On Tuesday, November 15, 2016, the Library Advisory Board meeting was called to order by Chairperson Jane Smith at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

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| Jane Smith | Chairperson |
| David Lipscomb | Vice-Chairperson |
| Astrid Box | Board Member |
| Marty Lenard | Board Member |
| Matthew Miller | Board Member |

MEMBERS ABSENT:

EX-OFFICIO MEMBER:

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| Mary Ellen Summerlin | City Council Member |
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STAFF PRESENT:

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| Laura Bechtel | Library Director |
| Danielle Brigati | Assistant Library Director |
| Cate Schulenberg | Recording Secretary |

VISITORS PRESENT:

Peter Miller

3. VISITOR/CITIZENS FORUM:

None

4. APPROVAL OF MINUTES:

2A. Approval of minutes of the Library Advisory Board meeting held on October 18, 2016.

Mr. Lenard moved to approve the minutes. Ms. Box seconded the motion and it passed 5-0.

6. CONSIDERATION AND POSSIBLE ACTION:

3A. Cancellation of the regular Library Advisory Board meeting to be held December 20, 2016 (staff)

Mr. Miller moved to cancel the meeting; Mr. Lipscomb seconded. Motion passed 5-0.

7. INFORMATION AND DISCUSSION:

4A. Monthly Update by Library Director (staff)

Ms. Bechtel reported the October statistics to the Library Advisory Board. The library had 9,645 patrons and 8,235 checkouts at the end of October. The library had 7,322 visitors. Ms. Bechtel reported the Fiscal Year statistics to the Board – 8,235 checkouts, 838 questions answered, and 7,322 visitors. Discussion occurred regarding the increase in door count and program attendance but the decrease in checkouts of materials. Ms. Bechtel presented the Board with the patron demographics and the number of Kerr County library cards purchased.

Ms. Bechtel presented the financial statements and revenue report for the Library and History Center.

4B. Update on Friends of the Library activities (Jane Smith)

Ms. Smith reported that the Friends have delivered 250 "Books for Babies" bags to Peterson Regional Medical Center. Ms. Smith announced increase in publicity for the bookstore due to articles written on the Books for Babies program. The Friends annual meeting will be held on December 10th to vote for the 2017 Board and they will present the annual gift of \$25,000 to the Library.

4C. Kerr Regional History Center update (staff)

Ms. Bechtel reported that the elevator installation has been delayed, with an expected completion date of early December.

4D. Next scheduled Library Advisory Board meeting – January 17, 2017

8. **ANNOUNCEMENTS OF COMMUNITY INTEREST**


Ms. Bechtel announced that City offices will be closed November 24th and 25th for the Thanksgiving holiday. The Library will reopen on November 26th at 10 a.m. Ms. Bechtel also announced that the Library will be closed December 24th and 25th for the Christmas holiday.

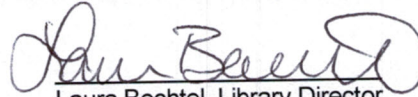
Ms. Bechtel announced that the Library will participate in A Night in Who-ville with the Parks department. The Library will host the 3rd annual Gingerbread House Decorating event in December.

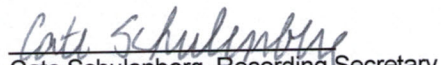
9. **ADJOURNMENT**

Ms. Smith moved to adjourn the meeting and Ms. Box seconded. The Library Advisory Board adjourned at 3:22 p.m.

APPROVED:


Jane Smith, Chairperson


Laura Bechtel, Library Director


Cate Schulenberg, Recording Secretary

1/17/17
Date minutes approved & signed