

PARKS AND RECREATION ADVISORY BOARD  
MINUTES OF A REGULAR MEETING

KERRVILLE, TEXAS  
JUNE 15, 2017

On Thursday, June 15, 2017 the Parks and Recreation Advisory Board meeting was called to order by Diane McMahon, Vice-Chair at 8:15 a.m. in the upstairs conference room at City Hall.

**MEMBERS PRESENT:**

Diane McMahon, Vice-Chair; Jay Munson, Jim Gardner, Bedford Mitchell, Greg Shrader, John Harrison, Rose Bradshaw, Lisa Nye-Salladin

**ABSENT MEMBERS:**

Jacklyn Kayne

**STAFF PRESENT:**

Ashlea Boyle, Director of Parks and Recreation; Shane Heffernan, Sports Complex Manager; Rosa Ledesma, Recreation Coordinator; Tina North, Office Manager

**1. CONSIDERATION AND POSSIBLE ACTION:**

1A. Review Schedule for Future Quarterly Meetings: Ashlea Boyle, Director of Parks and Recreation asked board members, new and existing, to introduce themselves to the room; and Ms. Boyle introduced attending park staff. Handouts were distributed with information on dates of the upcoming board meetings. The following dates were voted on and passed 8-0; September 14<sup>th</sup>, December 7<sup>th</sup> of 2017. Board members voted to change meeting dates in 2018 from the 3<sup>rd</sup> Thursday of each month to the 2<sup>nd</sup> Thursday of each month. John Harrison motioned to approve all dates Greg Schrader seconded and motion carried 8-0.

**2. VISITOR / CITIZENS FORUM**

None

**3. APPROVAL OF MINUTES**

3A. Approval of minutes of the Parks and Recreation Advisory Board meeting held on April 20, 2017. Bedford Mitchell moved to approve the minutes; motion was seconded by Jay Munson and passed 8-0.

**4. INFORMATION AND DISCUSSION**

4A. Projects and Update: Shane Heffernan, Sports Complex Manager gave a slide show presentation and discussed the following updates on the new Sports Complex:

- Project Overview - 90% completion, first phase of paving to begin this week, as well as, installation of seed, sod and grass. 104 acres with eleven baseball fields and twenty acres of irrigated soccer fields; 813 total parking spaces throughout, restroom facilities, and storage areas. Soccer and baseball / softball sides will be separated by Holdsworth Drive.
- D-Bat - will manage an indoor facility of 17,000 square feet of batting cages, pitching lanes, mini-camps and private lessons; with total control of marketing with a two year no lease fee contract.
- Schedule - Completion and estimated open date is September 2017 for soccer and spring for baseball / softball.

Ms. Boyle gave board members an overview of what the Parks and Recreation Department is and its responsibilities. Ms. Boyle shared the department Mission Statement, organizational chart and spoke on each division of the department:

- Kerrville-Schreiner Park - a 517 acre park with 154 camping sites. Features include; RV sites, mini cabins, recreational halls and hiking and biking trails.

Kerrville-Schreiner Park is open seven days a week and includes seven staff members. This park is home to the annual bow hunt hosted by the Texas Parks and Wildlife Department.

- The Aquatics Division - summer operation with twenty seasonal staff members; lifeguards are trained through the Jeff Ellis & Associates Lifeguard Training Program. The Olympic pool offers the following programs yearly; swim lessons, lap swimming & senior water aerobics through the Dietert Center. Daily attendance to the Olympic Pool ranges from 150-200 patrons per day.
- Park Maintenance - with 19 staff, this division is responsible for twenty-three parks citywide and 4.2 miles of River Trail. The mowing crew handles approximately 350 acres in parks citywide, River Trails, street ROW, well sites and other city sites; as well as, custodial for city hall, the library and Police Department. The Park Maintenance Division play a integral part of citywide construction projects, park renovations, special projects, and operate and maintain the Olympic Pool, Louise Hays Interactive Water Fountain and Carver Sprayground.
- Recreation - this division executes our special events and sports programs to include; special event application requests and street closures. Some of these programs are annual and include; the Daddy / Daughter Dance, Movies in the Park, Get Outdoors Day, Skateboard Competition, July 4<sup>th</sup> Fireworks, Wet-Wag, Kid's Triathlon, Family Fright Night, Holiday Parade and a Night in Whoville. Athletic programs are the Adult Sports Leagues; Softball, Soccer and Flag Football. In addition, the Recreation division works with and supports the following events; Kerrville's 4<sup>th</sup> on the River, Kerrville Festival of the Arts, Kerrville Chalk Festival, and the Kerrville Triathlon Festival.
- Tennis – This division is managed via a tennis professional agreement. Responses to the RFP were received and reviewed. The chosen will go to council for approval; once the consultant is approved the design process will begin.

## **5. ITEMS FOR FUTURE AGENDA**

5A. Next scheduled Parks and Recreation Advisory Board meeting September 21, 2017

5B. Election of Officers: Ms. Boyle asked that board members consider election of officers at the next quarterly meeting. The board will be asked to nominate and vote on naming a new Chairperson and new Vice-Chairperson.

## **6. ANNOUNCEMENTS OF COMMUNITY INTEREST**

6A. Lisa Nye-Salladin announced the annual *Kid's Triathlon* event to be held Saturday, August 19, 2017 and asked board members to volunteer and / or help with advertising. Kickoff for this event will be 9:00 a.m. and welcomes children 3-18 years of age.

## **7. ADJOURNMENT:** Ms. McMahon adjourned the meeting at 9:30 a.m.

APPROVED: Diane McMahon DATE: 7-27-17  
Diane McMahon, Vice-Chair

ATTEST: Ashlea Boyle  
Ashlea Boyle, Director of Parks and Recreation

RECORDING SECRETARY: Tina North  
Tina North, Office Manager