

AGENDA FOR REGULAR MEETING

KERRVILLE CITY COUNCIL

TUESDAY, SEPTEMBER 26, 2017, 6:00 P.M.

KERRVILLE CITY HALL COUNCIL CHAMBERS

701 MAIN STREET, KERRVILLE, TEXAS

KERRVILLE CITY COUNCIL AGENDA
REGULAR MEETING, TUESDAY, SEPTEMBER 26, 2017, 6:00 P.M.
CITY HALL COUNCIL CHAMBERS
701 MAIN STREET, KERRVILLE, TEXAS

CALL TO ORDER

INVOCATION OFFERED BY MAYOR BONNIE WHITE

PLEDGE OF ALLEGIANCE TO THE FLAG

1. ANNOUNCEMENTS OF COMMUNITY INTEREST:

Announcement of items of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognitions of city officials, employees, or other citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city officials or employees; and announcements involving imminent threats to the public health and safety of the city. No action will be taken.

2. VISITORS/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. City Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers will be limited to the first ten speakers and each speaker is limited to four minutes.

3. PRESENTATIONS AND RECOGNITIONS:

3A. Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2016. (staff)

3B. Transparency Stars Awards Certificate. (staff)

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the City Hall of the City of Kerrville, Texas, and said notice was posted on the following date and time: September 22, 2017 at 4:00 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Cheryl Brown
Deputy City Secretary, City of Kerrville, Texas

4. CONSENT AGENDA:

These items are considered routine and can be approved in one motion unless a Councilmember asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:

4A. Minutes of the special meeting held August 30, 2017. (staff)

4B. Resolution No. 36-2017, approving the budget for fiscal year 2018 for the Kerr Emergency 9-1-1 Network. (staff)

4C. Resolution No. 37-2017, authorizing submission of an application to Alamo Area Council of Governments for grant funding for recycling. (staff)

4D. Interlocal agreement between the County of Kerr and City of Kerrville, Texas for the housing of city prisoners. (staff)

4E. Non-exclusive license agreement between the City of Kerrville and Texas Hill Country Senior Softball League. (staff)

4F. Request for waiver of parade permit fee and deposit by the Veterans Parade Committee for the 2017 Veterans Day Parade. (staff)

END OF CONSENT AGENDA

5. ORDINANCES, SECOND AND FINAL READING:

5A. Ordinance No. 2017-17, adopting the annual budget for the City of Kerrville, Texas, fiscal year 2018; providing appropriations for each city department and fund; containing a cumulative clause; and containing a savings and severability clause. (staff)

5B. Ordinance No. 2017-18, levying an ad valorem tax for the use and the support of the municipal government for the City of Kerrville, Texas, for the fiscal year 2018; providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid. (staff)

6. CONSIDERATION AND POSSIBLE ACTION:

6A. Purchase of four (4) cardiac monitors from Physio-Control in the amount of \$114,045.91. (staff)

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

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Cheryl Brown
Deputy City Secretary, City of Kerrville, Texas

6B. Fiscal Year 2018 budget for the City of Kerrville, Texas Economic Improvement Corporation. (staff)

6C. Resolution No. 38-2017 amending the City of Kerrville Fee Schedule by revising fees charged for various services and uses provided or offered by the city. (staff)

6D. Resolution No. 39-2017 nominating a candidate(s) to Kerr Central Appraisal District Board of Directors. (staff)

6E. Resolution No. 40-2017 authorizing the waiver of various fees and authorizing a License Agreement for the use of the City's downtown pavilion for the Kerrville Farmers Market to be held in Downtown Kerrville the First Friday evening of each month . (staff)

6F. Amendment to Procedural Rules for Meetings of the Kerrville City Council, Rule 7.5(c). (Councilmember Voelkel)

7. INFORMATION AND DISCUSSION:

7A. Budget and economic update. (staff)

8. ITEMS FOR FUTURE AGENDAS

9. EXECUTIVE SESSION:

City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above including if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code.

10. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY

ADJOURNMENT.

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the City Hall of the City of Kerrville, Texas, and said notice was posted on the following date and time: September 22, 2017 at 4:00 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Cheryl Brown
Deputy City Secretary, City of Kerrville, Texas

Agenda Item:

3A. Certificate of Achievement for Excellence in Financial Reporting for Fiscal Year 2016. (Mayor White and Mr. McDaniel)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Presentation of Certificate of Achievement for Excellence in Financial Reporting for FY2016

FOR AGENDA OF: September 26, 2017  **DATE SUBMITTED:** September 21, 2017

SUBMITTED BY: Sandra Yarbrough
Director of Finance

CLEARANCES: Mark McDaniel
City Manager

EXHIBITS: Certificate of Achievement for Excellence in Financial Reporting

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO:

REVIEWED BY THE FINANCE DIRECTOR:

SUMMARY STATEMENT

The City of Kerrville is pleased to announce that the Finance Department has received the Government Finance Officer Association of the United State and Canada's (GFOA) Certificate of Achievement for Excellence in Financial Reporting for fiscal year 2016 Comprehensive Annual Financial Report (CAFR). The City has received this award for thirty-three continuous years beginning with fiscal year 1984.

The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment.

The CAFR has been judged by an impartial panel to meet the high standards of the program, which includes demonstrating a constructive "spirit of full disclosure" to clearly communicate its financial story and motivate potential users and user groups to read the CAFR.

The GFOA is a major professional association serving nearly 19,000 appointed and elected local, state, provincial-level government officials and other finance practitioners.

RECOMMENDED ACTION

The Mayor and the City Manager will present the Certificated of Achievement for Excellence in Financial Reporting to the City's Finance Department.



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Kerrville
Texas**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

September 30, 2016

Christopher P. Morrell

Executive Director/CEO



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

August 16, 2017

Sandra Yarbrough
Finance Director
City of Kerrville
701 Main Street
Kerrville, TX 78028

Dear Ms. Yarbrough:

We are pleased to notify you that your 2016 fiscal year end comprehensive annual financial report (CAFR) qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment. Congratulations for having satisfied the high standards of the program. We hope that your example will encourage others in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

A "Summary of Grading" form and a confidential list of comments and suggestions for possible improvements are enclosed. It is strongly encouraged the recommended improvements be implemented into the next report and the report be submitted to the program within six months of your next fiscal year end. Certificate of Achievement Program policy requires that written responses to the comments and suggestions for improvement accompany the next fiscal year's submission. The written responses should provide details about how each item is addressed within this report. These responses will be provided to those Special Review Committee members participating in the review. If a comment is unclear or there appears to be a discrepancy, please contact the Technical Services Center at (312) 977-9700 and ask to speak with a Certificate of Achievement Program in-house reviewer.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. An AFRA is enclosed for the preparer as designated on the application.

Continuing participants will find a Certificate and brass medallion enclosed with these results. First-time recipients will find a Certificate enclosed with these results and will receive a plaque in about 10 weeks. You may arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and we hope that appropriate publicity will be given to this notable achievement. A sample news release has been enclosed.

A current holder of a Certificate of Achievement may include a reproduction of the Certificate in its immediately subsequent CAFR. A camera-ready copy of your Certificate is enclosed for that purpose. If you reproduce your Certificate in your next report, please refer to the enclosed instructions. A Certificate of Achievement is valid for a period of one year.

A Certificate of Achievement Program application is posted on GFOA's website. This application must be completed and accompany your next submission. See sections III and IV of the application for instructions. **The entity's GFOA membership number appears on the attached comments and must be listed on the application.** Your continued interest in and support of the Certificate of Achievement Program is most appreciated. If we may be of any further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

Todd Buikema
Acting Director, Technical Services Center

Certificate of Achievement For Excellence in Financial Reporting

Summary of Grading

Name of Unit: City of Kerrville
Fiscal Year of Report FY2016

Report # 2,632.00

GFOA Member ID Number 116142001

The Certificate of Achievement Program Special Review Committee (SRC) has completed its review of your comprehensive annual financial report (CAFR). Listed below are the grading categories used and a summary of the SRC's evaluation of your CAFR. The detailed comments and suggestions for reporting improvements on the attached listing are grouped under similar grading categories. Any category which received a grade of "Needs Significant Improvement" indicates an area of particular concern to the SRC and the related comments and suggestions for improvement in this category should be given special attention. An indication is provided on the list by the specific comments(s) or category(ies) that were the cause of receiving this grade. For each item, the notation also states whether it is 1) the basis or part of the basis for the CAFR not receiving the Certificate of Achievement, 2) a serious deficiency which will almost certainly preclude the awarding of the Certificate of Achievement if it is not corrected in your next CAFR, or 3) a deficiency, that if not corrected in future CAFRs, could result in the Certificate of Achievement not being awarded.

Grading Category

Grade

Cover, table of contents, and formatting	Proficient
Introductory section	Proficient
Report of the independent auditor	Proficient
Management's discussion and analysis (MD&A)	Proficient
Basic financial statements (preliminary considerations)	Proficient
Government-wide financial statements	Proficient
Fund financial statements (general considerations)	Proficient
Governmental fund financial statements	Proficient
Proprietary fund financial statements	Proficient
Fiduciary fund financial statements	Not Applicable
Summary of significant accounting policies (SSAP)	Proficient
Note disclosure (other than the SSAP and pension-related disclosures)	Proficient
Pension-related note disclosures	Proficient
Required supplementary information (RSI)	Proficient
Combining and individual fund information and other supplementary information	Proficient
Statistical section	Proficient
Other considerations	Proficient

**CERTIFICATE OF ACHIEVEMENT FOR EXCELLENCE IN FINANCIAL REPORTING
COMMENTS AND SUGGESTIONS FOR IMPROVEMENTS**

The detailed comments and suggestions for improvements are composed of: 1) an indication above the comment that provides either the specific Certificate Program checklist question to which the item directly relates or the notation "Additional Comment" to indicate the comment does not directly relate to a specific checklist question and 2) text that generally identifies the location of the item in your CAFR, the reason for the comment, and the particular item you should address. Following is the legend for the references to specific authoritative literature that are provided for the majority of comments.

AU-C	-	Clarified Statements on Auditing Standards, American Institute of Certified Public Accountants (June 1, 2016)
COD	-	<i>Codification of Governmental Accounting and Financial Reporting Standards</i> , GASB, 2015
eGAAFR	-	<i>Governmental Accounting, Auditing, and Financial Reporting</i> (e-book format), GFOA, 2012/2014
eSUP	-	<i>GAAFR Supplement</i> (e-book format), GFOA, 2014
GAAFR	-	<i>Governmental Accounting, Auditing, and Financial Reporting</i> , GFOA, 2012
GAAP	-	Generally Accepted Accounting Principles
GASB-I	-	GASB Interpretation
GASB-S	-	GASB Statement
GASB-TB	-	GASB Technical Bulletin
NCGA-I	-	National Council on Governmental Accounting Interpretation
NCGA-S	-	National Council on Governmental Accounting Statement
Q&A	-	<i>Implementation Guide No. 2015-1</i> , GASB
Q&A; Update	-	<i>Implementation Guidance Update – 2016</i> , GASB
SLG	-	<i>Audits of State and Local Governments</i> , American Institute of Certified Public Accountants, March 1, 2015
SUP	-	<i>GAAFR Supplement</i> , GFOA, 2014

All references listed above, except those for "GAAFR," "Q&A," and "SLG," are followed by the number of the pronouncement, if applicable, and the specific paragraph(s), footnote(s), or appendix (appendices) within the publication that is being referenced. The references to "GAAFR" are to pages in that publication. For "Q&A," the references are to the applicable chapters and questions in that publication. For "SLG," the references are to the chapters and specific paragraphs.

Agenda Item:

3B. Transparency Stars Awards Certificate. (Mayor White and Mr. McDaniel)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Presentation of Transparency Stars Awards Certificate

FOR AGENDA OF: September 26, 2017 **DATE SUBMITTED:** September 21, 2017

SUBMITTED BY: Sandra Yarbrough  **CLEARANCES:** Mark McDaniel
Director of Finance City Manager

EXHIBITS: Transparency Stars Awards Certificate

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO:
REVIEWED BY THE FINANCE DIRECTOR:

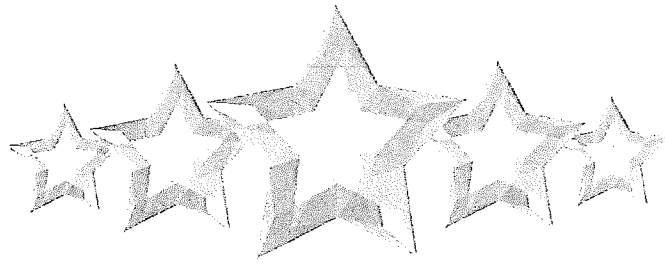
SUMMARY STATEMENT

The Transparency Stars Awards Certificate in the areas of Traditional Finances has been awarded to the City of Kerrville by Glen Hegar, Comptroller, Texas Comptroller of Public Accounts for exemplary efforts in creating financial transparency around public services and spending decisions.

The Transparency Stars program recognizes local government across Texas that are striving to meet a high stand for financial transparency online. These efforts provide citizens with clear, consistent information about public spend in user-friendly formats.

RECOMMENDED ACTION

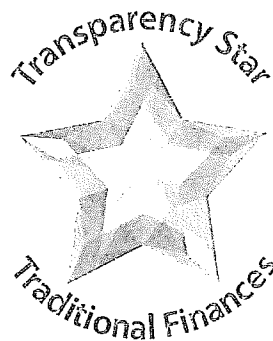
The Mayor and the City Manager will present the Transparency Stars Award Certificate to the City's Finance Department.



Transparency Stars

The Texas Comptroller of Public Accounts
awards the **City of Kerrville** the
Traditional Finances Star

for exemplary efforts in creating financial transparency around public services and spending decisions. The Transparency Stars program recognizes local governments across Texas that are striving to meet a high standard for financial transparency online. These efforts provide citizens with clear, consistent information about public spending in user-friendly formats.



July 19, 2017

July 17, 2017

Ms. Sandra Yarbrough
Director of Finance
City of Kerrville
701 Main St.
Kerrville, Texas 78028-5301

Dear Ms. Yarbrough:

I am pleased to inform you that the City of Kerrville has earned a Transparency Stars Award in the area of Traditional Finances. Our website now displays your award status and the link you submitted in your application. Enclosed is your Transparency Stars Award Certificate. You will also receive a digital Transparency Stars seal you may post on your website.

Note that you are required to maintain and update your transparency content to retain your Star. Comptroller staff will perform regular checks of your site.

Congratulations on your success in demonstrating exemplary efforts toward financial transparency.

Sincerely,



Glenn Hegar

Enclosure



Agenda Item:

4A. Minutes of the special meeting held August 30, 2017. (staff)

This meeting is recorded and can be viewed on the city's website at www.kerrvilletx.gov.

CITY COUNCIL MINUTES
SPECIAL MEETING

KERRVILLE, TEXAS
AUGUST 30, 2017

On August 30, 2017, the Kerrville City Council special meeting was called to order at 9:00 a.m. by Mayor White in the city hall council chambers at 701 Main Street.

COUNCILMEMBERS PRESENT:

Bonnie White	Mayor
George Baroody	Mayor Pro Tem
Vincent C. Voelkel	Councilmember
C. Warren Ferguson	Councilmember

COUNCILMEMBER ABSENT:

Mary Ellen Summerlin	Councilmember
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CITY STAFF PRESENT:

Mark McDaniel	City Manager
Mike Hayes	City Attorney
E.A. Hoppe	Deputy City Manager
Brenda Craig	City Secretary
Dannie Smith	Fire Chief
Roger Lampman	Emergency Management Coordinator
David Knight	Police Chief
Guillermo Garcia	Executive Director of Strategic Initiatives
Kim Meisner	Director of General Operations
Stuart Cunyus	Public Information Officer

VISITORS PRESENT: List on file in city secretary's office for the required retention period.

Consent of the City Council to continue the Declaration of Disaster as issued by the Mayor pursuant to §418.108(a) of the Texas Government Code. Said declaration was issued on Friday, August 25, 2017, and is set to expire per state law after seven days.

Pursuant to Section 551.045 of the Texas Government Code (Texas Open Meetings Act) Council discussed the following emergency or urgent public necessity matter which required immediate action because of an imminent threat to public health and safety and was a reasonably unforeseeable situation:

The sudden and potential relocation of a large number of residents from declared disaster areas resulting from damage from Hurricane Harvey to shelters within the City of Kerrville.

Mr. Hayes noted that Mayor White issued a Declaration of Disaster on August 25, 2017, which was due to expire in seven days unless extended by the city council. If extended, an item would be placed on the September 12 agenda to consider terminating the declaration.

Chief Smith noted the declaration would facilitate the reimbursement process for the city's resources committed to the Hurricane Harvey disaster. He noted two shelters were open in Kerrville serving 74 evacuees, and it was unknown how many were staying in local hotels. He reviewed the services provided by the city and recommended the declaration be extended because it was unknown what the needs might be in the future.

Mr. McDaniel noted that city lodging establishments were asked to follow the order issue by Governor Abbott not to charge hotel occupancy tax to evacuees.

Council noted the situation could worsen and more evacuees might arrive from the coast.

Mayor White stated the motion, to extend indefinitely the emergency services under this code. Mr. Ferguson moved the motion; Mr. Voelkel seconded the motion and it passed 4-0.

ADJOURNMENT. The meeting adjourned at 9:12 p.m.

APPROVED: _____

ATTEST:

Bonnie White, Mayor

Brenda Craig City Secretary

Agenda Item:

4B. Resolution No. 36-2017, approving the budget for fiscal year 2018 for the Kerr Emergency 9-1-1 Network. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Kerr Emergency 9-1-1 Network Budget for Fiscal 2018

FOR AGENDA OF: September 26, 2017 **DATE SUBMITTED:** August 31, 2017

SUBMITTED BY: Chief David J. Knight  **CLEARANCES:** Mike Hayes, City Attorney

EXHIBITS: Resolution, Proposed Kerr Emergency 9-1-1- Network Budget Fiscal 2018

AGENDA MAILED TO: Mark Del Toro, Kerr Emergency 9-1-1 Network, 819 Water Street, Suite 270, Kerrville, Texas 78028

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure	Current Balance	Amount	Account
Required:	in Account:	Budgeted:	Number: N/A
\$ 0	\$ 0	\$ 0	

PAYMENT TO BE MADE TO:

REVIEWED BY THE FINANCE DIRECTOR:

SUMMARY STATEMENT

The city has received the proposed 2018 budget for the Kerr Emergency 9-1-1 Network. The FY 2018 proposed operating budget totals \$400,000.00 as compared to \$416,000.00 in FY 2017, for an overall decrease of 3.85%. The change in operational costs can be attributed to decreases in PSAP lease costs, office equipment supplies, Text to 9-1-1 implementation costs and advertising, training and conference attendance costs.

The Texas Health and Safety Code, Subchapter D, The Emergency Telephone Number Act requires the 9-1-1 Board to present to the governing body of the participating jurisdictions (cities) and to the county commissioners court no later than 45 days prior to the date the budget is adopted. The participating jurisdictions shall review the proposed budget and submit any comments regarding the budget to the 9-1-1 board. The budget must be approved by a majority of the participating jurisdictions. If no action is taken on the proposed budget before the 61st day after the proposed budget is received, the budget is approved by operation of law. The city received the proposed 9-1-1 budget on August 22, 2017.

RECOMMENDED ACTION

Recommend approval of the proposed budget for the Kerr Emergency 9-1-1 District for FY 2018.

**CITY OF KERRVILLE, TEXAS
RESOLUTION NO. 36-2017**

**A RESOLUTION APPROVING THE BUDGET FOR FISCAL YEAR 2018
FOR THE KERR EMERGENCY 9-1-1 NETWORK**

WHEREAS, in accordance with Section 772.309 of the Texas Health and Safety Code, the Executive Director of the Kerr Emergency 9-1-1 Network has prepared and presented to the City Council a budget for the Network's fiscal year commencing January 1, 2018; and

WHEREAS, the City Council of the City of Kerrville, Texas, finds it to be in the public interest to approve said budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

The City Council of the City of Kerrville, Texas, approves the 2018 Fiscal Year Budget for the Kerr Emergency 9-1-1 Network as presented and set forth in **Exhibit A**.

PASSED AND APPROVED ON this the _____ day of _____, A.D., 2017.

Bonnie White, Mayor

APPROVED AS TO FORM:

ATTEST:



Michael C. Hayes, City Attorney

Brenda G. Craig, City Secretary

Kerr Emergency 911 Network
2018 Operating Budget
Proposed

		2017	2018 Proposed	Delta	% Change
100 - Revenue					
	101 - Local 911 Service	126,000.00	110,000.00	-16,000.00	-12.70%
	105 - Wireless Emergency Income	262,000.00	260,000.00	-2,000.00	-0.76%
	110 - VoIP Service Fees	25,000.00	27,000.00	2,000.00	8.00%
	120 - Interest Income	3,000.00	3,000.00	0.00	0.00%
Total 100 - Revenue		416,000.00	400,000.00	-16,000.00	-3.85%
200 - Payroll Expense					
	210 - Salary	112,000.00	116,000.00	4,000.00	3.57%
	212 - Payroll Taxes	8,960.00	9,280.00	320.00	3.57%
	213 - Medical Insurance Expense	38,000.00	40,280.00	2,280.00	6.00%
	214 - TCDRS Expense Company	4,424.00	5,302.00	878.00	19.85%
	215 - TCDRS OTLI	450.00	200.00	-250.00	-55.56%
	225 - Texas Workforce Commission	100.00	100.00	0.00	0.00%
	230 - Excess Vacation Payout	0.00	0.00	0.00	#DIV/0!
Total 200 - Payroll Expense		163,934.00	171,162.00	7,228.00	4.41%
300 - Operations (PSAP)					
	310 - PSAP Floor Space Lease	6,000.00	0.00	-6,000.00	-100.00%
	315 - 911 Call Taker Training	10,000.00	10,000.00	0.00	0.00%
	320 - Wireless Phase I & II Contracts	16,000.00	16,000.00	0.00	0.00%
	321 - AT&T Wireless Tariff	1,910.00	1,910.00	0.00	0.00%
	332 - ALI Service Charge	18,000.00	18,000.00	0.00	0.00%
	331 - Text to 9-1-1 Charges	6,500.00	5,000.00	-1,500.00	-23.08%
	335 - ALI MPLS	8,500.00	8,500.00	0.00	0.00%
	337 - AT&T SR Fees	4,500.00	4,500.00	0.00	0.00%
	350 - PSAP Trunk Charges	20,000.00	22,000.00	2,000.00	10.00%
	355 - Language Translation Services	500.00	500.00	0.00	0.00%
	357 - PSAP Fiber KPD/KCSO	2,000.00	2,000.00	0.00	0.00%
	366 - Wireless Redundancy MRC	750.00	750.00	0.00	0.00%
	370 - PSAP Repairs & Maintenance	9,000.00	9,000.00	0.00	0.00%
Total 300 - Operations (PSAP)		103,660.00	98,160.00	-5,500.00	-5.31%
400 - Direct Services					
	410 - Office Supplies	3,000.00	2,000.00	-1,000.00	-33.33%
	412 - Office Equipment & Repairs	4,000.00	3,000.00	-1,000.00	-25.00%
	420 - Liability Insurance	2,825.00	3,000.00	175.00	6.19%
	430 - Professional Development	5,000.00	3,500.00	-1,500.00	-30.00%
	440 - Rent	27,581.00	28,500.00	919.00	3.33%
	450 - Professional Fees	16,000.00	16,000.00	0.00	0.00%
	460 - Postage & Delivery	400.00	400.00	0.00	0.00%
	490 - Bank Service Charges	100.00	100.00	0.00	0.00%
Total 400 - Direct Services		58,906.00	56,500.00	-2,406.00	-4.08%
500 - Miscellaneous					
	502 - Pictometry Annual Payment	8,000.00	10,000.00	2,000.00	25.00%
	510 - Awards & Honorariums	500.00	500.00	0.00	0.00%
	520 - Dues & Subscriptions	1,000.00	678.00	-322.00	-32.20%
	530 - Public Education & Advertising	5,000.00	4,000.00	-1,000.00	-20.00%
	550 - Telecommunications	9,000.00	8,000.00	-1,000.00	-11.11%
	560 - Sundry	2,000.00	2,000.00	0.00	0.00%
	570 - Texas 911 Alliance Meetings	7,000.00	5,000.00	-2,000.00	-28.57%
	575 - Nena/APCO Conferences	7,000.00	4,000.00	-3,000.00	-42.86%
Total 500 - Miscellaneous		39,500.00	34,178.00	-5,322.00	-13.47%
700 - PSAP Equipment Replacement Account					
	710 - Operating to Capital Fund Transfer	50,000.00	40,000.00	-10,000.00	-20.00%
Total 700 - PSAP Equipment Replacement Account		50,000.00	40,000.00	-10,000.00	-20.00%
Annual Budget Totals		416,000.00	400,000.00	-16,000.00	-3.85%
Net Income		416,000.00	400,000.00	-16,000.00	-3.85%
Projected Budget Surplus/Deficit		0.00	0.00	0.00	#DIV/0!

Kerr Emergency 911 Network
2018 Cap. Budget Proposed

2018 Budget Capital Cash		Approved	Comments
Capital Expenses - 800			
	804 - Sign Materials	\$2,000.00	Sign Blanks and Vinyl
Total - 800		\$2,000.00	
Capital Income - 900			
	901 - Sign Sales (Recovery)	\$1,800.00	90% Recovery
	902 - Equipment Replacement Fund Transfers	\$40,000.00	It is likely we'll transfer additional surplus operating funds before EOY.
Total - 900		\$41,800.00	
2018 Starting Capital Balance (Est.)		\$245,351.40	
2018 Net Capital Expenses		\$2,000.00	
2018 Net Capital Income		\$41,800.00	
Projected End-of-2018 Capital Balance		\$285,151.40	



Subject: Proposed 2018 Budget Summary

08/18/2017

1. 100 Revenue. Estimated Net Income: \$400,000.00 based on an overall decrease of 3.85% from 2017's income projection. The change in revenue can be attributed to projected decreases in wireline and wireless income.
2. 200 Payroll. Payroll expenses include no salary increase for current staff members, and a 6.00% increase in health care insurance costs. The increase that is shown on line 210 is due to a mid-year promotion in 2017 for the GIS Manager that was above the budgeted amount for that year. Payroll overhead includes staff salaries, payroll taxes, retirement account contributions, employee life insurance and Texas Workforce Commission unemployment insurance costs. There is a \$7,228.00, or 4.41% projected increase in costs compared to last year.
3. 300 Operations (PSAP/Call Centers). This expense category includes all operation and maintenance expenses for the Public Safety Answering Point (911 backroom server / telephony equipment / software) and the two call centers (KPD & KCSO). Our expenses are projected to decrease \$5,500.00 or -5.31% due to a change in the lease agreement for the PSAP, and a reduction in projected costs for Text to 9-1-1.
4. 400 Direct Services. Direct Services will see a \$2,406.00 decrease or -4.08% change. Direct services include office supplies, office equipment repair/replacement, district liability insurance, staff professional training, office space lease, attorney, CPA, auditor, and other profession service expenses and banking fees.
5. 500 Miscellaneous. Misc. expenses are projected to decrease by \$5,322.00 or -13.47% in 2018. Misc. expenses include GIS costs, dues and subscriptions, public education / advertising, Texas 911 Alliance meetings and NENA/APCO conferences.
6. 700: PSAP Equipment Replacement Fund: This category will be lowered to \$40,000 per year to fund the PSAP capital replacement account. The capital replacement fund is utilized for PSAP upgrades.

Capital Considerations: The capital cash account will have a balance in excess of \$245,351.40 at the end of 2017 from nominal interest and scheduled PSAP Equipment Replacement transfers. We expect our end-of-2018 capital balance to be in the neighborhood of \$285,151.40. This final figure includes all capital expenses and revenue of \$41,800.00. The primary source of revenue is from “planned” operating funds transfers and 9-1-1 sign sales cost-recovery.

9-1-1 Emergency Service Fee: The Texas Health and Safety Code – Chapter 772.314 (d): *The board shall set the amount of the fee each year as part of the annual budget.*


For the 2018 budget, Kerr 9-1-1 will leave the service fee rates unchanged. Residential, Business, Trunk, VOIP, will remain at \$.050 per month.

Vision for 2017:

1. Continued 9-1-1 sign sales.
2. Continued 9-1-1 public education.

Conclusions:

1. The 2018 proposal is a balanced budget.
2. This budget adequately addresses the expected operating needs of our district in providing state-of-the-art 9-1-1 workstations/software and continue our efforts to enhance Geographic Information Systems (GIS).
3. Our district’s vision and public-funds stewardship is based firmly in the state and local government codes, guided by conservative spending and liberal savings policies.
4. Kerr 9-1-1 Board of Managers Budget approval date: 08/03/2017



Mark Del Toro
Executive Director
Kerr Emergency 9-1-1 Network

Agenda Item:

4C. Resolution No. 37-2017, authorizing submission of an application to Alamo Area Council of Governments for grant funding for recycling. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Alamo Area Council of Governments (AACOG) Grant Application

FOR AGENDA OF: September 26, 2017

DATE SUBMITTED: Sept. 15, 2017

SUBMITTED BY: Stuart Barron
Director of Public Works

CLEARANCES: E.A. Hoppe
Deputy City Manager

EXHIBITS:

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$ 0	\$ 0	\$ 0	

PAYMENT TO BE MADE TO:

REVIEWED BY THE FINANCE DEPARTMENT:

SUMMARY STATEMENT

The Public Works Department, Solid Waste Division would like to apply for a reimbursable grant through AACOG. AACOG funds programs that support its goals for waste reduction by awarding grants to communities within the AACOG region. If awarded, the funds would be used to expand the City's recycling program by providing additional opportunities for residents and visitors of this community to recycle. The focus of the grant submittal will be to purchase additional recycling containers to be placed at all public facilities and City offices.

AACOG is allocated funds from solid waste fees paid to the Texas Commission on Environmental Quality. Currently, applications are being accepted for Fiscal Years 2018 and 2019.

RECOMMENDED ACTION

Adopt resolution authorizing City staff to finalize and submit an application to AACOG for grant funding to be used for recycling.

**CITY OF KERRVILLE, TEXAS
RESOLUTION NO. 37-2017**

**A RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION
WITH THE ALAMO AREA COUNCIL OF GOVERNMENTS FOR A
2018/2019 SOLID WASTE PASS THROUGH GRANT**

WHEREAS, the Alamo Area Council of Governments ("AACOG") is directed by the Texas Commission on Environmental Quality to administer solid waste grant funds for implementation of AACOG's adopted regional solid waste management plan; and

WHEREAS, the City of Kerrville is qualified to apply for grant funds; and

WHEREAS, the City Council of the City of Kerrville, Texas, finds it to be in the public interest to authorize the filing of a grant application with AACOG that if awarded will be utilized by the City to purchase equipment and/or services to help improve the City's solid waste management service;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

SECTION ONE. The City Council of the City of Kerrville, Texas, authorizes the City Manager, or designee, to request grant funding under the Alamo Area Council of Governments 2018/2019 Solid Waste Pass Through Grant and act on behalf of the City in all matters related to the grant application.

SECTION TWO. If the grant is awarded, City will comply with the grant requirements of AACOG, the Texas Commission on Environmental Quality and the State of Texas; the grant funds and any grant-funded equipment will be used only for those purposes specified under the grant; and, the activities will comply with and support the adopted regional and local solid waste management plans adopted for the City's geographical area in which the activities will be performed.

PASSED AND APPROVED ON this the ____ day of _____, A.D., 2017.

Bonnie White, Mayor

ATTEST:

Brenda G. Craig, City Secretary

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney

Agenda Item:

4D. Interlocal agreement between the County of Kerr and City of Kerrville, Texas for the housing of city prisoners. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Inter-local Agreement with Kerr County, Kerr County Sheriff's Office regarding the housing of City of Kerrville prisoners.

FOR AGENDA OF: September 26, 2017 **DATE SUBMITTED:** September 19, 2017

SUBMITTED BY: Chief David J. Knight  **CLEARANCES:** Mike Hayes, City Attorney

EXHIBITS: Inter-local Agreement

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure	Current Balance	Amount	Account
Required:	in Account:	Budgeted:	Number:
\$55,600	\$55,600	\$55,600	01-0113-3171

PAYMENT TO BE MADE TO:

REVIEWED BY THE FINANCE DIRECTOR:

SUMMARY STATEMENT

City prisoners are currently housed at the Kerr County Jail in accordance with the current inter-local agreement between the City of Kerrville and Kerr County which has been in effect since October 1, 2015. The terms of this agreement specify the daily charge for incarceration of City prisoners is set at \$45.00 per day. The new inter-local agreement seeks to change the daily charge rate for City prisoners to \$50.00 per day, per City prisoner incarcerated in the County jail. City prisoners are persons charged with a violation of a city ordinance and state laws, which are classified as class "C" Misdemeanors committed within the city limits and within the jurisdiction of the Kerrville Municipal Court, as well as persons arrested by the Kerrville Police Department for higher level offenses who have not been formally charged by a Judge or Magistrate (warrantless arrest). The increased rate of \$50.00 per day equates to a budgetary impact of an additional \$5,560 projected expenditure in prisoner support for FY2018. This adjustment is already reflected in the submitted FY2018 budget for prisoner support at \$55,600.

RECOMMENDED ACTION

The Chief of Police recommends the city council approve the inter-local agreement with Kerr County and authorize the Mayor to sign the agreement.

Court Order # 36266

THE STATE OF TEXAS

COUNTY OF KERR

INTERLOCAL AGREEMENT BETWEEN THE COUNTY OF KERR AND CITY OF KERRVILLE, TEXAS PROVIDING FOR THE HOUSING OF CITY PRISONERS

This Interlocal Agreement is entered into between **Kerr County, Texas**, a body corporate and politic acting herein by and through its Commissioners Court, hereinafter referred to as "**County**", and the **City of KERRVILLE**, hereinafter referred to as "**City**".

WHEREAS, the **City** desires the **County** to assist in the care, custody and support of prisoners of the said **City** for the consideration and terms and conditions hereinafter set out; and,

WHEREAS, the **City**, acting by and through its duly elected governing body has determined that it would be of material benefit to said **City** to provide for such care of said prisoners; and,

WHEREAS, the **County** desires to assist the **City** in the care, custody and support of prisoners of the said **City** for the consideration and terms and conditions hereinafter set out; and,

WHEREAS, the Commissioners Court of Kerr County, Texas, has passed an order authorizing the Sheriff of Kerr County, Texas, to accept from duly authorized law enforcement officers of said **City** all prisoners of the **City** under the terms and conditions and for the consideration hereinafter set out; and,

WHEREAS, the governing body of the **City** has duly authorized this Agreement; and,

WHEREAS, the governing body of the **County** has duly authorized this Agreement; and,

WHEREAS, this Agreement is made pursuant to and under the provisions of chapter 791, Texas Government Code.

NOW, THEREFORE, it is mutually agreed by and between the **County**, acting herein by and through its duly authorized Commissioners Court, and the **City**, acting herein by and through its duly authorized governing body as follows:

I.

The **County** agrees that the Sheriff of Kerr County, Texas, may, on and after the effective date of this instrument, accept from the duly authorized law enforcement officers of the **City**, any and all persons who, under the laws of the State of Texas, are prisoners of the respective city. For definition purposes, a **City** prisoner shall mean those persons charged with a violation of a **City** ordinance and State laws, which are classified as class "C" Misdemeanors, lying within the jurisdiction of the Municipal Court of herein above stated **City** in Kerr County, Texas. Furthermore, a **City** prisoner shall mean those persons arrested for class A and B Misdemeanors and Felonies who have not been formally charged by a Judge or Magistrate (warrantless arrest). Once the prisoner arrested for a class A and B misdemeanor or a felony has been formally charged by a warrant or magistration by a Judge or Magistrate, the prisoner shall be the responsibility of the Sheriff and no longer considered a **City** prisoner for any purpose.

II.

The Sheriff of Kerr County, Texas, will house, support, maintain and confine said **City** prisoners in the **County** jail subject to the orders of a duly authorized Magistrate. The **County** and the **City** further agree that once a **City** prisoner is accepted and committed to the **County** jail, the Sheriff or his officer in charge of admissions, will release a **City** prisoner only when the discharge of the **City** prisoner is lawfully ordered or authorized by a Magistrate or any court of competent jurisdiction, provided, however, that nothing contained herein shall be construed to authorize or require the **County** or County Sheriff to incarcerate or hold any person contrary to the Constitution and the Laws of the State of Texas and the United States of America.

III.

- A. The County Sheriff and/or his officer in charge of admissions at the **County** jail may refuse to accept an injured or ill **City** prisoner, when in the judgment of the County Sheriff and/or his officer, medical attention is necessary before confinement and the prisoner has not been magistrates. It is agreed and understood between the **County** and the **City** that the County Sheriff and/or his officer in charge of admissions at the **County** jail, shall determine, upon presentation of the **City** prisoner at the **County** jail, whether at that time, at the sole discretion of the County Sheriff and/or his officer, the **City** prisoner should be accepted in the **County** jail or transported to the nearest hospital by the law enforcement officers of the **City**.
- B. It is further agreed that during the confinement of any **City** prisoner in the **County** jail, the **County**, acting by and through the County Sheriff and/or his officer, will provide all necessary medical treatment and hospitalization for all **City** prisoners whether they become sick or injured.

IV.

The **City** agrees to pay the Treasurer of Kerr County, Texas, at the end of each calendar month the sum of **FIFTY DOLLARS (\$50.00)** per day, per **City** prisoner that has been incarcerated in the **County** jail. The Sheriff agrees to provide a monthly statement showing the name of each **City** prisoner, the charge, the number of days served by each prisoner and the total amount due the **County**, to the **City**. For purposes of this Agreement, confinement on any calendar day, regardless of the amount of time spent in confinement, shall count as one full day of confinement. In calculating the number of days, a certain city prisoner was confined, the day of arrival will be counted but not the day of departure, unless the same then counts as one day.

V.

The terms of this Agreement shall commence on **October 1, 2017**, and end by mutual agreement of both parties or after ninety (90) days written notice from either party. It is further understood and agreed that this Agreement may be terminated at any time by either party upon ninety (90) days written notice of an order or resolution of the respective governing body of such termination to the other party and no further liability thereon will remain, other than that which has accrued before termination. Unless modified herein, all terms and provisions of this agreement between the parties which relates to prisoner housing shall remain in effect.

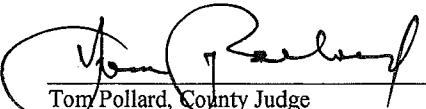
VI.

To the extent permitted by law, the **City** agrees to save and hold the **County** harmless from liability for injury or death of any person or damage to any property arising out of or in connection with any act or omission of the **City** performed under this Agreement. To the extent permitted by law, the **County** agrees to save and hold the **City** harmless from liability for injury or death of any person or damage to any property arising out of or in connection with any act or omission of the **County** performed under this Agreement.

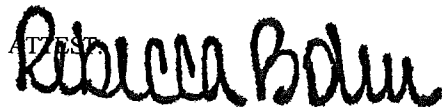
VII.

IN WITNESS WHEREOF, the parties put their hands to this Agreement on the dates indicated below, but Effective October 1, 2017.

KERR COUNTY

By: 
Tom Pollard, County Judge

Date: 9/21/17

ATTEST: 

Rebecca Bolin, County Clerk

CITY OF KERRVILLE

By: _____
Mayor

Date: _____

ATTEST:

City Secretary

Agenda Item:

4E. Non-exclusive license agreement between the City of Kerrville and Texas Hill Country Senior Softball League. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Renewal of a non-exclusive license agreement between the City of Kerrville and the Texas Hill Country Senior Softball League

FOR AGENDA OF: September 26, 2017 **DATE SUBMITTED:** September 15, 2017

SUBMITTED BY: Ashlea Boyle
Director of Parks and Recreation

CLEARANCES: E.A. Hoppe
Deputy City Manager

EXHIBITS: License Agreement

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure	Current Balance	Amount	Account
Required:	in Account:	Budgeted:	Number:
\$0	\$0	\$0	

PAYMENT TO BE MADE TO: N/A

REVIEWED BY THE DIRECTOR OF FINANCE:

SUMMARY STATEMENT

Attached is a non-exclusive license agreement renewal with the Texas Hill Country Senior Softball League (THCSSL). This agreement grants the THCSSL a license to utilize the Singing Wind softball fields and amenities for their league. The City has maintained a license agreement with THCSSL since 2013 for this purpose. The league pays the adopted field rental fee for practices and \$25 per game during the term of the agreement. The agreement would expire on September 30, 2018. The City has a favorable relationship with the THCSSL and wishes to continue the opportunity for citizens to participate in the senior softball league in Kerrville.

RECOMMENDED ACTION

Staff recommends approval of the non-exclusive license agreement with the Texas Hill Country Senior Softball League as presented.

NON-EXCLUSIVE LICENSE AGREEMENT BETWEEN
CITY OF KERRVILLE AND
TEXAS HILL COUNTRY SENIOR SOFTBALL LEAGUE

This Non-Exclusive License Agreement ("License") is made and entered into by and between the CITY OF KERRVILLE, TEXAS ("City"), and TEXAS HILL COUNTRY SENIOR SOFTBALL LEAGUE, herein referred to as "THCSSL" as follows:

1. **Grant of License.** In consideration of and subject to the terms, provisions, and covenants herein contained, City hereby grants to THCSSL a license to use Fields #1 and #2, the restroom facilities, and the parking lot at Singing Wind Softball Complex, in the City of Kerrville, Kerr County, Texas ("Licensed Premises") for THCSSL's softball practice and games, as follows: Practice will be held on Field #2 from 2:00 p.m. until 4:00 p.m. each Sunday during the term of this License. Games will be held on Field #1 for up to three (3) games on Tuesday evenings, beginning the first week in April during the term of this License. If eight (8) or more teams are in the league and THCSSL informs City of such prior to February 15 each year, games can also be held on Field #1 for up to three (3) games on Thursday evenings during the term of this License. This period of time that THCSSL uses the Licensed Premises shall be referred to herein as the "active use" and such active use of Fields #1 and #2 by THCSSL will be exclusive.

2. **Term.** The term of this License shall begin upon execution of this License and end September 30, 2018. The active use period shall be from March 1 to September 30 of each year during the term, subject to earlier termination as provided herein.

3. **Extensions.** Not later than thirty (30) days prior to the termination date of this License, THCSSL shall notify the City whether it requests renewal of this License. Where such renewal notice is given, this License shall renew for a successive one-year period. If notification of renewal is not received by the City, this License shall expire and terminate, as provided herein.

4. **Services and Facilities.** The City shall provide the following:

- a. Field #2 for practice only;
- b. Field #1, including lights, for games only;
- c. General maintenance of playing surfaces, including dragging the infield of Field #1 on Tuesdays (and Thursdays if reserved per Section 1 above) that THCSSL plays games;
- d. Reservation of fields for THCSSL practice and games, during the days and times provided for in this License.

5. **Termination Election.** City and THCSSL each shall have the right, either with or without cause and at any time, to terminate this License upon not less than sixty (60) days prior written notice to the other party. Upon such termination, City and THCSSL shall be

relieved of all further obligations hereunder except only for obligations accruing prior to the effective date of termination.

6. **Use.** THCSSL's use of the Licensed Premises shall comply with the following:

- a. THCSSL shall use the Licensed Premises and all improvements thereon for softball practice, games, and softball related activities and for no other purpose;
- b. THCSSL shall not use any other property beyond the Licensed Premises. At times and upon request, the City may grant permission to THCSSL for THCSSL to use additional property;
- c. THCSSL shall institute all reasonable measures as are necessary to ensure that all members, spectators, guests, and invitees remain within the Licensed Premises at all times during the conducting of THCSSL activities;
- d. THCSSL shall inspect the Licensed Premises, in particular Fields #1 and #2, prior to any use to ensure that they are safe for the intended use;
- e. THCSSL shall provide and maintain all game equipment and infield lining and provide its members with all appropriate safety equipment, and shall inform the City of their maintenance schedule on the Licensed Premises;
- f. THCSSL shall ensure that all persons and activities are adequately supervised by an adult at all times during the active use;
- g. THCSSL shall provide all team registration, scheduling, and umpires.
- h. THCSSL shall take all reasonable measures to not allow any smoking, alcohol, or pets on the Licensed Premises. Allowance by THCSSL of prohibited actions or conditions or the failure to alert law enforcement of prohibited actions or conditions can result in termination of this License.
- i. THCSSL shall take reasonable measures to ensure that its members, spectators, guests, and invitees abide by all traffic and parking signs;
- j. THCSSL shall maintain the Licensed Premises in a neat and orderly condition; and
- k. THCSSL shall not install, place, or use any signage without the prior written consent of the City. City's consent shall be subject to the City's sign regulations, if applicable.

7. **Insurance.** THCSSL shall purchase public liability and casualty insurance from an insurance company licensed to do business in the State of Texas. The City of Kerrville Risk Manager must approve the policy prior to the THCSSL's use of the Licensed Premises. The

policy shall be in the amount of \$500,000.00 per person and \$1,000,000.00 per occurrence and shall cover the Licensed Premises for the duration of THCSSL's use of the Licensed Premises. Upon execution of this License, THCSSL shall provide the City Manager or designee with a copy of the insurance policies required hereby, showing premium prepaid for the each term year. In the event of failure by THCSSL to keep such insurance in effect, the License shall terminate without notice from City to THCSSL. The public liability and casualty insurance policies shall name City as an "additional insured". All policies shall include a waiver of subrogation provision in favor of City. The policy and any renewal certificate shall provide that the City be notified thirty (30) days prior to cancellation or modification of any coverage. Language to the effect that the insurance company will "endeavor" or "attempt" to so notify the City is not sufficient. THCSSL shall provide renewal certificates to the City at least ten (10) days prior to expiration date. Policies shall be in effect for the entire term of this License and any renewals.

8. **Alterations and Improvements.** THCSSL shall not make any alterations, additions, or improvements to the Licensed Premises, which includes the placement of bleachers and benches or the planting of trees or other plant life, without the prior written approval of the City Manager or designee. If authorized, all permanent improvements shall become the property of the City. A "permanent improvement" shall not include bleachers or benches.

9. **Access.** City shall maintain its access to the Licensed Premises at all times for any purpose.

10. **Unsafe Playing Conditions.** If the City restricts irrigation of the Licensed Premises, and the Licensed Premises becomes unsafe for playing conditions, City shall notify THCSSL and THCSSL shall discontinue use of the Leased Premises for all purposes until the City permits use of the Licensed Premises to continue.

11. **Termination for Safety Violation or Unlawful Use.** THCSSL shall not use or occupy nor permit the Licensed Premises or any part thereof to be used or occupied for any unlawful purpose, or for any purpose or in any manner which is in violation of any present or future governmental laws or regulations. THCSSL shall comply with all laws, ordinances, orders, rules and regulations of state, federal, municipal or other agencies or bodies having any jurisdiction thereof relating to the use, condition, or occupancy of the Licensed Premises. Notwithstanding any other provision of this License, any violation of this provision, or a gross violation of any safety-related provision herein, shall entitle the City to terminate this License immediately.

12. **Waiver.** THCSSL shall require each participant to sign a Waiver of Liability, attached hereto and made part of this License as **Exhibit A**, prior to use of Licensed Premises.

13. **INDEMNIFICATION.** **THCSSL AGREES TO INDEMNIFY, DEFEND, AND HOLD CITY, ITS OFFICIALS, EMPLOYEES, AND AGENTS HARMLESS OF AND FROM ALL CLAIMS, DEMANDS, LIABILITY, LOSS, COST AND EXPENSE (INCLUDING ATTORNEY'S FEES AND COST OF LITIGATION) IN ANY MANNER ARISING OUT OF**

OR RESULTING FROM THCSSL'S OPERATIONS, THCSSL'S USE OF THE LICENSED PREMISES, OR THE EXISTENCE OF THCSSL AND THCSSL'S IMPROVEMENTS AND PERSONALTY ON THE PREMISES, INCLUDING BUT NOT LIMITED TO ANY AND ALL LIABILITY, LOSS, COST AND EXPENSE ARISING FROM CLAIMS OR DEMANDS BY THCSSL'S OFFICIALS, AGENTS, VOLUNTEERS, PARTICIPANTS.

14. **Assignment or Sublicense.** THCSSL shall not assign or sublicense the Licensed Premises or any of its rights hereunder, in whole or in part, without the express prior written consent of the City Manager or designee.

15. **Casualty.** In the event of property damage caused by THCSSL or its members or participants, THCSSL shall immediately notify the City of the specifics of such occurrence and thereafter, restore all damaged improvements within thirty (30) days.

16. **No Other Relationship.** This License constitutes the entire agreement between City and THCSSL. Nothing contained herein shall be construed to create any principal/agent, employer/employee, joint venture, partnership, or other arrangement between City and THCSSL.

17. **Default.** If either party hereto shall fail to perform any obligation of such party as herein set forth, and such failure shall continue for a period of (10) days after written notice of default, except for THCSSL's insurance obligations above provided, for which no notice or opportunity to cure shall be given, or for safety-related reasons, the party not in default shall have the right, at such party's option, and in addition to any other remedies available at law or in equity, to terminate this License by notice to the party in default. The failure of either party to declare any default immediately upon the occurrence thereof or delay in taking any action in connection therewith shall not waive such default, but such party shall have the right to declare any such default at any time and take such action as might be authorized hereunder or that may be available at laws or in equity.

18. **Notice.** Any notice or document required or permitted to be delivered hereunder shall be deemed to be delivered, whether or not actually received, when deposited in the United States mail, postage prepaid, or certified mail, return receipt requested, addressed to the parties hereto at their respective addresses as set forth below or at such other address as they have heretofore specified by written notice delivered in accordance with the terms hereof:

City: City of Kerrville, Texas
Attention: City Manager
701 Main Street
Kerrville, Texas 78028

THCSSL: Texas Hill Country Senior Softball League
Ken Weber
1555 Upper Turtle Creek Road
Kerrville, Texas 78028

19. **Fees/Payments.** THCSSL shall pay City its adopted hourly field rental rate for the Singing Wind Softball Complex for practices and \$25.00 per game during the term of this License. Payment shall be made by the fifth day of each month, in advance of use, during the term of this License for its use of the Licensed Premises. Payments shall be adjusted for rain out days only, to be credited with the following month's payment.

20. **Warrant of Capacity.** Each individual and entity executing this License hereby represents and warrants that he, she, or it has the capacity set forth on the signature page hereof with full power and authority to bind the party on whose behalf he, she, or it is executing this License to the terms hereof.

21. **Approval Authority.** In this License, wherever an act requires approval by or consent of the City, such approval or consent may be obtained from the City Manager, or designee.

22. **Governing Law and Enforcement.** This License shall be governed by the laws of the State of Texas and shall be performable in Kerr County. Venue for any dispute arising between the parties to this License shall be in Kerr County, Texas

SIGNED and agreed by the authorized representatives of City and THCSSL on the dates indicated below.

CITY OF KERRVILLE, TEXAS

**TEXAS HILL COUNTRY SENIOR
SOFTBALL LEAGUE**

By: _____
Mark L. McDaniel, City Manager

By: Ken Weber
[Signature]

Date: _____

Date: 9-15-17

ATTEST:

Brenda G. Craig, City Secretary

APPROVED AS TO FORM:

[Signature]
Michael C. Hayes, City Attorney

APPROVED AS TO CONTENT:

ABoyle
Ashlea Boyle, Director of Parks & Recreation

EXHIBIT A

PARTICIPANT'S WAIVER OF LIABILITY Texas Hill Country Senior Softball league

I agree that in consideration of my participation in the Hill Country Senior Softball League (THCSSL), to assume all risks associated with my participation in the THCSSL, and on behalf of myself and my heirs, executors, and administrators, I waive all claims against, and **release and hold harmless**, THCSSL, the City of Kerrville, and their officers, agents, and employees from and against any and all claims, damages, liabilities, causes of actions, losses, costs and expenses, including reasonable attorney's fees, arising out of or in connection with my participation in the THCSSL, including without limitation, death, any personal injuries or loss of use of property, which I may incur as a result of my participation in the THCSSL, **including any death, personal injuries or loss of, damage to or loss of property which may be the result of negligence on the part of THCSSL, the City of Kerrville, or their officers, employees, or agents, or arising from any premises defect on the property where THCSSL is conducted.**

I warrant that I am of legal age and that I have read and fully understand the foregoing terms.

Signed this _____ day of _____, 201____.

Participant Signature _____

Participant Name (printed) _____ Date of Birth _____

Address _____

City / State / Zip _____

Agenda Item:

4F. Request for waiver of parade permit fee and deposit by the Veterans Parade Committee for the 2017 Veterans Day Parade. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Request for waiver of parade permit fee in the amount of \$100 and deposit in the amount of \$750 by the Veterans Parade Committee for the 2017 Veterans Day Parade

FOR AGENDA OF: September 26, 2017 **DATE SUBMITTED:** September 21, 2017

SUBMITTED BY: Chief David J. Knight  **CLEARANCES:** Mark McDaniel, City Manager

EXHIBITS:

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure	Current Balance	Amount	Account
Required:	in Account:	Budgeted:	Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO:

REVIEWED BY THE FINANCE DIRECTOR:

SUMMARY STATEMENT

This item has been placed on the agenda as requested by Kerr County Veterans Services Officer Maggie Baker as liaison to the Veterans Parade Committee who are requesting that the City waive the deposit of \$750 and permit fee of \$100 to the City of Kerrville for the 2017 Veterans Day Parade. This fee and deposit have been waived or refunded in past years.

RECOMMENDED ACTION

It is recommended that the City Council waive the \$100 parade permit fee and the \$750 deposit from the Veterans Parade Committee and consider providing an exception for this parade as fees are established for next fiscal year.

Agenda Item:

5A. Ordinance No. 2017-17, adopting the annual budget for the City of Kerrville, Texas, fiscal year 2018; providing appropriations for each city department and fund; containing a cumulative clause; and containing a savings and severability clause. (staff)

The Water and Sewer Fund will add of a Water Operator position due to 24 hour water system monitoring and maintenance and include a contribution to the comprehensive plan. There is not a proposed water or sewer rate increase in FY2018.

City of Kerrville
Consolidated Budget Totals by Fund
FY2018 Proposed Budget

PROGRAM FUNDS

#	Fund Name	Expenditure
1	General	\$ 26,837,995*
2	Water and Sewer	12,265,455
3	Garage	420,053
5	Employee Benefit Trust	3,146,400
8	Parkland Dedication	-
13	Police Special Revenue	19,050
14	Golf*	872,847
15	Library Memorial	25,000
16	HOT Reserve	-
18	General Asset Replacement	1,237,000
19	WS Asset Replacement	134,000
20	Hotel Occupancy Tax	1,175,200
21	P.E.G. Special Revenue	50,000
22	Muni Court Special Revenue	2,240
26	Landfill Reserve	-
28	Landfill Post Closure	-
50	General Debt Service	2,639,503
53	WS Debt Service	3,986,897
68	History Center	14,523
70	General Capital Projects	1,200,000
71	WS Capital Projects	-
84	Cailloux Theater Endowment	5,000
85	Grant Fund	-
90	Insurance Reserve	60,000
94	Main Street	8,085
	TOTAL	\$ 54,099,247

CAPITAL PROJECT FUNDS

70	General Capital Projects	\$ 4,890,676
71	WS Capital Projects	7,316,608
	TOTAL	\$ 12,207,284

CITY TOTAL **\$ 66,306,531**

COMPONENT UNIT FUNDS

40	Economic Improvement Corp	\$ 4,799,153
75	EIC Projects	2,700,000
	TOTAL	\$ 7,499,153

*Not yet amended to reflected changes in Attachment A to Ordinance 2017-17

The Proposed FY2018 Budget was filed on July 31, 2017 with the City Secretary and copies are available for public viewing at City Hall, City Secretary's office, 701 Main Street, Kerrville, Texas, the Butt-Holdsworth Memorial Library, 505 Water Street, Kerrville, Texas or on the City's website, <http://www.kerrvilletx.gov>.

Notice of Public Hearing on Proposed FY2018 Budget was published on the City of Kerrville website beginning August 9, 2017, published in the Kerrville Daily Times, weekend edition, August 12-13, 2017, and published Hill Country Community Journal, Wednesday, August 16, 2017.

A public hearing of the Proposed FY2018 Budget was held Tuesday, August 22, 2017, at 6:00 p.m., City Hall Council Chambers, 701 Main Street, Kerrville, Texas.

First reading of Ordinance No. 2017-17 to adopt the Proposed FY2018 Budget was held Tuesday, September 12, 2017.

Second reading of Ordinance No. 2017-17 to adopt the Proposed FY2018 Budget will held Tuesday, September 26, 2017.

The Approved FY2018 Budget will be effective October 1, 2017.

RECOMMENDED ACTIONS

Staff recommends approval of Ordinance NO. 2017-17 by record vote on second reading to adopt the Proposed FY2018 Budget. Should council approve the second reading of Ordinance No. 2017-17 to adopt the Proposed FY2018 Budget by record vote the following motions are also required.

1st motion: " Motion to approve Ordinance No. 2017-17 to adopt the City's proposed budget with amendments in Attachment A for fiscal year 2018 on 2nd reading".

Record Vote – roll call by City Secretary

2nd motion: "Motion ratifying vote to adopt the budget that will require raising more revenue from property taxes than the previous fiscal year".

**CITY OF KERRVILLE, TEXAS
ORDINANCE NO. 2017-17**

**AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR
THE CITY OF KERRVILLE, TEXAS, FISCAL YEAR 2018;
PROVIDING APPROPRIATIONS FOR EACH CITY
DEPARTMENT AND FUND; CONTAINING A
CUMULATIVE CLAUSE; AND CONTAINING A SAVINGS
AND SEVERABILITY CLAUSE**

WHEREAS, in accordance with Section 8.01 of the City Charter and Section 102.005 of the Texas Local Government Code, the City Manager of the City of Kerrville prepared and filed with the City Secretary on July 31, 2017, a proposed budget for the City of Kerrville, Texas, for the fiscal year beginning October 1, 2017, and ending September 30, 2018; and

WHEREAS, in accordance with Section 8.04 of the City Charter and Sections 102.006 and 102.065 of the Texas Local Government Code, and after providing the required public notice in the City's official newspaper not less than two weeks prior to the date of the public hearing, a public hearing was duly held on August 22, 2017, at the time and place set forth in the public notice, said date being more than fifteen days subsequent to the filing of the proposed budget by the City Manager, at which all interested persons were given an opportunity to be heard for or against any item within the proposed budget; and

WHEREAS, after due deliberation, study, and consideration of the proposed budget, and after making such amendments to the budget proposed by the City Manager that the City Council has determined are (1) warranted by law or (2) in the best interest of the taxpayers of the City, the City Council is of the opinion that the Official Budget for the Fiscal Year 2018, with the amendments described and discussed, should be approved and adopted, in accordance with Section 8.06 of the City Charter and Section 102.007 of the Texas Local Government Code;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

SECTION ONE. The Official Budget of the City of Kerrville, Texas, a copy of which is on file in the office of the City Secretary, referenced by the date and number of this Ordinance, and incorporated herein by reference as if fully set out herein, is adopted, in accordance with Section 8.06 of the City Charter and Chapter 102 of the Texas Local Government Code.

SECTION TWO. The appropriations by department, fund, or other organization unit and the authorization and allocation for each program or activity are hereby deemed to provide a complete financial plan of City funds and activities for the Fiscal Year 2018, in accordance with Section 8.05 of the City Charter and Chapter 102 of the Texas Local Government Code.

SECTION THREE. The provisions of this Ordinance are to be cumulative of all other ordinances or parts of ordinances governing or regulating the same subject matter as that covered herein; provided, however, that all prior ordinances or parts of ordinances inconsistent with or in conflict with any of the provisions of this Ordinance are hereby expressly repealed to the extent of any such inconsistency or conflict.

SECTION FOUR. If any section, subsection, sentence, clause or phrase of this Ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this Ordinance. The City Council of the City of Kerrville, Texas, hereby declares that it would have passed this Ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

THE MEMBERS OF CITY COUNCIL VOTED AS FOLLOWS IN ACCORDANCE WITH THE CITY CHARTER AND STATE LAW:

FIRST READING:

- **1ST MOTION, TO STATE AS FOLLOWS:** *Motion to approve Ordinance 2017-17 to adopt the City's budget for fiscal year 2018 on 1st reading*

City Secretary to take record vote as follows:

	YES	NO
Bonnie White, Mayor	_____	_____
Vincent C. Voelkel, Place 1	_____	_____
George Baroody, Place 2	_____	_____
Mary Ellen Summerlin, Place 3	_____	_____
C. Warren Ferguson, Place 4	_____	_____

- **2ND MOTION TO STATE AS FOLLOWS:** *Motion ratifying vote to adopt the budget that will require raising more revenue from property taxes than the previous fiscal year.*

PASSED AND APPROVED ON FIRST READING, this the ____ day of _____, A.D., 2017.

*NOTE: Ordinance was not passed or approved on September 12, 2017, per 2-2 vote after first reading.

SECOND READING:

- **1ST MOTION TO STATE AS FOLLOWS:** *Motion to approve Ordinance 2017-17 to adopt the City's budget for fiscal year 2018 on 2nd reading*

City Secretary to take record vote as follows:

	YES	NO
Bonnie White, Mayor	_____	_____
Vincent C. Voelkel, Place 1	_____	_____
George Baroody, Place 2	_____	_____
Mary Ellen Summerlin, Place 3	_____	_____
C. Warren Ferguson, Place 4	_____	_____

- **2ND MOTION TO STATE AS FOLLOWS:** *Motion ratifying vote to adopt the budget that will require raising more revenue from property taxes than the previous fiscal year.*

PASSED AND APPROVED ON SECOND AND FINAL READING, this the _____ day of _____, A.D., 2017.

Bonnie White, Mayor

ATTEST:

Brenda G. Craig, City Secretary

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney

Attachment A
FY2018 Proposed Amendments

General Fund:

Revenue:	\$26,837,995
Sales Tax Revenue Projection Increase (3.97%)	\$47,500
	<u>\$26,885,495</u>

Expense:	\$26,837,995
Additonal water expense at Kerrville Sports Complex	\$60,000
Remover Kerr County Resident Library Fee revenue	\$21,500
Lifepak15 savings - reduce transfer to Asset Replacement	-\$34,000
Total Expense	<u>\$26,885,495</u>

City Total Proposed Budget	\$66,306,531
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City Total with above Amendments to Budget	\$66,354,031
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Net Increase to City Total	\$47,500
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Agenda Item:

5B. Ordinance No. 2017-18, levying an ad valorem tax for the use and the support of the municipal government for the City of Kerrville, Texas, for the fiscal year 2018; providing for apportioning each levy for specific purposes; and providing when taxes shall become due and when same shall become delinquent if not paid. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Second Reading of Ordinance No. 2017-18 - Ad Valorem Tax Rate for 2017 tax year and fiscal year FY2018

FOR AGENDA OF: September 26, 2017 *dy* **DATE SUBMITTED:** September 14, 2017

SUBMITTED BY: Sandra Yarbrough
Director of Finance

CLEARANCES: Mark McDaniel
City Manager

EXHIBITS: Ordinance No. 2017-18

APPROVED FOR SUBMITTAL BY CITY MANAGER: *MM*

Expenditure	Current Balance	Amount	Account
Required:	in Account:	Budgeted:	Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO:

REVIEWED BY THE DIRECTOR OF FINANCE:

SUMMARY STATEMENT

This is the second reading of Ordinance No. 2017-18 to adopt the ad valorem tax rate for 2017 tax year and fiscal year FY2018 by record vote. The first reading of the ordinance to adopt the ad valorem tax rate for 2017 tax year and fiscal year FY2018 by record vote was held on Tuesday, September 12, 2017, City Hall, Council Chambers, 701 Main Street, Kerrville, Texas.

At the August 8, 2017 Council meeting, council voted to hold two public hearings to establish the proposed ad valorem tax rate for 2017 at \$0.5625/\$100 value for the FY2018 Budget. This rate exceeds the effective rate as calculated by the Tax Assessor-Collector of \$0.5514 by 2.013%.

Public notice of 2017 tax year proposed property tax rate for City of Kerrville was published on the City of Kerrville website beginning August 9, 2017, published in the Kerrville Daily Times, weekend edition, August 12-13, 2017, and published in the Hill Country Community Journal, Wednesday, August 16, 2017.

The City held two public hearings since the proposed tax rate exceeds the effective tax rate. The public hearings were held Tuesday, August 22, 2017 and Tuesday, September 12, 2017 at City Hall, Council Chambers, 701 Main Street, Kerrville, Texas.

The proposed tax rate will raise more tax revenue from property taxes than last years' tax revenue. The tax rate has two components. The maintenance and operations (M&O) rate for the general operations of the City is proposed at \$0.4890 and the interest and sinking (I&S) rate for the General Fund's debt service is proposed at \$0.0735. This proposed tax rate is the same tax rate as last year.

Tax levy revenue increase at proposed tax rate of \$0.5625/\$100 is \$365,265, less new property added \$181,815, less debt service portion required \$23,971, leaving a net increase for maintenance and operations of \$159,479.

\$365,265	Tax levy increase	
-\$181,815	New property added	
\$183,450		
-\$23,971	Debt service required	
\$159,479	Maintenance and operations	

The average residential homestead taxable value of \$193,902 would see a tax increase of approximately \$21.52 at the proposed tax rate of \$0.5625/\$100 compared to the effective tax rate of \$0.5514/\$100.

The proposed additional tax revenue will help fund increased street maintenance by 20%, additional police department and engineering department staffing, merit and other wage adjustments. An estimated reserve fund balance of 26.7% is projected at the close of FY2018 which exceeds the 25% minimum as adopted by city council in the financial management policy.

RECOMMENDED ACTION

Staff recommends approval of Ordinance NO. 2017-18 on second reading to adopt the tax rate of \$0.5625 for the 2017 tax year and fiscal year 2018 by record vote.

Should council approve the proposed tax rate the following motion is required:

“Motion that Ordinance No. 2017-18 is adopted and that the property tax rate is increased by the adoption of a tax rate of \$0.5625, which is effectively a 2.013% percent increase in the tax rate”.

Record Vote – roll call by City Secretary

**CITY OF KERRVILLE, TEXAS
ORDINANCE NO. 2017-18**

AN ORDINANCE LEVYING AN AD VALOREM TAX FOR THE USE AND THE SUPPORT OF THE MUNICIPAL GOVERNMENT FOR THE CITY OF KERRVILLE, TEXAS, FOR THE FISCAL YEAR 2018; PROVIDING FOR APPORTIONING EACH LEVY FOR SPECIFIC PURPOSES; AND PROVIDING WHEN TAXES SHALL BECOME DUE AND WHEN SAME SHALL BECOME DELINQUENT IF NOT PAID

WHEREAS, the City Council finds that an ad valorem tax must be levied to provide for current expenses and improvements for the City of Kerrville, Texas, during the fiscal year 2018; and

WHEREAS, the City Council further finds that an ad valorem tax must be levied to provide for the payment of principal and interest on outstanding debt maturing in the fiscal year 2018; and

WHEREAS, after due deliberation, study, and consideration of the proposed tax rate for the fiscal year 2018, the City Council has determined that adoption of the rate is in the best interest of the taxpayers of the City and it should be adopted in accordance with law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

SECTION ONE. There is hereby levied and there shall be collected for the use and support of the municipal government of the City of Kerrville, Texas, and to provide interest and sinking funds for the fiscal year 2018, a tax of **\$0.5625** on each one hundred dollars (\$100.00) valuation of all property, real, personal, and mixed, within the corporate limits of the City subject to taxation, for the specific purposes herein set forth:

- (A) For the current expenditures of the City of Kerrville and for the general improvement, use and support of the City and its property, there is hereby levied and ordered to be assessed and collected for the fiscal year 2018 on all property situated within the corporate limits of the City, and not exempt from taxation by a valid law, an ad valorem tax rate of \$0.489 on each one hundred dollars (\$100.00) valuation of such property. **THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 2.013% PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$0.00.**
- (B) For the purpose of paying principal and interest and providing payments into various debt service funds for each issue of tax supported debt, there is hereby

levied and ordered to be assessed and collected for the fiscal year 2018 on all property situated within the corporate limits of the City and not exempt from taxation by a valid law, an ad valorem tax for each issue of debt described in this Section, the sum of such levies being \$0.0735 on each one hundred dollars (\$100.00) valuation of such property.

SECTION TWO. The ad valorem taxes levied are due on October 1, 2017, and may be paid up to and including January 31, 2018, without penalty, but if not paid, such taxes are delinquent on February 1, 2018, provided, however, in accordance with Section 31.03(a) of the Texas Tax Code, the ad valorem taxes due hereunder may, at the option of the taxpayer, be paid in two payments without penalty or interest so long as the first payment of one-half of the taxes levied is paid before December 1, 2017, and the remaining one-half is paid before July 1, 2018.

SECTION THREE. No discounts are authorized on property tax payments made prior to January 31, 2018.

SECTION FOUR. All taxes become a lien upon the property against which assessed, and the designated City tax collector for the City of Kerrville is authorized and empowered to enforce the collection of such taxes according to the Constitution and Laws of the State of Texas and ordinances of the City of Kerrville, and shall by virtue of the tax rolls, fix and establish a lien by levying upon such property, whether real or personal, for the payment of said taxes, penalty, and interest. All delinquent taxes shall bear interest and other charges from date of delinquency as prescribed by state law.

THE MEMBERS OF CITY COUNCIL VOTED AS FOLLOWS IN ACCORDANCE WITH THE CITY CHARTER AND STATE LAW:

FIRST READING:

MOTION TO STATE AS FOLLOWS: *Motion that Ordinance 2017-18 be adopted and that the property tax rate be increased by the adoption of a tax rate of .5625, which is effectively a 2.013% percent increase in the tax rate.*

City Secretary to take record vote as follows:

	YES	NO
Bonnie White, Mayor	<u>ABSENT</u>	
Vincent C. Voelkel, Place 1	<u> </u>	<u>✓</u>
George Baroody, Place 2	<u> </u>	<u>✓</u>
Mary Ellen Summerlin, Place 3	<u>✓</u>	<u> </u>
C. Warren Ferguson, Place 4	<u>✓</u>	<u> </u>

PASSED AND APPROVED ON FIRST READING, this the * day of * , A.D., 2017.

* NOTE: Ordinance was not passed or approved on Sept. 12, 2017 per 2-2 vote.
THE MEMBERS OF CITY COUNCIL VOTED AS FOLLOWS IN ACCORDANCE WITH THE CITY CHARTER AND STATE LAW:

SECOND READING:

MOTION TO STATE AS FOLLOWS: *Motion that Ordinance 2017-18 be adopted and that the property tax rate be increased by the adoption of a tax rate of .5625, which is effectively a 2.013% percent increase in the tax rate.*

City Secretary to take record vote as follows:

	YES	NO
Bonnie White, Mayor	_____	_____
Vincent C. Voelkel, Place 1	_____	_____
George Baroody, Place 2	_____	_____
Mary Ellen Summerlin, Place 3	_____	_____
C. Warren Ferguson, Place 4	_____	_____

PASSED AND APPROVED ON SECOND AND FINAL READING, this the _____ day of _____, A.D., 2017.

Bonnie White, Mayor

ATTEST:

Brenda G. Craig, City Secretary

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney

Agenda Item:

6A. Purchase of four (4) cardiac monitors from Physio-Control in the amount of \$114,045.91. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Authorize issuing purchase order for four (4) cardiac monitors in the amount of \$114,045

FOR AGENDA OF: September 26, 2017 **DATE SUBMITTED:** September 15, 2017

SUBMITTED BY: Dannie Smith,
Fire Chief

CLEARANCES: Mark McDaniel,
City Manager

EXHIBITS: Physio-Control Quote #00091330
Physio-Control sole source provider letter.

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure	Current Balance	Amount	Account
Required:	in Account:	Budgeted:	Number:
\$114,045	\$148,000(FY18)*	\$148,000(FY18)*	18-1800-5300

***Proposed Fiscal Year 2018 Budget as presented prior to \$34,000 recommended amendment**

PAYMENT TO BE MADE TO: PHYSIO-CONTROL
REVIEWED BY THE FINANCE DIRECTOR:

SUMMARY STATEMENT

The Fire Chief is requesting authorization from the City Council to purchase four (4) Physio-Control LifePak15 cardiac monitors for a total of \$114,045.91 plus shipping and handling. Physio-Control is the sole source vendor for the LifePak15. Physio-Control is accepting four (4) trade-in cardiac monitors at \$3,000 each, plus Vizient Buying Group is offering a 5% discount if the purchase order is received before September 29, 2017. This is a total discount of \$33,954.09, if a purchase order is issued and order is placed before September 29th.

Physio-Control issued an end of service life letter effective September 2016, regarding our current four (4) LifePak 12 cardiac monitors. We extended the deadline by renewing a 3-year service agreement in January 2016. However, after January 2019, the LifePak 12 will no longer be supported under our current service agreement and unsafe for patient care. The cardiac monitor equipment replacement plan was initiated in FY14, to date three (3) of the seven (7) LifePak12 cardiac monitors have been replaced. The purchase of four (4) LifePak15 cardiac monitors will close the replacement plan project. This purchase is budgeted for and will be paid from the FY2018 budget.

RECOMMENDED ACTION

Authorize the issuance of a purchase order to purchase four (4) LifePak15 cardiac monitors at a price not to exceed \$114,045.91 plus shipping and handling.



Physio-Control, Inc
 11811 Willows Road NE
 P.O. Box 97006
 Redmond, WA 98073-9706 U.S.A.
 www.physio-control.com
 tel 800.442.1142
 Sales Order fax 800.732.0956
 Service Plan fax 800.772.3340

To CITY OF KERRVILLE FD
 Attn: Eric Maloney, EMS Coordinator
 ACCOUNTS PAYABLE, 701 MAIN ST
 KERRVILLE, TX 78028
 8302575333
eric.maloney@kerrvilletx.gov

Quote Number 00091330
 Revision # 1
 Created Date 8/16/2017
 Sales Consultant Chad Lewis
 (210) 884-0891
 FOB Redmond, WA
 Terms All quotes subject to credit approval and the
 following terms and conditions
 NET Terms NET 30

Contract Vizient T1 CE2543
 Promotion (VZGB-T1) - Vizient 2017 Group Buy Tier 1

Expiration Date 9/29/2017

Product	Product Description	Quantity	List Price	Unit Discount	Unit Sales Price	Total Price
99577-001957	LIFEPAK 15 V4 Monitor/Defib, Adaptive Biphasic, Manual & AED, Color LCD, 100mm Printer, Noninvasive Pacing, Metronome, Trending, SpO2, NIBP, 12-Lead ECG, EtCO2, Carbon Monoxide, Bluetooth INCLUDED AT NO CHARGE: 2 PAIR QUIK-COMBO ELECTRODES PER UNIT - 11996-000091, TEST LOAD - 21330-001365, IN-SERVICE DVD - 21330-001486, SERVICE MANUAL CD- 26500-003612 (one per order) and SHIP KIT (RC Cable) 41577-000288 INCLUDED. HARD PADDLES, BATTERIES AND CARRYING CASE NOT INCLUDED.	4.00	34,960.00	-7,441.68	27,518.32	110,073.27
11140-000015	AC power cord	4.00	81.00	-20.65	60.35	241.40
11160-000011	NIBP Cuff-Reusable, Infant	4.00	21.00	-4.00	17.00	68.00
11160-000013	NIBP Cuff-Reusable, Child	4.00	24.00	-4.45	19.55	78.20
11160-000015	NIBP Cuff-Reusable, Adult	4.00	30.00	-6.20	23.80	95.20
11160-000017	NIBP CUFF-REUSEABLE, LARGE ADULT, BAYONET	4.00	33.00	-4.29	28.71	114.84
11160-000019	NIBP Cuff-Reusable Adult X large	4.00	48.00	-8.90	39.10	156.40
11171-000049	Rainbow DCI Adt Reusable Sensor, 1/box	4.00	640.00	-83.20	556.80	2,227.20
11220-000028	Carry case top pouch for use w/LIFEPAK 12 or LIFEPAK 15	4.00	57.00	-15.35	41.65	166.60
11260-000039	LIFEPAK 15 Carry case back pouch	4.00	82.00	-21.65	60.35	241.40
11577-000002	LIFEPAK 15 Basic carry case w/ right & left pouches. INCLUDED AT NO CHARGE WHEN ORDERED WITH DEVICE: 11577-000001 Shoulder Strap	4.00	320.00	-85.40	234.60	938.40
11577-000011	Mobile Battery Charger - For the LP15	4.00	2,025.00	-514.55	1,510.45	6,041.80
21330-001176	LP 15 Lithium-ion Battery 5.7 amp hrs	16.00	469.00	-118.80	350.20	5,603.20
Trade-in	Trade in of LIFEPAK 12 Biphasic - 2 Feature towards the purchase					

product	of Lifepak 15	4.00	0.00	0.00	-3,000.00	-12,000.00
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Subtotal	USD 114,045.91
Estimated Tax	USD 0.00
Estimated Shipping & Handling	USD 0.00

Tax will be calculated at time of invoice and is based on the Ship To location where product will be shipped.

Grand Total	USD 114,045.91
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Pricing Summary Totals	
List Price Total	USD 160,788.00
Total Contract Discounts Amount	USD -28,598.80
Total Discount	USD -6,143.29
Trade In Discounts	USD -12,000.00
Tax + S&H	USD 0.00

GRAND TOTAL FOR THIS QUOTE
USD 114,045.91

Please Select One:

☐ **MY COMPANY USES A PO SYSTEM-please acknowledge the following:**
On all orders \$5,000 or greater before applicable freight and taxes, a hard copy purchase order, referencing the quote number, is required. (If under \$5,000, a purchase order number is sufficient. Please provide purchase order # here _____)

☐ **MY COMPANY DOES NOT USE A PO SYSTEM-section below must be completed prior to order submission.**

BILLING ADDRESS

Address _____
City _____ State _____
Zip Code _____
A/P Email _____
Phone _____

SHIPPING ADDRESS

Address _____
City _____ State _____
Zip Code _____
A/P Email _____
Phone _____

Signature Required for Non-PO using:
Physio-Control Inc. Requires Written Verification Of This Order.

The Undersigned is Authorized To Place This Order in Accordance
With The Terms and Prices Denoted Herein.

☐ **Please Check Applicable Tax Status:**
We are a Tax Exempt Entity (Tax Exempt Certificate Must Be
Provided)

☐ We are Taxable Entity (Applicable Tax will be Applied at
Time of Invoice)

AUTHORIZED SIGNATURE

NAME

TITLE

DATE

To add or modify account information fill out the form found on the hyperlink provided.

<http://www.physio-control.com/account>

Reference Number DD/10971202/110715

General Terms for all Products, Services and Subscriptions.

Physio-Control, Inc. ("Physio") accepts Buyer's order expressly conditioned on Buyer's assent to the terms set forth in this document. Buyer's order and acceptance of any portion of the goods, services or subscriptions shall confirm Buyer's acceptance of these terms. Unless specified otherwise herein, these terms constitute the complete agreement between the parties. Amendments to this document shall be in writing and no prior or subsequent acceptance by Seller of any purchase order, acknowledgment, or other document from Buyer specifying different and/or additional terms shall be effective unless signed by both parties.

Pricing. Prices do not include freight insurance, freight forwarding fees, taxes, duties, import or export permit fees, or any other similar charge of any kind applicable to the goods and services. Sales or use taxes on domestic (USA) deliveries will be invoiced in addition to the price of the goods and services unless Physio receives a copy of a valid exemption certificate prior to delivery. Discounts may not be combined with other special terms, discounts, and/or promotions.

Payment. Payment for goods and services shall be subject to approval of credit by Physio. Unless otherwise specified by Physio in writing, the entire payment of an invoice is due thirty (30) days after the invoice date for deliveries in the USA, and sight draft or acceptable (confirmed) irrevocable letter of credit is required for sales outside the USA.

Minimum Order Quantity. Physio reserves the right to charge a service fee for any order less than \$200.00.

Patent Indemnity. Physio shall indemnify Buyer and hold it harmless from and against all demands, claims, damages, losses, and expenses, arising out of or resulting, from any action by a third party against Buyer that is based on any claim that the services infringe a United States patent, copyright, or trademark, or violate a trade secret or any other proprietary right of any person or entity. Physio's indemnification obligations hereunder will be subject to (i) receiving prompt written notice of the existence of any claim; (ii) being able to, at its option, control the defense and settlement of such claim (provided that, without obtaining the prior written consent of Buyer, Physio will enter into no settlement involving the admission of wrongdoing); and (iii) receiving full cooperation of Buyer in the defense of any claim.

Limitation of Interest. Through the purchase of Physio products, services, or subscriptions, Buyer does not acquire any interest in any tooling, drawings, design information, computer programming, patents or copyrighted or confidential information related to said products or services, and Buyer expressly agrees not to reverse engineer or decompile such products or related software and information.

Delays. Physio will not be liable for any loss or damage of any kind due to its failure to perform or delays in its performance resulting from an event beyond its reasonable control, including but not limited to, acts of God, labor disputes, the requirements of any governmental authority, war, civil unrest, terrorist acts, delays in manufacture, obtaining any required license or permit, and Physio inability to obtain goods from its usual sources.

Limited Warranty. Physio warrants its products and services in accordance with the terms of the limited warranties located at <http://www.physio-control.com/Documents/>. The remedies provided under such warranties shall be Buyer's sole and exclusive remedies. Physio makes no other warranties, express or implied, including, without limitation, **NO WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND IN NO EVENT SHALL PHYSIO BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR OTHER DAMAGES.**

Compliance with Confidentiality Laws. Both parties acknowledge their respective obligations to maintain the security and confidentiality of individually identifiable health information and agree to comply with applicable federal and state health information confidentiality laws.

Compliance with Law. The parties agree to comply with any and all laws, rules, regulations, licensing requirements or standards that are now or hereafter promulgated by any local, state, and federal governmental authority/agency or accrediting/administrative body that governs or applies to their respective duties and obligations hereunder.

Regulatory Requirement for Access to Information. In the event 42 USC § 1395x(v)(1)(I) is applicable, Physio shall make available to the Secretary of the United States Department of Health and Human Services, the Comptroller General of the United States General Accounting Office, or any of their duly authorized representatives, a copy of these terms, such books, documents and records as are necessary to certify the nature and extent of the costs of the products and services provided by Physio.

No Debarment. Physio represents and warrants that it and its directors, officers, and employees (i) are not excluded, debarred, or otherwise ineligible to participate in the Federal health care programs as defined in 42 USC § 1320a-7b(f); (ii) have not been convicted of a criminal offense related to the provision of healthcare items or services; and (iii) are not under investigation which may result in Physio being excluded from participation in such programs.

Choice of Law. The rights and obligations of Physio and Buyer related to the purchase and sale of products and services described in this document shall be governed by the laws of the state where Buyer is located. All costs and expenses incurred by the prevailing party related to enforcement of its rights under this document, including reasonable attorney's fees, shall be reimbursed by the other party.

Additional Terms for Purchase and Sale of Products.

In addition to the General Terms above, the following terms apply to all purchases of products from Physio:

Delivery. Unless otherwise specified by Physio in writing, delivery shall be FOB Physio point of shipment and title and risk of loss shall pass to Buyer at that point. Partial deliveries may be made and partial invoices shall be permitted and shall become due in accordance with the payment terms. In the absence of shipping instructions from Buyer, Physio will obtain transportation on Buyer's behalf and for Buyer's account. Delivery dates are approximate. Freight is pre-paid and added to Buyer's invoice. Products are subject to availability.

Inspections and Returns. Within 30 days of receipt of a shipment, Buyer shall notify Physio of any claim for product damage or nonconformity. Physio, at its sole option and discretion, may repair or replace a product to bring it into conformity. Return of any product shall be governed by the Returned Product Policy located at <http://www.physio-control.com/Documents/>. Payment of Physio's invoice is not contingent on immediate correction of nonconformities.

No Resale. Buyer agrees that products purchased hereunder will not be resold to third parties and will not be reshipped to any persons or places prohibited by the laws of the United States of America.

Physio-Control, Inc. | Lifesaving starts here.™

ADDRESS

11811 Willows Road NE
Redmond, WA 98052

PHONE

GENERAL
425 867 4000
TOLL-FREE
800 442 1142

www.physio-control.com

August 14, 2017

Dear Customer,

Physio-Control, Inc. is the sole-source provider in the Hospital (hospitals and hospital-owned facilities), Emergency Response Services and Emergency Response Training (paramedics, professional and volunteer fire) markets for the following products:

- New LIFEPAK® 15 monitor/defibrillators
- New LIFEPAK 20e defibrillator/monitors
- New LIFEPAK 1000 automated external defibrillators
- New LUCAS® Chest Compression Systems
- TrueCPR™ Coaching Devices

Physio-Control, Inc. is the sole-source provider in all markets for the following products & services:

- RELISM (Refurbished Equipment from the Lifesaving Innovators) devices
- LIFENET® System and related software
- Factory-authorized inspection and repair services which include repair parts, upgrades, inspections and repairs
- HealthEMS® Software
- HomeSolutions.NET® Software
- ACLS (non-clinical) LIFEPAK® defibrillator/monitors

Physio-Control is also the sole source distributor of the following products for EMS customers in the U.S. and Canadian markets:

- McGRATH® MAC EMS Video Laryngoscope
- McGRATH® MAC Disposable Laryngoscope Blades
- McGRATH® X Blade™

Physio-Control does not authorize any resellers to sell these products or services in the markets listed above. We will not fulfill orders placed by non-authorized businesses seeking to resell our products. If you have questions, please feel free to contact your local Physio-Control sales representative at 800.442.1142.

Best regards,

PHYSIO-CONTROL, INC.



Allan Criss
Vice-President, Americas Sales

ADDRESS

11811 Willows Road NE
Redmond, WA 98052

PHONE

GENERAL
425 867 4000
TOLL-FREE
800 442 1142

www.physio-control.com

November 2015

Dear Valued Customer:

We at Physio-Control appreciate having the opportunity to serve your organization over the years and look forward to our continued partnership. We are committed to supporting your Physio-Control devices for at least 8 years after date of shipment. This letter provides the discontinuation dates after which we will no longer commit to repair, support or perform preventative maintenance for the listed product lines.

We are providing this notification to allow you time to plan for upgrading to newer-technology products.

Physio-Control defines support levels as follows:

- **Repair and Technical Support:** A Physio-Control technician will provide phone support and bring the device to specifications using approved and certified parts as required.
- **Annual Inspections:** A Physio-Control technician will inspect the device to confirm equipment is in satisfactory operating condition.

The following chart lists the discontinuation dates for Physio-Control products that are no longer manufactured.

Device	Repair, Parts Availability and Technical Support	Annual Inspections
LIFEPAK® 500 AED Monophasic Biphasic	Jan. 31, 2012 Jan. 31, 2015	Jan. 31, 2013 End Date TBD
LIFEPAK 12 defibrillator/monitor Monophasic Biphasic	Oct. 31, 2012 Sept. 10, 2016*	Oct. 31, 2013 Sept. 10, 2016*
LUCAS™ 1 (v1) chest compression system	Dec. 31, 2015	Dec. 31, 2015
LIFEPAK 12 RELI defibrillator/monitor	3 years from shipment of the device**	

*If device purchased after September 10, 2008, we will continue to provide support for 8 years after date of shipment. The discontinuation date applies to any customer with a device greater than 8 years old and not under an active service plan.

** Please be advised that some components of these devices may become unavailable before the support termination dates. If this occurs, we will review available alternatives with you.



Physio-Control, Inc. | Lifesaving starts here.™

We thank you for your business and continued partnership. We encourage you to take advantage of any applicable trade-in programs to upgrade to our latest technology for any devices you own that are approaching or have exceeded their eight (8) year service life.

If you have any questions, please contact your local Physio-Control Sales or Service professional. If you don't have your sales or service representative's information you can find it by going to: www.physio-control.com and enter Find a Rep in the search area. You can also call 800.442.1142 and select option 2 and our Customer Support Team will assist you.

Sincerely,

PHYSIO-CONTROL, INC.

A handwritten signature in black ink, appearing to read "Jeff Laub".

Jeff Laub
Vice President, Global Operations and Services

Agenda Item:

6B. Fiscal Year 2018 budget for the City of Kerrville, Texas Economic Improvement Corporation. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Consideration of the Fiscal Year 2018 (FY2018) budget for the City of Kerrville Economic Improvement Corporation

FOR AGENDA OF: Sept. 26, 2017 **DATE SUBMITTED:** Sept. 20, 2017

SUBMITTED BY: E.A. Hoppe **CLEARANCES:** Mark McDaniel
Dep. City Manager City Manager

EXHIBITS: FY2018 EIC Budget

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure	Current Balance	Amount	Account
Required:	in Account:	Budgeted:	Number:
\$0	\$0	\$0	

PAYMENT TO BE MADE TO:

REVIEWED BY THE FINANCE DEPARTMENT:

SUMMARY STATEMENT

At its meeting of Monday, August 21, 2017, the City of Kerrville Economic Improvement Corporation (KEIC) voted to approve its FY 2018 budget. The Kerrville City Council reviewed the EIC FY 2018 budget at its September 12, 2017 meeting and the motion to approve the budget failed in a 2-2 vote. The EIC reconsidered their budget on September 18, 2017 and approved it as presented. This budget allocates \$4,799,153 for FY2018.

Revenue projections for FY2018 are \$3,476,206 and the budget contemplates a planned draw down of reserves of \$1,307,947. The FY2017 Economic Improvement Corporation budget projected an unrestricted fund balance of \$2,259,612.

The FY2018 budget allocates expenditures for Administrative, Category 1 – Business Development, Category II – Quality of Life, and Category III – Public Infrastructure categories. In the budget draft that was presented to the EIC on July 17, 2017 all EIC debt was included within the Administrative category. Per the EIC's direction, the attached budget distributes the debt to each applicable category based upon the project that it was issued for, and also provides for the percentage of the overall budget allocated for each category.

The budget represents the following allocations:

Administrative = \$280,500

- Includes a contribution to the Kerrville Economic Development Corporation and Administrative Fees to the City.

Category I – Business Development = \$500,000

- Consists of an economic development set-aside of \$500,000.
- Annual unexpended allocations for economic development set-aside are swept into a restricted fund balance for economic development purposes; the ED set-aside is projected to be at \$1,500,000 at the end of FY 2017.

Category II – Quality of Life = \$2,068,653

- Includes debt service payments for the River Trail and Sports Complex projects.
- Includes \$750,000 for the second of two allocations for upgrades to the Tennis Center; the first allocation of \$750,000 was issued in FY 2017 (the City Council and EIC have a Funding Agreement for up to \$1.5 million to fund the design/engineering and construction of this facility).
- Includes \$200,000 for downtown parking center streetscaping; the capital project fund for this effort is projected to be at \$565,100 at the end of FY 2017. When combined this will provide a total of \$765,100 for FY2018.

Category III – Public Infrastructure = \$1,950,000

- Provides for a second allocation of \$1,500,000 for a portion of the funding for the extension of reclamation water distribution mains (the City Council and EIC have a Funding Agreement for up to \$3.0 million to fund the construction of these mains).
- Includes a new debt service issuance for economic development related infrastructure (Legion Lift Station). \$200,000 in FY 18 and \$400,000 in future years.
- Includes a \$250,000 allocation for Workforce Housing; the capital project fund for this sub-category is projected to be at \$600,000 at the end of FY 2017.

The Kerrville Economic Improvement Corporation budget is included as a Component Unit Fund in the City's overall annual budget. The Council has the option to approve or deny the budget as presented, or amend the budget as it sees fit.

RECOMMENDED ACTION

The KEIC recommends approval of their FY 2018 budget as presented.

Proposed FY18 EIC Budget

	FY17 Estimated	FY18 Projected	FY19 Projected	FY20 Projected	FY21 Projected	FY22 Projected	FY23 Projected
BEGINNING CASH BALANCE	\$3,789,843	\$2,259,612	\$951,665	\$1,560,644	\$2,312,308	\$3,184,068	\$4,128,227
REVENUE:							
Sales and Use Tax	\$3,342,505	\$3,476,206	\$3,650,016	\$3,796,016	\$3,909,897	\$3,988,095	\$4,067,857
Interest	\$22,500	\$15,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
TOTAL REVENUE	\$3,365,005	\$3,491,206	\$3,660,016	\$3,806,016	\$3,919,897	\$3,998,095	\$4,077,857
EXPENDITURES:							
Administrative							
Local Meeting - Workshops	\$500	\$500	\$500	\$500	\$500	\$500	\$500
KEDC	\$180,000	\$180,000	\$185,000	\$185,000	\$185,000	\$185,000	\$185,000
Administrative Services Fee	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000
Total Administrative	\$280,500	\$280,500	\$285,500	\$285,500	\$285,500	\$285,500	\$285,500
	5.73%	5.84%	9.36%	9.35%	9.37%	9.35%	9.37%
Category I - Business Development							
ED Set Aside	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Unspecified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Category I	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
	10.21%	10.42%	16.39%	16.37%	16.40%	16.37%	16.41%
Category II - Quality of Life							
Tennis Center	\$750,000	\$750,000	\$0	\$0	\$0	\$0	\$0
Olympic Pool	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Downtown Streetscape Enhancements	\$250,000	\$200,000	\$0	\$0	\$0	\$0	\$0
Debt Service - Series 2011A (River Trail)	\$258,456	\$259,890	\$261,223	\$262,456	\$260,256	\$260,390	\$260,390
Debt Service - Series 2012 (River Trail)	\$252,863	\$253,413	\$250,547	\$250,997	\$248,863	\$253,197	\$249,030
Debt Service - Series 2015 (Sports Complex)	\$603,417	\$605,350	\$603,767	\$605,400	\$603,517	\$604,850	\$602,825
Unspecified	\$0	\$0	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Total Category II	\$2,114,736	\$2,068,653	\$1,615,536	\$1,618,853	\$1,612,636	\$1,618,436	\$1,612,245
	43.20%	43.10%	52.95%	53.00%	52.91%	53.00%	52.90%
Category III - Public Infrastructure							
Housing	\$500,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000.00	\$250,000
Reuse Distribution Lines	\$1,500,000	\$1,500,000	\$0	\$0	0	0	0
*Debt Service - Legion Lift Station	\$0	\$200,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
Unspecified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Category III	\$2,000,000	\$1,950,000	\$650,000	\$650,000	\$650,000	\$650,000	\$650,000
	40.86%	40.63%	21.30%	21.28%	21.32%	21.28%	21.33%
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$4,895,236	\$4,799,153	\$3,051,036	\$3,054,353	\$3,048,136	\$3,053,936	\$3,047,745
NET REVENUES TO EXPENDITURES	-\$1,530,231	-\$1,307,947	\$608,980	\$751,664	\$871,761	\$944,159	\$1,030,112
CASH BALANCE AVAILABLE	\$2,259,612	\$951,665	\$1,560,644	\$2,312,308	\$3,184,068	\$4,128,227	\$5,158,339
Accumulated ED Set Aside	\$1,500,000	\$2,000,000	\$2,500,000	\$3,000,000	\$3,500,000	\$4,000,000	\$4,500,000
*Option to sell \$5.0 million debt early 2018 - one interest payment during FY18 - full principal and interest payments beginning FY2019							
Debt Service Requirements percent of revenues	33.13%	37.77%	41.41%	39.91%	38.59%	37.98%	37.08%

EIC Projects Fund

REVENUE:

FY18
Proposed
Budget

Transfer in from EIC

\$3,200,000

Category 1 - Business Development
ED Set Aside

\$500,000

Category 2 - Quality of Life

Tennis Center

\$750,000

Downtown Streetscape Enhancements

\$200,000

Category 3 - Public Infrastructure

Housing

\$250,000

Reuse Distribution Lines

\$1,500,000

EXPENDITURES:

Project Funds Contribution

\$2,700,000

Category 2 - Quality of Life

Tennis Center

\$750,000

Downtown Streetscape Enhancement

\$200,000

Category 3 - Public Infrastructure

Housing

\$250,000

Reuse Distribution Lines

\$1,500,000

**City of Kerrville
Consolidated Budget Totals by Fund
FY2018 Proposed Budget**

PROGRAM FUNDS

#	Fund Name	Expenditure
1	General*	\$ 26,837,995
2	Water and Sewer*	12,265,455
3	Garage	420,053
5	Employee Benefit Trust	3,146,400
8	Parkland Dedication	-
13	Police Special Revenue	19,050
14	Golf*	872,847
15	Library Memorial	25,000
16	HOT Reserve	-
18	General Asset Replacement	1,237,000
19	WS Asset Replacement	134,000
20	Hotel Occupancy Tax	1,175,200
21	P.E.G. Special Revenue	50,000
22	Muni Court Special Revenue	2,240
26	Landfill Reserve	-
28	Landfill Post Closure	-
50	General Debt Service	2,639,503
53	WS Debt Service	3,986,897
68	History Center	14,523
70	General Capital Projects**	1,200,000
71	WS Capital Projects**	-
84	Cailloux Theater Endowment	5,000
85	Grant Fund	-
90	Insurance Reserve	60,000
94	Main Street	8,085
	TOTAL	\$ 54,099,247

CAPITAL PROJECT FUNDS

70	General Capital Projects	\$ 4,890,676
71	WS Capital Projects	7,316,608
	TOTAL	\$ 12,207,284

CITY TOTAL \$ 66,306,531

COMPONENT UNIT FUNDS

40	Economic Improvement Corp	\$ 4,799,153
75	EIC Projects	2,700,000
	TOTAL	\$ 7,499,153

Agenda Item:

6C. Resolution No. 38-2017 amending the City of Kerrville Fee Schedule by revising fees charged for various services and uses provided or offered by the city. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Resolution Approving FY18 Fee Schedule

FOR AGENDA OF: September 26, 2017 **DATE SUBMITTED:** September 14, 2017

SUBMITTED BY: Sandra Yarbrough
Director of Finance

CLEARANCES: Mark McDaniel
City Manager

EXHIBITS: Resolution, FY18 Fee Schedule

APPROVED FOR SUBMITTAL BY CITY MANAGER:

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO:

REVIEWED BY THE FINANCE DIRECTOR:

SUMMARY STATEMENT

Annually the fee schedule is reviewed by city staff to determine cost of services. Fees are set to recapture cost from the users for services provided by the city and/or for new services to be provided.

The attached fee schedule reflects both the adopted FY17 fee schedule effective October 1, 2016 and the proposed fee schedule for FY18 effective October 1, 2017. Changes are highlighted. This is the same fee schedule discussed in the council budget workshop on June 19, 2017.

RECOMMENDED ACTION

Staff recommends approval of resolution to accept the FY18 fee schedule effective October 1, 2017.

**CITY OF KERRVILLE, TEXAS
RESOLUTION NO. 38-2017**

**A RESOLUTION AMENDING THE CITY OF KERRVILLE FEE
SCHEDULE BY REVISING FEES CHARGED FOR VARIOUS SERVICES
AND USES PROVIDED OR OFFERED BY THE CITY**

WHEREAS, the City Council of the City of Kerrville adopted a Fee Schedule by Resolution No. 91-138 on September 24, 1991, and has amended said document on a number of occasions; and

WHEREAS, City staff recommends fees charged for various services and uses provided or offered by the City be changed, and the City Council has determined it is in the public interest of the citizens of Kerrville to revise such fees;

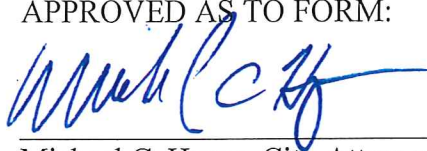
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

The Fee Schedule of the City of Kerrville, Texas, is amended as set forth in **Exhibit A**, attached hereto and incorporated herein by reference, such changes to be effective October 1, 2017.

PASSED AND APPROVED ON this the _____ day of _____ A.D., 2017.

Bonnie White, Mayor

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney

ATTEST:

Brenda G. Craig, City Secretary

City of Kerrville

Fee Schedule

Effective October 1, 2017 (PROPOSED)

ADMINISTRATION DEPARTMENT

COPIES OF PUBLIC INFORMATION:

Standard size paper copy

Non-standard size copy:

Computer diskettes

Computer magnetic tape

Audio cassette

Oversized paper copy

Other

Labor charge (per hour and if applicable under state law)

Overhead charge (if applicable under state law)

Microfiche or microfilm charge:

Paper copy

Fiche or film copy

Remote document retrieval

FAX TRANSMISSIONS:

Local

Long distance, same area code

Long distance, different area code

Other costs

NATURAL GAS TRANSPORTED THROUGH PIPELINE:

NOTE: Fee is equal to 3% of purchase price of gas transported or delivered within the City during the preceeding month for consumption or use within the city.

VEHICLE FOR HIRE PERMIT:

CODE COMPLIANCE

GROUP AND BOARDING HOMES

Permit

Permit renewal

Re-inspection fees

Variance Fee for distance

JUNK YARD OPERATION LICENSE:

PEDDLERS AND SOLICITORS FEES:

Base Charge

For Each Additional Person

For Each Additional Person

Deposit (refundable)

Exemptions

- * Temporary special events, sales and festivals sponsored by charitable organizations (recognized by Internal Revenue Service), governmental subdivisions, school districts, Chamber of Commerce or Convention and Visitor's Bureau and other special events, approved by Council, provided the organizer/operator of said events provides the information required for an open air market.
- * Traveling salesman or solicitor calling only upon commercial businesses
- * Garage sales.
- * A business with a separate business location in the City that furnishes proof of payment to the City of all ad valorem and personal property taxes then due.
- * Six or more businesses that are organized in a sales show, convention, or similar sale by an indoor shopping mall, hotel, or similar sponsor.
- * Businesses conducted in an open air market in compliance with all laws and applicable zoning regulations
- * Sale of fresh produce (fruit, nuts, and vegetables)
- * Sale of firewood

Effective October 1, 2016		Proposed October 1, 2017	
per page	\$0.10	per page	\$0.10
each	\$1.00	each	\$1.00
each	\$10.00	each	\$10.00
each	\$1.00	each	\$1.00
per page	\$0.50	per page	\$0.50
Actual Cost		Actual Cost	
per hour	\$15.00	per hour	\$15.00
% of Personnel Charge		20% of Personnel Charge	
per page	\$0.10	per page	\$0.10
Actual Cost		Actual Cost	
Actual Cost		Actual Cost	
per page	\$0.10	per page	\$0.10
per page	\$0.50	per page	\$0.50
per page	\$1.00	per page	\$1.00
Actual Cost		Actual Cost	
see note		see note	
each	\$25.00	each	\$25.00
annual	\$1,000.00	annual	\$1,000.00
annual	\$350.00	annual	\$350.00
per inspection	\$75.00	per inspection	\$75.00
per variance	\$150.00	per variance	\$150.00
per site	\$5.00	per site	\$5.00
per year	\$600.00	per year	\$600.00
30 days	\$10.00	30 days	\$10.00
one year	\$100.00	one year	\$100.00
deposit	\$750.00	deposit	\$750.00

City of Kerrville

Fee Schedule

Effective October 1, 2017 (PROPOSED)

SEXUALLY ORIENTED BUSINESSES:

Annual License	per business	\$500.00	per business	\$500.00
Annual Fee per Employee	per employee	\$50.00	per employee	\$50.00

TRAVELING SHOW AND EXHIBITION LICENSE:

30 days	\$100.00	30 days	\$100.00
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Exceptions

Carnivals, circuses, travel shows, tent shows, exhibits, menagerie which are actually operated by volunteers of a public school, bona fide charity, or a service organization located in Kerr County.

DOWNTOWN AND MAIN STREET

DOWNTOWN RESTROOM AFTER HOURS USE (Between 5:30 PM and 9:30 AM):

User Fee Per Day

More than 4 hours (deposit required)	+ 4 hrs/Day	\$50.00	+ 4 hrs/Day	\$50.00
Less than 4 hours (deposit required)	- 4hrs/Day	\$25.00	- 4hrs/Day	\$25.00
Deposit	per event	\$100.00	per event	\$100.00

HOLIDAY PARADE

per entry	\$20.00	per entry	\$20.00
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PERSONALIZED BRICKS

per brick	\$50.00	per brick	\$50.00
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SIDEWALK CAFÉ:

per table	\$50.00	per table	\$50.00
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EMERGENCY MEDICAL SERVICES

NON EMERGENCY AMBULANCE LICENSE:

Annual License	per year	\$400.00	per year	\$400.00
Annual Ambulance Permit	per unit	\$150.00	per unit	\$150.00
Re-issue for Lost Permit	per unit	\$50.00	per unit	\$50.00
Inspection Reschedule Fee	per unit	\$50.00	per unit	\$50.00

NON EMERGENCY TRANSFER AGREEMENT:

Local Transport	per person	\$163.83	per person	\$168.00
Local Mileage	per loaded mile	\$8.42	per loaded mile	\$9.00

RESPONSE/TRANSPORTATION:

Basic Life Support - Non Emergency	per person	\$417.92	per person	\$430.00
Basic Life Support - Emergency	per person	\$668.66	per person	\$687.00
Advanced Life Support 1 - Non Emergency	per person	\$521.50	per person	\$536.00
Advanced Life Support 1 - Emergency	per person	\$814.04	per person	\$837.00
Advanced Life Support 2 - Emergency	per person	\$1,149.28	per person	\$1,181.00
Specialty Care Transport	per person	\$1,149.28	per person	\$1,181.00
Aid Only - No Transport	per person	\$150.00	per person	\$150.00
Dedicated Standby	per hour	\$100.00	per hour	\$100.00
Response Fee	per person	\$75.00	per person	\$75.00
Local Transport - No Supplies Used	no supplies	\$150.00	no supplies	\$150.00
Mileage	per loaded mile	\$21.48	per loaded mile	\$22.00

SUPPLY/PROCEDURE CHARGES:

IV Administration	per procedure	\$20.00	per procedure	\$20.00
Medication Administration	per procedure	\$30.00	per procedure	\$30.00
Bandaging and Splinting	per procedure	\$20.00	per procedure	\$20.00

City of Kerrville

Fee Schedule

Effective October 1, 2017 (PROPOSED)

ENGINEERING DEPARTMENT

CAPACITY ANALYSIS:

Existing Water Capacity Analysis	per analysis	\$500.00	per analysis	\$500.00
Existing Sewer Capacity Analysis	per analysis	\$500.00	per analysis	\$500.00
Additional Capacity Analysis	per analysis	To be Determined	per analysis	To be Determined

CONSTRUCTION INSPECTION OVERTIME: (minimum of 4 hours on weekend)	per hour	\$35.00	per hour	\$50.00
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FLOODPLAIN DEVELOPMENT PERMIT:

each	\$25.00	each	\$25.00
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LAND RECORD FILING FEES:*

First page	each	\$5.00	each	\$5.00
Second page and each additional	each	\$4.00	each	\$4.00
Names in excess of 5 names to be indexed	each	\$0.25	each	\$0.25

Records Management Fees per document	each	\$5.00	each	\$5.00
Courthouse Security Fee per document	each	\$1.00	each	\$1.00
Records Archive Fee per document	each	\$5.00	each	\$5.00

* Fees are subject to change based on the County's fee schedule and will be charged accordingly.

MAPPING INFORMATION:

Subdivision Specifications	each	\$25.00	each	\$25.00
City Survey Coordinate System Book	each	\$30.00	each	\$30.00
B & W	each	\$3.00	each	\$3.00
Color	each	\$5.00	each	\$5.00
B & W	each	\$5.00	each	\$5.00
Color	each	\$7.00	each	\$7.00
B & W	each	\$10.00	each	\$10.00
Color	each	\$25.00	each	\$25.00
36" x 54" ETJ Maps	each	\$25.00	each	\$25.00
Digital Map on Disk	each	\$30.00	each	\$30.00

FIRE DEPARTMENT

ACCESS-CONTROLLED EGRESS DOORS, ETC.:

per device	\$20.00	per device	\$20.00
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ALL OTHER FIRE PROTECTION/DETECTION SYSTEMS:

(electric controlled security gates, delay egress locks, security grills)

per system	\$50.00	per system	\$50.00
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AMUSEMENT BUILDING PERMIT:

per site	\$50.00	per site	\$50.00
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APPEAL TO BUILDING BOARD OF ADJUSTMENTS AND APPEALS:

per appeal	\$150.00	per appeal	\$150.00
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BLASTING PERMIT:

per site	\$150.00	per site	\$150.00
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BULK STORAGE AND DISPENSING OF LP GAS:

Annual	\$100.00	Annual	\$100.00
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CHANGE OF OCCUPANCY INSPECTION:

per site	\$20.00	per site	\$20.00
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City of Kerrville

Fee Schedule

Effective October 1, 2017 (PROPOSED)

COMMERCIAL BAR-B-QUE PIT:	per site	\$20.00	per site	\$20.00
COOKING HOOD FIRE SUPPRESSION SYSTEM:	per system	\$50.00	per system	\$50.00
EVENT PERMIT (carnivals and fairs):	per event	\$75.00	per event	\$75.00
EXHIBIT OR TRADE SHOW PERMIT:	per site	\$50.00	per site	\$50.00
FALSE FIRE ALARM FEE:				
More than 3 times but less than 6 in preceding 12 months	per offense	\$50.00	per offense	\$50.00
More than 5 times but less than 8 in preceding 12 months	per offense	\$75.00	per offense	\$75.00
Eight (8) or more times in preceding 12 months	per offense	\$100.00	per offense	\$100.00
FIRE ALARM INSTALLATION (new, repair, remodel, or addition):	per system/floor	\$50.00	per system/floor	\$50.00
FIRE INSPECTIONS REQUESTED/SCHEDULED - NON BUSINESS HOURS:				
Non-Holiday (2 hour minimum, paid in advance)	per hour	\$60.00	per hour	\$60.00
City recognized holiday (2 hour minimum, paid in advance)	per hour	\$80.00	per hour	\$80.00
FIRE PUMP ACCEPTANCE TEST:	per test	\$100.00	per test	\$100.00
FIRE PUMP/EQUIPMENT INSTALLATION/ MODIFICATION:	per system	\$50.00	per system	\$50.00
FIRE SPRINKLER:				
Above ground - new installation, repair, remodel, or addition	per system/floor	\$50.00	per system/floor	\$50.00
Underground - new installation, repair, remodel, or addition	per system	\$50.00	per system	\$50.00
Standpipe system - new installation, repair, remodel, or addition	per system	\$50.00	per system	\$50.00
FLAMABLE/COMBUSTIBLE LIQUIDS - STORAGE/HANDLING/DISPENSING:	per incident	\$75.00	per incident	\$75.00
HAZARDOUS MATERIALS PERMIT:	per incident	\$50.00	per incident	\$50.00
HIGH PILE STORAGE PERMIT:	per site	\$50.00	per site	\$50.00
HOT WORK PERMIT:	per site	\$20.00	per site	\$20.00
INDUSTRIAL OVEN PERMIT:	per unit	\$25.00	per unit	\$25.00
INVESTIGATION FEE:				
If Permit is issued after constructions is started without an approved p	per site	Permit Fee Amt	per site	Permit Fee Amt
LIQUID PROPANE TANK INSTALLATION:	per tank	\$75.00	per tank	\$75.00
MISCELLANEOUS COMBUSTIBLE STORAGE:	per site	\$75.00	per site	\$75.00
OUTDOOR BURN PERMITS:				
Cermonial Fire Permits (Bonfires)	per site	\$250.00	per site	\$250.00
Controlled burns	per site	\$150.00	per site	\$150.00
Recreational fire (less than 3 feet diamenter and 2 feet in height)	N/C for permit		N/C for permit	

City of Kerrville

Fee Schedule

Effective October 1, 2017 (PROPOSED)

OTHER PERMIT:

Any other permit designated by the *International Fire Code*

per incident	\$20.00	per incident	\$20.00
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PLAN REVIEW FEE: (credited toward permit when permit is approved)

per review	50% of Permit Fee	per review	50% of Permit Fee
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PROFESSIONAL PYROTECHNICAL DISPLAY:

per event	\$250.00	per event	\$250.00
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PUBLIC SAFETY STAFFING:

Personnel (minimum 2 hours per fire department staff)

Vehicle (minimum 2 hours per vehicle)

per hour	\$40.00	per hour	\$40.00
per hour	\$25.00	per hour	\$25.00

RE-INSPECTION FEE REQUESTED/SCHEDULED (excludes annual fire inspection):

First inspection list(s) is/are not completed on first and subsequently

Not ready for inspection on arrival

Contractor fails to keep appointment

No access to site or building

per scheduled	\$50.00	per scheduled	\$50.00
per scheduled	\$50.00	per scheduled	\$50.00
per scheduled	\$50.00	per scheduled	\$50.00
per scheduled	\$50.00	per scheduled	\$50.00

REQUEST FOR PUBLIC INFORMATION:

Hard Copy (Paper) Format or Electronic Format - See Administrative Fee Schedule

SPRAY ROOM, DIP TANK OR BOOTH:

(used for flammable or combustible finishes)

per space	\$50.00	per space	\$50.00
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STATE MANDATED OCCUPANCY INSPECTION - OUTSIDE CITY LIMITS:

Daycare, Foster Care, Adoption

Daycare, Halfway Houses, Group Care, MHMR

Youth Camps and Day Camps

Schools and Instructional Facilities

Hospital, Nursing Home, Assisted Living Facility Inspection

All Other

children	\$50.00	children	\$50.00
children	\$75.00	children	\$75.00
per site	\$150.00	per site	\$150.00
per site	\$150.00	per site	\$150.00
per site	\$150.00	per site	\$150.00
per site	\$100.00	per site	\$100.00

STORAGE OF PORTABLE LP GAS CONTAINERS:

(awaiting use or resale)

per site	\$20.00	per site	\$20.00
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STORAGE OR HANDLING OF COMPRESSED GASES:

(In excess of amounts listed in Table 105.6.9 of the e2006 *International Fire Code*)

per site	\$50.00	per site	\$50.00
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TENT, CANOPY, MEMBRANE STRUCTURE PERMIT:

per item	\$20.00	per item	\$20.00
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UNDERGROUND FUEL STORAGE TANK REMOVAL:

per site	\$75.00	per site	\$75.00
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UNDER/ABOVE GROUND FUEL STORAGE TANK:

New installation

Repair/replace existing tank

Repair/replace existing product line

per tank	\$75.00	per tank	\$75.00
per tank	\$40.00	per tank	\$40.00
per site	\$40.00	per site	\$40.00

WATER FLOW TEST:

per test	\$75.00	per test	\$75.00
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City of Kerrville

Fee Schedule

Effective October 1, 2017 (PROPOSED)

GOLF: SCOTT SCHREINER MUNICIPAL GOLF COURSE

CART RENTAL:

Full Cart
Half Cart

9 Hole / 18 Hole	\$14.00/\$28.00	9 Hole / 18 Hole	\$14.00/\$28.00
9 Hole / 18 Hole	\$7.00/\$14.00	9 Hole / 18 Hole	\$7.00/\$14.00

CART STORAGE:

Annual
Quarterly

per year	\$420.00	per year	\$420.00
per quarter	\$140.00	per quarter	\$140.00

NOTE: The City can only accept payments up to ONE period (quarter or annual) in advance.

GREEN FEES:

Regular

Weekday	9 Hole / 18 Hole	\$12.00/\$21.00	9 Hole / 18 Hole	\$13.00/\$22.00
Weekend and holidays*	9 Hole / 18 Hole	\$18.00/\$28.00	9 Hole / 18 Hole	\$19.00/\$29.00

Member

Weekday	9 Hole / 18 Hole	\$5.00/\$6.00	9 Hole / 18 Hole	\$5.00/\$7.00
Weekend and holidays*	9 Hole / 18 Hole	\$6.00/\$7.00	9 Hole / 18 Hole	\$6.00/\$8.00

Junior

Weekday	9 Hole / 18 Hole	\$2.75/\$4.00	9 Hole / 18 Hole	\$2.75/\$6.00
Weekend and holidays*	9 Hole / 18 Hole	\$5.50 / \$6.75	9 Hole / 18 Hole	\$5.50 / \$8.00

MEMBER DUES:

Annual Golf - First family member
Annual Golf - Second family member
Quarter Golf - First family member
Annual Private Cart

per year	\$550.00	per year	\$550.00
per year	\$450.00	per year	\$450.00
per quarter	\$200.00	per quarter	\$200.00
per year	\$220.00	per year	\$220.00

NOTE: All annual fees shall expire on the same date. Should a second annual fee be required, it shall be prorated to expire on the same date as the first annual fee will all subsequent payments due and payable at the same time.

SPECIAL GOLF FEES:

Senior rate (65 or older) - green fees only

per player	\$14.00	per player	\$14.00
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Twilight Fees

Starts at 2:00 PM (green fees only)

Member - Weekday	weekday only	\$3.00	weekday only	\$4.00
Member - Weekend *	weekend only	\$4.00	weekend only	\$5.00
Non-Member - Weekday	weekday only	\$11.00	weekday only	\$13.00
Non-Member - Weekend *	weekend only	\$14.75	weekend only	\$16.75

Tournament/Promotion Fees (minimum - 25 individual players)

Standard group rate for 25+ players Weekday/ Weekend	per player	\$30.00	per player	\$30.00
Standard group rate for 25+ players Weekend mornings	per player	\$40.00	per player	\$40.00

Driving Range Fees

Small Bucket
Large Bucket

per bucket	\$4.00	per bucket	\$4.00
per bucket	\$8.00	per bucket	\$8.00

Driving Range Membership - Annual

Driving Range Membership - Quarterly

per year	\$300.00	per year	\$300.00
per quarter	\$100.00	per quarter	\$100.00

City of Kerrville

Fee Schedule

Effective October 1, 2017 (PROPOSED)

Rental Clubs

Pull Carts

* WEEKEND RATES APPLY FRIDAY THROUGH SUNDAY.

9 Hole / 18 Hole	\$15.00/\$25.00	9 Hole / 18 Hole	\$15.00/\$25.00
9 Hole / 18 Hole	\$3.00/\$6.00	9 Hole / 18 Hole	\$3.00/\$6.00

TRAIL FEE:

Member Private Cart w/annual Private Cart Fee

Non-member Private Cart

Private Cart Passenger w/annual Private Cart Fee

Private Cart Passenger w/o annual Private Cart Fee

9 Hole / 18 Hole	\$4.00/\$7.00	9 Hole / 18 Hole	\$4.00/\$7.00
9 Hole / 18 Hole	\$6.00/\$11.00	9 Hole / 18 Hole	\$6.00/\$11.00
9 Hole / 18 Hole	\$4.00/\$7.00	9 Hole / 18 Hole	\$4.00/\$7.00
9 Hole / 18 Hole	\$5.50/\$12.00	9 Hole / 18 Hole	\$5.50/\$12.00

HEALTH DEPARTMENT

SEMI PUBLIC POOLS/SPAS (single pool facilities):

ADDITIONAL SEMI PUBLIC POOLS/SPAS (single pool facilities):

single	\$75.00	single	\$75.00
per unit	\$25.00	per unit	\$25.00

AFTER HOURS INSPECTION - EMERGENCY (4 hr minimum):

per hour	\$50.00	per hour	\$50.00
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BARS AND LOUNGES - FREE STANDING

0 < 1,000

1,000 - 1,999

2,000 - 2,999

3,000 - 3,999

4,000 - 4,999

5,000 - 10,000

>10,000

Exemptions: Taxing authorities, non-profit organizations

square footage	\$70.00	square footage	\$70.00
square footage	\$85.00	square footage	\$85.00
square footage	\$100.00	square footage	\$100.00
square footage	\$125.00	square footage	\$125.00
square footage	\$150.00	square footage	\$150.00
square footage	\$200.00	square footage	\$200.00
square footage	\$350.00	square footage	\$350.00

CATERING ESTABLISHMENT PERMITS:

0 < 1,000

1,000 - 1,900

2,000 - 2,900

3,000 - 3,999

4,000 - 4,999

5,000 - 10,000

> 10,000

square footage	\$70.00	square footage	\$70.00
square footage	\$85.00	square footage	\$85.00
square footage	\$100.00	square footage	\$100.00
square footage	\$125.00	square footage	\$125.00
square footage	\$150.00	square footage	\$150.00
square footage	\$200.00	square footage	\$200.00
square footage	\$350.00	square footage	\$350.00

CATERING LICENSE:

annual	\$70.00	annual	\$70.00
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CERTIFICATE OF OCCUPANCY INSPECTION:

per site	\$50.00	per site	\$50.00
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FOOD ESTABLISHMENT PLAN REVIEW:

per site	\$25.00	per site	\$25.00
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GENERAL SERVICE CATERING VEHICLE:

each	\$75.00	each	\$75.00
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HEALTH PERMITS (by total floor area - square footage):

0 < 1,000

1,000 - 1,900

2,000 - 2,900

3,000 - 3,999

4,000 - 4,999

5,000 - 10,000

> 10,000

square footage	\$70.00	square footage	\$70.00
square footage	\$85.00	square footage	\$85.00
square footage	\$100.00	square footage	\$100.00
square footage	\$125.00	square footage	\$125.00
square footage	\$150.00	square footage	\$150.00
square footage	\$200.00	square footage	\$200.00
square footage	\$350.00	square footage	\$350.00

City of Kerrville
Fee Schedule
Effective October 1, 2017 (PROPOSED)

HEALTH PERMIT - LATE FEE (after October 15 in addition to original permit)	per permit	\$50.00	per permit	\$50.00
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HOTEL PERMIT: (Tourist Courts, Hotels, Inns, and Rooming Houses)	annual permit	\$50.00	annual permit	\$50.00
First complaint inspection fee	per inspection	\$100.00	per inspection	\$100.00
Subsequent complaint inspection fee	per inspection	\$150.00	per inspection	\$150.00

MOBILE FOOD ESTABLISHMENT PERMITS:				
UNRESTRICTED Mobile Food Establishment (peddlers permit required)	per unit	\$150.00	per unit	\$150.00
RESTRICTED Mobile Food Establishment (peddlers permit required also)	per unit	\$50.00	per unit	\$50.00

NON-PROFIT ORGANIZATION:	per event	\$10.00	per event	\$10.00
PEDDLERS PERMIT:	See Code Compliance Fee Schedule		See Code Compliance Fee Schedule	

REINSPECTION FEES:				
First Reinspection	No charge		No charge	
Second Reinspection	same violation	\$100.00	same violation	\$100.00
Subsequent Reinspection	same violation	\$150.00	same violation	\$150.00

REPLACE LOST, STOLEN, DAMAGED PERMIT OR CERTIFICATE:	each	\$5.00	each	\$5.00

SANITATION AND ENVIRONMENTAL INSPECTIONS (foster homes, day care, etc.)	per site	\$40.00	per site	\$40.00
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SEMI PUBLIC POOLS/SPAS (single pool facilities):	single	\$75.00	single	\$75.00
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SEASONAL PERMITS:				
SEASONAL (non-hazardous foods)	10 month	\$50.00	10 month	\$50.00
SEASONAL (non-hazardous foods)	per event	\$10.00	per event	\$10.00
SEASONAL (potentially hazardous foods)	10 months	\$100.00	10 months	\$100.00
SEASONAL (potentially hazardous foods)	per event	\$15.00	per event	\$15.00

TEMPORARY FOOD SERVICE ESTABLISHMENT - SPECIAL EVENT:	14 day	\$35.00	14 day	\$35.00
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INSPECTION DEPARTMENT

PROFESSIONAL AND OCCUPATIONAL LICENSES:				
General Contractor License	initial issue	\$500.00	initial issue	\$500.00
General Contractor License Renewal	annual	\$100.00	annual	\$100.00
General Contractor License / Single Project (currently charged at GC rate)	per project	\$100.00	per project	\$100.00

BUILDING, CONSTRUCTION, DEMOLITION PERMITS (single family by value):				
Basic Permit (value up to \$1,000) plus	per permit	\$25.00	per permit	\$25.00
\$1,001 - \$50,000	per/\$1,000	\$5.00	per/\$1,000	\$5.00
\$50,001 - \$100,000	per/\$1,000	\$4.00	per/\$1,000	\$4.00
\$100,001 - \$500,000	per/\$1,000	\$3.00	per/\$1,000	\$3.00
\$500,001 and up	per/\$1,000	\$2.00	per/\$1,000	\$2.00

NOTE: Value of construction is the greater of value quoted by contractor or calculated value using the ICC project valuation tables

DEMOLITION AND MOVING DEPOSIT:	per structure	\$500.00	per structure	\$500.00
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City of Kerrville

Fee Schedule

Effective October 1, 2017 (PROPOSED)

BUILDING, CONSTRUCTION, DEMOLITION PERMITS (commercial by value):

Basic Permit (value up to \$1,000) plus

\$ 1,001 and greater

\$500,000 and greater (approval of City Manager, fees may be determined)

per permit	\$25.00	per permit	\$25.00
per/\$1,000	\$5.00	per/\$1,000	\$5.00
per permit	TBD	per permit	TBD

DEMOLITION AND MOVING DEPOSIT:

per structure	\$500.00	per structure	\$500.00
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BUILDING, CONSTRUCTION, DEMOLITION PLAN REVIEW:

Plan review fee is due at permit application

50% of Building Permit Fee	50% of Building Permit Fee
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ELECTRICAL PERMITS:

Circuits

Fixtures

Motors (1 hp or smaller)

Motors (over 1 to 10 hp)

Motors (over 10 to 25 hp)

Motors (over 25 hp)

Services

Services (per additional meter)

Appliances (range, water heater, dishwasher, disposal, dryer)

Equipment (welder)

Equipment (transformers)

Equipment (other)

Signs

Neon signs for transformer

per permit	\$40.00	per permit	\$40.00
per unit	\$2.00	per unit	\$2.00
per unit	\$0.50	per unit	\$0.50
per unit	\$2.00	per unit	\$2.00
per unit	\$2.50	per unit	\$2.50
per unit	\$3.00	per unit	\$3.00
per unit	\$5.00	per unit	\$5.00
per unit	\$7.50	per unit	\$7.50
per unit	\$7.50	per unit	\$7.50
per unit	\$2.00	per unit	\$2.00
per unit	\$3.00	per unit	\$3.00
per unit	\$5.00	per unit	\$5.00
per unit	\$3.00	per unit	\$3.00
per unit	\$5.75	per unit	\$5.75
per unit	\$1.00	per unit	\$1.00

PLAN REVIEW FEE:

First Review (due at permit application, includes review of minor changes)

Subsequent Review (due to substantial submittal or project changes)

per review	50% of permit fee	per review	50% of permit fee
per hour	\$60.00	per hour	\$60.00

REINSPECTION FEE:

First reinspection fee

Second reinspection fee

Subsequent reinspection

same permit	\$0.00	same permit	\$0.00
same permit	\$100.00	same permit	\$100.00
same permit	\$150.00	same permit	\$150.00

CHANGE OF CONTRACTOR ON ACTIVE PERMIT:

Administrative fee

NOTE: Regular permit fees and requirements apply to new contractor

same permit	\$100.00	same permit	\$100.00
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SPECIAL INSPECTION FEE:

During business hours

After business hours - scheduled

After business hours - emergency

per permit	\$50.00	per permit	\$50.00
per hour/2 min	\$50.00	per hour/2 min	\$50.00
per hour/4 min	\$50.00	per hour/4 min	\$50.00

IRRIGATION SYSTEM PERMITS (landscape systems):

City water customer

Permit - \$30.00 plus

Plan review

Non-city water customer

Permit - \$45.00, plus minimum of 2 inspections

Plan review

per/\$1,000	\$3.00	per/\$1,000	\$3.00
50% of permit fee		50% of permit fee	
per inspection	\$100.00	per inspection	\$100.00
50% permit fee		50% permit fee	

City of Kerrville

Fee Schedule

Effective October 1, 2017 (PROPOSED)

PLUMBING AND GAS PERMITS:

Permit	per permit	\$30.00	per permit	\$30.00
Fixtures	per unit	\$2.20	per unit	\$2.20
Building drain	per unit	\$7.50	per unit	\$7.50
Water heater and/or Vent	per unit	\$10.00	per unit	\$10.00
Gas Piping (1 - 5 outlets)	per unit	\$10.00	per unit	\$10.00
Piping for water treatment	per unit	\$7.50	per unit	\$7.50
Replace sewer yard line	per unit	\$10.00	per unit	\$10.00

MECHANICAL PERMITS:

Permit	per permit	\$30.00	per permit	\$30.00
First \$1,000.00 value, or part thereof	up to \$1,000	\$15.00	up to \$1,000	\$15.00
Each additional \$1,000.00 value over first \$1,000.00	per /\$1,000	\$3.00	per /\$1,000	\$3.00

INSPECTION FEE:

Add or replace electrical wiring or panel	per unit	\$15.00	per unit	\$15.00
Replacement equipment	per unit	\$15.00	per unit	\$15.00
New equipment	per unit	\$15.00	per unit	\$15.00
Alter existing equipment	per unit	\$10.00	per unit	\$10.00

CHANGE OF OCCUPANCY (existing structure):

per structure	\$20.00	per structure	\$20.00
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BUILDING REPORTS (not for resale):

per report	\$5.00	per report	\$5.00
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ISSUANCE OF PERMIT (building, electrical, mechanical, plumbing, irrigation)

After construction project is started, **first** occurrence by contractor

Greater of double the original permit fee or \$75	Greater of double the original permit fee or \$75
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ISSUANCE OF PERMIT (building, electrical, mechanical, plumbing, irrigation)

After construction project is started, **subsequent** occurrences by contractor

Greater of double the original permit fee or \$250	Greater of double the original permit fee or \$250
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APPEAL TO BUILDING BOARD OF ADJUSTMENTS AND APPEALS FEE:

Mechanics Board of Adjustments and Appeals; Plumbing Board of Adjustments and Appeals; Electrical Board of Adjustments and Appeals

per appeal	\$150.00	per appeal	\$150.00
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LIBRARY: BUTT-HOLDSWORTH LIBRARY

RENTALS:

Meeting Room	per day	\$20.00	per day	\$20.00
Gazebo	per day	\$30.00	per day	\$30.00
Repairs of damages to furniture, equipment or facility	Actual Cost		Actual Cost	

COPIES/PRINTING (Library and History Center)

Photocopier - black and white	per page	\$0.10	per page	\$0.10
Photocopier - color	per page	\$0.25	per page	\$0.25
Computer/internet - black and white	per page	\$0.10	per page	\$0.10
Computer/internet - color	per page	\$0.25	per page	\$0.25

CIRCULATION CHARGES:

City resident card	No charge		No charge	
Non-city resident materials checkout only	per year	\$35.00	per year	\$35.00
Non-city resident computer use only	per year	\$35.00	per year	\$35.00
Non-city resident temporary use	per month	\$8.00	per month	\$8.00
Non-city resident full use	per year	\$65.00	per year	\$65.00
Library card replacement	per card	\$1.00	per card	\$1.00

City of Kerrville

Fee Schedule

Effective October 1, 2017 (PROPOSED)

OVERDUE FINES:

Fines/fees between \$1.00 - \$4.99 - Patron must pay \$1.00 each time they use library

Fines/fees between \$5.00-\$9.99 - Patron must pay \$2.00 each time they use library

Fines/fees \$10.00 and above - Borrowing privileges suspended

Books - Adult patrons (\$15.00 maximum)	item per day	\$0.10	item per day	\$0.10
Books - Children patrons (\$5.00 maximum)	item per day	\$0.10	item per day	\$0.10
Audiobooks and CDs (\$15.00 maximum)	item per day	\$0.10	item per day	\$0.10
DVDs and BluRay (\$15.00 maximum)	item per day	\$1.00	item per day	\$1.00
Story Time Kits (\$15.00 maximum)	item per day	\$5.00	item per day	\$5.00
Other Kits (\$15.00 Maximum)	item per day	\$1.00	item per day	\$1.00
Overdue Electronic Device (up to cost of item)	item per day	\$10.00	Delete	

PROCESS FEE:

Lost or damaged items - non electric device (plus replacement cost)	per item	\$5.00	per item	\$5.00
Lost or damaged electronic device (plus replacement cost)	per item	\$25.00	Delete	
Collection agency submission for non-payment of fine	per fine	\$10.00	per fine	\$10.00

ELECTRONIC DEVICE FEES:

Any patron wishing to borrow an electronic device must sign a credit card authorization form listing a valid credit card to kept on file.

Electronic device not returned according to policy	per item	\$25.00	Delete	
Programs/applications charged to library account (actual cost plus)	per item	\$5.00	Delete	
Personal Earbuds	per set	\$2.00	per set	\$2.00

LOST/DAMAGED ITEMS:

Patrons who have failed to return library material with a total value over \$50.00 may receive a citation for violation of City of Kerrville, Code of Ordinance, Section 66-39(g) for failure to return property to the library.

Books (BHML - all ages - actual cost plus)	per item	\$5.00	per item	\$5.00
Books (History Center - rare, out of print - lesser of appraised value plus)	per item	\$100.00	per item	\$100.00
CDs (Book, music, MP3 - actual cost plus)	per item	\$5.00	per item	\$5.00
Individual CD in a set when available (book, music, MP3 - \$10.00 per disc)	per item	\$5.00	per item	\$5.00
DVD (all ages - includes set - actual cost plus)	per item	\$5.00	per item	\$5.00
Kits (all ages - actual cost)	per item	\$5.00	per item	\$5.00

Actual cost of items below or next available generation of item if original is no longer on the market plus:

Apple iPad 2 (includes accessories)	per item	\$25.00	Delete	
Amazon Kindle Fire (includes accessories)	per item	\$25.00	Delete	
Dell Latitude E5410 laptop (includes accessories)	per item	\$25.00	Delete	
Dell Latitude 2120 mini laptop (includes accessories)	per item	\$25.00	Delete	
Samsung Galaxy Tablet (includes accessories)	per item	\$25.00	Delete	
Electronic device accessories - actual cost plus	per item	\$5.00	Delete	

INTERLIBRARY LOAN:

Any additional fees or charges to be determined by the lending library are the patron's responsibility.

Any overdue item (\$15.00 maximum)	item per day	\$1.00	item per day	\$1.00
Lost or damaged item - cost assessed by lending library plus	per item	\$5.00	per item	\$5.00
Return postage	per item	\$3.00	per item	\$3.00

City of Kerrville

Fee Schedule

Effective October 1, 2017 (PROPOSED)

REPLACEMENT OF MISCELLANEOUS PARTS:

CD/DVD case (single)
 DVD case (multiple)
 Book on CD case (multiple up to 12 CDs)
 Book on CD case (multiple up to 24 CDs)
 CD Jewel case (multiple, 2 disc)
 AV storage bags

per item	\$1.00	per item	\$1.00
per item	\$4.00	per item	\$4.00
per item	\$10.00	per item	\$10.00
per item	\$15.00	per item	\$15.00
per item	\$3.00	per item	\$3.00
per item	\$1.00	per item	\$1.00

RESEARCH FEES (requested from outside of service area):

Handling fee/postage
 Photocopy

per request	\$3.00	per request	\$3.00
per page	\$0.10	per page	\$0.10

MUNICIPAL COURT FEES

ONLINE TRANSACTION FEE:

per transaction	\$1.50	per transaction	\$1.50
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MUNICIPAL COURT TECHNOLOGY FEE:

per conviction	\$4.00	per conviction	\$4.00
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BUILDING SECURITY FEE:

per conviction	\$3.00	per conviction	\$3.00
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PARKS AND RECREATION

Kerrville-Schreiner Park

DAILY ENTRANCE FEES:

Adult (13 and over), not to exceed \$10.00 per vehicle
 Veteran's with 60% or greater service-connected disability or loss of lower extremity
 Child (12 and under)
 Senior (over 65)
 Commercial vehicles
 Group/school sponsored trip (ages 13 - 18 - not overnight)

per person	\$4.00	per person	\$4.00
		per person	No Charge
per person	\$1.00	per person	\$1.00
per person	\$2.00	per person	\$2.00
per vehicle	\$20.00	per vehicle	\$20.00
per person	\$0.50	per person	\$0.50

ANNUAL DAY USE PASS:

Valid ONLY at Kerrville-Schreiner Park (excludes commercial vehicles)
 Second vehicle registered at the same address

per vehicle	\$25.00	per vehicle	\$25.00
per vehicle	\$15.00	per vehicle	\$15.00

FACILITY USE FEES:

Camping fees cover entrance for up to 4 persons per site. Camp sites accommodate up to 8 people. Guests 5 - 8 must pay daily entrance fee.

Tent site w/ water - not all site have water spigots

per night	\$15.00	per night	\$15.00
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General campsites ONLY - year round

per month	\$297.00	delete	
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RV sites **221-235 and 317-323** (30 amp w/water, no sewer)

Above RV sites - **October-February** - all utilities

per night	\$23.00	per night	\$23.00
per month	\$413.00	per month	\$413.00

RV sites **211-220 Riverside only** (30 amp w/water and sewer)

Above RV sites - **October-February** - all utilities

per night	\$26.00	per night	\$26.00
per month	\$490.00	per month	\$490.00

RV sites **111-130 Deerfield Loop only** (30 amp water and sewer)

Above RV sites - **October-February** - all utilities

per night	\$26.00	per night	\$26.00
per month	\$528.00	per month	\$528.00

RV sites **201-210 Riverside only** (50 amp w/water and sewer)

Above RV sites - **October-February** - all utilities

per night	\$28.00	per night	\$28.00
per month	\$561.00	per month	\$561.00

City of Kerrville

Fee Schedule

Effective October 1, 2017 (PROPOSED)

Mini-Cabin - beds for 4 persons (NO PETS); hotel/motel tax additional	per night	\$50.00	per night	\$50.00
Cabins are air-conditioned, heated, table and chairs, campfire rings (pit/grill). Linens provided. Covers entrance up to 6 persons.	deposit	\$25.00	deposit	\$25.00

No linens provided. **Security deposit required.**

Park Cabin - beds for 6 persons (NO PETS); hotel/motel tax additional	per night	\$110.00	per night	\$110.00
Cabins are air-conditioned, heated, table and chairs, picnic table with (pit/grill). Linens provided. Covers entrance up to 6 persons.	deposit	\$50.00	deposit	\$50.00

Excess of 6 persons subject to daily entrance. **Security deposit required.**

Ranch House - beds for 8 persons (NO PETS); hotel/motel tax additional	per night	\$190.00	per night	\$190.00
House is air-conditioned, heated, table and chairs, picnic table with (pit/grill). Linens provided. Covers entrance up to 8 persons.	deposit	\$150.00	deposit	\$150.00

Excess of 8 persons subject to daily entrance fee. **Security deposit required.**

Bunk House (only rented w/Ranch House) Security deposit required.	per night	\$50.00	per night	\$50.00
Linens not provided.	deposit	\$50.00	deposit	\$50.00

Group Dining Hall - capacity 100 persons (NO PETS)	per day	\$145.00	per day	\$145.00
Screened building is NOT AIR-CONDITIONED , equiped with full kitchen	deposit	\$50.00	deposit	\$50.00

water, two microwave ovens, and refrigerator/freezer. Full width serving bar and table with seating for approximately 100 persons. Outside has large charcoal grill. Includes entrance fee up to 100 persons. **Security deposit required.**

Group Recreation Hall - day capacity 100 persons (NO PETS)	per day	\$300.00	per day	\$300.00
overnight capacity 50 persons, no beds provided, requires	deposit	\$100.00	deposit	\$100.00

Air-conditioned, heated, restrooms inside. Full kitchen with 2 microwave ovens, and refrigerator/freezer, 8 folding tables with 50 chairs. Large charcoal grill outside. Includes entrance fee up to 100 persons. **Security deposit required.**

Group Picnic Area - capacity 100 persons - specific location not guaranteed	per day	\$50.00	per day	\$50.00
Includes entrance fee up to 10 persons.				

Amphitheater only - capacity 220 persons	per day	\$100.00	per day	\$100.00
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Amphitheater rented in conjunction with Group Recreation Hall	per day	\$25.00	per day	\$25.00
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CANCELLATION FEE: (applies to each site or facility reservation)	per site/facility	\$20.00	per site/facility	\$20.00
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RV/TRAILER DUMP FEE (if not camping in park - no entrance fee):	per vehicle	\$25.00	per vehicle	\$25.00
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EXCESS VEHICLE PARKING (all vehicles over 2 vehicles per site):	per vehicle	\$5.00	per vehicle	\$5.00
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BUTTERFLY GARDEN (private events only - does not include entrance fee):	per event	\$50.00	per event	\$50.00
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EXTRA PERSON OCCUPANCY FEE (applies to each site and facility)	per person	\$3.00	per person	\$3.00
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Other Parks and Recreation				
SPECIAL EVENTS PERMITS: (by application only)	per event	\$30.00	per event	\$30.00

BOARDWALK PAVILION (4 hr maximum - deposit required):	per hour	\$100.00	per hour	\$100.00
	deposit	\$200.00	deposit	\$200.00

City of Kerrville
Fee Schedule
Effective October 1, 2017 (PROPOSED)

LOUISE HAYS LARGE PAVILION AND PLAZA AREA (deposit required)

Deposit for pavilion

Deposit for table/chairs

Table rental

Chair rental

per day	\$200.00	per day	\$200.00
deposit	\$200.00	deposit	\$200.00
		deposit	\$25.00
per table	\$5.00	per table	\$5.00
per chair	\$2.00	per chair	\$2.00

FAMILY PAVILION (deposit required)

per day	\$100.00	per day	\$100.00
deposit	\$100.00	deposit	\$100.00

FOUNTAIN AND PLAZA (limit of one rental per weekend)

per 1/2 day	\$500.00	per 1/2 day	\$500.00
deposit	\$300.00	deposit	\$300.00

TRANQUILITY ISLAND (security deposit required)

per day	\$200.00	per day	\$200.00
deposit	\$200.00	deposit	\$200.00

CARVER PARK PAVILION AND BBQ AREA:

10 tables and restrooms - all day - security deposit required

per day	\$100.00	per day	\$100.00
deposit	\$100.00	deposit	\$100.00

SMALL PARK PAVILIONS (various locations - security deposit required):

per day	\$40.00	per day	\$40.00
deposit	\$25.00	deposit	\$25.00

RIVER TRAIL (trailheads) - security deposit required

KSP Trailhead

G Street Trailhead

LHP West Trailhead

Lowry Trailhead

All Trailheads

per day	\$200.00	per day	\$200.00
per day	\$200.00	per day	\$200.00
per day	\$100.00	per day	\$200.00
		per day	\$200.00
per day	\$500.00	per day	\$800.00
deposit	equal total rental	deposit	equal total rental

ATHLETIC FIELD/COURT Rental (without lights) various locations

ATHLETIC FIELD/COURT Rental (with lights) various locations

per hour	\$15.00	per hour	\$15.00
per hour	\$20.00	per hour	\$20.00

CENTENNIAL STAGE with field (with electricity - security deposit required):

CENTENNIAL STAGE with field (without electricity-security deposit required):

per day	\$200.00	per day	\$200.00
per day	\$100.00	per day	\$100.00
deposit	\$200.00	deposit	\$200.00

SOFTBALL FEES (security deposit requirements below):

Field - without lights

Field - with lights

Tournament - Deposit

Base and equipment - Deposit

per day	\$150.00	per day	\$150.00
per day	\$170.00	per day	\$170.00
per event	\$150.00	per event	\$150.00
per event	\$100.00	per event	\$100.00

TENNIS COURT FEES:

Daily non-member

All ages - 1 1/2 hour - single reservation

All ages - 2 hours per doubles reservation

		per person	\$4.00
per person	\$3.00	Delete	
per person	\$3.00	Delete	

TENNIS TOURNAMENT FEES:

egotiated in contract	Negotiated in contract
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Exemptions: KISD tournaments and practice; Schreiner University tournaments

City of Kerrville

Fee Schedule

Effective October 1, 2017 (PROPOSED)

TENNIS ANNUAL MEMBERSHIP FEES:

Juniors (under 21 years)	per person	\$90.00	per person	\$100.00
Adults (21 and over)	per person	\$150.00	per person	\$160.00
Family	per family	\$225.00	per family	\$225.00
KISD Joint Use	per agreement		per agreement	

SWIMMING POOL ADMISSION FEES:

Olympic Pool - Adult (13 and older)	per person	\$1.00	Delete	
Olympic Pool - ages 4 and up (including non-swimmers)			per person	\$1.00
Olympic Pool - Children (4 - 12 years)	per person	\$1.00	Delete	
Olympic Pool - Children (3 year and under with adult)	per person	No charge	per person	No charge
Olympic Pool - Non swimmers - all ages	per person	\$1.00	Delete	

SWIMMING POOL RENTAL FEES:

Olympic Pool - private rental during non-operating hours, 200 person	2 hours	\$200.00	2 hours	\$200.00
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SWIMMING POOL PAVILION FEES (does not include pool admission or rental)

2 hours	\$20.00	2 hours	\$20.00
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SWIMMING POOL PICNIC AREA: (does not include pool admission or rental):

		full day	\$20.00
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SWIMMING POOL/PAVILION CANCELLATION FEE:

per site	\$20.00	per site	\$20.00
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SWIM LESSONS:

	per person	\$35.00	Delete	
Group Swim Lessons			per person	\$35.00
Private Swim Lessons			per person	\$100.00

KERRVILLE SPORTS COMPLEX

Soccer Field (without lights) subject to availability			per hour	\$50.00
Soccer Field (with lights) subject to availability			per hour	\$60.00

PLANNING DEPARTMENT

CONCEPT PLANS:

each	\$500.00	each	\$500.00
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PRELIMINARY PLANS:

\$300.00 plus the greater of	\$20.00 per lot or \$10.00 per acre	\$300.00 plus the greater of	\$20.00 per lot or \$10.00 per acre
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WATER/WASTEWATER MODELING FEE

To be determined	Delete
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FINAL, MINOR, VACATING, DEVELOPMENT, AMENDING PLATS, REPLATS:

\$150.00 plus the greater of	\$10.00 per lot	\$150.00 plus the greater of	\$10.00 per lot
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ZONING MAP AMENDMENT (Planned development, special use permit):

per amendment	\$300.00	per amendment	\$300.00
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TEXT AMENDMENT:

per amendment	\$300.00	per amendment	\$300.00
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ZONING VARIANCE:

each	\$150.00	each	\$150.00
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APPEAL TO CITY COUNCIL OR PLANNING & ZONING COMMISSION:

each	\$15.00	each	\$15.00
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ADMINISTRATIVE APPEAL:

each	\$150.00	each	\$150.00
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City of Kerrville

Fee Schedule

Effective October 1, 2017 (PROPOSED)

LAND USE PERMIT	each permit	\$25.00	each permit	\$25.00
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In case, where legal notice of public hearing is required and applicant defers schedule action, reapplication is required based on fee on original application.

POLICE DEPARTMENT

ACCIDENT REPORTS:	per report	\$6.00	per report	\$6.00
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ALARM SERVICE (Police):	each service	\$25.00	each service	\$25.00
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FALSE ALARM FEE:				
More than 3 times but fewer than 6 in preceding 12 month period	per violation	\$50.00	per violation	\$50.00
More than 6 times but fewer than 8 in preceding 12 month period	per violation	\$75.00	per violation	\$75.00
More than 8 or more times in preceding 12 month period	per violation	\$100.00	per violation	\$100.00

FINGERPRINTING:	per person	\$10.00	per person	\$10.00
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FUNERAL ESCORT SERVICE:				
(minimum of 2 officers with 2 hours per officer)	per event	\$160.00	per event	\$160.00

HOUSE MOVING & OTHER ESCORT:	per event	\$30.00	per event	\$30.00
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LETTERS OF CLEARANCE:	per person	\$10.00	per person	\$10.00
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OFFENSE/INCIDENT REPORTS:	per page	\$0.10	per page	\$0.10
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PARADE DEPOSITS:				
Deposit - Class A (Less than 50 entries)	per event	\$250.00	per event	\$250.00
Deposit - Class B (More than 50 entries)	per event	\$750.00	per event	\$750.00
Deposit - Class C (motorcades, marches, etc.)	per event	\$100.00	per event	\$100.00

PARADE FEES:				
Class A	per event	\$50.00	per event	\$50.00
Class B	per event	\$100.00	per event	\$100.00
Class C	per event	\$25.00	per event	\$25.00

PUBLIC SAFETY STAFFING:				
Personnel (minimum 2 hours per police department staff)	per hour	\$40.00	per hour	\$40.00
Vehicle (minimum 2 hours per vehicle)	per hour	\$5.00	per hour	\$5.00

STOCK DRIVER PERMIT:	per event	\$5.00	per event	\$5.00
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ALARM SERVICE PERMIT FEE:				
Residential	per location	\$50.00	per location	\$50.00
Commercial	per location	\$100.00	per location	\$100.00

PUBLIC WORKS

TRAFFIC CONTROL FEE:				
Labor	per hour/person	\$27.50	per hour/person	\$27.50
Materials/equipment	To be determined by job		To be determined by job	

City of Kerrville
Fee Schedule
Effective October 1, 2017 (PROPOSED)

BANNER PERMIT:

per banner	\$60.00	per banner	\$60.00
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BANNER PERMIT ADMINISTRATION FEE:

per banner	\$25.00	per banner	\$25.00
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STREET SIGNS:

per sign	\$250.00	per sign	\$250.00
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SIDEWALK CAFÉ:

per table	\$50.00	per table	\$50.00
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SOLID WASTE

SOLID WASTE COLLECTION SERVICE LICENSE:

Application Fee:

Small Waste Collector
Small Waste Collector
Waste Collector
Collection Vehicle

per permit	\$150.00	per permit	\$150.00
each vehicle	\$5.00	each vehicle	\$5.00
each	\$250.00	each	\$250.00
each	\$5.00	each	\$5.00

Application Renewal:

Small Waste Collector
Collection Vehicle
Waste Collector
Collection Vehicle

each	\$75.00	each	\$75.00
each	\$5.00	each	\$5.00
each	\$100.00	each	\$100.00
each	\$5.00	each	\$5.00

SOLID WASTE DISPOSAL SERVICE:

Municipal Solid Waste - Compacted (plus surcharge)	per ton	\$56.21	per ton	\$57.21
Municipal Solid Waste - Compacted minimal	less than 360lbs	\$20.34	less than 360lbs	\$20.34
Municipal Solid Waste - Loose (plus surcharge)	per ton	\$56.21	per ton	\$57.21
Municipal Solid Waste - Loose minimal	less than 360lbs	\$20.34	less than 360lbs	\$20.70
Surcharge	per ton	\$11.00	per ton	\$11.00
Special waste - Liquids	per gallon	\$0.26	per gallon	\$0.26
Small Animal	each	\$8.85	each	\$9.01
Large Animal	each	\$34.05	each	\$34.66
Weight/Scale	each	\$1.22	each	\$1.24
Ticket/Copy	each	\$2.43	each	\$2.47
Loads not covered with tarp or net	per occurrence	\$5.00	per occurrence	\$5.00
Residential Garbage Collection	per month	\$7.95	per month	\$8.09
Disposal Pass Through	per month	\$4.77	per month	\$4.85
Mobile Home Service	per month	\$6.48	per month	\$6.60
Disposal Pass Through	per month	\$4.77	per month	\$4.85
Composting	per month	\$2.16	per month	\$2.20
Recycling	per month	\$3.55	per month	\$3.61
Environment Fee	per month	\$0.40	per month	\$0.40
Toter Exchange (after grace period)	per tote	\$25.00	per tote	\$25.00
Replacement Toter (damaged or lost by customer)	per tote	\$50.00	per tote	\$50.00
Extra Tote	per month	\$5.00	per month	\$5.09
Out of Cycle Brush or Bulk Trash Pickup	first 2 cubic yards	\$50.00	first 2 cubic yards	\$50.00
Additional Out of Cycle Brush or Bulk Trash Pickup	subsequent yard	\$25.00	subsequent yard	\$25.00
Animal pickup (greater than 10 pounds)	per animal	\$50.00	per animal	\$50.00

City of Kerrville

Fee Schedule

Effective October 1, 2017 (PROPOSED)

WATER, WATER RECLAMATION AND LABORATORY

WATER TAPS:(includes meter and set fee)

3/4" tap - Material, labor and equipment	per tap	\$1,494.00	per tap	\$1,694.00
1" tap - Material, labor and equipment	per tap	\$1,583.00	per tap	\$1,883.00
1 1/2" tap - Material, labor and equipment	per tap	\$2,978.80	per tap	\$3,504.00
1" Water Service Split	per split	\$268.45	per split	\$568.00
2" Water Service Commercial and Domestic	per tap	\$4,445.00	per tap	\$4,445.00
2" Water Service Irrigation	per tap	\$3,445.00	per tap	\$3,445.00
Above 2" in size will be quoted using current pricing for meter/material	To be determined by job		To be determined by job	
Water tap in TXDOT Right of Way	To be determined by project		To be determined by project	

WATER METER SET/INSTALL, IF THE WATER TAP EXISTS:

5/8" meter - Material, labor and equipment	per meter	\$200.00	per meter	\$200.00
3/4" meter - Material, labor and equipment	per meter	\$200.00	per meter	\$200.00
1" meter - Material, labor and equipment	per meter	\$300.00	per meter	\$300.00
1 1/2" meter - Material, labor, and equipment	per meter	\$525.00	per meter	\$525.00
2" and above in size will be quoted using current pricing for meter/material	To be determined by job		To be determined by job	

SEWER TAPS:

4" tap - Material, labor and equipment - Off City main	per tap	\$1,527.50	per tap	\$1,527.50
4" tap - Material, labor and equipment - Internal manhole drop	per tap	\$1,253.80	per tap	\$1,253.80
6" tap - Material, labor and equipment - Out of manhole	per tap	\$1,646.10	per tap	\$1,646.10
6" tap - Material, labor and equipment - With manhole	per tap	\$3,835.00	per tap	\$3,835.00
Additional charge per foot of depth for manholes over 8 feet deep	per foot	\$200.00	per foot	\$200.00
Sewer tap in TXDOT Right of Way	To be determined by project		To be determined by project	

SEPTAGE:

Septage/chemical toilet waste received at treatment plant (inside Kerrville)	per gallon	\$0.08	per gallon	\$0.08
Septage/chemical toilet waste received at treatment plant (outside Kerrville)	per gallon	\$0.16	per gallon	\$0.16
Septage/chemical toilet waste spill surcharge (@ Treatment Facility or other)	per incident	\$75.00	per incident	\$200.00

MANIFEST BOOKS:

per book	\$5.00	per book	\$5.00
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LABOR AND EQUIPMENT FOR REQUESTED SERVICES:

Labor - Business Hours	per hour/person	\$27.50	per hour/person	\$27.50
Labor - After Business Hours/Holidays/Weekends (4 hour minimum)	per hour/person	\$41.25	per hour/person	\$41.25
Backhoe/Loader	per hour	\$45.00	per hour	\$45.00
Dump Truck	per truck	\$30.00	per truck	\$30.00
Crane Truck	per hour	\$40.00	per hour	\$40.00
Vac-con Hydro-jet Cleaner/Vaccum Truck	per hour	\$95.00	per hour	\$95.00
Air Compressor	per hour	\$12.50	per hour	\$12.50
Televising Wastewater Mains (per hour - includes crew and equipment)	per hour	\$150.00	per hour	\$150.00
Service Truck with tools	per hour	\$25.00	per hour	\$25.00
Backflow Prevention Test - Reduced Pressure Zone Device	per test	\$100.00	per test	\$100.00
Backflow Prevention Test - Double Check Device	per test	\$70.00	per test	\$70.00
Scale Fee	each	\$1.00	each	\$1.00
Water Violation Reconnect Fee	each account	\$25.00	each account	\$25.00
Sewer Only Customers	each account	\$50.00	each account	\$50.00
Inspection Fee For Privately installed water + wastewater tap	each account	\$50.00	each account	\$50.00

City of Kerrville
Fee Schedule
Effective October 1, 2017 (PROPOSED)

WATER WELL LICENSE APPLICATION:

each license	\$50.00	each license	\$50.00
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LABORATORY SERVICES (by parameter, per each test):

Alkalinity (as CaCO₃)
 Ammonia Nitrogen
 Total BOD₅
 Carbonaceous BOD₅
 Chloride
 Conductivity
 Iron
 Hardness, Total
 Nitrogen, Nitrate
 Nitrogen, Nitrite
 Oil and Grease
 Phosphorus, Total
 Solids, Total Dissolved (TDS)
 Solids, Total Suspended (TSS)
 Solids, Volatile Suspended (VSS)
 Sulfate
 Total Organic Carbon

per test	\$20.00	per test	\$20.00
per test	\$30.00	per test	\$30.00
per test	\$33.00	per test	\$33.00
per test	\$40.00	per test	\$40.00
per test	\$10.00	per test	\$10.00
per test	\$5.00	per test	\$5.00
per test	\$15.00	per test	\$15.00
per test	\$15.00	per test	\$15.00
per test	\$18.00	per test	\$18.00
per test	\$18.00	per test	\$18.00
per test	\$45.00	per test	\$45.00
per test	\$20.00	per test	\$20.00
per test	\$35.00	per test	\$35.00
per test	\$15.00	per test	\$15.00
per test	\$15.00	per test	\$15.00
per test	\$15.00	per test	\$15.00
per test	\$50.00	per test	\$50.00

BACTERIOLOGICAL TEST:

Total Coliform/E. Coli (presence/absence)
 Total Coliform/E. Coli Enumeration (Quanti-Tray)

per test	\$18.00	per test	\$18.00
per test	\$20.00	per test	\$20.00

SAMPLE COLLECTION FEE

Water Sample Collection Fees (inside of city limits only)

per test	\$25.00	per test	\$25.00
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STANDARD ANALYSIS PACKAGE (DRINKING WATER)

Included: alkalinity, chloride, conductivity, total hardness, iron, nitrate
 total dissolved solids, total coliform/E. coli

per test	\$100.00	per test	\$100.00
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WATER RECORDS/FINANCE DEPARTMENT (continued)

RETURNED ITEM HANDLING:

(Checks, bank drafts, credit or debit cards)

per item	\$25.00	per item	\$25.00
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LIEN FILING FEE

ACTUAL COST	ACTUAL COST
-------------	-------------

NEW ACCOUNT FEE (water, sewer, garbage):

NEW ACCOUNT FEE (water, sewer, garbage - with auto payment option):

per account	\$25.00	per account	\$25.00
per account	\$15.00	per account	\$15.00

UTILITY CUSTOMER DEPOSIT:

Residential
 Commercial

per account	\$75.00	per account	\$75.00
per account	\$75 or 2x Avg Usage	per account	\$75 or 2x Avg Usage

SERVICE CHARGE:

(new account turn-on, pull or lock meter, additional trips to meter locations, and accounts not paid in full by 5:00 p.m. on due date)

During regular business hours
 After regular business hours, weekends, holidays

per account	\$25.00	per account	\$25.00
per account	\$50.00	per account	\$50.00

City of Kerrville

Fee Schedule

Effective October 1, 2017 (PROPOSED)

LATE FEE OR PENALTY:

Accounts not paid in full by due date

current bill	10%	current bill	10%
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WATER RATES - INSIDE CITY LIMITS:

Residential

Monthly Account Maintenance Fee plus

0 - 6000 gallons

6,001 - 15,000 gallons

15,001 - 25,000 gallons

25,001 - 50,000 gallons

50,001 and up gallons

per account	\$12.00	per account	\$12.00
per 1,000	\$3.06	per 1,000	\$3.06
per 1,000	\$3.46	per 1,000	\$3.46
per 1,000	\$4.38	per 1,000	\$4.38
per 1,000	\$5.57	per 1,000	\$5.57
per 1,000	\$7.12	per 1,000	\$7.12

Commercial

Monthly Account Maintenance Fee plus

0 - 25,000 gallons

25,001 - 50,000 gallons

50,001 and up gallons

per account	\$12.00	per account	\$12.00
per 1,000	\$3.43	per 1,000	\$3.43
per 1,000	\$3.88	per 1,000	\$3.88
per 1,000	\$4.41	per 1,000	\$4.41

Irrigation

Monthly Account Maintenance Fee plus

0 -15,000 gallons

15,001 - 25,000 gallons

25,001 and up gallons

per account	\$12.00	per account	\$12.00
per 1,000	\$4.38	per 1,000	\$4.38
per 1,000	\$5.38	per 1,000	\$5.38
per 1,000	\$6.87	per 1,000	\$6.87

Fire Hydrant

Monthly Account Maintenance Fee plus

Deposit (refundable)

Meter Set-up or Move

New Account Fee

0 -15,000 gallons

15,001 - 25,000 gallons

25,001 and up gallons

per account	\$62.40	per account	\$62.40
per account	\$2,750.00	per account	\$2,750.00
per account	\$200.00	per account	\$200.00
per account	\$25.00	per account	\$25.00
per 1,000	\$4.38	per 1,000	\$4.38
per 1,000	\$5.38	per 1,000	\$5.38
per 1,000	\$6.87	per 1,000	\$6.87

WATER RATES - OUTSIDE CITY LIMITS

Residential

Monthly Account Maintenance Fee plus

0 - 6000 gallons

6,001 - 15,000 gallons

15,001 - 25,000 gallons

25,001 - 50,000 gallons

50,001 and up gallons

per account	\$18.00	per account	\$18.00
per 1,000	\$4.59	per 1,000	\$4.59
per 1,000	\$5.19	per 1,000	\$5.19
per 1,000	\$6.57	per 1,000	\$6.57
per 1,000	\$8.36	per 1,000	\$8.36
per 1,000	\$10.68	per 1,000	\$10.68

Commercial

Monthly Account Maintenance Fee plus

0 - 25,000 gallons

25,001 - 50,000 gallons

50,001 and up gallons

per account	\$18.00	per account	\$18.00
per 1,000	\$5.15	per 1,000	\$5.15
per 1,000	\$5.82	per 1,000	\$5.82
per 1,000	\$6.62	per 1,000	\$6.62

Irrigation

Monthly Account Maintenance Fee plus

0 -15,000 gallons

15,001 - 25,000 gallons

25,001 and up gallons

per account	\$18.00	per account	\$18.00
per 1,000	\$6.57	per 1,000	\$6.57
per 1,000	\$8.07	per 1,000	\$8.07
per 1,000	\$10.31	per 1,000	\$10.31

Fire Hydrant

Monthly Account Maintenance Fee plus

Deposit

per account	\$93.60	per account	\$93.60
per account	\$2,750.00	per account	\$2,750.00

City of Kerrville

Fee Schedule

Effective October 1, 2017 (PROPOSED)

Meter Set-up or Move	per account	\$200.00	per account	\$200.00
New Account Fee	per account	\$25.00	per account	\$25.00
0 -15,000 gallons	per 1,000	\$6.57	per 1,000	\$6.57
15,001 - 25,000 gallons	per 1,000	\$8.07	per 1,000	\$8.07
25,001 and up gallons	per 1,000	\$10.31	per 1,000	\$10.31

EFFLUENT OR RE-USE WATER (pumped):

Monthly Account Maintenance Fee plus	per account	\$12.00	per account	\$12.00
(unless otherwise agreed to in separate contract)	per/1,000 gallons	\$0.38	per/1,000 gallons	\$0.65
Municipal Use			per/1000 gallons	\$0.38

WATER BY THE TRUCK LOAD:

Re-Use Water

0 - 3,000 gallons	per load	\$10.00	per load	\$10.00
3,000 - 8,000 gallons	per load	\$17.50	per load	\$17.50

Potable Water

0 - 3,000 gallons	per load	\$12.50	per load	\$15.00
3,000 - 8,000 gallons	per load	\$20.00	per load	\$22.00

SEWER RATES - INSIDE CITY LIMITS:

Residential

Monthly Account Maintenance Fee plus	per account	\$9.00	per account	\$9.00
Account with no consumption history or	4,000 gallon min.	\$20.68	4,000 gallon min.	\$20.68
Per 1,000 gallons (winter average of Dec-Jan-Feb consumption)	per/1,000 gallons	\$5.17	per/1,000 gallons	\$5.17

Commercial

Monthly Account Maintenance Fee plus	per account	\$9.00	per account	\$9.00
Per 1,000 gallons	per/1,000 gallons	\$5.50	per/1,000 gallons	\$5.50

Wholesale

Monthly Account Maintenance Fee plus	per account	\$9.00	per account	\$9.00
Wholesale Sewer rate	per/1,000 gallons	\$5.10	per/1,000 gallons	\$5.10
Wholesale sewer rate excess capacity	per day	\$1,000.00	per day	\$1,000.00

SEWER RATES - OUTSIDE CITY LIMITS:

Residential

Monthly Account Maintenance Fee plus	per account	\$13.50	per account	\$13.50
Account with no consumption history or	4,000 gallon min.	\$31.04	4,000 gallon min.	\$31.04
Per 1,000 gallons (winter average of Dec-Jan-Feb consumption)	per/1,000 gallons	\$7.76	per/1,000 gallons	\$7.76

Commercial

Monthly Account Maintenance Fee plus	per account	\$13.50	per account	\$13.50
Per 1,000 gallons	per/1,000 gallons	\$8.25	per/1,000 gallons	\$8.25

Wholesale

Monthly Account Maintenance Fee plus	per account	\$13.50	per account	\$13.50
Wholesale Sewer rate	per/1,000 gallons	\$5.10	per/1,000 gallons	\$5.10
Wholesale sewer rate excess capacity	per day	\$1,000.00	per day	\$1,000.00

NOTE: Outside city limits - water and sewer rates are 1 1/2 times inside city limits rates.

Agenda Item:

6D. Resolution No. 39-2017 nominating a candidate(s) to Kerr Central Appraisal District Board of Directors. (staff)

**BUSINESS OF THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Resolution No. 39-2017 submitting nomination(s) to represent the City of Kerrville on the Kerr Central Appraisal District Board of Directors

FOR AGENDA OF: September 26, 2017 **DATE SUBMITTED:** September 18, 2017

SUBMITTED BY: Brenda Craig **CLEARANCES:**
City Secretary

EXHIBITS: Letter from KCAD dated August 30, 2017
Resolution No. 39-2017

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	

PAYMENT TO BE MADE TO:

REVIEWED BY THE FINANCE DIRECTOR:

SUMMARY STATEMENT

The Kerr Central Appraisal District (KCAD) has requested nominations from the City of Kerrville for the Board of Directors for the 2018-2019 term. The deadline for taxing entities to submit nominees is October 15; KCAD will then prepare a ballot for entities to cast their votes.

Based on the city's tax levy, KCAD estimates the city will have 704 votes of the 5,000 votes to be cast in the election. Although the city may nominate up to five persons, typically, the city nominates only one person because in November Council will cast its votes, and casting very many votes for multiple nominees could split our 704 votes. The five persons with the highest number of votes from all taxing entities are elected.

Nominees are required to meet certain eligibility requirements as stated in the attached letter from KCAD; those requirements are:

- Must live in the appraisal district more than two years.
- Must not have any significant conflict of interest.
- Must not be delinquent in payment of property taxes for more than 60 days.
- Cannot be related to an appraiser or a taxpayer representative.
- Must not have substantial interest in a business that is party to a contract with KCAD, or contracts with any taxing entity that participated in KCAD.

RECOMMENDED ACTION

Approve Resolution No. 39-2017 nominating person(s) to the KCAD Board of Directors.



Kerr Central Appraisal District

P.O. Box 294387 ♦ 1836 Junction Highway ♦ Kerrville, Texas 78029
Phone (830) 895-5223

RECEIVED
SEP - 1 2017

August 30, 2017

Mayor Bonnie White
City of Kerrville
701 Main St
Kerrville, TX 78028

Re: Nominations for Kerr CAD Board of Directors 2018 - 2019 Term
Allocated Votes for City of Kerrville - 704

As a participating taxing entity your governing body may nominate up to five (5) people by resolution or letter for the election of the Appraisal District Board of Directors. Your nominations are due before October 15th. The eligibility requirements for appointment to the Board of Directors are attached.

Once the nominations have been received a ballot will be mailed to each participating entity before October 30th to cast their allocated votes by resolution. The ballots will be due before December 15th and the directors for the 2018-2019 term will be announced before December 31st.

If you have any questions, please feel free to contact me by phone at 830-895-5223 or by email at Sharon.Constantinides@kerrcad.org

Thank you,

A handwritten signature in black ink that reads "Sharon Constantinides". The signature is fluid and cursive.

Sharon Constantinides, RPA, CCA
Chief Appraiser

ELIGIBILITY REQUIREMENTS
FOR CAD BOARD OF DIRECTORS

Eligibility: To be eligible to serve on a board of directors, an individual must be a resident of the CAD and must have resided in the CAD for at least two years immediately preceding the date of taking office. This residency requirement does not apply to a county TAC serving as a nonvoting director. An employee of a taxing unit that participates in the CAD is not eligible to serve on the board of directors, unless that individual also is a member of the governing body of the taxing unit or an elected official of a taxing unit. Membership on the governing body of a taxing unit does not make an otherwise eligible individual ineligible to serve on the board of directors. Owing delinquent property taxes disqualifies a person from serving on the CAD board of directors. The person is ineligible if he or she owns property on which delinquent property taxes have been owed for more than 60 days after the date the person knew or should have known of the delinquency. This disqualification does not apply if the person is paying the delinquent taxes and any penalties and interest under an installment payment agreement or has deferred or abated a suit to collect the delinquent taxes. A person who has appraised property for compensation for use in proceedings or represented property owners for compensation in proceedings in the CAD at any time within the preceding five years is ineligible to serve on the board of directors.

A person is ineligible to serve on the board of directors if the individual is related within the second degree of consanguinity (blood) or affinity (marriage) to the following: an appraiser who appraises property for use in a proceeding under the Tax Code; or a person who represents property owners for compensation in proceedings under the Tax Code in the CAD.⁴² A director who continues to hold office knowing he or she is related in this manner to the above named persons commits a Class B misdemeanor offense. An individual is not eligible to be appointed to or to serve on the board of directors if an individual has a substantial interest in a business entity that is party to a contract or the individual is a party to a contract with the CAD. This prohibition also applies to contracts with a taxing unit that participates in the CAD if the contract relates to the performance of an activity governed by the Tax Code. A CAD may not enter into a contract with a board member or with a business entity in which a board member has a substantial interest. A taxing unit may not enter into a contract relating to the performance of an activity governed by the Tax Code with a board member in which the taxing unit participates or with a business entity in which a board member has a substantial interest. An individual has substantial interest in a business entity if: the combined ownership of the director and the director's spouse is at least 10 percent of the voting stock or shares of the business entity; or the director or director's spouse is a partner, limited partner or officer of the business entity.

**CITY OF KERRVILLE, TEXAS
RESOLUTION NO. 39-2017**

**A RESOLUTION NOMINATING A CANDIDATE(S) TO
KERR CENTRAL APPRAISAL DISTRICT BOARD OF
DIRECTORS**

WHEREAS, the City of Kerrville, Texas, as a member of the Kerr Central Appraisal District, has the right to submit nominations for the District's Board of Directors; and

WHEREAS, the City Council of the City of Kerrville, Texas, finds it to be in the public interest to submit a name(s) for nomination;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

In accordance with Section 6.03 of the Texas Tax Code, the City Council of the City of Kerrville, Texas hereby submits the following name(s) for consideration for election to the Kerr Central Appraisal District Board of Directors for the term beginning January 1, 2018:

**PASSED AND APPROVED ON this the _____ day of _____, A.D.,
2017.**

Bonnie White, Mayor

ATTEST:

Brenda G. Craig, City Secretary

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney

Agenda Item:

6E. Resolution No. 40-2017 authorizing the waiver of various fees and authorizing a License Agreement for the use of the City's downtown pavilion for the Kerrville Farmers Market to be held in Downtown Kerrville the First Friday evening of each month . (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

**SUBJECT: A RESOLUTION AUTHORIZING THE WAIVER OF VARIOUS FEES
AND AUTHORIZING A LICENSE AGREEMENT FOR THE USE OF
THE CITY'S DOWNTOWN PAVILION FOR THE KERRVILLE
FARMERS MARKET TO BE HELD IN DOWNTOWN KERRVILLE
THE FIRST FRIDAY EVENING OF EACH MONTH**

FOR AGENDA OF: Sept. 26, 2017

DATE SUBMITTED: September 22, 2017

SUBMITTED BY: Ashlea Boyle
Director of Parks and Recreation

CLEARANCES: E.A. Hoppe
Deputy City Manager

EXHIBITS: List of fees waived
License Agreement

AGENDA MAILED TO:

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

Expenditure	Current Balance	Amount	Account
Required:	in Account:	Budgeted:	Number:
\$250+	\$0	\$0	

PAYMENT TO BE MADE TO: NA

REVIEWED BY THE DIRECTOR OF FINANCE:

SUMMARY STATEMENT

Attached is a Resolution authorizing a waiver of certain City fees and a non-exclusive license agreement between the City of Kerrville and *Kerrville Farmers Market, DBA*. Beginning in October, this new *Kerrville Farmers Market* event will occur the first Friday evening of each month in downtown Kerrville at the City's downtown pavilion and the privately owned adjacent parking lot. Permission has been granted by the property owner to the organization to use the parking lot for this purpose.

Kerrville Farmers Market is in the process of filing for a non-profit status. The event will be a unique market offering a wide selection of quality products at great price. The event intends to offer an array of seasonal fresh and canned fruits and vegetables, fish and seafood, meat, farm eggs, honey, fresh baked goods, flowers, plants and gifts. The *Kerrville Farmers Market* mission is to support local producers, educate consumers, demonstrate healthy lifestyles and facilitate building a sustainable, regenerative community.

Because the City would be a co-sponsor for this event, this license agreement will provide the following support by the City:

- Waiving of associated fees such as pavilion rental fees and permit / application fees;
- Use of City's existing tents, tables, and chairs;
- Assist with in-kind marketing such as including the event in the annual activity guide,

- press releases, list the event on the City's website and water bills, etc.;
- Contribute to half the costs with a maximum of \$250 for downtown lamppost banners;
- Provide barricades, access to electricity, and keep the downtown restrooms open late for event attendees.

This agreement does not waive associated fees if Police Officers are required to be hired for security.

RECOMMENDED ACTION

Staff recommends approving this Resolution as presented.

**CITY OF KERRVILLE, TEXAS
RESOLUTION NO. 40-2017**

**A RESOLUTION AUTHORIZING THE WAIVER OF VARIOUS FEES
AND AUTHORIZING A LICENSE AGREEMENT FOR THE USE OF THE
CITY'S DOWNTOWN PAVILION FOR THE KERRVILLE FARMERS
MARKET TO BE HELD IN DOWNTOWN KERRVILLE THE FIRST
FRIDAY EVENING OF EACH MONTH**

WHEREAS, organizers of the Kerrville Farmers Market (the "KFM") plan to hold a farmers market on the first Friday evening of the month in downtown Kerrville; and

WHEREAS, the organizers have requested that the City waive various fees for this event, that the City authorize the use of its downtown pavilion, and that the City provide its tents, tables, and chairs; and

WHEREAS, City Council determines that waiving applicable City fees, entering into an agreement for the use of the downtown pavilion, and providing the City's tents, tables, and chairs is in the public interest;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY
OF KERRVILLE, KERR COUNTY, TEXAS:**

SECTION ONE. The above findings are found to be true and correct.


SECTION TWO. City Council authorizes the following:

- A. the waiver of various City fees for the organizers of the Kerrville Farmers Market, as specifically detailed in the attachment found at **Exhibit A**.
- B. that the City Manager enter into a nonexclusive license agreement with the organizers of the Kerrville Farmers Market for their use of the City's Downtown Pavilion and the use of City property, to include tents, tables, and chairs, such agreement is attached as **Exhibit B**.

PASSED AND APPROVED ON this the ____ day of _____ A.D., 2017.

Bonnie White, Mayor

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney

ATTEST:

Brenda G. Craig, City Secretary

EXHIBIT A

Kerrville Farmers Market

Summary: The *Kerrville Farmers Market* will be held the first Friday evening of every month at the City's Downtown Pavilion and adjacent parking lot. The owners of the parking lot have given the farmers market authority to close and use the parking lot for this purpose. The event will begin in October 2017.

City agrees to waive following fees:

- Use permit for the Downtown Pavilion
- Special Event permit
- Health permit(s) for food vendors
- Fire department (Fire Marshal) permit(s), to include use of tents

DRAFT 9/22/17

NONEXCLUSIVE LICENSE AGREEMENT BETWEEN THE CITY OF KERRVILLE, TEXAS AND THE KERRVILLE FARMERS MARKET

This Nonexclusive License Agreement ("License") is made and entered into by and between the **CITY OF KERRVILLE, TEXAS** ("City"), and the **KERRVILLE FARMERS MARKET** (Licensee), as follows:

1. Grant of Nonexclusive License. In consideration of and subject to the terms, provisions, and covenants herein contained, City hereby grants to Licensee a nonexclusive license to use the Downtown Pavilion in the City of Kerrville, Kerr County, Texas ("Licensed Premises"), as depicted on the survey attached as **Exhibit A**.

2. Term. This License shall become effective on October 1, 2017 and shall terminate on September 30, 2018 (Initial Term), subject to renewal or earlier termination as herein provided.

3. Renewal. This License may automatically renew for a term not to exceed one year, for a maximum of three (3) one-year terms. Not later than ninety (90) days prior to the end of the Initial Term, or any one-year term thereafter, the parties may agree in writing to extend the term an additional year. Any such renewal shall provide the same terms and conditions as the Initial Term. If no renewal agreement is entered into prior to the end of the Initial Term or any annual term, this License shall expire and terminate and be of no force and effect provided that Licensee is not in default hereunder.

4. Termination Election. City and Licensee each shall have the right, either with or without cause, to terminate this License upon not less than thirty (30) days prior written notice to the other party. Upon such termination, City and Licensee shall be relieved of all further obligations hereunder except only for obligations accruing prior to the effective date of termination.

5. Use. Licensee shall comply with and perform the following with respect to its use of the Licensed Premises:

- a. Licensee shall use the Licensed Premises pursuant to activities associated with a farmers market, including the staging of vendor booths, product displays, and sales.
- b. Licensee agrees that at all times all persons and activities will be adequately supervised by an adult.
- c. Licensee shall provide City a schedule of its use, to include hours and dates.
- d. Licensee shall not permit any smoking.

- e. Licensee shall abide by all rules that the City has adopted for use of the Licensed Premises. The City shall provide any such rules to the Licensee.

6. City's Contributions. City shall provide the following property and services to Licensee in conjunction with its operation of a farmers market:

- a. Pursuant to the schedule provided to City pursuant to Section 5, above, City shall deliver, install, and allow the Licensee to use the following existing property of the City: tents, tables, and chairs. The City will deliver the tents, tables, and chairs to the area around the Licensed Premises with enough time to allow for setup and staging and shall then return to take down and remove the items following the event. Should the property be broken or destroyed in transit or during the event, the City is not obligated to replace any such items or provide an equal amount to the Licensee.
- b. City shall provide notice to the public of the farmers market, to include a press release, website notice, utility bills, and displays in downtown on property owned by the City. The way(s) that the City provides any such notice is in the City's sole discretion.
- c. Should License design and develop lamppost banners for the downtown area, the City shall contribute \$250.00 toward such cost. Thereafter, City shall be responsible for installing and taking down such banners.
- d. City shall make the public restrooms located at 715 Water Street available for use by operators, vendors, and customers of the farmers market.
- e. City shall provide barricades to prevent access to the parking lot used by the Licensee.
- f. City shall provide access to electricity as located as determined by the City.
- g. Where necessary, the City shall provide a letter of approval to Licensee pursuant to its application for a permit with the Texas Alcoholic and Beverage Commission.

7. Insurance. Licensee shall purchase public liability and casualty insurance from an insurance company licensed to do business in the State of Texas. The City of Kerrville Risk Manager must approve the policy. The policy shall be in the amount of \$500,000 per person and \$1,000,000.00 per occurrence and covering the Licensed Premises for the duration of Licensee's use of the Premises. Upon execution of this License, Licensee shall provide the City's Director of Parks and Recreation with a copy of the insurance policies required hereby, showing premium prepaid for the period covered. In the event of failure by Licensee to keep such insurance in effect, the License shall terminate without notice from City to Licensee. The public liability and casualty insurance policies shall name City as an "additional insured". All policies shall include a waiver of subrogation provision in favor of City. The policy and any renewal certificate shall provide that the City be notified thirty (30) days prior to cancellation or modification of any

coverage. Language to the effect that the insurance company will “endeavor” or “attempt” to so notify the City is not sufficient. Renewal certificates must be received by the City at least ten (10) days prior to expiration date. Policies will be in effect for the entire term of this License and any renewals.

8. Alterations and Improvements. Licensee shall not have the right to make any alterations, additions or improvements to the Licensed Premises, without the written approval of the City’s Director of Parks and Recreation.

9. Access. City shall maintain access to the Licensed Premises at all times for any purpose.

10. Termination for Safety Violation or Unlawful Use. Licensee shall not use or occupy nor permit the Licensed Premises or any part thereof to be used or occupied for any unlawful purpose, or for any purpose or in any manner which is in violation of any present or future governmental laws or regulations. Licensee shall comply with all laws, ordinances, orders, rules and regulations of state, federal, municipal or other agencies or bodies having any jurisdiction thereof relating to the use, condition or occupancy of the Licensed Premises. Notwithstanding any other provision of this License, any violation of this provision, or a gross violation of any safety-related provision herein, shall entitle the City to terminate this License immediately.

11. INDEMNIFICATION. LICENSEE AGREES TO INDEMNIFY, DEFEND, AND HOLD CITY, ITS OFFICIALS, EMPLOYEES AND AGENTS HARMLESS OF AND FROM ALL CLAIMS, DEMANDS, LIABILITY, LOSS, COST AND EXPENSE (INCLUDING ATTORNEY’S FEES AND COST OF LITIGATION) IN ANY MANNER ARISING OUT OF OR RESULTING FROM LICENSEE’S OPERATIONS, LICENSEE’S USE OF THE LICENSED PREMISES OR THE EXISTENCE OF LICENSEE AND LICENSEE’S IMPROVEMENTS AND PERSONALTY ON THE PREMISES, INCLUDING BUT NOT LIMITED TO ANY AND ALL LIABILITY, LOSS, COST AND EXPENSE ARISING FROM CLAIMS OR DEMANDS BY LICENSEE’S AGENTS OR PARTICIPANTS.

12. Assignment or Sublicense. Licensee shall not assign or sublicense the Licensed Premises or any of its rights hereunder, in whole or in part, without the express prior written consent of the City.

13. Casualty. In the event of property damage caused by Licensee or its participants, Licensee shall restore all damaged improvements within thirty (30) days thereafter. Insurance proceeds will be made available for such repairs.

14. Performance by City. If Licensee fails to perform its obligation, City may (at its option) perform such obligations and Licensee shall pay to City upon demand all costs and expenses incurred by City.

15. No Other Relationship. This License constitutes the entire agreement between City and Licensee. Nothing contained herein shall be construed to create any principal/agent, employer/employee, joint venture, partnership or other arrangement between City and Licensee.

16. Default. If either party hereto shall fail to perform any obligation of such party as herein set forth, and such failure shall continue for a period of (10) days after written notice of default (except for Licensee's insurance obligations above provided, for which no notice or opportunity to cure shall be given) the party not in default shall have the right, at such party's option, and in addition to any other remedies available at law or in equity, to terminate this Agreement by notice to the party in default. The failure of either party to declare any default immediately upon the occurrence thereof or delay in taking any action in connection therewith shall not waive such default, but such party shall have the right to declare any such default at any time and take such action as might be authorized hereunder or that may be available at laws or in equity.

17. Notice. Any notice or document required or permitted to be delivered hereunder shall be deemed to be delivered, whether or not actually received, when deposited in the United States mail, postage prepaid, or certified mail, return receipt requested, addressed to the parties hereto at their respective addresses as set forth below or at such other address as they have heretofore specified by written notice delivered in accordance with the terms hereof:

City: City of Kerrville, Texas
Attention: Director of Parks and Recreation
City Hall, 701 Main Street
Kerrville, Texas 78028

Licensee: Kerrville Farmers Market
Attention: _____,
_____, Texas _____

18. Fee. Licensee shall pay City the applicable fee for its use of the Licensed Premises. City Council may agree to waive the fee pursuant to a separate action.

19. Approval Authority. In this License, wherever an act requires approval by or consent of the City, such approval or consent may be obtained from the City's Director of Parks and Recreation, or designee.

20. Governing Law and Enforcement. This License shall be governed by the laws of the State of Texas and shall be performable in Kerr County. Venue for any dispute arising between the parties to this License shall be in Kerr County, Texas.

21. Relationships of Parties. Nothing contained herein shall be deemed or construed by the parties hereto or by any third party as creating the relationship of employer and employee, principal and agent, partners, joint ventures, or any other similar relationship between the parties.

SIGNED and agreed by the authorized
Representatives of City and Licensee on
The dates indicated below.

KERRVILLE FARMERS MARKET

By: _____

_____, _____

Date: _____

CITY OF KERRVILLE, TEXAS

By: _____

Mark L. McDaniel, City Manager

Date: _____

APPROVED AS TO FORM:

ATTEST:

Michael C. Hayes, City Attorney

Brenda G. Craig, City Secretary

APPROVED AS TO CONTENT:

Ashlea Boyle, Director of Parks and Recreation

Agenda Item:

6F. Amendment to Procedural Rules for Meetings of the Kerrville City Council,
Rule 7.5(c). (Councilmember Voelkel)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Amendment to Procedural Rules for Meetings of the Kerrville City Council, Rule 7.5 (c)

AGENDA DATE: September 26, 2017

DATE SUBMITTED: September 19, 2017

SUBMITTED BY: Vincent Voelkel
Councilmember

PHONE: 257-3313

EXHIBITS/INFORMATION: Current Rule 7.5 (c)

APPROVED FOR SUBMITTAL BY CITY MANAGER: 

**WILL THIS ITEM REQUIRE CITY COUNCIL TO AUTHORIZE THE
EXPENDITURE OF CITY FUNDS?**

YES: _____

NO: X

IF YES, STATE AMOUNT REQUESTED: \$ _____

DESCRIPTION OF REQUEST

Amend Rule 7.5 (c) to allow city councilmembers to attend any city board meetings provided adequate notice is provided to staff so that an agenda may be posted if required.

RECOMMENDED COUNCIL ACTION

Instruct staff to prepare an amendment to Rule 7.5 (c) of the Procedural Rules for Meetings of the Kerrville City Council that would allow councilmembers to attend any city board meetings, provided the councilmember(s) provide adequate notice to the City Secretary so that an agenda may be posted if required.

Rule 7.5. Council Liaisons; attendance at board meetings.

- (a) A Councilmember serving as an ex-officio member of a City board and/or commission will act to relay Council actions concerning board and/or commission items and to report back to Council. Where a board or commission does not include a Councilmember as an ex-officio member, the City Manager will work with staff to provide regular reports to Council regarding board or commission proceedings.
- (b) Council Liaisons should also abide by the rules and procedures for meetings of the board and/or commission meeting they are attending. Ex-officio members will be appointed by Council with consideration given to applicable expertise.
- (c) Unless authorized to do so by Council, a Councilmember should not attend a board or commission meeting in their capacity as a councilmember so as to avoid any undue influence or an issue of due process. A Councilmember may attend a board or commission meeting where they have a personal interest in an issue before the board or commission, such as attending a Planning and Zoning Commission meeting for property that he or she owns and that is subject to a zoning change.

Agenda Item:

7A. Budget and economic update. (staff)

**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Budget/Economic Update Ending August 31, 2017

FOR AGENDA OF: September 26, 2017 **DATE SUBMITTED:** September 14, 2017

SUBMITTED BY: Sandra Yarbrough
Director of Finance

CLEARANCES: Mark McDaniel
City Manager

EXHIBITS: Budget and Economic Update

APPROVED FOR SUBMITTAL BY CITY MANAGER:

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$.00	\$.00	\$.00	N/A

PAYMENT TO BE MADE TO:

REVIEWED BY THE DIRECTOR OF FINANCE:

SUMMARY STATEMENT

General Fund revenues received as of August 31, 2017 are \$27,742,466 or 100.11% of budget with expenses at \$24,962,627 or at 87.721% of budget. Property tax collections were 101.21% of budget and 3.57% over same period in prior year. The bulk of property tax was collected by the January 31 deadline; collections in the following months will be in smaller increments and considered delinquent with penalty and interest also due. Sales tax collections are at 95.78% of budget and 5.83% over same time period in prior year. August sales tax collections reflect local retail sales in June. Both revenues and expenses for the General Fund indicate an increase over the prior year due to the budget amendments approved by city council on January 24, 2017 for the sale of earthen fill material from a General Fund asset and allocated such funds received to the General Capital Improvement Fund for future capital improvements and on April 25, 2017 to transfer a portion of funds above the self-imposed 25% reserve fund balance to the General Fixed Asset Replacement Fund for future appropriations to replacement of vehicles and equipment.

Water and Sewer Fund revenues received as of August 31, 2017 are \$10,741,037 or 88.83% of budget with expense at \$10,320,076 or 85.34% of budget. Water sales are 89.06% of budget and 7.30% over same period prior year. Sewer service is at 88.09% of budget and 2.12% over same time period in prior year. Water sales are impacted by rainfall during billing periods.

Hotel Motel Fund revenue received as of August 31, 2017 is \$1,133,962 or 103.20% of budget with expenses at \$1,012,700 or 94.64% of budget. August occupancy tax collections were collected locally in July from persons visiting Kerrville. Revenues

continue to increase over the prior year due to new conference and other groups holding functions in the Hill Country. It is anticipated that revenues will continue to increase with tourism season.

Community Investment Plan most active projects are shown with some nearing completion. Shown is the project budgeted amount, invoices paid during current month, project to date expense, and remaining funds available for project. This report reflects financial activity only and does not reflect percentage or status of project completion.

Permits issued for new residential locations since October 2016 were 54.

Value of new and remodel commercial permits issued in August was \$1,162,000. Commercial permits issued for new locations and major improvements are an estimated value of \$26,459,408 for fiscal year-to-date.

Property values or increase in property value for new construction and major improvements for residential and commercial sites will be reflected on the property tax roll in the tax year following completion of construction or improvements.

Real estate transactions remain steady with a moderate inventory available.

Unemployment at national, state, and local levels has remained at a low percentage for several months.

Active water accounts billed in August – 10,981 residential units, 1,563 commercial units, 523 irrigation meters.

Active sewer accounts billed in August – 10,666 residential units, 1,290 commercial units.

Active garbage accounts billed in June - 8,080 residential only.

RECOMMENDED ACTION

Report is for information purposes only, no action required.

Budget and Economic Update

Month ending August 31, 2017

	Current Month	Y-T-D Total	Budget @ 91.66%	Prior Year To-Date	% change vs prior year
General Fund					
Total Revenues	\$ 1,385,799	\$ 27,742,466	100.11%	\$ 23,094,619	20.13%
Property tax	\$ 50,040	\$ 9,103,499	101.21%	\$ 8,790,071	3.57%
Sales tax	\$ 613,678	\$ 6,170,037	95.78%	\$ 5,830,344	5.83%
Total Expenditures	\$ 2,246,117	\$ 24,962,627	87.71%	\$ 20,393,792	22.40%
Water and Sewer Fund					
Total Revenues	\$ 1,198,315	\$ 10,741,037	88.83%	\$ 10,551,810	1.79%
Water Sales	\$ 677,500	\$ 5,122,225	89.06%	\$ 4,773,698	7.30%
Sewer Service	\$ 453,445	\$ 4,892,080	88.09%	\$ 4,790,397	2.12%
Total Expenditures	\$ 845,738	\$ 10,320,076	85.34%	\$ 9,528,676	8.31%
Hotel/Motel Fund					
Total Revenues	\$ 137,079	\$ 1,133,962	103.20%	\$ 1,026,698	10.45%
Total Expenditures	\$ 231,250	\$ 1,012,700	94.64%	\$ 960,474	5.44%

Community Investment Plan	Project Budget	Current Month	P-T-D Expense	Project Budget Balance
Kerrville Sports Complex	\$ 10,500,000	\$ 323,414	\$ 9,737,560	\$ 762,440
Landfill Permitting	\$ 757,597	\$ 83,954	\$ 390,615	\$ 366,982
Legion Lift Station	\$ 750,000	\$ 16,978	\$ 50,816	\$ 699,184
Oxidation Ditch WWTP	\$ 1,487,745	\$ 4,219	\$ 20,315	\$ 1,467,430
Reuse System	\$ 23,003,000	\$ 395,415	\$ 9,018,334	\$ 13,984,666
River Trail	\$ 6,000,000	\$ 30,067	\$ 5,238,157	\$ 761,843
Sports Complex Field House	\$ 2,196,000	\$ 189,759	\$ 1,054,590	\$ 1,141,410
Tennis Center	\$ 1,500,000	\$ -	\$ 125	\$ 1,499,875
THM/Tank Repaint	\$ 1,764,100	\$ 50,313	\$ 831,788	\$ 932,312

Development Activities:			Housing - August (Source: Kerrville Board of Realtors)	
Residential	Commercial		513 active residential listings; 75 residential sales August 2017	
Oct 6	\$ 1,523,000		\$18,804,488 total residential sales dollars August 2017	
Nov 4	\$ 1,500,000		\$134,963,343 total residential sales dollars Y-T-D 2017	
Dec 4	\$ 500,000			
Jan 4	\$ 3,500,000			
Feb 3	\$ 254,000			
Mar 4	\$ 6,644,950			
Apr 2	\$ 63,888			
May 5	\$ 2,550,000			
June 11	\$ 8,630,707			
July 3	\$ 130,863			
Aug 8	\$ 1,162,000			
YTD 54	\$ 26,459,408			
			Unemployment - July (Source: Texas Workforce Commission)	
			National	4.6%
			Texas	4.3%
			Local	3.7%
			Utility Accounts Billed - August:	
			Water - Residential units - 10,981; Commercial units - 1,563; Irrigation - 523	
			Sewer- Residential units - 10,666; Commercial units - 1,290	
			Garbage - Curbside - residential only - 8,080	