

KERRVILLE CITY COUNCIL AGENDA
REGULAR COUNCIL MEETING, MAY 22, 2018, 6:00 PM
CITY HALL COUNCIL CHAMBERS
701 MAIN STREET, KERRVILLE, TEXAS

CALL TO ORDER

INVOCATION:

offered by Mayor Bill Blackburn.

PLEDGE OF ALLEGIANCE TO THE FLAG

1. ANNOUNCEMENTS OF COMMUNITY INTEREST:

Announcement of items of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognitions of city officials, employees, or other citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city officials or employees; and announcements involving imminent threats to the public health and safety of the city. No action will be taken.

2. VISITORS/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. City Council may not discuss or take any action on an item but may place the issue on a future agenda. The number of speakers will be limited to the first ten speakers and each speaker is limited to four minutes.

3. PRESENTATIONS:

3.A Certificate of Recognition to The Family of James Avery.

[**James Avery Certificate of Recognition.pdf**](#)

3.B Resolutions of Commendation for Catharine Buchanan, Kayla Buck, Roman Garcia, Sydney Garcia, Grace Guerriero, Maria Hall, Chloe Keen, Ernest Layton, Li Zhengjun, Kaleb McCutcheon, Molly Murphy, Mason Olmstead, Mason Roberts, Ileana Scoccia, Jessica Tran, and Aidan Smith for their service on the Mayor's Youth Advisory Board.

[**AB MYAC Resolutions of Commendation.docx**](#)
[**MYAC Resolutions of Commendation 2018.pdf**](#)

3.C Proclamation proclaiming June 2, 2018, as Kerrville Elks Lodge Day.

[**Proclamation, Elks.pdf**](#)

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the City hall of the City of Kerrville, Texas, and said notice was posted on the following date and time: May 18, 2018 at 10:30 am and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

4. CONSENT AGENDA:

These items are considered routine and can be approved in one motion unless a Councilmember asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:

4.A Independent contractor agreement with Celeste Hamman for an adult swim clinic at the Olympic Pool.

[AB - Agreement with Celeste Hamman for Adult Swim Clinic](#)

[5.22.2018.docx](#)

[Contract with Celeste Hamman.pdf](#)

4.B Purchase of one 2018 Freightliner dump truck through BuyBoard Purchasing Cooperative in the amount of \$85,666.00.

[AB Freightliner.docx](#)

END OF CONSENT AGENDA

5. CONSIDERATION AND POSSIBLE ACTION:

5.A Kerrville-Kerr County Joint Airport Board fiscal year 2018-2019 budget.

[AB airport budget.docx](#)

[Airport Board Budget.pdf](#)

5.B Authorization to negotiate a professional services agreement for an aquatics feasibility study.

[AB - Authorization to negotiate a professional services agreement for the Aquatics Feasibility Study 5.22.2018.docx](#)

[RFQ Rating Tabulation.docx](#)

5.C Appoint Mayor Pro Tem.

[AB Mayor Pro Tem.docx](#)

6. INFORMATION & DISCUSSION:

6.A Financial update for the month ended April 30, 2018.

[AB Financial Update 4-30-18.docx](#)

[financial update presentation April 2018.pdf](#)

7. BOARD APPOINTMENTS:

7.A Appointments to the City of Kerrville, Texas Economic Improvement Corporation.

[AB EIC appointments.docx](#)

[Economic Improvement Corporation.docx](#)

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the City hall of the City of Kerrville, Texas, and said notice was posted on the following date and time: May 18, 2018 at 10:30 am and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Brenda Craig

City Secretary, City of Kerrville, Texas

7.B City Council appointments to: Airport Planning Committee, Economic Improvement Corporation, Kerr Economic Development Corporation, Playhouse 2000, and Recovery Community Coalition.

[AB 2018 council appointments.docx](#)
[2018 Board sheets for 5-22-18 CC Meeting.pdf](#)

7.C Appointment to the Kerrville-Kerr County Joint Airport Board.

[AB airport board appointment 2018.docx](#)
[Airport Board.docx](#)
[Airport application, Miller.pdf](#)

8. CITY MANAGER'S REPORT

9. ITEMS FOR FUTURE AGENDAS

10. EXECUTIVE SESSION:

City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above including if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code, including the following:

10A. Section 551.087:

Deliberation regarding economic development negotiations in accordance with the Texas Open Meetings Act, Section 551.087, discussion regarding commercial or financial information received from a business prospect(s) and/or to deliberate the offer of a financial or other incentive to a business prospect(s).

11. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY

ADJOURNMENT.

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the City hall of the City of Kerrville, Texas, and said notice was posted on the following date and time: May 18, 2018 at 10:30 am and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

CERTIFICATE OF RECOGNITION
IS HEREBY PRESENTED TO
THE FAMILY OF JAMES AVERY

James Avery, founder of James Avery Artisan Jewelry passed into the arms of our Lord on Monday, April 30, 2018, at the age of 96.

He was a dynamic, creative and generous man who touched the lives of many people throughout the world during his lifetime through his work, his art, and his giving spirit.

He had a great love for the community and continues to bring great honor and distinction to Kerrville through his legacy. His generosity can clearly be seen throughout the Texas Hill Country.

Together, the City of Kerrville and the entire City Council honor the remarkable life of James Avery.

Presented this 22 day of May, 2018.

Bill Blackburn, Mayor

Vincent Voelkel, Place 1

George Baroody, Place 2

Judy Eychner, Place 3

Delayne Sigerman, Place 4





**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Resolutions of Commendation for Catharine Buchanan, Kayla Buck, Roman Garcia, Sydney Garcia, Grace Guerriero, Maria Hall, Chloe Keen, Ernest Layton, Li Zhengiun, Kaleb McCutcheon, Molly Murphy, Mason Olmstead, Mason Roberts, Ileana Scoccia, Jessica Tran, and Aidan Smith for their service on the Mayor's Youth Advisory Board.

AGENDA DATE OF: 5/22/2018

DATE SUBMITTED: 5/16/2018

SUBMITTED BY: Brenda Craig
City Secretary

CLEARANCE: Mark McDaniel
City Manager

EXHIBITS: Resolutions of Commendation

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO: N/A

SUMMARY STATEMENT:

Resolutions of Commendation for Catharine Buchanan, Kayla Buck, Roman Garcia, Sydney Garcia, Grace Guerriero, Maria Hall, Chloe Keen, Ernest Layton, Li Zhengiun, Kaleb McCutcheon, Molly Murphy, Mason Olmstead, Mason Roberts, Ileana Scoccia, Jessica Tran, and Aidan Smith for their service on the Mayor's Youth Advisory Board.

RECOMMENDED ACTION:

Present Resolutions of Commendation.



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, **CATHARINE BUCHANAN** has served as a member of Mayor's Youth Advisory Council with the date of service beginning June 27, 2017, and

WHEREAS, **CATHARINE BUCHANAN** has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **CATHARINE BUCHANAN** be recognized for outstanding service as a member of the Mayor's Youth Advisory Council, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the _____ day of _____, 2018.
ATTEST:

Brenda G. Craig, City Secretary

Bill Blackburn, Mayor

Vincent C. Voelkel, Councilmember

George Baroody, Councilmember

Judy Eychner, Councilmember

Delayne Sigerman, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, KAYLA BUCK has served as a member of Mayor's Youth Advisory Council with the date of service beginning February 13, 2018, and

WHEREAS, KAYLA BUCK has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That KAYLA BUCK be recognized for outstanding service as a member of the Mayor's Youth Advisory Council, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the _____ day of _____, 2018.
ATTEST:

Brenda G. Craig, City Secretary

Bill Blackburn, Mayor

Vincent C. Voelkel, Councilmember

George Baroody, Councilmember

Judy Eychner, Councilmember

Delayne Sigerman, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, ROMAN GARCIA has served as a member of Mayor's Youth Advisory Council with the date of service beginning June 13, 2017, and

WHEREAS, ROMAN GARCIA has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **ROMAN GARCIA** be recognized for outstanding service as a member of the Mayor's Youth Advisory Council, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the _____ day of _____, 2018.
ATTEST:

Brenda G. Craig, City Secretary

Bill Blackburn, Mayor

Vincent C. Voelkel, Councilmember

George Baroody, Councilmember

Judy Eychner, Councilmember

Delayne Sigerman, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, SYDNEY GARCIA has served as a member of Mayor's Youth Advisory Council with the date of service beginning June 13, 2017, and

WHEREAS, SYDNEY GARCIA has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **SYDNEY GARCIA** be recognized for outstanding service as a member of the Mayor's Youth Advisory Council, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the _____ day of _____, 2018.
ATTEST:

Brenda G. Craig, City Secretary

Bill Blackburn, Mayor

Vincent C. Voelkel, Councilmember

George Baroody, Councilmember

Judy Eychner, Councilmember

Delayne Sigerman, Councilmember



City of Kerrville
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RESOLUTION OF COMMENDATION

WHEREAS, **GRACE GUERRIERO** has served as a member of Mayor's Youth Advisory Council with the date of service beginning June 27, 2017, and

WHEREAS, **GRACE GUERRIERO** has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **GRACE GUERRIERO** be recognized for outstanding service as a member of the Mayor's Youth Advisory Council, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the _____ day of _____, 2018.
ATTEST:

Brenda G. Craig, City Secretary

Bill Blackburn, Mayor

Vincent C. Voelkel, Councilmember

George Baroody, Councilmember

Judy Eychner, Councilmember

Delayne Sigerman, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, MARIA HALL has served as a member of Mayor's Youth Advisory Council with the date of service beginning June 13, 2017, and

WHEREAS, MARIA HALL has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **MARIA HALL** be recognized for outstanding service as a member of the Mayor's Youth Advisory Council, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the _____ day of _____, 2018.
ATTEST:

Brenda G. Craig, City Secretary

Bill Blackburn, Mayor

Vincent C. Voelkel, Councilmember

George Baroody, Councilmember

Judy Eychner, Councilmember

Delayne Sigerman, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, CHLOE KEEN has served as a member of Mayor's Youth Advisory Council with the date of service beginning June 13, 2017, and

WHEREAS, CHLOE KEEN has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **CHLOE KEEN** be recognized for outstanding service as a member of the Mayor's Youth Advisory Council, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the _____ day of _____, 2018.
ATTEST:

Brenda G. Craig, City Secretary

Bill Blackburn, Mayor

Vincent C. Voelkel, Councilmember

George Baroody, Councilmember

Judy Eychner, Councilmember

Delayne Sigerman, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, ERNEST (TREY) LAYTON has served as a member of Mayor's Youth Advisory Council with the date of service beginning June 27, 2017, and

WHEREAS, ERNEST (TREY) LAYTON has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **ERNEST (TREY) LAYTON** be recognized for outstanding service as a member of the Mayor's Youth Advisory Council, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the _____ day of _____, 2018.
ATTEST:

Brenda G. Craig, City Secretary

Bill Blackburn, Mayor

Vincent C. Voelkel, Councilmember

George Baroody, Councilmember

Judy Eychner, Councilmember

Delayne Sigerman, Councilmember



RESOLUTION OF COMMENDATION

WHEREAS, ZHENGJUN LI has served as a member of Mayor's Youth Advisory Council with the date of service beginning June 13, 2017, and

WHEREAS, ZHENGJUN LI has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **ZHENGJUN LI** be recognized for outstanding service as a member of the Mayor's Youth Advisory Council, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the _____ day of _____, 2018.
ATTEST:

Brenda G. Craig, City Secretary

Bill Blackburn, Mayor

Vincent C. Voelkel, Councilmember

George Baroody, Councilmember

Judy Eychner, Councilmember

Delayne Sigerman, Councilmember



RESOLUTION OF COMMENDATION

WHEREAS, **KALEB MCCUTCHEON** has served as a member of Mayor's Youth Advisory Council with the date of service beginning June 13, 2017, and

WHEREAS, **KALEB MCCUTCHEON** has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **KALEB MCCUTCHEON** be recognized for outstanding service as a member of the Mayor's Youth Advisory Council, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the _____ day of _____, 2018.
ATTEST:

Brenda G. Craig, City Secretary

Bill Blackburn, Mayor

Vincent C. Voelkel, Councilmember

George Baroody, Councilmember

Judy Eychner, Councilmember

Delayne Sigerman, Councilmember



RESOLUTION OF COMMENDATION

WHEREAS, MOLLY MURPHY has served as a member of Mayor's Youth Advisory Council with the date of service beginning June 13, 2017, and

WHEREAS, MOLLY MURPHY has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **MOLLY MURPHY** be recognized for outstanding service as a member of the Mayor's Youth Advisory Council, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the _____ day of _____, 2018.
ATTEST:

Brenda G. Craig, City Secretary

Bill Blackburn, Mayor

Vincent C. Voelkel, Councilmember

George Baroody, Councilmember

Judy Eychner, Councilmember

Delayne Sigerman, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, MASON OLMSTED has served as a member of Mayor's Youth Advisory Council with the date of service beginning June 13, 2017, and

WHEREAS, MASON OLMSTED has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **MASON OLMSTED** be recognized for outstanding service as a member of the Mayor's Youth Advisory Council, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the _____ day of _____, 2018.
ATTEST:

Brenda G. Craig, City Secretary

Bill Blackburn, Mayor

Vincent C. Voelkel, Councilmember

George Baroody, Councilmember

Judy Eychner, Councilmember

Delayne Sigerman, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, **MASON ROBERTS** has served as a member of Mayor's Youth Advisory Council with the date of service beginning June 13, 2017, and

WHEREAS, **MASON ROBERTS** has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **MASON ROBERTS** be recognized for outstanding service as a member of the Mayor's Youth Advisory Council, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the _____ day of _____, 2018.
ATTEST:

Brenda G. Craig, City Secretary

Bill Blackburn, Mayor

Vincent C. Voelkel, Councilmember

George Baroody, Councilmember

Judy Eychner, Councilmember

Delayne Sigerman, Councilmember



RESOLUTION OF COMMENDATION

WHEREAS, ILEANA SCOCCIA has served as a member of Mayor's Youth Advisory Council with the date of service beginning June 13, 2017, and

WHEREAS, ILEANA SCOCCIA has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That ILEANA SCOCCIA be recognized for outstanding service as a member of the Mayor's Youth Advisory Council, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the _____ day of _____, 2018.
ATTEST:

Brenda G. Craig, City Secretary

Bill Blackburn, Mayor

Vincent C. Voelkel, Councilmember

George Baroody, Councilmember

Judy Eychner, Councilmember

Delayne Sigerman, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, JESSICA TRAN has served as a member of Mayor's Youth Advisory Council with the date of service beginning June 13, 2017, and

WHEREAS, JESSICA TRAN has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That **JESSICA TRAN** be recognized for outstanding service as a member of the Mayor's Youth Advisory Council, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the _____ day of _____, 2018.
ATTEST:

Brenda G. Craig, City Secretary

Bill Blackburn, Mayor

Vincent C. Voelkel, Councilmember

George Baroody, Councilmember

Judy Eychner, Councilmember

Delayne Sigerman, Councilmember



City of Kerrville

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RESOLUTION OF COMMENDATION

WHEREAS, AIDAN SMITH has served as a member of Mayor's Youth Advisory Council with the date of service beginning June 13, 2017, and

WHEREAS, AIDAN SMITH has served faithfully and dutifully on said board;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

That AIDAN SMITH be recognized for outstanding service as a member of the Mayor's Youth Advisory Council, and that on behalf of the citizens of Kerrville, as well as for ourselves individually, we wish to express our sincere appreciation for contributions to the city and the community.

PASSED AND APPROVED, this the _____ day of _____, 2018.
ATTEST:

Brenda G. Craig, City Secretary

Bill Blackburn, Mayor

Vincent C. Voelkel, Councilmember

George Baroody, Councilmember

Judy Eychner, Councilmember

Delayne Sigerman, Councilmember

PROCLAMATION

WHEREAS, The Kerrville Elks Lodge #2081 will celebrate its 60th Anniversary on June 2, 2018; and

WHEREAS, Since its beginning in 1958, lodge members have volunteered their time and resources to help those in need in our community, and served in all areas of the local, state, and national levels of the Elks Organization; and

WHEREAS, In the last 4 years, the Elk Members have distributed over \$80,000 to the Kerrville Community via Elks National Foundation grants for multiple projects that support our local youth, veterans, individuals with mental illness, and those in need. The Elks are a committed partner with VA hospitals and facilities across the nation and each year distribute over \$1,600 worth of personal items needed to support our local Kerrville Veterans Hospital residents and \$2,000 to help stock the Kerrville Veterans' Center. In the last two years the local Elks Lodge has raised \$30,000 for the Elks State Project for children with disabilities to attend a week long summer camp at the Elks Special Camp Facilities located in Ottine, Texas. In the last year, Kerrville Elks, their family members, and their friends have logged in over 4,000 hours and driven nearly 20,000 miles in support of these projects. The Elk Lodge Members actively participate in all projects by donating their time to provide a social interaction as "*Elks Care and Elks Share*"; and

WHEREAS, The Kerrville Elks Lodge is one of 1,894 Subordinate Lodges of the Benevolent and Protective Order of Elks that invest in their communities through programs that help children grow up healthy and drug-free, meet the needs of today's veterans, and improve the quality of life. Kerrville Elks Lodge #2081 was formally organized at a meeting held in the Terrace Room of the Bluebonnet Hotel on Thursday, May 8, 1958. During the first meeting of the original initiated members held on Monday, June 11, 1958, Mr. A.W. Farley was elected the first Exalted Ruler; and

WHEREAS, The first home of Kerrville Elks Lodge #2081 was located at 411 Main Street, and in the 1970s the lodge purchased the land and buildings located at 1907 Junction Highway. The present Lodge Building was originally a wood structure that sat in front of the current building, then the main portion of the current building was built in 1983/1984. The Lodge has always been active in the community and has steadily grown over the years and now numbers over 300 members.

NOW, THEREFORE, I, Bill Blackburn, Mayor, do hereby proclaim June 02, 2018 as

KERRVILLE ELKS LODGE DAY

in Kerrville, and encourage all our citizens to congratulate the Kerrville Elks Lodge #2081 in celebrating their 60th Anniversary, and their good works for the Community.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Kerrville to be affixed this 22 day of May, 2018.

Bill Blackburn, Mayor



**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Agreement with Celeste Hamman for the use of the Olympic Pool for an adult swim clinic

AGENDA DATE OF: 5/22/2018

DATE SUBMITTED: 5/11/2018

SUBMITTED BY: Ashlea Boyle
Director of Parks and Recreation

EXHIBITS: Agreement

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$N/A	\$N/A	N/A

PAYMENT TO BE MADE TO:

SUMMARY STATEMENT:

Attached is an agreement with Celeste Hamman for providing programming services at the Olympic Pool. Ms. Hamman will host an adult swim clinic this summer. This clinic is for lap swimmers, fitness swimmers, triathletes, masters swimmers (18+ years), and seniors who are interested in competitive swimming. The cost is \$25 per participant. The City will collect the registration fee and will pay Ms. Hamman 90% of the gross revenue. Public private partnerships such as this are valuable because it allows the Parks and Recreation Department the ability to provide additional recreational opportunities for our community.

RECOMMENDED ACTION:

Approval of agreement.

INDEPENDENT CONTRACTOR AGREEMENT (Swim Clinic)

This Independent Contractor Agreement (“**AGREEMENT**”) is made and entered into as of the date fully executed (“**Effective Date**”), by and between the City of Kerrville, Texas, a home-rule municipality of the State of Texas (“**CITY**”), and Celeste Hamman, M. Ed. (“**INDEPENDENT CONTRACTOR**”). CITY and INDEPENDENT CONTRACTOR may hereafter individually be referred to as “**Party**” or collectively referred to as the “**Parties**”.

WITNESSETH:

WHEREAS, INDEPENDENT CONTRACTOR desires to provide its services to CITY pursuant to the terms and conditions contained in this Agreement;

WHEREAS, CITY desires to receive services from INDEPENDENT CONTRACTOR;

NOW, THEREFORE, for and in consideration of the mutual promises to each other, as hereinafter set forth, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the Parties hereto do mutually agree as follows:

1. **SCOPE OF SERVICES.** INDEPENDENT CONTRACTOR shall provide program services to CITY pursuant to the terms and conditions provided herein and as hereinafter set forth in **Exhibit A**, attached hereto and incorporated herein for all purposes (the “Services”).

2. **TERM.** This Agreement shall be effective as of the Effective Date and shall expire on the 4 day of June, 2018 (the “Term”).

3. **DUTIES OF INDEPENDENT CONTRACTOR.** During the Term of this Agreement, INDEPENDENT CONTRACTOR shall have the full and complete obligation and responsibility to provide all labor, services, employees, materials, and equipment required to provide the Services in accordance with the terms of this Agreement.

a. **No Employee Relationship.** INDEPENDENT CONTRACTOR, its employees, staff, agents, directors, or assigns are not agents, employees, or servants of CITY or its affiliates and shall not claim any

such status or rights associated with the same. Nothing contained herein shall authorize INDEPENDENT CONTRACTOR, its employees, staff, agents, directors, or assigns to assume or create any obligation or responsibility, expressed or implied, on behalf of, or in the name of, CITY, or its affiliates or to bind it in any manner.

b. **Timely Performance.** INDEPENDENT CONTRACTOR shall report to all scheduled classes or programs on time and be prepared to provide the Services. Failure by INDEPENDENT CONTRACTOR to timely report for a scheduled class or program or failure to be fully prepared to provide the Services shall constitute a breach of this Agreement for which CITY may, but is not obligated to, terminate this Agreement. Alternatively, CITY may withhold up to twenty-five percent (25%) of INDEPENDENT CONTRACTOR's fee for that particular class or program as a fee for failure to timely report for that scheduled class or program ("Late Fee"). If INDEPENDENT CONTRACTOR fails to report to said class or program at all for any reason, CITY may withhold up to one-hundred percent (100%) of INDEPENDENT CONTRACTOR's fee for that particular class or program as a fee for failure to timely report for that scheduled class or program ("No Show Fee"); it being fully acknowledged and agreed to by the Parties that the harm caused by any untimely performance or failure to be available by INDEPENDENT CONTRACTOR is incapable or difficult to estimate or cure and that the Late Fee and No Show Fee are reasonable estimates of just compensation to CITY for such breach.

c. **Warranty.** INDEPENDENT CONTRACTOR warrants to CITY that all materials and equipment to be furnished in connection with this Agreement have been properly inspected by INDEPENDENT CONTRACTOR and are of good quality and fit for their intended purpose and free from any defects, and that INDEPENDENT CONTRACTOR and its agents or employees performing under this Agreement have any and all licenses, certifications, permits, and other like authorizations and documents required by law to perform the Services or to be maintained by professionals providing similar services.

4. **TIME REQUIREMENTS.** INDEPENDENT CONTRACTOR, its employees, staff, agents, directors, or assigns shall devote, during the term of this Agreement, all of the time, energy, and skills necessary for the performance of the Services and shall periodically, or at any time upon request by CITY, submit any

reports requested by CITY including, but not limited to, time reports regarding the Services provided to CITY.

5. **FEES TO INDEPENDENT CONTRACTOR.** CITY shall pay INDEPENDENT CONTRACTOR on a "per program" basis for services in connection with this Agreement. The exact amount for each program shall be agreed upon in writing by CITY and INDEPENDENT CONTRACTOR prior to any work being performed, as set forth in attached **Exhibit B**. Said payment shall be subject to reduction as provided herein.

6. **RELATION OF THE PARTIES.** CITY retains INDEPENDENT CONTRACTOR only for the purposes and to the extent set forth in this Agreement, and INDEPENDENT CONTRACTOR's relationship to CITY shall, during the Term of this Agreement, be that of an independent contractor. CITY shall not withhold from sums becoming payable to INDEPENDENT CONTRACTOR, its employees, staff, agents, directors, or assigns hereunder, any amounts for State or Federal Income Tax, Unemployment Taxes, or for FICA (Social Security) Taxes, during the Term of this Agreement. Neither INDEPENDENT CONTRACTOR nor its employees, staff, agents, directors, or assigns shall be entitled to receive any benefits which employees of CITY are entitled to receive and shall not be entitled to workers' compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, pension, profit sharing, or Social Security on account of for the Services provided to CITY.

7. **TERMINATION.**

a. Unless permitted to terminate earlier pursuant to the provisions contained herein, CITY may terminate this Agreement for any reason, with or without cause, by providing thirty (30) days' notice to INDEPENDENT CONTRACTOR. In the event of failure by INDEPENDENT CONTRACTOR to perform the Services as required by this Agreement with reasonable skill and diligence, CITY shall provide written notice to INDEPENDENT CONTRACTOR of specific deficiencies in performance and shall provide INDEPENDENT CONTRACTOR ten (10) calendar days from the date of such notification to cure said deficiencies to the satisfaction of CITY. If INDEPENDENT CONTRACTOR fails or is for any reason unable to cure said deficiencies, CITY may, at its sole discretion, but is under no obligation to, terminate this Agreement.

b. INDEPENDENT CONTRACTOR may terminate this AGREEMENT with or without cause and must provide at least forty-five (45) days' written notice prior to the termination of this Agreement. Failure by INDEPENDENT CONTRACTOR to provide said notice to CITY shall constitute a breach of this Agreement for which CITY may, but is not obligated to, immediately terminate this Agreement and any other current or future Agreement with INDEPENDENT CONTRACTOR to provide other similar services.

c. Failure of CITY to terminate this Agreement or to charge INDEPENDENT CONTRACTOR with a Late Fee or No Show Fee for any incident of INDEPENDENT CONTRACTOR reporting late to a scheduled class or program, or for failing to be prepared for a scheduled class or program, or for failing to provide prior notice for cancellation of a class or program shall not constitute a waiver of CITY's right to terminate this Agreement or charge fees as set forth herein for any future breaches for programs or classes covered by this Agreement or exercise any other remedies permitted herein, by law or in equity.

8. **RELEASE, DEFENSE, AND INDEMNITY.** CITY SHALL NOT BE LIABLE FOR, AND INDEPENDENT CONTRACTOR AGREES TO RELEASE, PROTECT, DEFEND, INDEMNIFY, AND HOLD HARMLESS CITY ITS SUCCESSORS, AFFILIATES, OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, AND ASSIGNS FROM AND AGAINST ANY AND ALL CLAIMS WHATSOEVER (INCLUDING CLAIMS OF THIRD PARTIES AND CLAIMS OF SPOUSES, HEIRS, SURVIVORS OR LEGAL REPRESENTATIVES, SUCCESSORS AND ASSIGNS OF INDEPENDENT CONTRACTOR FOR PERSONAL INJURY, ILLNESS, DEATH, PROPERTY (WHETHER REAL OR PERSONAL, OWNED OR LEASED) DAMAGE AND LOSS ARISING OUT OF OR RESULTING FROM THE PERFORMANCE OF THIS AGREEMENT AND THE SERVICES PROVIDED BY INDEPENDENT CONTRACTOR EVEN IF THE CLAIMS ARE CONTRIBUTED TO OR CAUSED BY THE JOINT, COMPARATIVE, CONCURRENT, ACTIVE OR PASSIVE NEGLIGENCE OF CITY. THE RELEASE, PROTECTION, DEFENSE, INDEMNITY, AND HOLD HARMLESS OBLIGATIONS ASSUMED BY INDEPENDENT CONTRACTOR, AND THE LIMITATIONS AFFORDED TO CITY IN THIS PARAGRAPH INCLUDE ANY LIABILITY FOR EMPLOYMENT DISCRIMINATION AS PART OF THE CITY'S ADA, TITLE II, TITLE VI, TITLE VII OR OTHER COMPARABLE FEDERAL OR STATE CONTINUING LEGAL OBLIGATIONS

TO ENSURE A DISCRIMINATION FREE WORKPLACE TO ITS OWN EMPLOYEES AND FACILITY, PROGRAM, PLAN OR SERVICE FOR THE PUBLIC.

a. The indemnities contained in this Agreement shall only be effective to the maximum extent permitted by the applicable law, either legislative enactment or a controlling judicial decision. If such existing or future law limits in any way the extent to which indemnification may be provided to an indemnitee that is negligent, solely negligent, or otherwise at fault and, notwithstanding the choice of law provisions set forth herein, such law is applicable to interpretation of this Agreement, then this Agreement shall automatically be amended to provide that the indemnification provided hereunder shall extend only to the maximum extent permitted by such law.

b. For the purposes of this Section 8, the phrase "arising out of or resulting from the performance of this Agreement" shall be broadly construed to include, but not be limited to, not only formal work, but also any occurrences at the work site, including transportation to and from the work (other than personal or public transportation to the work site), breaks of all kinds, including, without limitation, breaks for meals and/or rest, horseplay of all kinds, or volunteering of all kinds to assist others in their work.

9. **REMEDIES.** INDEPENDENT CONTRACTOR's sole remedy for a default by CITY shall be to terminate this Agreement. INDEPENDENT CONTRACTOR shall not be entitled to any economic or financial damages whatsoever from CITY or its respective affiliates, officers, directors, employees, agents, attorneys, successors and assigns.

10. **EXHIBITS.** All exhibits, attachments, annexed instruments and addenda referred to herein shall be considered a part hereof for all purposes with the same force and effect as if copied at full length herein.

11. **SEVERABILITY.** Any provision of this Agreement, which is invalid or unenforceable in any jurisdiction, shall be ineffective to the extent of such invalidity or unenforceability without invalidating or rendering unenforceable the remaining provisions hereof, and any such invalidity or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provisions in any other jurisdiction.

12. **GOVERNING LAW/VENUE.** This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Texas. This Agreement is performable in Kerr County, Texas, and therefore the parties agree that venue for any dispute under this Agreement is proper in that county.

13. **COUNTERPARTS.** This Agreement may be executed in any number of counterparts, all of which taken together shall constitute one and the same instrument and any of the parties hereto may execute this Agreement by signing any such counterpart. It shall not be necessary in making proof of this Agreement or any counterpart hereof to produce or account for any of the other counterparts.

14. **HEADINGS FOR CONVENIENCE.** Section, subsection, and paragraph headings are inserted for convenience of reference only and shall not in any way affect the meaning and interpretation of this Agreement.

15. **LAWS AND ORDINANCES.**

a. **ADA COMPLIANCE WITH ALL APPLICABLE STATE & FEDERAL LAWS, TO INCLUDE BUT NOT LIMITED TO THE CIVIL RIGHTS ACT AND ADA, AS AMENDED.** INDEPENDENT CONTRACTOR shall comply with all provisions of Titles II, VI and VII of the Civil Rights Act, as amended, and the Americans with Disabilities Act (ADA), as amended. As such, all efforts will be made for reasonable modification of said program(s).

b. INDEPENDENT CONTRACTOR certifies that INDEPENDENT CONTRACTOR is not currently engaged in, and agrees for the duration of this Agreement not to engage in, the boycott of Israel as defined by Section 808.001 of the Texas Gov't. Code, nor is it engaged in business with Iran, Sudan, or foreign terrorist organization as identified by the Texas Comptroller's office under Sections 806.051, 807.051 or 2252.152 of the Texas Gov't. Code.

EXHIBIT A: Independent Contractor Services ("Services")

EXHIBIT B: Independent Contractor Compensation

[Remainder of page intentionally left blank.]

[Signatures on following pages]

IN WITNESS WHEREOF, the Parties have executed and delivered this Agreement as follows:

Independent Contractor

By: _____
Name: _____
Title: _____
Tax I.D. No: _____
Date: _____

The City of Kerrville, Texas

By: _____
Mark McDaniel
City Manager
Date: _____

Attest:

By: _____
Brenda G. Craig
City Secretary

Approved as to Form:
By: 
Michael C. Hayes
City Attorney

Approved as to Substance:

By: _____
Ashlea Boyle
Director of Parks and Recreation

EXHIBIT A
INDEPENDENT CONTRACTOR SERVICES

1. INDEPENDENT CONTRACTOR DUTIES: INDEPENDENT CONTRACTOR (hereinafter sometimes referred to as "Instructor") will provide the following:

Type of service/Instructor:	2 hour freestyle stroke development clinic for adults
Name of class or activity:	Freestyle Stroke Development Clinic for Adults
Day(s)/Date(s) Scheduled:	June 3, 2018 (Sunday)
Time Scheduled:	9:30 AM – 11:30 AM
Location:	Kerrville Olympic Pool, 601 Olympic Drive

a. **Enrollments.** A minimum of 3 and a maximum of 30 paid enrollments must be received by CITY prior to commencement of the class or activity. CITY reserves the right to cancel any class or activity that does not meet the minimum enrollment requirements as determined at the sole discretion of CITY.

b. **Scope.** All materials, class supplies, labor, including set-up and tear-down, equipment and services required to be performed under this Agreement are to be provided by INDEPENDENT CONTRACTOR. CITY cannot purchase supplies for INDEPENDENT CONTRACTOR utilizing CITY's tax exempt status.

c. **Program and Participant Ratio Guidelines.** Instructor understands and acknowledges that Instructor-to-participant ratios are crucial to the success of any program, and the consideration of actual activities performed as well as the ages of participants will affect this ratio. INDEPENDENT CONTRACTOR must provide a safe program setting by providing appropriate supervision and instruction. CITY reserves the right to require additional supervision or program modification based on a mutually agreed upon state or national standard (e.g., Texas Department of Licensing and Regulation) to be provided by INDEPENDENT CONTRACTOR at the sole expense of INDEPENDENT CONTRACTOR based upon the program activities and ages of participants.

2. CITY DUTIES.

a. **Facilities.** CITY shall provide the facilities for use by INDEPENDENT CONTRACTOR and shall ensure that such facilities are in proper working order. INDEPENDENT CONTRACTOR will notify CITY immediately when repairs are needed. An on-call number is available to facilitate after-hours notification of repairs – 830-257-8181 (KPD Dispatch). While repairs are in progress, alternate facility accommodations may need to be made, but may not be guaranteed by CITY; it being understood that such failure to provide alternate facilities shall not be a breach of this Agreement.

b. **Registration.** CITY shall conduct registration, collect participation fees, and process class transfers or refunds for any and all programs and registrations related to programs and services provided by INDEPENDENT CONTRACTOR.

c. **Rosters.** CITY shall provide class/activity rosters to INDEPENDENT CONTRACTOR.

d. **Publicity.** CITY shall publicize the class or activity through the most appropriate medium as determined in the sole discretion of CITY. INDEPENDENT CONTRACTOR is authorized to conduct supplemental publicizing only utilizing materials preapproved by CITY.

e. **Monitoring.** CITY reserves the right to monitor classes and/or activities performed hereunder to ensure adequate quality services are being performed and that provisions of this Agreement and its Exhibits are being met. In addition, where required by law or in accordance with City policies, City will provide supervision to include life guard(s).

f. **Refund Policy.** INDEPENDENT CONTRACTOR agrees to abide by CITY refund procedures as set forth below:

- i. Full refunds will be given to participants who have registered for a class or program that has been cancelled by CITY.
- ii. If the participant requests a refund more than two (2) days prior to the start of any class or program, one day class or program or recurring class or program, they will receive a full refund less a \$20.00 service charge.

- iii. If the participant attends the 1st day of class or program and *for any reason is not satisfied* they will receive a full refund less the \$20.00 processing fee.
- iv. Participants must submit a refund request prior to the 2nd class/program meeting. After the 2nd day of class/program, NO refunds will be available. Participants may receive a credit to their account to use for a different program.
- v. Fees associated with online transactions are not refundable unless the class or program is canceled by CITY.
- vi. No cash refunds are given. A refund check may take up to three to four weeks to process and receive.

3. MEDIA RELEASE. INDEPENDENT CONTRACTOR hereby releases to CITY the right to use, publish, and reproduce, for all purposes, pictures, video recordings, and printed and electronic copy of any images of INDEPENDENT CONTRACTOR while performing the Services in any and all media, including, without limitation, the Internet and print media. INDEPENDENT CONTRACTOR further grants all right, title, and interest to CITY that may exist in the finished pictures, negatives, reproductions and copies of original prints, and further grant the right to exhibit the print in copies thereof for marketing, communications, and advertising purposes, as CITY deems fit. INDEPENDENT CONTRACTOR hereby waives the right to receive any payment for such release and waive the right to receive any such payment for the continued use thereof.

EXHIBIT B
INDEPENDENT CONTRACTOR COMPENSATION

INDEPENDENT CONTRACTOR will be compensated ninety percent (90%) of all monies collected through registrations received for this program. Any and all refunds, satisfaction guarantee refunds, fees, or other deductions that are attributable to INDEPENDENT CONTRACTOR's program or services will be deducted from compensation to be paid to INDEPENDENT CONTRACTOR.

1. PRIVATE INSTRUCTION FEES. The INDEPENDENT CONTRACTOR will receive, as compensation, ninety percent (90%) of all fees collected through private instructional registrations received.

2. CANCELLATIONS. If for any reason any class/activity or program is cancelled, or INDEPENDENT CONTRACTOR does not conduct said class/activity session, then INDEPENDENT CONTRACTOR shall not be compensated for said class or session.

3. PAYMENT SCHEDULE. Payment(s) shall be made on the following schedules:

a. **One-Week Program or One-Day Program:** INDEPENDENT CONTRACTOR will receive one (1) payment, no later than twenty-one (21) days, after the conclusion of the programs and services. Any Late Fees or No Show Fees, as defined in this Agreement, shall be deducted from this payment. All payments to INDEPENDENT CONTRACTOR are based on the official roster that is maintained by the CITY.

b. **Two- to Six-Week Program:** INDEPENDENT CONTRACTOR will receive one (1) payment, no later than fifteen (15) days, after the conclusion of the programs and services. Any Late Fees or No Show Fees, as defined in the Agreement, shall be deducted from payment. All payments to INDEPENDENT CONTRACTOR are based on the official roster that is maintained by the CITY.

c. **More than Six-Week Program:** INDEPENDENT CONTRACTOR will receive one (1) payment no later than the fifteenth (15th) day after the first month of the program and a second and final payment, in addition to any drop in fees, no later than fifteen (15) days after the conclusion

of the program. Any Late Fees or No Show Fees, as defined in the Agreement, shall be deducted from the second payment to INDEPENDENT CONTRACTOR. All payments to the INDEPENDENT CONTRACTOR are based on the official roster that is maintained by the CITY.



**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Purchase of 2018 Freightliner dump truck through BuyBoard Purchasing Cooperative in the amount of \$85,666.00

AGENDA DATE OF: 5/22/2018

DATE SUBMITTED: May 17, 2018

SUBMITTED BY: Stuart Barron, Director of Public Works

EXHIBITS: None.

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$85,666.00	\$695,975.00	\$86,000	18-1800-5200

PAYMENT TO BE MADE TO: Freightliner of Austin

SUMMARY STATEMENT:

The city has been making major investments in the street paving program over the past eight years. Dump trucks are a crucial component to the city's paving program. In order to keep the street paving program running at peak performance, staff is proposing to replace a 1998 International dump truck that has become worn out and unreliable. Replacement parts are difficult to locate, if available at all, and very expensive. This 1998 truck is scheduled for replacement in the FY2018 general operation budget.

Staff is proposing to purchase a new 2018 Freightliner dump truck with a M2-106 chassis, Cummins ISB 280HP, Allison 3500RDS, and a Warren 7/8 yards dump body with pintle hitch and hydraulics to operate an existing AC-620 tailgate spreader. This purchase will be made through BuyBoard, a purchasing cooperative used by government entities throughout Texas to comply with the state's bidding law and the city's purchasing policy.

RECOMMENDED ACTION:

Approve purchase.



**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Kerrville-Kerr County Joint Airport Board fiscal year 2018-2019 budget.

AGENDA DATE OF: 5/22/2018

DATE SUBMITTED: May 8, 2018

SUBMITTED BY: Bruce McKenzie, Airport Manager

EXHIBITS: FY 2018-2019 budget

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$0	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

SUMMARY STATEMENT:

The Kerrville-Kerr County Joint Airport Board will present the FY 2018-2019 airport budget for consideration and approval.

RECOMMENDED ACTION:

The Kerrville-Kerr County Joint Airport Board recommends approval of the FY 2018-2019 airport budget.

KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD
BUDGET FOR FY 2012-2013

WITH BUDGET COMPARISON 2010-2017

Version F 2018 2019

*** TOTAL REVENUES ***	1,285,693	440,487	430,232	405,027	380,514	432,313	421,025	440,080	392,548	391,801
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KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD

BUDGET FOR FY 2018-2019

WITH BUDGET COMPARISON 2010-2017

Expenses	County			2018			2019			
	2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	Approved Budget	Proposed Budget
SALARIES & BENEFITS										
47-700-101 AIRPORT MANAGER	76,000	80,000	81,833	82,447	84,260	84,543	84,589	87,538	87209	80000
47-700-102 OFFICE PERSONNEL PART TIME	23,494	25,144	27,954	23,584	26,536	26,478	25,683	25,269	27000	30930
47-700-104 AIRPORT MAINTENANCE STAFF	0	0	0	38,782	41,202	42,590	33,123	35,265	36000	36000
47-700-205 OVERTIME	0	0	0	0	0	0	0	0	0	0
47-700-201 FICA	7,611	8,020	8,374	11,042	11,628	11,668	10,930	11,230	12144	11240
47-700-202 GROUP INSURANCE	8,063	7,860	7,010	12,820	15,720	12,198	15,501	14,888	15920	26880
47-700-203 RETIREMENT	10,954	11,542	12,414	15,768	15,444	18,241	16,711	17,993	18491	19578
47-700-204 WORKMAN'S COMP	0	2,700	1,778	3,208	3,033	2,269	2,022	2,123	3300	3465
47-700-206 UNEMPLOYMENT INSURANCE	0	0	0	0	250	0	0	250	250	250
TOTAL SALARIES & BENEFITS	126,122	135,265	139,362	187,651	198,073	197,987	188,559	194,556	200,314	208,342
AIRPORT										
47-800-008 PROFESSIONAL DEVELOPMENT	5,070	6,687	5,697	5,503	4,462	3,499	3,113	4,343	5000	5000
47-800-101 OFFICE SUPPLIES	2,180	1,049	1,502	1,488	1,449	1,406	1,145	1,396	1500	1500
47-800-102 SMALL TOOLS AND EQUIPMENT	523	5,352	4,867	2,965	2,998	3,000	2,881	2,996	3000	2000
47-800-103 CHEMICAL AND MEDICAL SUPPLIES	3,919	4,000	1,680	522	3,881	0	0	268	2000	1000
47-800-104 FUEL AND OIL SUPPLIES	514	3,603	4,595	3,475	3,901	2,400	2,306	3,380	3000	3000
47-800-106 JANITORIAL SUPPLIES	2,318	2,025	1,529	1,784	2,189	1,212	1,269	1,340	1800	1800
47-800-107 POSTAGE	451	71	-15	186	200	191	40	138	250	250
47-800-108 UPS/FED-EX	0	0	0	43	0	0	0	0	500	250
47-800-109 COMPUTER SOFTWARE	0	0	0	237	1,000	220	500	221	500	500
47-800-110 SOD, SEED, PLANTING, LANDSCAPING	0	0	0	0	0	0	2,996	0	500	500
47-800-112 WEARING APPAREL	0	0	0	1,740	1,973	1,780	1,325	848	2000	1000
47-800-201 MOWING CONTRACT	29,864	25,771	31,622	22,537	37,593	37,500	30,000	30,000	37500	37500

KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD

BUDGET FOR FY 2018-2019

WITH BUDGET COMPARISON 2010-2017

Expenses	County	2018					2019				
		2010	2011	2012	2013	2014	2015	2016	2017	Approved	Budget
		Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Proposed
47-800-202	BUILDINGS AND STRUCTURES	33,339	12,477	10,604	14,978	14,558	14,957	24,942	17,500	17,500	17,500
47-800-203	VEHICLE MAINTENANCE	667	0	0	3,895	2,768	1,520	1,868	2,448	2,000	2,000
47-800-204	OFFICE EQUIPMENT	1,820	1,778	858	992	483	0	975	1,000	1,000	1,000
47-800-205	INSTRUMENTS AND APPARATUS	7,492	14,765	3,619	5,994	2,998	3,600	4,341	4,798	5,000	3000
47-800-207	TRAFFICE CONTROL DEVICES	-331	5,695	917	0	0	0	0	0	0	0
47-800-210	REPAIRS - GENERAL	0	0	1,243	2,431	2,422	1,407	627	1,500	1,500	1500
47-800-302	PROPERTY INSURANCE (County)	0	0	0	1,069	7,500	5,009	6,653	9,021	7500	9169
47-800-303	LIABILITY INSURANCE (City)	0	0	0	1,678	2,200	644	934	631	1750	745
47-800-305	EQUIPMENT RENTAL	276	2,694	2,690	1,983	2,738	2,625	2,478	2,515	2700	2700
47-800-306	ADVERTISING	0	111	326	390	384	567	575	415	600	600
47-800-307	MARKETING				0	0	0	0	0	1500	1500
47-800-310	MANAGEMENT CONTRACT	251,000	158,524	158,524							
47-800-311	LEGAL SERVICES	0	7,910	4,594	4,938	4,931	4,551	3,661	5,348	6600	6600
47-800-312	PROFESSIONAL SERVICES	0	8,307	8,984	18,260	28,581	9,341	10,507	8,600	13500	13500
47-800-401	PHONE SERVICE - Cell Phones Only	973	1,748	841	718	588	1,083	694	982	1300	1600
47-800-404	WATER & SEWER	937	686	457	470	620	882	813	1,211	1250	1250
47-800-405	INTERNET PROVIDER	0	0	0	30	0	0	0	0	0	0
47-800-406	LIGHT AND POWER	10,598	10,662	11,125	13,469	15,620	20,048	15,826	17,544	18100	18100
47-800-503	DUES AND SUBSCRIPTIONS	327	1,539	606	625	475	350	638	638	750	750
47-800-505	OTHER CHARGES	2,516	2,409	0	0	0	0	0	0	0	0
47-800-509	RESERVE FOR COMMITTED CAPITAL	0	0	0	0	0	0	0	0	1145.42	
47-800-512	CONTINGENCY II	16,004	7,640	0	19,626	10,000	6,309	11,823	2,406	12000	12500
47-800-513	RESERVE FOR CAPITAL	0	0	0	5,000	12,120	10,500	16,865	20000	15000	
47-800-901	TRANSFER OUT - GENERAL	696,916	0	0	0	0	0	0	0	0	
47-800-902	TRANSFER OUT - MAINTENANCE	0	0	0	0	0	0	0	0	0	
47-800-903	TRANSFER OUT - ROAD & BR	0	0	0	0	0	0	0	0	0	
TOTAL AIRPORT		1,067,374	285,503	256,864	132,024	161,514	136,220	143,428	138,352	170,100	163,959

KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD

BUDGET FOR FY 2018-2019

WITH BUDGET COMPARISON 2010-2017

Expenses	County						2018			2019		
	2010		2011		2012		2013	2014	2015	2016	2017	Approved
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Proposed
TERMINAL												
47-801-101	SUPPLIES	0	0	0	0	0	0	0	0	0	0	0
47-801-300	PHONE SERVICES - Term phones & Fire A	575	331	300	300	225	0	0	0	0	0	1000
47-801-301	LIGHT & POWER	10,454	9,482	9,421	9,247	10,219	9,945	8,694	8,694	10,000	10,000	9,000
47-801-302	PROPANE GAS	4,407	4,281	3,236	3,947	4,499	3,809	2,604	2,604	4,500	4,500	4,500
47-801-303	WATER & SEWER	2,263	2,710	2,284	1,584	1,874	3,464	1,997	1,997	3,500	3,500	2,500
TOTAL 01-TERMINAL		17,699	16,803	15,241	15,079	16,817	17,219	13,295	13,295	18,000	17,000	
*** TOTAL EXPENSES ***												
		1,211,195	437,572	411,468	334,753	376,404	351,426	345,283	346,203	388,414	389,301	
REVENUE OVER/(UNDER) EXPENDITURES												
		74,497	2,916	18,765	70,274	4,110	80,888	75,742	93,877	4,135	2,500	
M&O EXPENDITURES												
		665,978	438,191	411,468	334,753	379,414	80,917	131,971	245,217	388,414	389,301	

KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD
 BUDGET FOR FY 2018-2019
 WITH BUDGET COMPARISON 2010-2017

Revenues		County		2010		2011		2012		2013		2014		2015		2016		2017		2018		2019	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget		
48 - AIRPORT CAPITAL																							
Reimbursement																							
48-350-100	REIMBURSEMENT FM TX DOT	7,196,490		0		0		0		0		0		0		0		0		0		0	
TOTAL	Reimbursement	54,543		50,000		48,350		49,423		50,000		0		0		0		0		50,000		50,000	
Intergovernmental																							
48-351-100	KERR COUNTY RAMP GRANT M	0		25,000		25,000		25,000		25,000		25,000		25,000		25,000		25,000		25,000		25,000	
48-351-101	CITY OF KVILLE RAMP GRANT	0		25,000		25,000		25,000		25,000		25,000		25,000		25,000		25,000		25,000		25,000	
48-351-102	KERR COUNTY PROJECT MATCH	0		0		0		21,178		0		0		0		0		0		0		0	
48-351-103	CTY OF KERRVILLE PROJECT MATCH	0		0		0		21,178		0		0		0		0		0		0		0	
TOTAL	Intergovernmental	0		50,000		50,000		92,356		50,000		0		50,000									
Interest																							
48-360-100	INTEREST EARNINGS	0		121		0		0		0		0		0		0		0		0		0	
TOTAL	Transfers In	0		121		0		0		0		0		0		0		0		0		0	
Transfers In																							
48-500-100	TRANSFER IN - GENERAL	0		-4,293		0		0		0		0		0		0		0		0		0	
48-500-110	TRANSFER IN - AIRPORT	376,364		0		0		0		0		0		0		0		0		0		0	
48-500-115	TRANSFER IN	0		0		0		0		0		0		0		0		0		0		0	
TOTAL	Transfers In	376,364		-4,293		0		0		0		0		0		0		0		0		0	

TOTAL REVENUES		7,627,397	95,828	98,350	100,000	0	50,000	100,000	100,000		
Expenses		2010 Actual	2011 Actual	2012 Actual	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Approved Budget	2019 Proposed Budget
CAPITAL OUTLAY											
800-201	LAND MAINTENANCE	0	0	0	0	0	0	0	0	0	0
800-202	BUILDING & STRUCTURE MAINT	0	0	0	0	0	0	0	0	0	0
800-405	OTHER CHARGES	0	0	0	0	0	0	0	0	0	0
48-600-101	LAND	0	0	0	0	0	0	0	0	0	0
48-600-102	BUILDINGS AND STRUCTURES	112,429	0	0	0	42,356	0	0	0	0	0
800-507	STREET IMPROVEMENTS	0	0	0	0	0	0	0	0	0	0
48-600-103	WATER SYSTEM IMPROVEMENTS	296,876	294,480	0	0	0	0	0	0	0	0
800-500	CAPITAL OUTLAY	7,196,490	0	0	0	0	0	0	0	0	0
48-600-104	GRANT MATCH	0	123,615	100,000	98,815	100,000	99,828	100,000	28,755	100,000	100,000
48-600-105	DRAINAGE IMPROVEMENTS	0	0	0	0	0	0	0	0	0	0
48-600-106	GRANT MATCH T-HANGAR 2001	0	0	0	0	0	0	0	0	0	0
48-600-107	TXDOT REIMBURSE 2000-2001	0	0	0	0	0	0	0	0	0	0
48-600-108	RELOCATE 12/30 PARALLEL	0	20,993	0	0	0	0	0	0	0	0
48-600-109	ENGINEERING SVCS/DESIGN	0	0	0	0	0	0	0	0	0	0
48-600-110	MASTER PLAN	0	0	0	0	0	0	0	0	0	0
48-600-111	SURVEYING	0	0	0	0	0	0	0	0	0	0
48-600-112	CONTRACT SERVICES	19,950	0	0	0	0	0	0	0	0	0
48-600-113	INSTRUMENTS AND APPARATUS	0	0	0	0	0	0	0	0	0	0
48-600-114	REHAB AIRPORT RUNWAY	0	0	0	0	0	0	0	0	0	0
48-600-115	SITE PREP FUTURE HANGAR	0	0	0	0	0	0	0	0	0	0
800-519	GRANT MATCH LIGHTING IMPROVE	0	0	0	0	0	0	0	0	0	0
800-520	TXDOT REIMBURSEMENT LIGHTING	0	0	0	0	0	0	0	0	0	0
800-948	TRANSFER OUT	0	0	0	0	0	0	0	0	0	0
TOTAL CAPITAL OUTLAY		7,625,745	439,089	100,000	141,171	100,000	4,920	95,080	100,000	100,000	

TOTAL EXPENDITURES	7,625,745	434,796	100,000	141,171	100,000	4,920	95,080	100,000	100,000
REVENUE OVER(UNDER) EXPENDITURES	(374,712)	(334,675)	(1,650)	(141,171)	-	(4,920)	(45,080)	-	



**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Authorization to negotiate a professional services agreement for the Aquatics Feasibility Study.

AGENDA DATE OF: 5/22/2018

DATE SUBMITTED: 5/17/2018

SUBMITTED BY: Ashlea Boyle
Director of Parks and Recreation

EXHIBITS: List of Proposers

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
Not to exceed \$100,000	\$100,000	\$100,000	70-7000-5100 Project # 70-16004

PAYMENT TO BE MADE TO: N/A

SUMMARY STATEMENT:

On March 27, 2018, the City Council approved an agreement with the Kerrville Economic Improvement Corporation (EIC) to fund an Aquatics Feasibility Study for the Olympic Pool with a total authorization of \$100,000.00.

The scope of work for the study will include, but not be limited to:

- evaluation of the condition of the existing complex in its entirety including applicable local, state, and federal code;
- needs assessment including public / stakeholder input;
- recommended improvements / enhancements and conceptual planning of the entire facility;
- necessary research to appropriately evaluate the viability of such improvements;
- evaluation of the amount of local work force needed to support an extended season / year-round facility; and
- cost analysis for construction and operation of each option.

The study will be utilized for a subsequent project design effort, if found to be feasible, and ultimately the public bidding process for construction, if funded. The feasibility study may provide multiple improvement options, based on conditions of the facility, and based on public / stakeholder feedback for:

1. Minimum Improvements:
 - a. Improvements / repairs to the pool to address strictly maintenance / code issues.
2. Improvement options as outlined below to also include addressing maintenance / infrastructure / code issues (1a):
 - a. improvements for a year-round competitive pool and facility updates utilizing the existing facility without recreational improvements;
 - b. improvements for a year-round competitive pool and facility updates utilizing the existing facility with recreational improvements;
 - c. a new indoor competitive facility (natatorium); and recreational improvements and facility updates to the existing facility.

Because of the specialized nature of this study, the city solicited a Request for Qualifications (RFQ) from design firms / teams on April 23, 2018. Nine proposals were received and have been rated by city staff based on the scoring criteria contained in the RFQ packet. The proposals are available upon request.

The highest rated proposer for this project is led by Marmon Mok Architecture, LLP of San Antonio, Texas. Their team consists of Counsilman-Hunsaker (Aquatics Consultant); ETC and Jones | Carter and M&S Engineering (specialized / engineer consultants), all experienced firms working on related aquatics studies / projects.

Marmon Mok is a leading San Antonio architecture and planning practice with a state-wide aquatics and recreation practice. Marmon Mok has more than 25 years experience working with Counsilman-Hunsaker on aquatics projects for both new construction and renovations of competitive and recreational aquatic facilities. Their aquatics experience, comprehension of the project scope, and public input process is superior. The proposed public input approach is a holistic process which will include engaging the community, stakeholders (including KISD and Schreiner University), staff, and boards / commissions throughout multiple meetings and workshops in order to obtain a comprehensive understanding of the needs of the community and stakeholders.

The next step is to negotiate a professional service agreement with Marmon Mok, and staff is requesting authorization from the City Council to do so. If negotiations fail, as with any professional services agreement, staff will cease that negotiation and go to the next most qualified proposer. The last step in this process is final consideration of the agreement by Council which is scheduled for June 12, 2018.

RECOMMENDED ACTION:

Authorize negotiation of a professional services agreement for a feasibility study for the Olympic Pool.

Aquatics Feasibility Study Request for Proposals List of Proposers / Rating Sheet

Evaluators:

Kyle Burow, Director of Engineering
Ashlea Boyle, Director of Parks and Recreation

Proposals were rated on addressing the criteria required in the Request for Proposals issued April 23, 2018.

Criteria 1 – Experience, Background, and Qualifications (60 total points)

- Relevant experience; team's qualifications
- Related project history

Criteria 2 – Understanding of the Project and Proposed Management Plan (40 total points)

- Identification of understanding of primary objectives of the project
- Identification of technical challenges and constraints and approaches to address them
- Stakeholder input process / methods to gain community consensus

(100 max. points per proposal / per evaluator)

Ranking	Proposers	Ranker (Burow)	Ranker (Boyle)	Total (out of 200 max)
1	Marmon Mok Architecture	89	91	180
2	Kimley-Horn	83	87	170
3	Brinkley, Sargent, Wiginton Architects	80	80	160
4	Hastings + Chivetta	79	78	157
5	Williams Architects / Aquatics	58	62	120
6	GreenPlay, LLC	58	59	117
7	Stantec	55	59	114
8	USA Aquatics, Inc.	52	53	105
9	Pfluger	41	53	94



**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Appointment of Mayor Pro Tem.

AGENDA DATE OF: 5/22/2018

DATE SUBMITTED: 5/8/2018

SUBMITTED BY: Brenda Craig

EXHIBITS: None

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO: N/A

SUMMARY STATEMENT:

In accordance with the City Charter, Section 3.02, following the canvass of the general election, the City Council shall choose one of its members, other than the Mayor, to serve as Mayor Pro Tem.

This item is eligible for discussion in executive session.

RECOMMENDED ACTION:

Select Mayor Pro Tem.



**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Financial update for the month ended April 30, 2018.

AGENDA DATE OF: 5/22/2018

DATE SUBMITTED: 5/16/18

SUBMITTED BY: Amy Dozier, Director of Finance

EXHIBITS: Financial update

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO: N/A

SUMMARY STATEMENT:

General Fund

Year to date through April 30, 2018, the General Fund has recorded revenues of \$18.6 million compared to expenditures of \$14.6 million. Our largest revenue source, property tax revenue, is primarily received in December and January, therefore we expect to have revenues exceed expenditures at this point in the year. Notable activity includes:

1. Sales tax revenue continues to track under budget through the end of April. However, sales tax received in May is up 5.1% compared to May 2017.
2. In April, we paid \$76k to James Avery per the terms of a Chapter 380 economic development agreement.
3. We are actively managing expenditures to counter any possible revenue shortfalls.

Water and Sewer Fund

Year to date through April 30, 2018, the Water and Sewer Fund received revenues of \$7.0 million compared to expenditures of \$7.1 million. Due to the seasonal nature of water revenues, it is common at this point in the year for expenditures to exceed revenues. Notable activity includes:

1. Sewer revenue is up 4.0% compared to April 2017 due primarily to new sewer averaging rates.
2. Compared to FY2017, FY2018 expenditures include increased transfers for capital projects and asset replacement.

Capital Projects

Project activity for the month was primarily at the reuse pond. The pond is now approximately one-third filled. Excavation is now complete at the Sports Complex reuse pond. Work continues on the pump station installation and liner installation at that site. River Trail westward progress continues with contractors clearing land and pouring concrete in April.

RECOMMENDED ACTION:

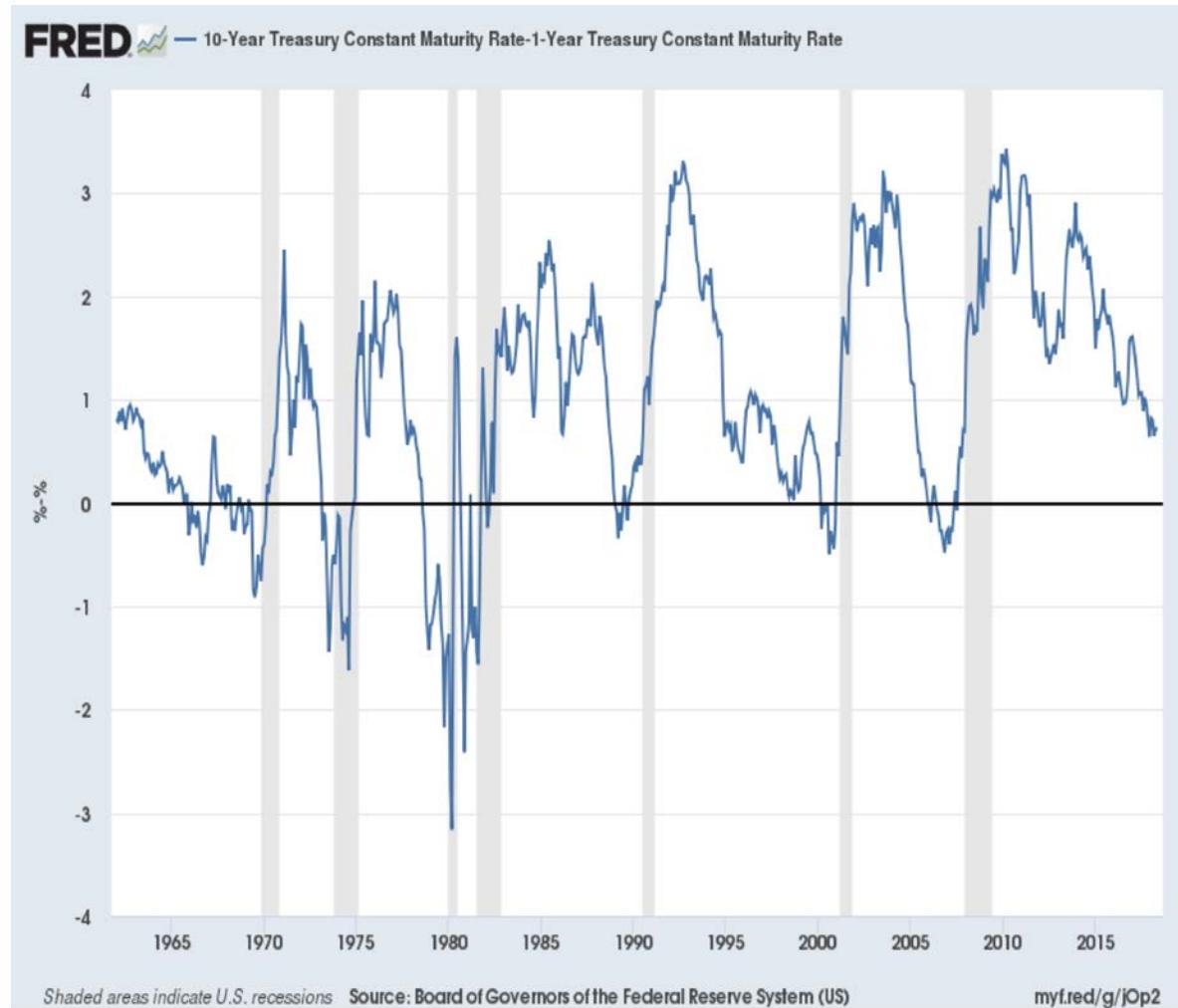
Information only; no action required.

MONTHLY FINANCIAL UPDATE FOR THE MONTH ENDED APRIL 30, 2018

April 24, 2018

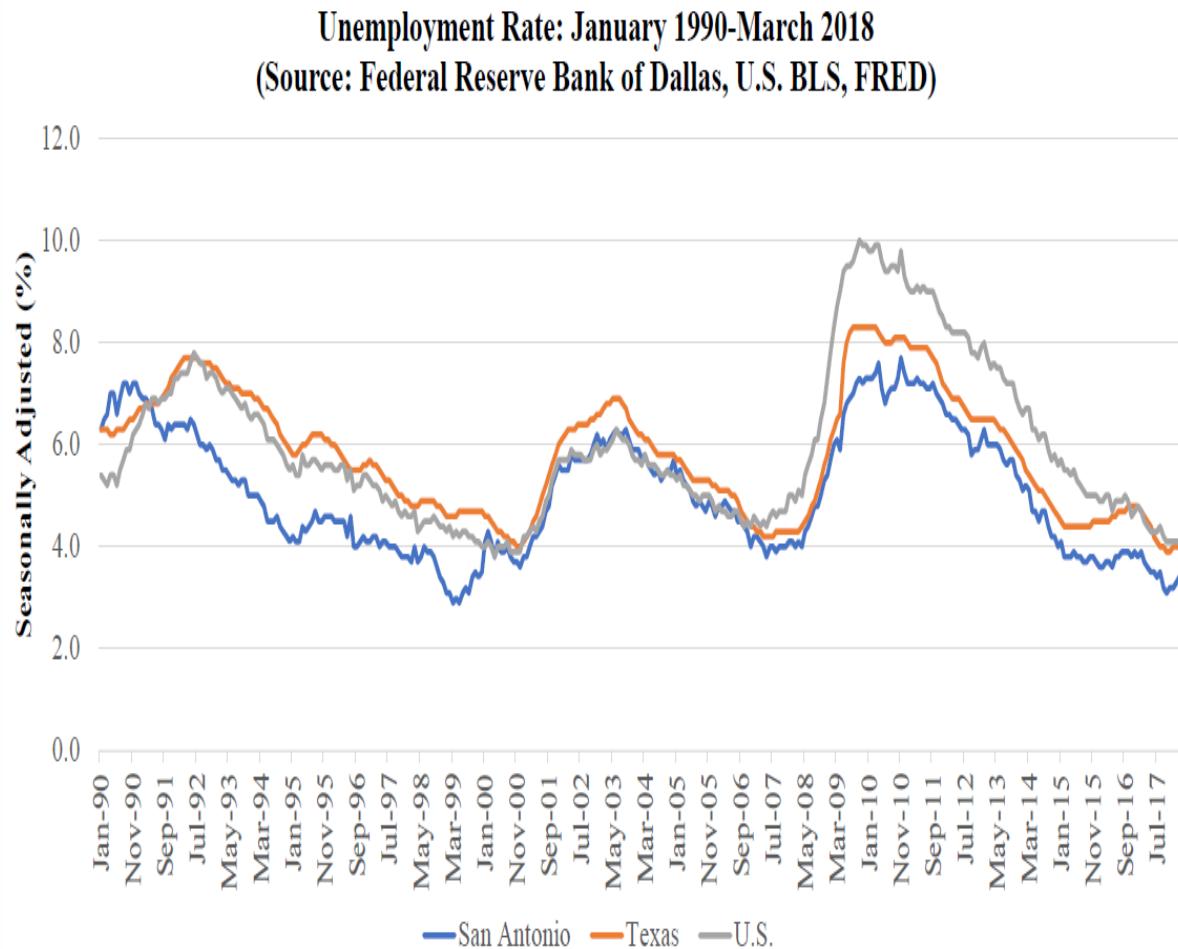


Economic Indicators – Yield Curve



- Yield curve is the relationship between short and long term interest rates issued by the US Treasury
- This graph shows the yield curve as 10 Treasury Rate minus 1 Year Treasury Rate
- The gray bars show periods of recession
- Note that an inverted yield curve (ST rates higher than LT rates) is a leading indicator of recession

Economic Indicators – Unemployment Rate

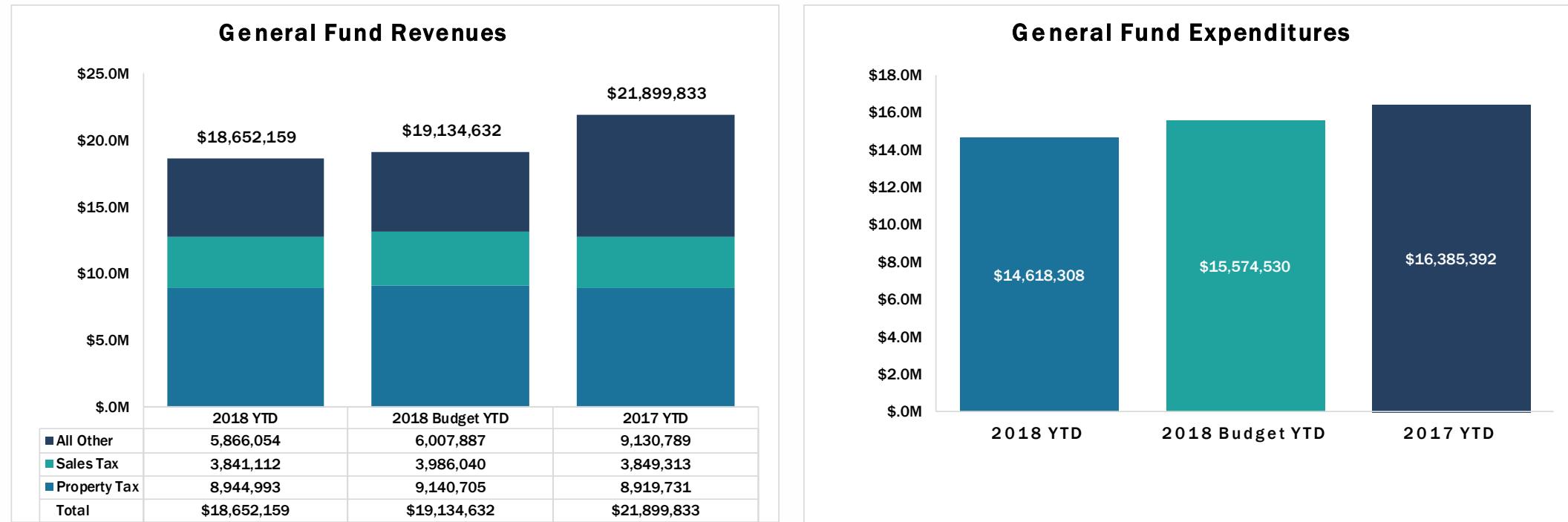


- Historically low unemployment rate indicates full employment level
- Rates this low indicate potential limiting factor for future growth
- Dr. Nivin's conclusion:
 - growth will continue for next year
 - recession is likely in next couple of years

FY2019 Budget

- High level discussion regarding budget priorities to be held May 25th at the City Council retreat
- Budget workshops on draft budget scheduled for June 19th and July 17th
- Budget methodology -
 - Use conservative growth estimates, especially on volatile revenues such as sales tax
 - Maintain adequate fund balance reserve per Financial Policy
 - During healthy fiscal years, transfer any surplus to asset replacement and capital project funds for future needs

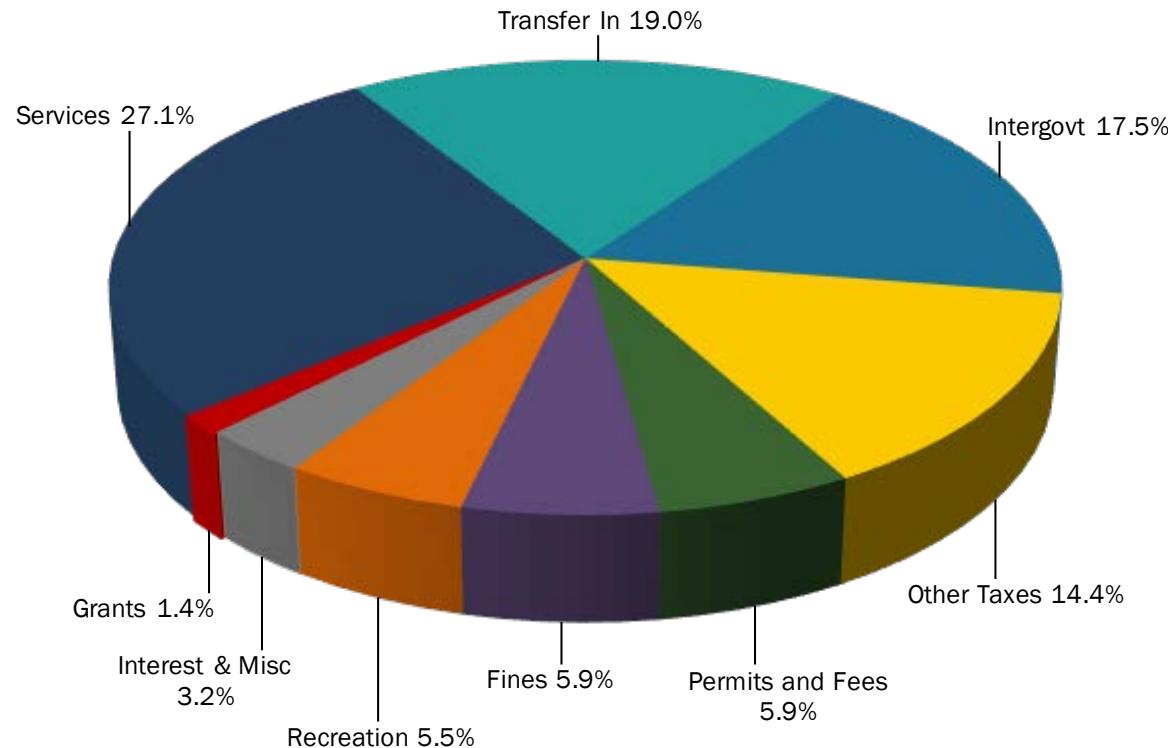
General Fund through April 30, 2018



- YTD revenues exceed expenses by \$4.0 million due to seasonal nature of property tax
- Sales tax revenue continues to track under budget, but May sales tax revenue is up 5.1% compared to May 2017
- Property Tax - \$76k payment to James Avery for 380 agreement in April
- Actively managing expense to counter any possible revenue shortfalls
- FY2017 contained \$2.0 M transfer that did not recur

General Fund - All Other Revenue

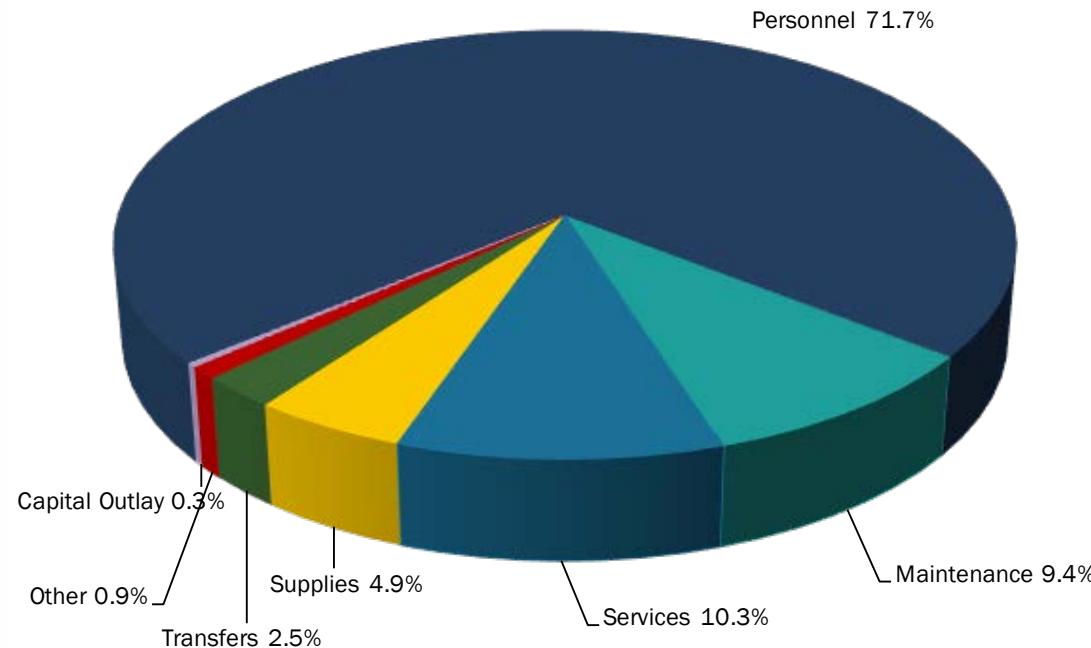
General Fund - All Other Revenue Sources



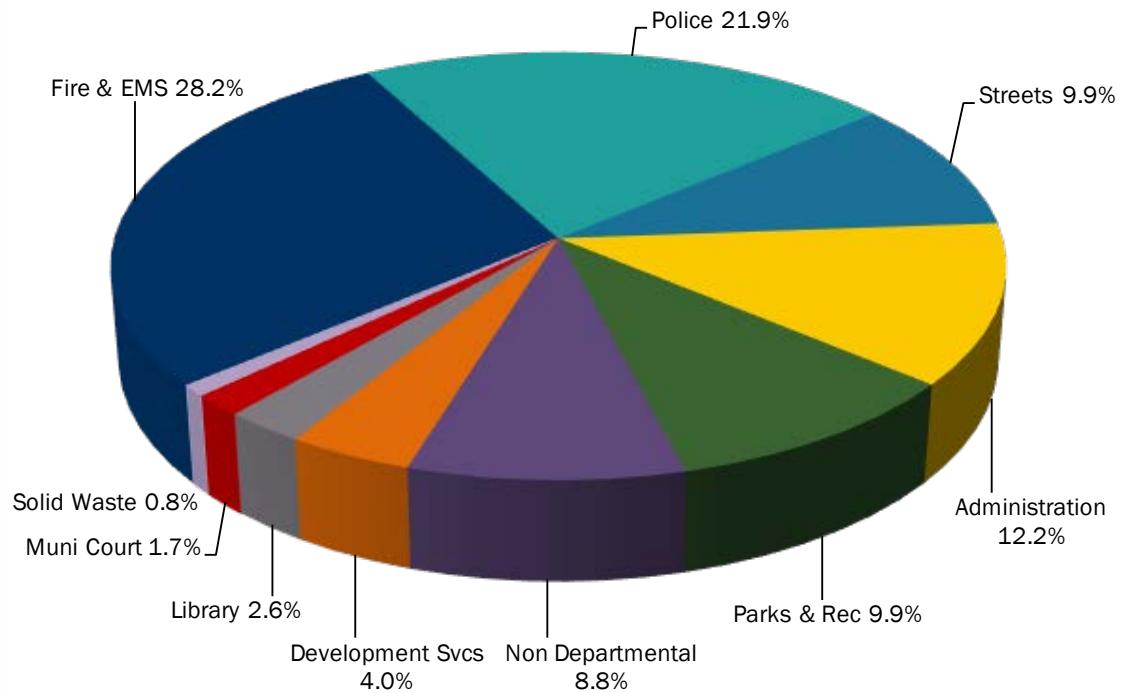
- All other revenue is currently \$142k below budget
- EMS service revenue is below budget due to larger than budgeted disallowed and bad debt
- Other tax includes franchise fees for cable & natural gas. Quarterly payments received in May are greater than budget
- Permits and fees are ahead of budget due to building permits and plan check fees
- Municipal Court fines are lower than budgeted
- Recreation revenue is performing better than budget

General Fund Expenditures through April 2018

General Fund - Expenditure by Category

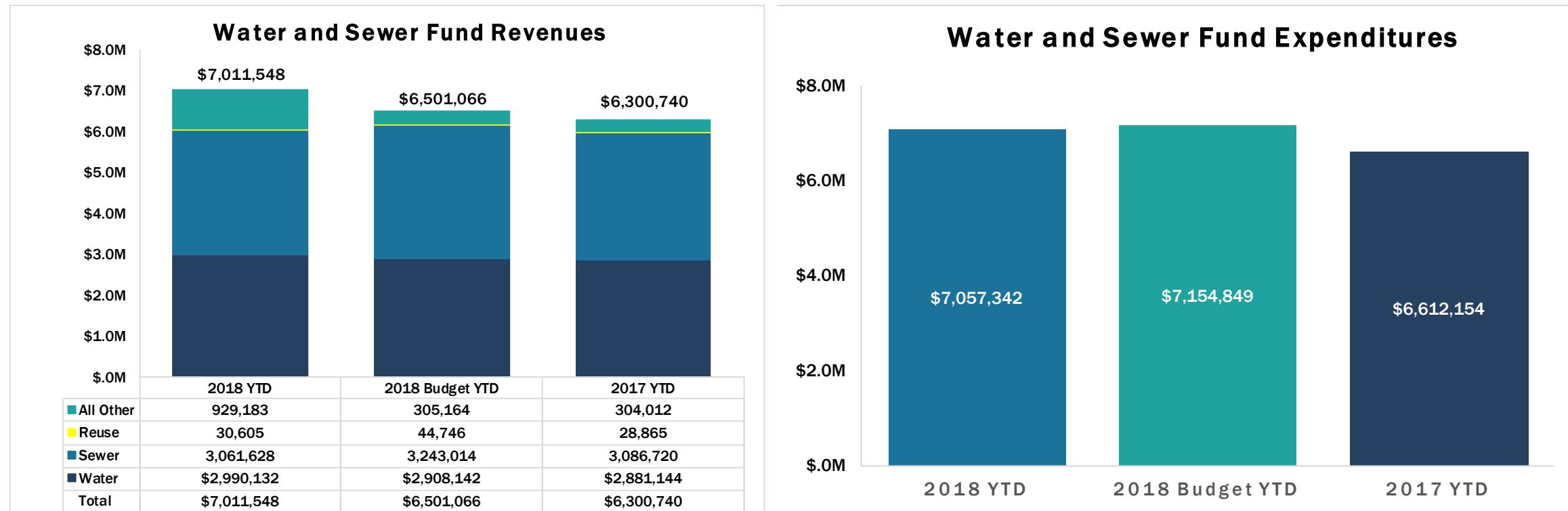


General Fund - Expenditure by Department



- As budgeted, personnel is our largest category of expense
- Public safety accounts for 50.1% of YTD expenditures

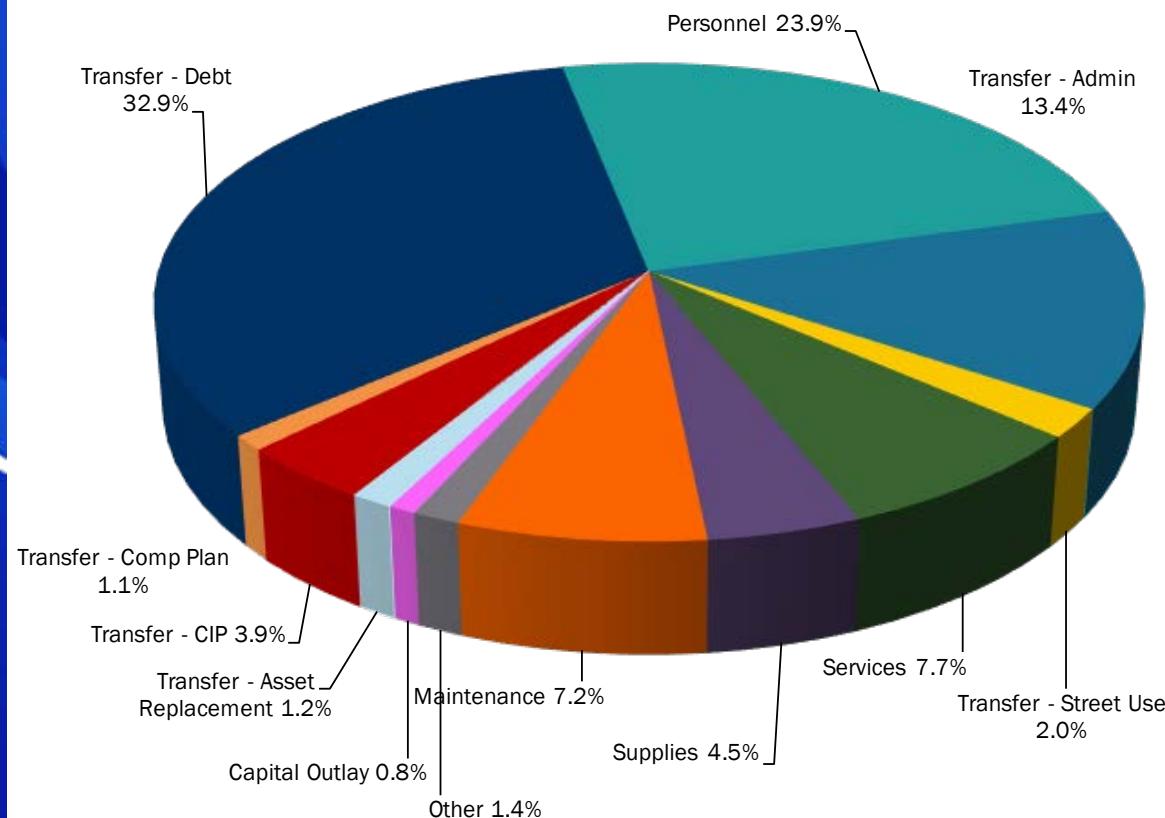
Water & Sewer Fund through April 30, 2018



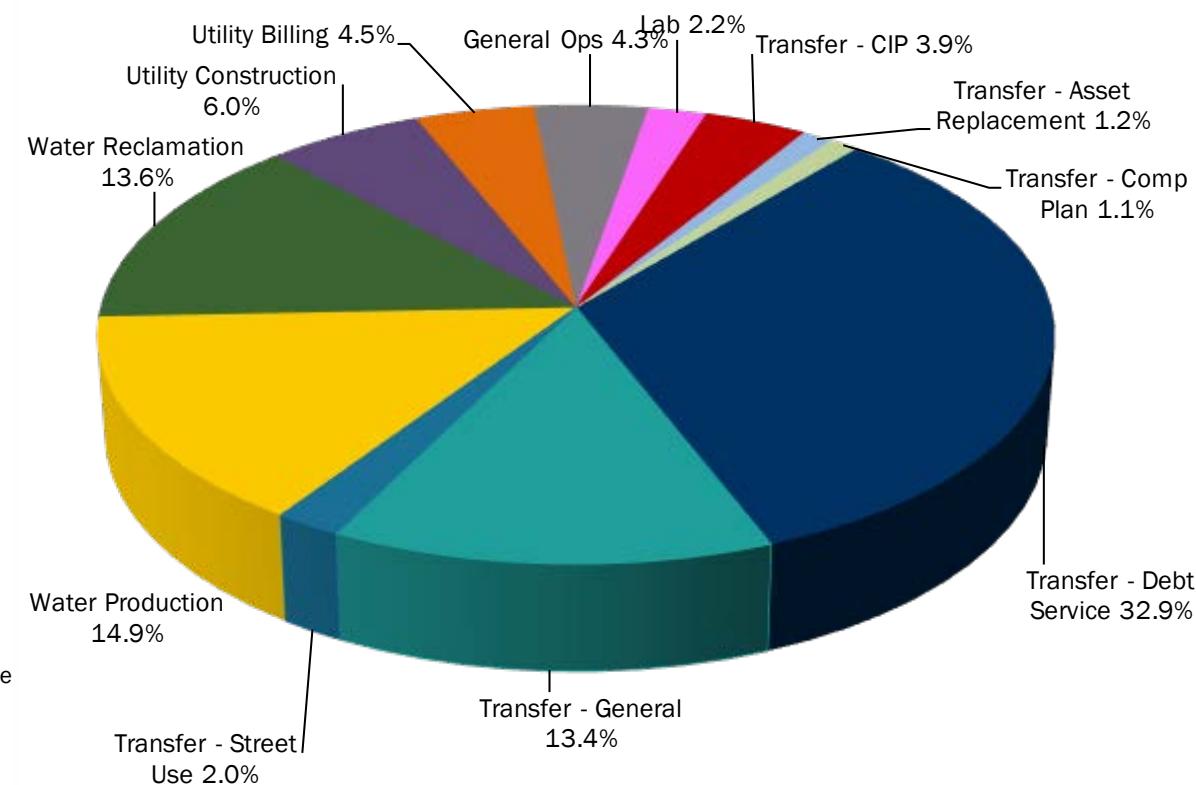
- YTD expenditures exceed revenue by \$46k
- Sewer revenue up 4.0% compared to April 2017 due primarily to new sewer averaging, but still a potential shortfall for the year
- FY2018 expenditures include increased transfers for capital projects and asset replacement

Water and Sewer Fund - through April 2018

Water and Sewer Fund - Expenditure by Category



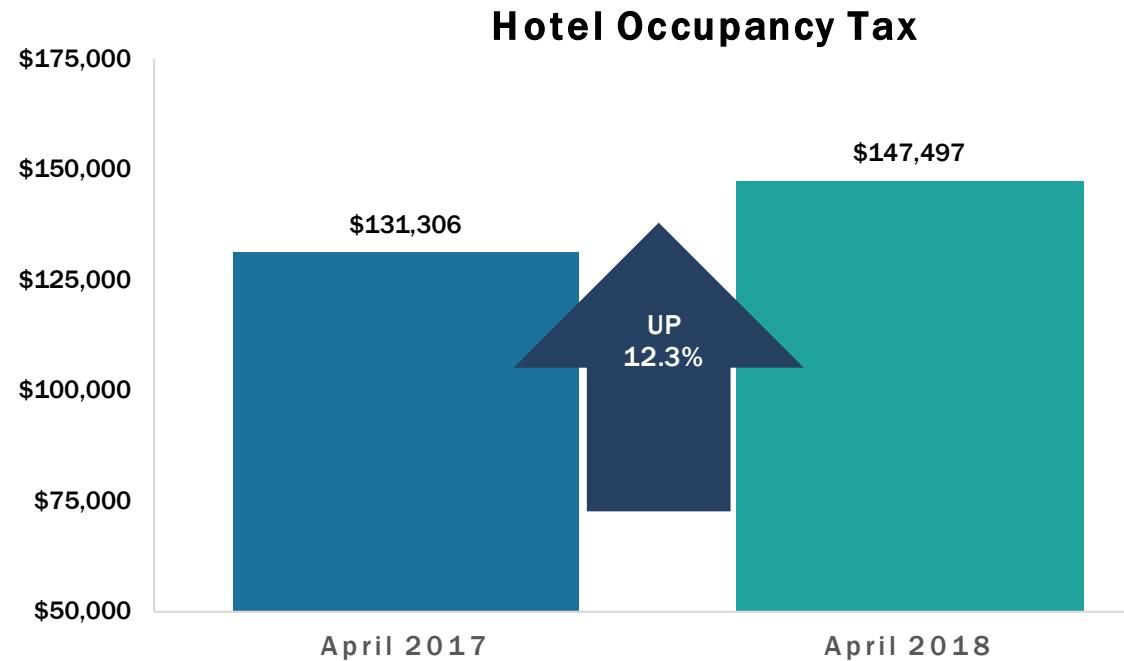
Water and Sewer Fund - Expenditure by Department



- Budgeted transfers include:**

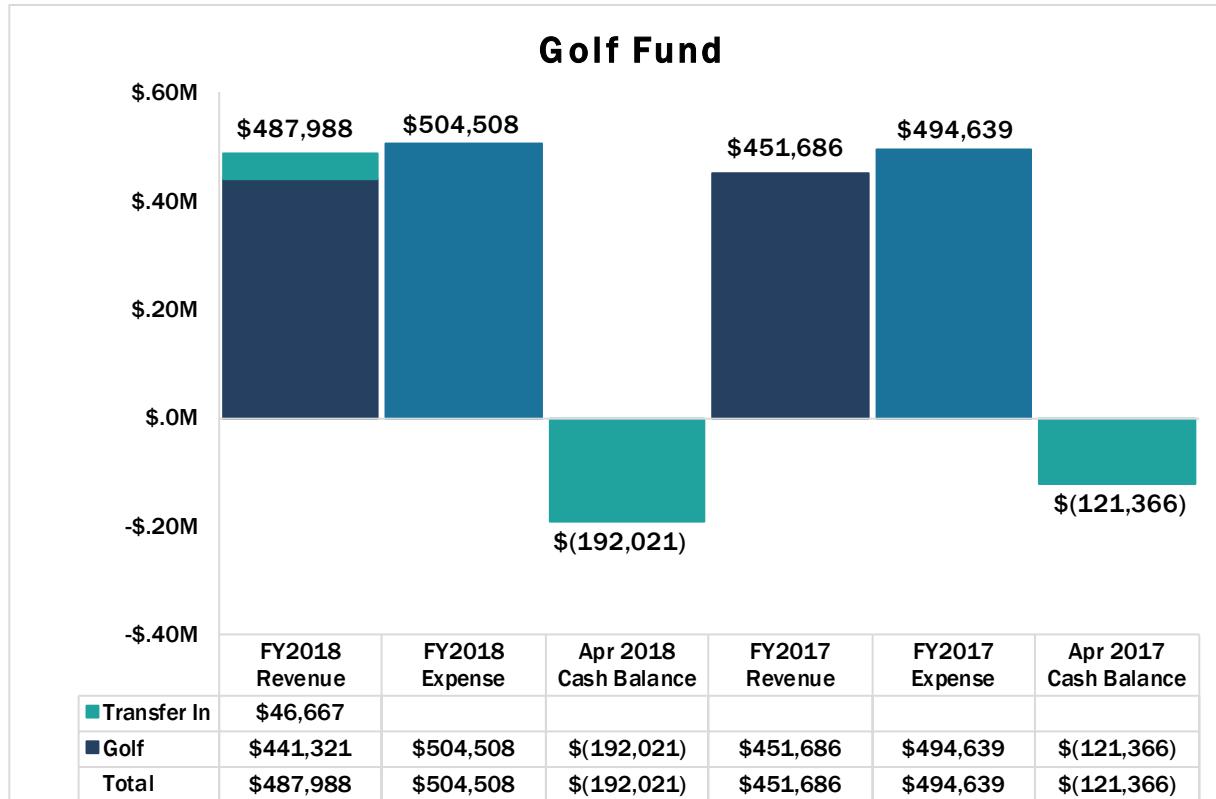
- \$4.0 million for Debt Service
- \$245k for Street Use Fee
- \$1.6 million Administrative Fee
- \$150k for Asset Replacement
- \$272k for Capital Projects
- \$75k for Comprehensive Plan

Hotel Occupancy Tax



- One month lag – April revenue represents March stays
- YTD occupancy tax is up 5.1% compared to FY2017
- Increases seen at almost all properties

Golf Fund



- Expenditures exceed revenue by **\$16.5k** through April 2018
- FY2018 revenue includes transfer in from General Fund. \$80k budgeted for the year. \$47k has been transferred through April.
- FY2019 budget discussion will include proposal to address gap between revenues and expenditures

General Fund Projects – April 2018

GENERAL FUND PROJECTS THROUGH APRIL 30, 2018					
		Total Budget	Previous Expenditures	Current Month Expenditures	Remaining Budget
1	Kerrville Sports Complex	10,500,000	10,465,583	2,790	31,627
2	Indoor Athletic Facility	2,196,000	1,941,415	-	254,585
3	Street Improvement Carryover	1,178,800	150	221	1,178,430
4	Tennis Center Renovation	1,500,000	15,399	-	1,484,601
5	River Trail	6,525,000	5,776,935	70,536	677,529
6	529 Water Street	689,390	71,134	-	618,256
7	Parking Garage Repairs	500,000	29,000	2,500	468,500
8	Landfill Permitting	757,597	577,074	-	180,523
9	Comprehensive Plan	375,000	270,281	296	104,422
10	Public Safety Complex	150,000	-	-	150,000
11	Aquatics Center	100,000	-	-	100,000
TOTAL PROJECTS		24,471,787	19,146,971	76,343	5,248,473

- River Trail – westward progress continues with contractors clearing land and pouring concrete in April

Water and Sewer Fund Projects – April 2018

WATER AND SEWER FUND PROJECTS THROUGH APRIL 30, 2018					
		Total Budget	Previous Expenditures	Current Month Expenditures	Remaining Budget
1	Reuse System	23,003,000	15,562,798	991,775	6,448,426
2	Legion Lift Station Design	734,000	227,490	69,510	437,001
3	Water Utility Building	1,358,296	1,352,631	-	5,665
4	TTHM Mitigation	4,100,000	38,726	1,367	4,059,906
5	Rehabilitate Oxidation Ditch at WWTP	800,000	59,006	8,670	732,324
6	Rehabilitate Conventional Plant Clarifier at WTP	683,750	42,575	11,973	629,202
7	New ASR Well / Headwaters Well	45,000	-	-	45,000
TOTAL PROJECTS		30,724,046	17,283,225	1,083,296	12,357,525

- Reuse pond is approximately 1/3rd filled
- Sports Complex reuse pond progress continues. Pond excavation is complete. Pump station installation is nearing completion. Liner installation has begun.

Questions?





**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Appointments to the City of Kerrville, Texas Economic Improvement Corporation.

AGENDA DATE OF: 5/22/2018

DATE SUBMITTED: 5/15/2018

SUBMITTED BY: Brenda Craig
City Secretary

CLEARANCES: Mark McDaniel
City Manager

EXHIBITS: Board List

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$0	\$0	\$0	N/A

PAYMENT TO BE MADE TO: N/A

SUMMARY STATEMENT:

Consider appointments to the following board.

Economic Improvement Corporation: Four terms that will expire on June 1, 2018.

This item is eligible for discussion in executive session.

RECOMMENDED ACTION:

Consider appointments.

ECONOMIC IMPROVEMENT CORPORATION

	<u>Telephone</u>	<u>Orig. Appt.</u>	<u>Re-Appt. Date</u>	<u>Exp. Date</u>
EARLY, KENNETH President 2756 Indian Wells Dr. E	928-3264 (H) 257-4771 (W) 938-3264 (C)	05-24-16		06-01-18
PATTILLO, SHERI Vice President 1695 Mountain Laurel	285-9210 (O)	06-10-14	05-24-16	06-01-18
BAROODY, GEORGE 1616 Glen Road	830-542-9210 (C)	05-23-17		06-01-19
COOPER, GARY 124 Erin Drive	816-810-3744 (H)	5-23-17		06-01-19
BOSMA, MARK 356 Englewood Dr.	713-306-3806	01-09-18		06-01-18
McKINNEY, KENT 3420 Trace Circle	896-4171 (H) 285-5175 (O)	01-09-18		06-01-19
NAMAN, ROBERT 1800 Glen Road	792-4761 (H)	05-23-17		06-01-19

CITY STAFF:

E.A. Hoppe Deputy City Manager	258-1106 (O)
Cheryl Brown Secretary	258-1118 (O)
Sandra Yarbrough Treasurer	258-1120 (O)

Qualifications: Resident of the city and at least three directors must be persons who are not employees, officers or members of the governing body of the city.

Purpose: Benefiting and accomplishing public purposes of the city permitted by Section 4B of the Act including, but not limited to, the promotion and development of industrial and manufacturing enterprises to promote and encourage employment and the public welfare, and financing the acquisition, construction and/or equipping, and/or the maintenance and operating costs of any "Project" (as defined in Section 4B of the Act).

Term of Office: Two years; maximum of two consecutive terms

Quorum: Majority

Number of Members: Seven

Meeting Time & Place: Third Monday, 4:00 p.m., City Hall Council Chambers

Established by: Resolution No. 1995-112, amended by Resolution Nos. 1999-184; 032-2009

Revised: January 10, 2018



**(TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: City Council Appointments to: Airport Planning Committee, Economic Improvement Corporation, Kerr Economic Development Committee, Playhouse 2000 and Recovery Community Coalition.

AGENDA DATE OF: 5/22/2018 **DATE SUBMITTED:** May 17, 2018

SUBMITTED BY: Brenda Craig, City Secretary

EXHIBITS: Board sheets

Expenditure Required: \$0	Current Balance in Account: N/A	Amount Budgeted: N/A	Account Number: N/A
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PAYMENT TO BE MADE TO: N/A

SUMMARY STATEMENT:

Council may consider councilmember appointments to: Airport Planning Committee, Economic Improvement Corporation, Kerr Economic Development Committee, Playhouse 2000, and Recovery Community Coalition:

CITY BOARD	EXISTING COUNCIL REPRESENTATIVE	PROPOSED COUNCIL REPRESENTATIVE
Airport Planning Committee *	Warren Ferguson Vincent Voelkel	
Economic Improvement Corporation	George Baroody	
Kerrville Economic Development Corporation	Bonnie White	
Playhouse 2000	Vincent Voelkel	
Recovery Community Coalition	Mary Ellen Summerlin Vincent Voelkel	

*There is no board sheet for the Airport Planning Committee.

RECOMMENDED ACTION:

No recommendation from staff.

ECONOMIC IMPROVEMENT CORPORATION

	<u>Telephone</u>	<u>Orig. Appt.</u>	<u>Re-Appt. Date</u>	<u>Exp. Date</u>
EARLY, KENNETH President 2756 Indian Wells Dr. E	928-3264 (H) 257-4771 (W) 938-3264 (C)	05-24-16		06-01-18
PATTILLO, SHERI Vice President 1695 Mountain Laurel	285-9210 (O)	06-10-14	05-24-16	06-01-18
BAROODY, GEORGE 1616 Glen Road	830-542-9210 (C)	05-23-17		06-01-18
COOPER, GARY 124 Erin Drive	816-810-3744 (H)	5-23-17		06-01-19
BOSMA, MARK 356 Englewood Dr.	713-306-3806	01-09-18		06-01-18
McKINNEY, KENT 3420 Trace Circle	896-4171 (H) 285-5175 (O)	01-09-18		06-01-19
NAMAN, ROBERT 1800 Glen Road	792-4761 (H)	05-23-17		06-01-19

CITY STAFF:

E.A. Hoppe Deputy City Manager	258-1106 (O)
Cheryl Brown Secretary	258-1118 (O)
Sandra Yarbrough Treasurer	258-1120 (O)

Qualifications: Resident of the city and at least three directors must be persons who are not employees, officers or members of the governing body of the city.

Purpose: Benefiting and accomplishing public purposes of the city permitted by Section 4B of the Act including, but not limited to, the promotion and development of industrial and manufacturing enterprises to promote and encourage employment and the public welfare, and financing the acquisition, construction and/or equipping, and/or the maintenance and operating costs of any "Project" (as defined in Section 4B of the Act).

Term of Office: Two years; maximum of two consecutive terms

Quorum: Majority

Number of Members: Seven

Meeting Time & Place: Third Monday, 4:00 p.m., City Hall Council Chambers

Established by: Resolution No. 1995-112, amended by Resolution Nos. 1999-184; 032-2009

Revised: January 10, 2018

Kerrville Economic Development Corporation **Board of Directors**

Mike Wittler
President
Board Member
830-792-8230

Kenneth Early
EIC Representative
Board Member

Tom Moser
Vice-President
(830)792-2214

Walt Koenig
Treasurer
Chamber of Commerce Representative
830-896-1155

Mark Foust
Board Member
830-257-2200

Charlie McIlvain
President
830-792-3535

Bonnie White
City Council Representative
830-896-6679

KEDC Mailing Address:
1700 Sidney Baker #100
Kerrville, TX 78028

Thomas Houdeshell
Board Member
830-792-1156

Don Barnett
Board Member
830-257-2191

Playhouse 2000
Board of Directors
As of January 1, 2018

Officers

Kit Werlein , President 110 Loma Vuelta Kerrville, TX 78028	Attorney, JD, CTFA 700 Jefferson St Kerrville TX 78028	(830) 792-3048 kwerlein@omniglobal.net
Tom Terrell , Vice-President (Nominating Committee Chair) 111 Loma Vuelta Kerrville, TX 78028	Attorney at Law 413 Sidney Baker Kerrville TX 78028	(830) 896-5677 terrell@stx.rr.com
Chris Distel , Secretary/Treasurer 632 Galbraith Kerrville, TX 78028	Assist. Professor of Biology Schreiner University	(830) 792-7470 cadistel@schreiner.edu

Vincent Voelkel
City of Kerrville Representative
1212 Clay Street
Kerrville, TX 78028

vincent.voelkel@kerrvilletx.gov

Directors
Susan Neely Balentine
330 Valley Drive
Kerrville, TX 78028

Co-Founder, Playhouse 2000
(830) 285-5419
sam.suzycat@gmail.com

Arthur Bell
(Nominating Committee)
912 Jefferson Street
Kerrville, TX 78028

(281) 799-4517
abakerbell@yahoo.com

Stephen Fine
1210 Virginia Dr
Kerrville, TX 78028

(830) 285-4234
spfine45@gmail.com

Ken Harris
467 Scenic Valley Road
Kerrville, TX 78028

(713) 828-9551
harris.ken063@gmail.com

Roxie Orms
215 W Bandera Rd
Suite 114-200
Boerne, TX 78006

(713) 824-5125
foxy@ktc.com

Delayne Sigerman
4000 Comanche Trace Dr
Kerrville, TX 78028

(830) 895-7765
(305) 302-6258 (C)
dsigerman@gmail.com

Paul Stafford
38 Antelope Trail
Kerrville, TX 78029

(830) 895-3079
pestafford@wildfocus.net

George Stieren
320 Hummingbird Ln
Kerrville, TX 78028

(210) 820-0113
gstieren@coatsenergy.com

Nancy Watts
522 Fairway Dr
Kerrville, TX 78028

Nancy Watts Interiors, Inc.

(830) 370-1699
(830) 257-0100
nancybwatts@gmail.com

James Wilson
(Nominating Committee)
410 Spring Mill Drive
Kerrville, TX 78028

James E. Wilson & Co., Inc.
P.O. Box 294749
Kerrville, TX 78029

(713) 249-2634
JEWTax@windstream.net

Executive Staff:

Jeffrey Brown, Executive Director
285 Katie Court
Boerne, TX 78006

Playhouse 2000, Inc.
305 Washington St
Kerrville, TX 78028

(830) 896-9393 x 303
(830) 755-2361 (h)
(830) 708-9410 (c)

RECOVERY COMMUNITY COALITION

	<u>Telephone</u>	<u>Appt.</u> <u>Date</u>	<u>Exp.</u> <u>Date</u>
(8) TREES, DALE Chairperson 115 Plaza Dr. #2007	928-5420 (H) 238-4222 (W) Ext. 510	1-10-17	12-31-18
(4) DRIGGERS, SHAWN 613 Wheless Ave.	285-4536 (H) 895-5969 (W)	01-10-17	12-31-19
(4) ELDER, DAWN 14189 River Vista N. San Antonio, TX 78216	210-289-8662	02-13-18	12-31-19
(5) FITZPATRICK, LEIGHANN 1920 Weston Loop	956-371-5095 (H) 258-5288 (W)	03-13-18	12-31-18
(3) GEISLER, BLAIR 381 A Guadalupe St.	713-972-5001 (C)	01-10-17	12-31-19
(2) GODWIN, LAURA 312 Lytle St.	214-293-7353 (H)	01-10-17	12-31-18
(1) LEICHT, CECIL CODY 134 Loop 13	377-4451 (H)	09-12-17	12-31-18
(8) McCARRICK, CAROL 119 Fawn Ridge Trail	257-9487 (H) 238-4222 Ext. 363	09-12-17	12-31-19
(6) PAUTLER, STEVE 113 Los Cedros Loop	258-7054 (W)	01-10-17	12-31-19
(4) RICHNER, CLAUDIA 3864 Rock Barn Dr.	816-532-0078 (H)	01-10-17	12-31-19
(7) ROBINSON, ROSS 3144 Double Eagle Cr. 512-983-7834 (C)	896-1752 (H) 792-3300 (W) Ext. 2025	01-10-17	12-31-18
(3) STOLPMAN, RICHARD 115 Plaza Dr. #205	777-9153 (H) 320-304-0736 (C)	01-10-17	12-31-19
(9) SUMMERLIN, MARY ELLEN 105 Turnberry Circle	459-8551(C) 895-7982(H)	05-23-17	05-31-18
(9) VOELKEL, VINCENT 212 Clay Street	257-3313 (W) 370-4874 (C)	05-23-17	05-31-18

(8) YOUNG, KENDALL 257-2212 (W) 2-13-18 12-31-19
3509 La Cumbre Dr. 377-5911 (H)

Purpose: The purpose of the Coalition is to enhance the opportunities for the recovery community to become fully integrated into the fabric of Kerrville. The Coalition shall work toward considering and identifying strategies and techniques for reducing barriers for the recovery community to be fully integrated into the local community as well as to identify and advocate goals and ideas for enhancing positive relationships by and amongst the recovery community.

Qualifications: **At least one member from each of the following, but any of which may include more than one member:**

- (1) owner of a male boarding home facility with a valid permit issued by the City;
- (2) owner of a female boarding home facility with a valid permit issued by the City;
- (3) member of the recovering community;
- (4) citizen of Kerrville with interest in these issues;
- (5) representative of mental health support organizations such as Kerrville State Hospital;
- (6) representative of Peterson Health;
- (7) representative of Hill Country MHDD Centers;
- (8) representative from a residential addiction treatment facility located within Kerr County; and
- (9) two Councilmembers

Powers and Duties: On an annual basis, or more frequently as deemed proper by the Coalition or City Council, the Coalition should attend and report its conclusions, achievements, ideas, desires, and plans to the City Council. It is recommended that the initial issue with which the Coalition is charged to review is Ordinance No. 2013-06 (Chapter 30, Article I, Code of Ordinances), which addresses the operation of group homes and boarding home facilities operating within the City.

Term of Office: Each member shall be subject to two-year terms; provided, however, that at the Coalition's organizational meeting, the members shall draw lots to establish the duration of the initial terms, with an exact majority of the members serving an initial term of two years and the remaining members serving a one-year term. The expiration date of all terms shall be December 31 of the year corresponding with the results of the drawing of lots.

Quorum: Eight members

Number of Members: Fifteen

Absences: Any member who misses 25% of the regular meetings or three consecutive regular meetings may be replaced by City Council.

Meeting Time & Place: Meetings are to be held every other Monday at 4:00 p.m., but at least once each calendar quarter in the upstairs conference room at City Hall.

Established by: Resolution No. 26-2016

Revised Date: March 20, 2018



**TO BE CONSIDERED BY THE CITY COUNCIL
CITY OF KERRVILLE, TEXAS**

SUBJECT: Appointment to the Kerrville-Kerr County Joint Airport Board

AGENDA DATE OF: 5/22/2018

DATE SUBMITTED: 5/8/2018

SUBMITTED BY: Brenda Craig, City Secretary

EXHIBITS: Board Sheet

Letter and Application provided by the Airport Manager

Expenditure Required:	Current Balance in Account:	Amount Budgeted:	Account Number:
\$0	N/A	N/A	N/A

PAYMENT TO BE MADE TO: N/A

SUMMARY STATEMENT:

The term of Corey Walters (Place 1) will expire May 31, 2018. Pursuant to the interlocal agreement, the Kerrville-Kerr County Joint Airport Board would like to recommend Keith Miller be appointed to Place 1 effective June 1, 2018.

On January 23, 2018, Council appointed Scott Bolton to Place 1 to be effective June 1, 2018; however, Mr. Bolton withdrew his appointment due to a conflict of interest with his employer.

The Kerr County Commissioners' Court appointed Keith Miller to the airport board on May 14, 2018.

This item is eligible for discussion in executive session.

RECOMMENDED ACTION:

The Airport Board recommends Keith Miller be appointed to Place 1 on the Kerrville-Kerr County Joint Aiport Board, to be effective June 1, 2018 – May 31, 2020.

KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD

	<u>Telephone</u>	<u>Orig. Appt.</u>	<u>Re-Appt. Date</u>	<u>Exp. Date</u>
WALTERS, ROGER "COREY"	257-6300 (O) President (PL 1) 257-1314 (H) 222 Sidney Baker South, Ste. 305 E-mail cw717@ktx.com	10-27-09	05-24-16	05-31-18
LIVERMORE, ED (PL 2)	895-2820 (H) 3004 Pinnacle Club Ct. #2 E-mail elivermo@ktc.com	08-23-11	07-11-17	05-31-19
WOOD, WM. "BILL" (PL 3)	896-7742 (H) 3004 Pinnacle Club Dr. #4 329-2891 (C) E-mail bill@satx.rr.com	08-28-12	05-24-16	05-31-20
MOSIER, MARK (PL 4)	830-938-7300(C) 634 Lower Turtle Creek Rd. e-mail drmm@iowatelecom.net	02-28-17	07-11-17	05-31-21
MANS, "JAMES" JIM (PL 5)	896-0297 (H) 3730 Club View Court 896-0298 (W) E-mail cjamesmans@aol.com	01-23-18		05-31-22

Airport Board Staff:

Bruce McKenzie 896-9399 (O)
Airport Manager 329-3764 (C)
E-mail bruce.mckenzie@kerrvilleairport.com

Qualifications: It is deemed desirable that all board members possess and will contribute a balance of expertise in business, financial, aviation, or management training and experience.

Powers and Duties: The board may exercise on behalf of the city and county any power possessed by either and those specifically provided by the code, including the power to lease property and facilities, and to buy and sell goods as an incident to the operation of the airport. However, the board is not authorized to impose a property tax, sell bonds, or otherwise enter into other debt instruments, dispose of airport property, or exercise the power of eminent domain without the prior written consent of the city and county. The board, following the prior written consent of the city and county, has the authority to apply for and to execute grant funding agreements. The board may improve, equip, maintain, operate, manage, regulate, protect, and police the airport. The board may realign, alter, acquire, abandon, or close a portion of a roadway or alleyway without a showing of paramount importance if the portions to be realigned, altered, acquired, abandoned, or closed are in the geographical

boundaries of the airport at the time of or after the realignment, alteration, acquisition, abandonment, or closing. The board shall have the responsibility and be in charge of the property, improvements, and other assets of the airport and shall receive revenues of the airport. be in charge of the disbursement of airport funds for airport purposes. The board shall also cause records to be kept of any and all revenues and disbursements. The board shall establish a fund to be maintained for the purpose of depositing all. This fund shall be kept and managed by the board and shall be established at a bank with a branch in Kerr County. Federal, state, or other contributions or loans and the revenue obtained from the operation of the airport shall be deposited to the credit of the joint fund. The board shall have an audit of the financial affairs of the board and its operation of the airport conducted each year by an independent accountant and shall furnish the audit to the city and county no later than December 1 of each year. The board shall ensure that all records regarding the operation of the airport are maintained, retained, and made available for public review in accordance with the Texas Public Information Act. All records shall be maintained at the airport. The board shall hire and employ an airport manager ("manager") and such other employees as are necessary for the operation of the airport. The board, through its manager and any other employees, shall be responsible for the day-to-day management of the airport. Toward that end, the board is authorized to enter into service contracts with other public or private entities. The board may adopt resolutions, rules, and orders for the operation of the airport. The board may lease airport property and may adopt fees and rental rates with respect to the use of airport services or use of airport property. Such fees and rates should be, to the extent possible, included within the board budget. The city and county acknowledge that the airport property is within the city's limits and is subject to the city's regulations. However, the board shall monitor and consider appropriate zoning for the airport and the immediately surrounding areas whose use may impact airport operations. The board shall adopt policies and procedures for the purchase of goods and services and for the accounting of the airport's finances, each in accordance with state law.

The board may insure itself, its contractors and subcontractors against liability arising from the operation of the airport for damages to the person or property of others, workers' compensation, and officers' and employees' liability. The board shall comply with the code and other state laws and local laws in all respects.

Number of Members: Five members: 1) The Board shall recommend persons to the County and City for consideration of appointment. The Board shall submit the names of such persons to each Party at least 60 days prior to the end of the particular place's term. In the event that a candidate recommended by the Board is not appointed by either Party, the Board shall recommend an alternative candidate. In the event that this second candidate is not appointed by either Party, the Board shall select another candidate who will be automatically appointed to the Board without the approval of the parties. 2) It is deemed desirable that all Board members possess and will contribute a balance of expertise in business, financial, aviation, or management training and experience. Appointments shall be made on or before June 1 of each year. 3) Replacement of members shall be made on or before June 1 of each year. 3) Replacement of members shall be in the same manner and under the same qualification as described above with such replacement being appointed to fulfill only that portion of the remaining term. 4) Any Board member may be removed by a

majority vote of each Party, for any reason. In addition, the Board may recommend to the County and City that a Board member be removed. 5) Board members shall be eligible for reappointment, but Board members are prohibited from serving more than 3 consecutive, 2-year terms. Only reappointments made after October 1, 2011 shall count toward this limitation.

Term of Office: Each board member shall be appointed for a two year term and shall continue to Serve in this capacity until their successor is appointed and is duly qualified. Upon the death of any member or should any member resign or for any reason become unable to serve, a replacement shall be appointed in the same manner as provided to fill the vacancy for the unexpired term. The terms of those board members who are serving in Place 1, 3 or 5 shall expire on June 1, 2010. The terms for those board members appointed to Places 2 and 4 shall expire on June 1, 2011. Board members shall be eligible for reappointment.

Meeting Time & Place: Third Monday of each month, 8:30 a.m. at Airport Terminal Building, Louis Schreiner Field Airport, 1877 Airport Loop Road, Kerrville, Texas. All such meetings of the board shall be held in accordance with the Texas Open Meetings Act.

Established by: Interlocal Agreement between the City of Kerrville, Texas and Kerr County, Texas. Ordinance No. 2004-21 (replaced in its entirety); amended by Resolution No. 069-2008 (joint management), Resolution 2016-45 (amended 8-8-17)
Code of Ordinances: Chapter 22 - Article II - Section 22-31 through 22-33

Revised: April 26, 2018

Kerrville/Kerr County Joint Airport Board
Application for Consideration of Appointment

Name: MILLER William Keith
(Last) (First) (Middle)
Home Address: 4216 STONE CREEK CIRCLE KERRVILLE TX 832-689-4076
(Street) (Home Phone No.)
EMAIL Address (Optional): KEITHMILLER2010@GMAIL.COM

Mailing Address: _____

Employer/Business: _____ (Business Phone /Fax)

Occupation: Retired Sysco Corporation (Name/Address)

Are you a qualified voter in Kerr County? * ✓ Yes No
Kerrville: ✓ Yes No

Please complete the following:

Education: BBA Business -Marketing MTSU

Business, Financial or Management Experience: Sysco Corporation 34 years
See Bio ATTACHED

Aviation Industry Experience: STARTED Flying in High School, Finished
Private CB, owned 3 Different A/C, Current 2015 Piper MATAIX, Inspected

Pilot: ✓ Yes No Aircraft Owner: ✓ Yes No

Please specify membership on any other governmental board/commission/committee:

None

Please provide a brief narrative outlining your reasons for seeking appointment to the Joint Airport Board. (A brief letter and/or a resume' is preferable.)

See ATTACHED

Wm Keith Miller
Signature

11/09/17
Date

*Term of appointment 2 years.

Return sealed application to Kerrville/Kerr County Joint Airport Board President, c/o Airport Manager, 1877 Airport, Kerrville, TX 78028; 830-896-9399.

NOTE: When filed, this will become a public document and may be disclosed per Texas Public Information Act. Your application will be kept on file for 12 months.

BIO: William "KEITH" Miller

1982 - 1992	Robert Orr/SYSCO Foods - Sr. V.P. of Sales and Marketing
1992 - 1996	Executive V.P. SYSCO Foods - Dallas
1996 - 2002	President SYSCO Foods - New Mexico
2002 - 2010	President SYSCO Foods - Houston
2010 - 2014	Market President South West - SYSCO Corporation
January 2014	Retired
2015	Consultant for SYSCO Corporation
2 years	Board of Directors - New Mexico Restaurant Association
8 years	Board of Directors - Houston Restaurant Association
4 years	Directors Council - SYSCO Corporation
2 years	Member Ethics Council - SYSCO Corporation
4 years	Chairman Merchandising Council - SYSCO Corporation
2016	Appointed Board of Directors - SYSCO - Mexico
2017	Appointed Advisory Board - Zilks Foods - Austin

November 30, 2017

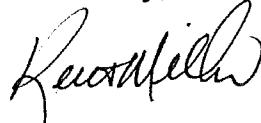
TO: Kerrville/Kerr County Joint Airport Board President

After serving for over 40 years in the foodservice distribution industry, my wife and I retired to Kerrville, Texas in 2014. Serving my last 33 years with Sysco Corporation from mid-management positions throughout senior executive positions has given me a varied experience level. As part of a 50+ billion dollar public company, budgets, targets, and expense initiatives were always our challenges. Since moving to Kerrville, being part of the aviation community scene has given me a similar look into the importance that our fine airport adds to this and surrounding communities. Talking with Bruce McKenzie over the past few years has made me aware of the pride and professionalism he and the Board take in the business approach to running this great community asset.

I would hope to bring that continued professional approach and possibly add my prior corporate experience and aviation experience to see that Kerrville/Kerr County Airport continues to lead and grow in the future.

Please consider this letter, bio and application as possible appointment to your Board.

Sincerely,



Keith Miller