

CITY OF KERRVILLE, TEXAS  
PLANNING AND ZONING COMMISSION

December 21, 2017

**MEMBERS PRESENT:**

Bob Waller, Chairman  
Garrett Harmon, Vice-Chair, *arrived at 4:32 p.m.*  
Don Barnett, Commissioner  
Michael Sigerman, Commissioner  
Rustin Zuber, Commissioner  
David Jones, Alternate  
Marty Lenard, Alternate

**STAFF PRESENT:**

Sabine Kuenzel, Chief Planning Officer  
Drew Paxton, Executive Director of Development Services  
Mike Hayes, City Attorney

**CALL TO ORDER:**

On December 21, 2017, Cmr. Waller called the Kerrville Planning and Zoning Commission regular meeting to order at 4:30 p.m. in the City Hall Council Chambers, 701 Main Street, Kerrville, Texas.

**1. VISITORS/CITIZENS FORUM:**

Any person with business not scheduled on the agenda is encouraged to briefly speak their ideas to the Commission. Please fill out the SPEAKER REQUEST FORM and give it to the Commission's Secretary prior to the meeting. The number of speakers will be limited to the first ten speakers and each speaker is limited to three minutes. (No formal action can be taken on these items as the Open Meetings Act requires formal action items be posted on an agenda no later than 72 hours before the meeting. If formal action is required, the items will be placed on an agenda for a future meeting.)

No one spoke.

**2. CONSENT AGENDA:**

All items listed below in the consent agenda are considered routine or ministerial in nature and will be enacted with one motion. There will be no separate discussion of items unless a Commissioner or citizen so requests; in which case the item(s) will be removed from the consent agenda and considered separately.

2A. Approval of the minutes from the November 16, 2017 meeting.

Cmr. Harmon moved to approve the minutes as presented. Motion was seconded by Cmr. Barnett and passed 5-0.

**3. DISCUSSION ITEM**

3A. **Discussion** – Provide input for City Council consideration of Sign Ordinance text amendment. (File No. 2017-081)

Ms. Kuenzel discussed proposed sign ordinance text amendment as it pertains to pole banners and asked Commissioners for their input.

Commissioners discussed more specific definitions regarding maximum number of pole banners allowed, how banners should be fastened to the pole, minimum distance of banner from the ground, maximum height of banner, and number of pole banners per acre. The consensus was to allow one pole banner with one banner up to one (1) acre, then one pole banner for every acre thereafter with a maximum of fifteen (15) pole banners allowed. Banners must be at least seven (7) feet from the ground, with a maximum height of thirty (30) feet. Banners are to be secured to a metal light pole with banners being rigidly secured top and bottom.

Commissioners requested one last look at the draft before it goes to city council, which could be done via email. Mr. Hayes agreed warning Commissioners not to "reply all" as this would constitute an illegal meeting.

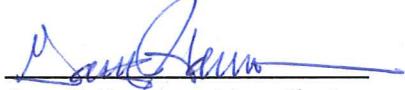
**4. STAFF REPORTS**

Ms. Kuenzel stated there are no staff reports at this time.

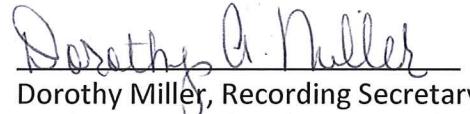
**5. ADJOURNMENT**

This meeting was adjourned at 5:23 p.m.

APPROVED:

  
\_\_\_\_\_  
Garrett Harmon, Vice-Chair

1-18-18  
Date Minutes Approved

  
\_\_\_\_\_  
Dorothy Miller, Recording Secretary