

LIBRARY ADVISORY BOARD MINUTES
OF A REGULAR MEETING

KERRVILLE, TEXAS
April 17, 2018

On Tuesday, April 17, 2018, the Library Advisory Board meeting was called to order by Chairperson David Lipscomb at 3:00 p.m. in the Library Meeting Room, 505 Water Street, Kerrville, Texas.

MEMBERS PRESENT:

Astrid Box	Vice-Chairperson
David Lipscomb	Chairperson
Tom Moser	Board Member
Jane Smith	Board Member
Carol Wichman	Board Member

MEMBERS ABSENT:

None

STAFF PRESENT:

E.A. Hoppe	Deputy City Manager
Kim Meismer	Executive Director for General Operations
Laura Bechtel	Library Director
Danielle Brigati	Assistant Library Director
Cate Schulenberg	Recording Secretary

VISITORS PRESENT:

None

1. VISITOR/CITIZENS FORUM:

None

2. APPROVAL OF MINUTES:

2A. Approval of minutes of the Library Advisory Board meeting held on October 17, 2017

Ms. Box moved to approve the minutes. Ms. Smith seconded the motion and it passed 5-0.

3. CONSIDERATION AND POSSIBLE ACTION:

3A. Appointment of Library Advisory Board Chair and Vice-Chair (staff)

Ms. Smith nominated Ms. Box for Library Advisory Board Chair. The nomination passed 4-0, with Ms. Box abstaining.

Ms. Smith nominated Ms. Wichman for Library Advisory Board Vice-Chair. The nomination passed 4-0, with Ms. Wichman abstaining.

4. INFORMATION AND DISCUSSION:

4A. Kerrville 2050: Comprehensive Plan Overview (staff)

Mr. Hoppe informed the Board on the status of the comprehensive plan. He provided the Board with an outline of the process. Mr. Hoppe invited the Board to attend the public input sessions for the Land Use Plan and Thoroughfare Plan which will be held Thursday from 4-6 p.m. and Friday from 3-5 p.m. at City Hall. Two more Steering Committee meetings will be held before the plan goes before City Council for approval.

Mr. Hoppe informed the Board that the Library was component of the Public Facilities section of the plan, but no major changes were planned for the facility. Ms. Smith inquired about the Schellhase property. Mr. Hoppe informed the Board that architectural renderings and phasing has been done. Work has been done on the outside so that the grounds may be used.

4B. Quarterly Update by Library Director (staff)

Ms. Bechtel informed the Board that as of January 1, the interlocal agreement between the City and County for Library and Animal Control Services went into effect and that it is reflected in the statistics. At the end of March, the Library had 10,275 patrons and had checked out 9,296 items; Ms. Bechtel noted that the percentage of County

residents holding Library cards and checking out materials has increased. Ms. Bechtel informed the Board that the Library had 7,967 visitors in March. Mr. Moser asked for a clarification between "Patron Count" and "Gate Count." Ms. Bechtel informed the Board that "Patron Count" reflected the number of card holders, while "Gate Count" reflected the number of people through the doors. Ms. Bechtel reported the Fiscal Year statistics to the Board. Ms. Bechtel presented the Board with the library program report.

Mr. Moser asked Ms. Bechtel if, prior to 2013, the Library patron count was comprised of 51% City and 49% County residents. Ms. Bechtel responded that it was close to a 50/50 split.

Ms. Bechtel presented the financial statements and revenue report for the Library and History Center. Ms. Bechtel noted that the revenue for Kerr County Resident Cards is negative as the Library issued refunds to those who had purchased cards and had time remaining. Mr. Moser inquired into the use of the gazebo and discussion occurred.

4C. Update on A.C. Schreiner House – Farmer's Market Use (staff)

Ms. Bechtel informed the Board that staff had been working with an architect on the use and design of the building. Ms. Bechtel invited the Board to attend the Kerrville Farmers Market which has moved to the property and will be held every Friday from 4-7 p.m. through October. Mr. Lipscomb asked if there were plans to place a kitchen in the garage; Ms. Bechtel said that the house plans included a warming kitchen.

4D. Update on Friends of the Library activities (Jane Smith)

Ms. Smith informed the Board that the Friends had hosted a Romance Writers talk in the Fall which was well attended. The Friends are putting together more Books for Babies bags to take to PRMC. They hope to be able to include 1 more book in the bag. Ms. Smith informed the Board that they are looking for additional volunteers. Ms. Smith informed the Board that they had received a large contribution from an estate.

4E. Update on History Center activities (staff)

Ms. Bechtel informed the Board of the exhibits that had been run at the Kerr Regional History Center. A book club for the History Center is under development at this time. Discussion occurred regarding History Center space being used for an outside book club.

4F. Kerr County Use Report (staff)

Ms. Bechtel presented to the Board the library use report delivered to the Kerr County Commissioners Court as part of the interlocal agreement. Mr. Moser said that the Commissioners were pleased with the report. Discussion occurred regarding the interlocal agreement.

4G. Next scheduled Library Advisory Board meeting – July 17, 2018

5. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

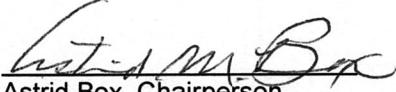
Ms. Bechtel invited the Board to attend the Kerrville Farmers Market and to pick up the schedule of events for the Library at the Reference Desk. Ms. Bechtel announced that the Summer Reading Program will begin on June 1 and the theme is "Library Rocks."

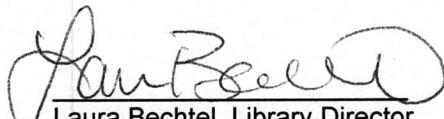
Ms. Meismer invited the Board to attend the Comprehensive Plan Open Houses. She noted that the Board would be informed of changes to the facilities plan and would probably call a special meeting. Mr. Hoppe informed the Board that documents related to the plan may be found online at Kerrville2050.com.

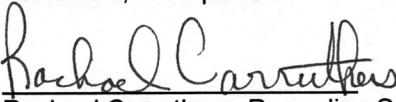
6. **ADJOURNMENT**

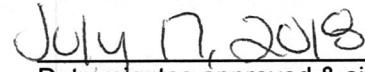
Mr. Lipscomb moved to adjourn the meeting and Ms. Wichman seconded. The Library Advisory Board adjourned at 3:30 p.m.

APPROVED:


Astrid Box, Chairperson


Laura Bechtel, Library Director


Rachael Carruthers, Recording Secretary


July 7, 2018
Date minutes approved & signed