

PARKS AND RECREATION ADVISORY BOARD  
MINUTES OF A REGULAR MEETING

KERRVILLE, TEXAS  
MARCH 7, 2019

**MEMBERS PRESENT**

Bedford Mitchell, Chair; Lisa Nye-Salladin, Vice-Chair; Diane McMahon; Rose Bradshaw; Celeste Hamman; Lynda Ables

**ABSENT MEMBERS**

Jim Gardner, Matthew Thurlow, John Harrison

**STAFF PRESENT**

E.A. Hoppe, Deputy City Manager; Ashlea Boyle, Director of Parks and Recreation; Drew Paxton, Executive Director of Development Services; Tina North, Office Manager; Malcolm Matthews, Consultant

**CALL TO ORDER**

On Thursday, March 7, 2019 the Parks and Recreation Advisory Board regular meeting was called to order by Bedford Mitchell, Chair at 8:15 a.m. in the City Council Chambers at City Hall.

**INVOCATION**

Offered by Rose Bradshaw

**PLEDGE OF ALLEGIANCE TO THE FLAG**

**1. VISITOR / CITIZENS FORUM**

None.

**2. APPROVAL OF MINUTES**

2A. Approval of minutes of the Parks and Recreation Advisory Board regular meeting held on December 13, 2018. Lynda Ables motioned to approve the minutes with corrections; motion was seconded by Rose Bradshaw and passed 6-0.

**3. PRESENTATIONS**

**Honor outgoing board members:**

Ashlea Boyle, Director of Parks and Recreation, presented recognition awards to the following outgoing board members for their dedicated service to the Kerrville Parks and Recreation Advisory Board:

- Diane McMahon - 2015 to 2019
- Bedford Mitchell - 2015 to 2019
- Jim Gardner - 2015 to 2019 (not present)
- John Harrison - 2017 to 2019 (not present)

**4. CONSIDERATION AND POSSIBLE ACTION**

**4A. Kerrville Sports Complex update (tournament activities, general usage, and capital projects):**

Mrs. Boyle asked that this item be deferred to a future agenda due to the absence of the D-BAT representatives who would be presenting.

**4B. Approval of Recommendations for the Amended Parkland Dedication Ordinance:**

Malcolm Matthews, Consultant provided an overview of the parkland dedication ordinance, in addition to recommended updates and amendments. The ordinance was originally adopted in 1987 and amended in 1991. Rates were rates set at this time, and

the same rates are used today. The ordinance will be amended, not a comprehensive rewrite. Amendments to be included in the Subdivision Ordinance, which is also being amended. Based on Kerrville's projected population and development environment over the next few years, and current park acreage, a major change in the approach to parkland dedication is not recommended at this time. However, amendments are needed to update the ordinance. As for private park credit, these are usually associated with larger developments with amenities and a subdivision development agreement would normally occur between the developer and the City. Any private park development and / or credit should be included in these agreements, as opposed to the parkland dedication ordinance, to ensure perpetual compliance.

Retaining elements of the existing ordinance:

- Fees-in-lieu of land priority over land dedication
- Parkland dedication mount at 1 acre per 42 residential units

Major Amendments

- Fee rates – update based on current land values and land dedication ratio and timing of payment. Calculation is 1 acre per 42 units divided by median cost per acre residential zoned property, K-CAD (\$53,571).  $\$53,571 / 42 = \$1,275$  per unit. Using this calculation, phase an increase over several years to \$1,275 per unit (current rate of \$250 per unit). To be evaluated annually using the same formula.
- Extend refund period from 5 years to 10 years.
- Fee categories – unit size differential and ETJ rates to be eliminated.

Not included

- Comprehensive ordinance rewrite
- Private park credit

Mr. Matthews answered questions from the board.

Mrs. Ables made a motion to approve the amendment with adding language for unique circumstances for parkland as appropriate; motion was seconded by Mrs. Bradshaw and passed 6-0.

4C. **Appoint a board member(s) as the liaison between the board and staff for special events:**

This item was deferred due to changeover in the board.

5. **INFORMATION AND DISCUSSION**  
5A. **Projects Update:**

Mr. Matthews gave a presentation and provided updates on the following Capital Improvement Projects:

H-E-B Tennis Center Improvement Project – discussed updates regarding the project. Construction began this week and was worked around the tennis tournament schedule. Estimated to be completed in the fall. Construction phased to allow for some courts to remain operational during the project. \$1.75M project.

River Trail West – discussed updates regarding the next phase of The Kerrville River Trail, the Schreiner University segment. The goal of this 1.5 mile extension is to connect the existing trail from G. Street to Schreiner University along the north bank of the Guadalupe River, as well as providing connectivity to the neighborhoods near Schreiner University at Park St. and Travis St. City Council has asked Schreiner University to contribute \$50,000 in cash to the project, install a perimeter trail on campus that will be open to the public and to allow access to the trailhead on campus; and provide public restrooms near the trailhead. Trailhead to be accessible by the general public during daylight hours. 20% complete on survey and design. Easements still to be procured. \$1.5M project.

Rain Catchment System – The City received a grant from the Upper Guadalupe River Authority (UGRA) for the installation of a rain catchment system in Louise Hays Park near the large pavilion. The pavilion will be guttered to capture rainwater. The captured rain water will be used to irrigate landscaping.

Lisa Nye-Salladin left at 9:34 a.m.

Mrs. Boyle gave a presentation and provided updates on the following:

Aquatics Feasibility Study – the scope of this study was to evaluate the condition of the existing complex, to assess the needs of a competitive facility vs. community facility or combination of both, to give recommendations for improvements and to create a cost analysis for construction and operation. The public input process was as follows:

- Met with possible stakeholders (KISD, SU, Dietert Center)
- Public Input Meeting 1 – held on October 11, 2018
- Online Survey 1 – completed
- Public Meeting 2 – held on November 29, 2018
- Online Survey 2 – coming soon

Mrs. Boyle reviewed the public input results thus far. Survey concepts presented at the first town hall meeting: (option's 4 and 5 being the most popular)

- Concept 1 – No majors improvements; focus is to bring facility up to code and address any maintenance issues.
- Concept 2 – Option 1, plus add a bulk head into the pool to allow for competitive swim.
- Concept 3 – Options 1 and 2, plus add amenities, such as slides and water features, and building improvements.
- Concept 4 – Major improvements by adding a natatorium (indoor pool), and enhanced recreational facility, with building improvements.
- Concept 5 – same as concept 4, but no natatorium. The competitive pool would be outdoors.

Next steps consist of completing a forensic study of the pool shell, concept recommendation from consultants, and final public input meeting process with an online survey.

#### 5B. Director's Report:

Mrs. Boyle gave a presentation on the following:

Staff – Introduced the Parks and Recreation Department Leadership team and their overall responsibilities.

Kerrville Sports Complex Activities and Project Update – facility usage is trending upwards and currently home to the following organizations: Our Lady of the Hills Catholic High School (boys and girls home soccer games); Notre Dame Catholic School (co-ed home soccer games); Hill Country CRUSH Soccer Academy; Hill Country Youth Soccer Association; Kerrville Little League; and the Parks and Recreation Department Sports Leagues (soccer and kickball). D-BAT has held 109 tournament teams to date. The goal is 1,000 teams for 2018.

Mrs. Boyle provided an update of the project list:

- Common area irrigation / sod – in progress
- Turf dugouts – scheduled
- Landscaping – in progress
- Dedication Plaque – complete

Events and Activities Update – Mrs. Boyle provided an update on the following:

- 2019 Activity Guide – mailed to approximately 7,800 homes and distributed throughout the community.
- Daddy Daughter Dance – held February 16<sup>th</sup> at the Hill Country Youth Event Center. This event started in 2009 with 200 participants and in 2019, 550 tickets were sold. This event has sold out every year.
- Concerts by the River – increase from two concerts in 2018 to five in 2019, summer series to be held at Louise Hays Park.
- Kerrville Festival of the Arts – to be held downtown Memorial Day Weekend.
- National Get Outdoors Day – to be held June 8, 2019, there will be numerous activities including the craft beer run, games, volleyball tournament, and the addition of Shakespeare in the Park.
- Skateboard Competition – to be held June 15, 2019 at the Singing Wind Skate Park.
- Sports Leagues – provided updates on the following leagues; Flag Football, Soccer, and Kickball.

Ms. Boyle announced that Kerrville-Schreiner Park is full for Spring Break, the Mother's Day special, and Stay and Play promotion.

Board Terms – Mrs. Boyle shared the Parks and Recreation Advisory Board Terms, as follows:

- Members who have reached maximum term: Jim Gardner, Diane McMahon, and Bedford Mitchell.
- Members eligible for reappointment: Rose Bradshaw, John Harrison, and Lisa Nye-Salladin.

Terms expire March 31, 2019. Mrs. Boyle urged members eligible for reappointment to reapply as soon as possible if interested. Board appointments are scheduled for the City Council meeting of March 26, 2019.

The board discussed changing the date of the regular June meeting. The consensus of the board was to change the date from June 13<sup>th</sup> to June 6<sup>th</sup>.

## 6. ITEMS FOR FUTURE AGENDA

- Deferred item - D-BAT report and requests.
- Deferred item - Appoint board member liaisons for department activities, programs, special events, and areas of interest. (Celeste Hamman)

- Discussion of department branding and tag line. (Celeste Hamman)

7. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

No discussion.

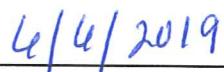
8. **ADJOURNMENT**

Adjourned at 9:58 a.m.

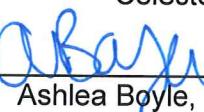
APPROVED:

  
Celeste Hamman, Chair

DATE:



ATTEST:

  
Ashlea Boyle, Director of Parks and Recreation

RECORDING SECRETARY:

  
Tina North, Office Manager