



CITY COUNCIL MEETING AGENDA SEPTEMBER 22, 2020, 6:00 PM

CAILLOUX CITY CENTER, 910 MAIN STREET, KERRVILLE, TX



Council Meeting Procedures during the Disaster Declaration and Citizen/Public Participation Guidelines

COVID-19 (Coronavirus) provides a unique concern in that gathering members of the public, City Council, and City staff within a physical setting constitutes a public health risk. On March 16, 2020, the Texas Governor suspended certain requirements of the Open Meetings Act to permit open meetings to occur in a fully virtual setting (telephonic/videoconference). Due to the reduction of Kerr County Covid cases, the City Council will conduct the September 22, 2020 City Council meeting as an open public meeting. In an effort to avoid and mitigate health risks, and due to limited occupancy levels in Council Chambers, City Council will convene the September 22, 2020 meeting at the Cailloux City Center, 910 Main Street.

Standard safety protocol will be observed by City Council, City staff, and citizens/visitors attending the City Council meeting at the Cailloux City Center. When entering the Cailloux City Center you will be required to sanitize hands and wear a mask. Your temperature will be taken at a temperature station with a thermal digital thermometer before entering the theater. Any persons with a temperature of 100.2 or above will not be allowed entry. Masks are required at all times in the Cailloux City Center. The public microphone will be sanitized between each public speaker.

Six-foot distance seating will be observed, and open seating will be designated.

Citizens wishing to speak shall submit a completed "speaker request form" to the City Secretary before City Council meeting is called to order, definitely before the item is called or read into record. Each speaker is limited to four minutes.

The Zoom program will also be active during this meeting.

Instructions for Zoom callers: Dial the toll free numbers: 1-800-832-5611. If the toll free number is not functioning, call the Zoom alternative back-up numbers 1-346-248-7799 or 1-669-900-6833.

When your call is answered you will hear "Welcome to Zoom, enter your Meeting ID followed by pound". Enter in the Meeting ID below followed by the pound sign (#).

The Meeting ID is 947 4313 4429#.

Once you have called into the meeting, your microphone will be placed on mute and your call will be placed in the call queue. At this point, you will hear silence on the phone. Do not hang up. The moderator will unmute your microphone as he/she is going down the list. Once the meeting has started, you will be able to listen to proceedings even if your microphone is muted.

For Regular Agenda Items: the Zoom moderator will be accepting calls starting at 5:00 p.m. Place your call before 5:45 p.m. in order to register with the Zoom moderator and participate. You will be queued to speak. Any calls made after the 5:45 p.m. deadline will not be answered, and microphones will be kept muted. Each speaker is limited to four minutes.

For Public Hearing Items 5A, 5B, 5C: a caller seeking to speak on these items may call at any time prior to the item being introduced during the meeting. (However, all callers are encouraged to call between 5:00 pm, and 5:45 pm to be registered with the moderator.) A caller must use the "raise your hand" feature on Zoom, in order to be called upon for the Public Hearing. If a caller is using the Zoom app on a computer, tablet, or mobile phone click on "Participants" and click on "Raise Hand" button. If a caller is using a landline telephone press *9. Each speaker is limited to four minutes.

Instructions for written comments:

Written comments will be accepted for any agenda items, including Public Hearings. You are required to provide your first and last name, address, and identify the item you wish to comment on. All information must be provided in order for your comments to be read into record.

Written comments can be provided two different ways:

- **OPTION 1 by hard copy** – Comments may be dropped off at the City Hall Utility Payments Drop-Box on the north side of City Hall by 4:00 p.m. the afternoon of the Council meeting.
- **OPTION 2 by email** - Comments may be emailed to shelley.mcelhannon@kerrvilletx.gov and must be received by 4:00 p.m. the afternoon of the Council meeting. In addition, anyone may email Councilmembers via their City email addresses as specified on the City's website.

Citizens may view and hear the City Council meetings on Spectrum Channel 2 or by live-streaming via the City's website (www.kerrvilletx.gov). City Council meetings are recorded and the recordings are posted on the City's website. Thank you for your participation!



CITY COUNCIL AGENDA
SEPTEMBER 22, 2020, 6:00 PM
CAILLOUX CITY CENTER
910 MAIN STREET, KERRVILLE, TX



CALL TO ORDER:

INVOCATION AND PLEDGE OF ALLEGIANCE:

Led by Councilmember Place 4 Delayne Sigerman.

1 ANNOUNCEMENTS OF COMMUNITY INTEREST:

Announcement of items of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognitions of city officials, employees, or other citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city officials or employees; and announcements involving imminent threats to the public health and safety of the city. No action will be taken.

2 PRESENTATIONS:

2.A. Kerrville Kindness award.

Attachments:

[20200922_Recognition_Kerrville Kindness Award 9-22 KPUB.pdf](#)

2.B. Proclaim September 2020 as Recovery Month.

Attachments:

[20200922_Proclamation_September 2020 Recovery month.pdf](#)

3 VISITORS/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. The speaker request form must be submitted to the City Secretary before the item is called or read into record. City Council may not discuss or take any action on an item but may place the issue on a future agenda. Each speaker is limited to four minutes.

4 CONSENT AGENDA:

These items are considered routine and can be approved in one motion unless a Councilmember asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:

4.A. Resolution No. 20-2020. A Resolution approving the budget for Kerr Emergency 9-1-1 Network for Fiscal Year 2021.

Attachments:

[20200922_Resolution_20-2020 Approving Budget for Kerr 911 Network FY2021.pdf](#)

[20200922_Proposed Budget Summary_Kerr 911 FY2021.pdf](#)

4.B. Cintas rental service agreement for uniform and janitorial supplies.

Attachments:

[2020922_agreement_cintas service agreement.pdf](#)

[2020922_agreement_omnia-cintas agreement.pdf](#)

[2020922_agreement_cintas ad.pdf](#)

KERRVILLE 2050 4.C. Execute a deductive change order for the Legion Lift Station project.

4.D. Minutes for the City Council meeting held September 8, 2020.

Attachments:

[20200922_Minutes_City Council regular meeting 6pm 9-08-20.pdf](#)

END OF CONSENT AGENDA

5 PUBLIC HEARING AND ORDINANCES, FIRST READING:

KERRVILLE 2050 5.A. Ordinance No. 2020-18. An Ordinance amending Chapter 60 of the Code of Ordinances, City of Kerrville, Texas. Such Chapter more commonly known as the City's Zoning Code; by amending the Zoning Code to include adding new definitions, amending regulations regarding front yard setbacks, clarifying uses within Residential Transition Zoning Districts (RT) and the Airport Zoning District, revising the formula for determining parking spaces for multi-tenant buildings, clarifying administrative processes, deleting requirements for specific building materials, and other amendments as provided.

Attachments:

[20200922_Ordinance_2020-18 Amending Chapter 60 Zoning Code.pdf](#)

[20200922_Ordinance_2020-18 Amending Chapter 60 Zoning Code parking.pdf](#)

[20200922_Ordinance 2020-18_Amending Zoning Code Land Use Table_2020_blueline.pdf](#)

KERRVILLE 2050 5.B. Ordinance No. 2020-19. An Ordinance adopting amendments to the City of Kerrville, Texas, Sign Code, as found within Chapter 92 of the City's Code of Ordinances; said amendments to establish specific regulations for signs located within a Residential Transition Zoning District (RT).

Attachments:

[20200922_Ordinance_2020-19 Adopting Amendments to the Sign Code.pdf](#)

KERRVILLE 2050 5.C. Ordinance No. 2020-20. An Ordinance amending the Comprehensive Plan for the City of Kerrville, Texas, (Kerrville 2050), pursuant to Chapter 213 of the Texas Local Government Code; by amending the Thoroughfare Plan contained therein to realign future connections from Olympic Drive and deleting a proposed future connection from Bear Skin Trail to Ranchero Road.

Attachments:

[20200922_Ordinance_2020-20 Amending Thoroughfare Plan K2050.pdf](#)

[20200922_Map_Exhibit A - Draft 2.pdf](#)

[20200922_Map_Exhibit B - Draft 2.pdf](#)

6 CONSIDERATION AND POSSIBLE ACTION:

KERRVILLE 2050 6.A. Resolution No. 19-2020. A Resolution approving the Neighborhood Enhancement Team Program (NET) for the City of Kerrville, Texas; and a presentation of NET accomplishments within Doyle Community, and action to authorize the use of public funds to make minor improvements on private property and removal of unsafe structures.

Attachments:

[20200922_Resolution_19-2020 Neighborhood Enhancement Team NET.pdf](#)

[20200918_Exhibit A_NET Program Scope.pdf](#)

KERRVILLE 2050 6.B. Update on status of Long Range Water Supply Plan implementation and Professional Services Agreement with Hewitt Engineers Inc. for the completion of a groundwater well in the Ellenberger Aquifer.

Attachments:

[Hewitt Well Completion Scope and Fee.pdf](#)

6.C. Killdeer Mountain Manufacturing Business Development Project, to include the following agreements:

- (a) Economic Development Grant and Real Estate Purchase Agreement.
- (b) Economic Development Incentive Grant Agreement with EIC for KMM.
- (c) Economic Development Incentive Agreement between the City of Kerrville, Texas, and Killdeer Mountain Manufacturing, Inc.

6.D. Briefing and possible action as to the City's ongoing preparedness and response to COVID-19 (Coronavirus).

6.E. Review of the declaration of local state of disaster due to a public health emergency, March 20, 2020.

Attachments:

[20200922_Resolution_16-2020 Extending Mayor's Disaster Declaration Covid-19 7-28-20.pdf](#)

7 INFORMATION & DISCUSSION:

7.A. Financial updated for the month ended August 31, 2020.

Attachments:

[20200922_Presentation_August 2020 financial presentation.pdf](#)

8 ITEMS FOR FUTURE AGENDAS:

City Council may suggest items or topics for future agendas.

9 BOARD APPOINTMENTS:

9.A. Appointment to the Zoning Board of Adjustment. (This item is eligible for discussion in Executive Session 551.074 personnel/officers.)

Attachments:

[20200908_Roster_ZBA.pdf](#)

10 EXECUTIVE SESSION:

City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above including if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code.

10.A. Appointment to the Zoning Board of Adjustment (551.074)

10.B. Killdeer Mountain Manufacturing, Inc. Business Development Project (551.071, 551.072, 551.087)

11 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY:

ADJOURN.

The facility is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I hereby certify that this agenda was posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: September 18, 2020 at 5:15 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Kesha Franchina, Deputy City Secretary, City of Kerrville, Texas

*The City is using a third party vendor to provide the ability for remote participation. Software changes may be beyond what the City can control. If the City is notified of any issues from the third party vendor, the City will do its best to notify citizens and provide alternatives for citizen engagement and participation.