



KERRVILLE CITY COUNCIL MEETING AGENDA

MARCH 09, 2021, 6:00 PM

CAILLOUX CITY CENTER

910 MAIN STREET, KERRVILLE, TEXAS



Council Meeting Procedures during the Disaster Declaration and Citizen Participation Guidelines

COVID-19 (Coronavirus) provides a unique concern in that gathering members of the public, City Council, and City staff within a physical setting constitutes a public health risk. On March 16, 2020, the Texas Governor suspended certain requirements of the Open Meetings Act to permit open meetings to occur in a fully, or partially, virtual setting (telephonic/videoconference). The Governor has extended this order each month since this time. At this time, City Council intends to conduct its next meeting as a meeting which the public may attend in person. Due to spacing and occupancy conditions, such meeting will convene at the Cailloux City Center (Municipal Auditorium), 910 Main Street. However, where circumstances dictate and up until the time that the meeting is held, Council may hold its meeting entirely online as part of a virtual meeting; or, as a mixed virtual meeting where some Councilmembers are physically present at the auditorium but one or more members participate via online.

Standard safety protocols will be observed by City Council, City staff, and citizens/visitors attending the meeting. When entering the Municipal Auditorium, attendees will be required to sanitize hands and wear a mask. City employees will then take the temperature of each attendee. Any person with a temperature exceeding 100.2 will not be allowed entry. Masks are required at all times. Six-foot distance seating will be observed and visitor seating will be designated. The public podium will be sanitized between each public speaker.

Citizens wishing to speak shall submit a completed "speaker request form" to the City Secretary before the meeting is called to order and definitely before the item is introduced. Each speaker is limited to four minutes.

The Zoom platform will also be active during this meeting.

Instructions for Zoom callers: The Zoom moderator will begin accepting calls starting at 5:00 p.m. The deadline to place your call is 5:45 p.m. Place your call before the 5:45 p.m. deadline in order to register with the Zoom moderator and participate. Any calls made after the 5:45 p.m. deadline will not be answered, and microphones will be kept muted. Each speaker is limited to four minutes.

Dial the toll free number: **1-800-832-5611**. If the toll free number is not functioning, call the Zoom alternative back-up numbers **1-346-248-7799** or **1-669-900-6833**.

When your call is answered you will hear "**Welcome to Zoom, enter your Meeting ID followed by pound**". Enter in the Meeting ID below followed by the pound sign (#), when prompted, enter the webinar passcode.

The Meeting ID is **944 6140 8845 #** Passcode is **199104**.

Once you have called into the meeting, your microphone will be placed on mute and your call will be placed in the call queue. At this point, you will hear silence on the phone. Do not hang up. The moderator will unmute your microphone as he/she is going down the list. Once the workshop has started, you will be able to listen to proceedings even if your microphone is muted.

Note: Zoom is a third party vendor which provides the ability for remote participation. Software changes may be beyond what the City can control. If the City is notified of any issues from the third party vendor, the City will notify citizens and provide alternatives for engagement and participation.

Instructions for written comments: Written comments will be accepted for any agenda items, including Public Hearings. You are required to provide your first and last name, address, and identify the item you wish to comment on. All information must be provided in order for your comments to be read into record. Written comments can be provided two different ways:

- **OPTION 1 by hard copy** – Comments may be dropped off at the City Hall Utility Payments Drop-Box on the north side of City Hall by 5:00 p.m. the afternoon of the Council workshop.
- **OPTION 2 by email** - Comments may be emailed to **shelley.mcelhannon@kerrvilletx.gov** and must be received by 5:00 p.m. the afternoon of the Council meeting. In addition, anyone may email Councilmembers via their City email addresses as specified on the City's website.

Citizens may view and hear City Council meetings on Spectrum Channel 2 or by live-streaming via the City's website (www.kerrvilletx.gov). City Council meetings are recorded and the recordings are posted on the City's website.

Thank you for your participation!



**CITY COUNCIL AGENDA
MARCH 09, 2021, 6:00 PM
CAILLOUX CITY CENTER
910 MAIN STREET, KERRVILLE, TEXAS**



CALL TO ORDER:

INVOCATION AND PLEDGE OF ALLEGIANCE:

Led by Mayor Bill Blackburn.

1 ANNOUNCEMENTS OF COMMUNITY INTEREST:

Announcement of items of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognitions of city officials, employees, or other citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city officials or employees; and announcements involving imminent threats to the public health and safety of the city. No action will be taken.

2 PRESENTATIONS:

- 2.A. [Kerrville Kindness award - Partners responding to Winter Storm 2021.](#)
- 2.B. [City's ongoing preparedness and response to COVID-19 \(Coronavirus\).](#)

3 VISITORS/CITIZENS FORUM:

Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. The speaker request form must be submitted to the City Secretary before the item is called or read into record. City Council may not discuss or take any action on an item but may place the issue on a future agenda. Each speaker is limited to four minutes.

4 CONSENT AGENDA:

These items are considered routine and can be approved in one motion unless a Councilmember asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:

- 4.A. [Interlocal agreement with Region 8 Education Service Center and the City of Kerrville.](#)
Attachments:
[20210309 Agreement Texas Interlocal Agreement Region 8 ESC.pdf](#)
- 4.B. [Local Agreement with 198th District Attorney's Office for the Disposition of Forfeited Contraband.](#)
Attachments:
[20210309 Local Agreement KPD and 198 District Attorney Office - disposition of forfeited contraband seized.pdf](#)
- 4.C. [Minutes for the City Council meeting held February 09, 2021.](#)
Attachments:
[20210309 Minutes Council regular meeting 2-09-21 6pm.pdf](#)

4.D. [Minutes for the City Council meeting held February 23, 2021.](#)

Attachments:

[20210309 Minutes Council regular meeting 2-23-21 6pm.pdf](#)

4.E. [Minutes for the City Council workshop held March 01, 2021.](#)

Attachments:

[20210309 Minutes Council workshop 830am 3-1-21.pdf](#)

4.F. [Minutes for the City Council and Kerrville Public Utility Board of Trustees special-called meeting held March 04, 2021.](#)

Attachments:

[20210309 Minutes Joint special-called meeting CC-KPUB 3-04-21.pdf](#)

END OF CONSENT AGENDA.

5 PUBLIC HEARING AND ORDINANCES, FIRST READING:

5.A. [Ordinance No. 2021-07. An Ordinance vacating, abandoning, and closing all right, title, and interest in a portion of a public right-of-way, consisting of approximately 8,504 square feet of an unimproved portion of a dedicated street that intersects with Meadow View Lane and thereafter terminates; said right-of-way dedicated by a plat of a subdivision within the City of Kerrville, Kerr County, Texas, and recorded in Volume 2, Page 102 of the Plat Records of Kerr County, Texas; and, located on and between the properties known as 304 and 400 Meadow View Lane; finding that said right-of-way is not required for future use as a public street; ordering recording; providing an effective date; and providing other matters related to this subject.](#)

Attachments:

[20210309 Ordinance 2021-07 ROW closure 400 Meadowview Lane.pdf](#)

5.B. [Ordinance No. 2021-09. An Ordinance vacating, abandoning, and closing all right, title, and interest in a portion of a public right-of-way, consisting of an approximate .30 acre unimproved, dedicated alley that extends across the property located at 615 Elm Street; said right-of-way dedicated by plat for the Westland Place Addition, a Subdivision within the City of Kerrville, Kerr County, Texas, and recorded in the plats filed at Volume 43, Page 577 and Volume 45, Page 335 of the real property records of Kerr County, Texas; finding that said right-of-way is not required for future use as a public right-of-way; ordering recording; providing an effective date; and providing other matters related to this subject.](#)

Attachments:

[20210309 Ordinance 2021-09 ROW alley closure 615 Elm Street.pdf](#)

6 CONSIDERATION AND POSSIBLE ACTION:

6.A. [Resolution No. 10-2021. A Resolution authorizing the City's acceptance of the ownership of private streets for public use; such streets located within the Keystone Section Three Subdivision and consisting of Wilmington Avenue, Creswell Lane, and Roanoke Lane; authorizing the City Manager to take actions to effectuate the conveyance subject to various conditions.](#)

Attachments:

[20210309 Resolution 10-2021 Accepting ownership of private streets for public use Keystone Subdivision.pdf](#)

6.B. [Construction Agreement with J&K Utility Services, LLC for the Loop 534 Ellenberger Well project in an amount of \\$590,918.00.](#)

Attachments:

[20210309 Bids Loop 534 Ellenburger Well Received Bids.pdf](#)

[20210309 Letter Hewitt Engineering Recommendation Letter J&K Utility Services.pdf](#)

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KERRVILLE 2050
6.C. [Professional Service Agreement with Freese and Nichols, Inc. for the design of improvements to Knapp Wastewater Infrastructure in the amount of \\$518,317.00.](#)

Attachments:

[20210309 Contract FNI Knapp Lift Station Force Main and Sewer Scope of Services.pdf](#)

6.D. [Compromise, Settlement, and Release Agreement between Lonestar Inn and the City of Kerrville. \(This item is eligible for Executive Session 551.071.\)](#)

Attachments:

[20210309 Agreement Lonestar Inn - Compromise Settlement Release.pdf](#)

7 ITEMS FOR FUTURE AGENDAS:

City Council may suggest items or topics for future agendas.

8 BOARD APPOINTMENTS:

8.A. [Appointment to the Kerrville Public Utility Board of Trustees, position #3. \(This item is eligible for Executive Session 551.074.\)](#)

Attachments:

[20210309 Board Appointment KPUB position 3.pdf](#)

9 EXECUTIVE SESSION:

City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code. City Council also reserves the right to meet in executive session on the following issues:

9.A. [Compromise, Settlement, and Release Agreement between Lone Star Inn and the City of Kerrville \(551.071\).](#)

9.B. [Appointment to the Kerrville Public Utility Board of Trustees, position #3 \(551.074\).](#)

9.C. [Legal advice as to claim against Mark Rowan concerning damage to City property \(fire hydrant\), \(551.071\).](#)

9.D. [Kerrville Public Utility Board Bond \(551.071, 551.086\).](#)

10 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY:

ADJOURN.

I hereby certify that this agenda was posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: Friday, March 05, 2021 at 3:00 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Shelley McElhannon

Shelley McElhannon, City Secretary, City of Kerrville, Texas

Revised Friday, March 5, 2021 at 6:00 p.m. Shelley McElhannon, City Secretary