



## KERRVILLE CITY COUNCIL MEETING AGENDA

MARCH 23, 2021, 6:00 PM

CAILLOUX CITY CENTER

910 MAIN STREET, KERRVILLE, TEXAS



### ***Council Meeting Procedures during the Disaster Declaration and Citizen Participation Guidelines***

COVID-19 (Coronavirus) provides a unique concern in that gathering members of the public, City Council, and City staff within a physical setting constitutes a public health risk. On March 16, 2020, the Texas Governor suspended certain requirements of the Open Meetings Act to permit open meetings to occur in a fully, or partially, virtual setting (telephonic/videoconference). The Governor has extended this order each month since this time. At this time, City Council intends to conduct its next meeting as a meeting which the public may attend in person. Due to spacing and occupancy conditions, such meeting will convene at the Cailloux City Center (Municipal Auditorium), 910 Main Street. However, where circumstances dictate and up until the time that the meeting is held, Council may hold its meeting entirely online as part of a virtual meeting; or, as a mixed virtual meeting where some Councilmembers are physically present at the auditorium but one or more members participate via online.

Standard safety protocols will be observed by City Council, City staff, and citizens/visitors attending the meeting. When entering the Municipal Auditorium, attendees will be required to sanitize hands and wear a mask. City employees will then take the temperature of each attendee. Any person with a temperature exceeding 100.2 will not be allowed entry. Masks are required at all times. Six-foot distance seating will be observed and visitor seating will be designated. The public podium will be sanitized between each public speaker.

Citizens wishing to speak shall submit a completed "speaker request form" to the City Secretary before the meeting is called to order and definitely before the item is introduced. Each speaker is limited to four minutes.

The Zoom platform will also be active during this meeting.

**Instructions for Zoom callers:** The Zoom moderator will begin accepting calls starting at 5:00 p.m. The deadline to place your call is 5:45 p.m. Place your call before the 5:45 p.m. deadline in order to register with the Zoom moderator and participate. Any calls made after the 5:45 p.m. deadline will not be answered, and microphones will be kept muted. Each speaker is limited to four minutes.

Dial the toll free number: **1-800-832-5611**. If the toll free number is not functioning, call the Zoom alternative back-up numbers **1-346-248-7799** or **1-669-900-6833**.

When your call is answered you will hear "**Welcome to Zoom, enter your Meeting ID followed by pound**". Enter in the Meeting ID below followed by the pound sign (#), when prompted, enter the webinar passcode.

The Meeting ID is **946 6588 5564 #** Passcode is **358985**.

Once you have called into the meeting, your microphone will be placed on mute and your call will be placed in the call queue. At this point, you will hear silence on the phone. Do not hang up. The moderator will unmute your microphone as he/she is going down the list. Once the workshop has started, you will be able to listen to proceedings even if your microphone is muted.

**Note:** Zoom is a third party vendor which provides the ability for remote participation. Software changes may be beyond what the City can control. If the City is notified of any issues from the third party vendor, the City will notify citizens and provide alternatives for engagement and participation.

**Instructions for written comments:** Written comments will be accepted for any agenda items, including Public Hearings. You are required to provide your first and last name, address, and identify the item you wish to comment on. All information must be provided in order for your comments to be read into record. Written comments can be provided two different ways:

- **OPTION 1 by hard copy** – Comments may be dropped off at the City Hall Utility Payments Drop-Box on the north side of City Hall by 5:00 p.m. the afternoon of the Council workshop.
- **OPTION 2 by email** - Comments may be emailed to **shelley.mcelhannon@kerrvilletx.gov** and must be received by 5:00 p.m. the afternoon of the Council meeting. In addition, anyone may email Councilmembers via their City email addresses as specified on the City's website.

Citizens may view and hear City Council meetings on Spectrum Channel 2 or by live-streaming via the City's website ([www.kerrvilletx.gov](http://www.kerrvilletx.gov)). City Council meetings are recorded and the recordings are posted on the City's website.

Thank you for your participation!



**CITY COUNCIL AGENDA  
MARCH 23, 2021, 6:00 PM  
CAILLOUX CITY CENTER  
910 MAIN STREET, KERRVILLE, TEXAS**



**CALL TO ORDER:**

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

*Led by Councilmember Judy Eychner.*

**1 ANNOUNCEMENTS OF COMMUNITY INTEREST:**

*Announcement of items of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognitions of city officials, employees, or other citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city officials or employees; and announcements involving imminent threats to the public health and safety of the city. No action will be taken.*

**2 PRESENTATIONS:**

2.A. Proclamation proclaiming March 2021 as American Red Cross Month.

Attachments:

[20210323 Proclamation March 2021 American Red Cross Month.pdf](#)

2.B. Proclamation proclaiming March 2021 as the 19th Annual March for Meals Month.

Attachments:

[20210323 Proclamation March 2021 - 19th annual March for Meals.pdf](#)

2.C. Proclamation proclaiming April 2021 as Don't Mess With Texas Trash-Off Month.

Attachments:

[20210323 Proclamation April 2021 Dont Mess With Tx month.pdf](#)

2.D. Kerrville Police Department "Police Officer of The Year".

Attachments:

[20210323 Recognition Officer of the Year Cert 2020.pdf](#)

2.E. Kerrville Fire Department Person of the Year Awards for Officer, Firefighter, and EMS.

Attachments:

[20210323 Commendation Persons of the Year Certificates.pdf](#)

**3 VISITORS/CITIZENS FORUM:**

*Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. The speaker request form must be submitted to the City Secretary before the item is called or read into record. City Council may not discuss or take any action on an item but may place the issue on a future agenda. Each speaker is limited to four minutes.*

**4 CONSENT AGENDA:**

*These items are considered routine and can be approved in one motion unless a Councilmember asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:*



KERRVILLE 4.A. Texas Department of Public Safety Crime Records Services License Plate Reader User Agreement.

Attachments:

[20210323 Agreement DPS Crime Records Services License Plate Reader User Agreement.pdf](#)

4.B. Resolution No. 17-2021. A Resolution appointing Election Judges for the general election to be held on May 1, 2021; said judges provided by the County Elections Officer.

Attachments:

[20210323 Resolution 17-2021 Appointing election judges May 1 2021 municipal election.pdf](#)



KERRVILLE 4.C. Amendment to the Economic Development Grant Agreement between James Avery Craftsman, Inc. and the City of Kerrville Economic Improvement Corporation.

Attachments:

[20210323 Agreement EIC and James Avery Craftsman - Economic Development Grant.pdf](#)



KERRVILLE 4.D. Amendment to the Economic Development Grant Agreement between the Doyle School Community Center, Inc. and the City of Kerrville Texas Economic Improvement Corporation.

Attachments:

[20210323 Agreement EIC and Doyle School Community Center.pdf](#)

[20210323 Presentation Doyle Handout 2-2021.pdf](#)

4.E. Minutes for the City Council workshop held March 09, 2021.

Attachments:

[20210323 Minutes Council workshop 5pm 3-09-21.pdf](#)

4.F. Minutes for the City Council meeting held March 09, 2021.

Attachments:

[20210323 Minutes Council regular meeting 6pm 3-09-21.pdf](#)

**END OF CONSENT AGENDA.**

**5 ORDINANCES, SECOND READING:**

5.A. Ordinance No. 2021-07, second reading. An Ordinance vacating, abandoning, and closing all right, title, and interest in a portion of a public right-of-way, consisting of approximately 8,504 square feet of an unimproved portion of a dedicated street that intersects with Meadow View Lane and thereafter terminates; said right-of-way dedicated by a plat of a subdivision within the City of Kerrville, Kerr County, Texas, and recorded in Volume 2, Page 102 of the Plat Records of Kerr County, Texas; and, located on and between the properties known as 304 and 400 Meadow View Lane; finding that said right-of-way is not required for future use as a public street; ordering recording; providing an effective date; and providing other matters related to this subject.

Attachments:

[20210323 Ordinance 2021-07 ROW closure 400 Meadowview Lane second reading.pdf](#)

5.B. Ordinance No. 2021-09, second reading. An Ordinance vacating, abandoning, and closing all right, title, and interest in a portion of a public right-of-way, consisting of an approximate .30 acre unimproved, dedicated alley that extends across the property located at 615 Elm Street; said right-of-way dedicated by plat for the Westland Place Addition, a Subdivision within the City of Kerrville, Kerr County, Texas, and recorded in the plats filed at Volume 43, Page 577 and Volume 45, Page 335 of the real property records of Kerr County, Texas; finding that said right-of-way is not required for future use as a public right-of-way; ordering recording; providing an effective date; and providing other matters related to this subject.

Attachments:

[20210323 Ordinance 2021-09 ROW alley closure 615 Elm Street second reading.pdf](#)

**CONSIDERATION AND POSSIBLE ACTION:**

Resolutions Regarding the Texas Community Development Block Grant Program Application. (Three items will be presented together.)

1.) Resolution No. 13-2021. A Resolution authorizing the submission of a Texas Community Development Block Grant Program application to the Texas Department of Agriculture for the 2021-2022 Community Development Fund; and authorizing the Mayor and City Manager to act as the City's Executive Officers and authorized representatives in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program.

2.) Resolution No. 14-2021. A Resolution adopting a public access plan for use during construction of public infrastructure projects funded through the Texas Community Development Block Grant - Downtown Revitalization Program.

3.) Resolution No. 15-2021. A Resolution determining that the specified projects within the City contains distinct conditions which are detrimental to the public health, safety, and welfare of the community and constitutes a blighted area.

**Attachments:**

[20210323 Resolution 13-2021 authorizing TCDBG program application for Community Development Fund.pdf](#)

[20210323 Resolution 14-2021 adopting public access plan during construction of public infrastructure projects.pdf](#)

[20210323 Resolution 15-2021 determining specific projects to public health safety welfare of community.pdf](#)

[20210323 Map Reso 15-2020 Kerrville DR Project.pdf](#)

Resolution No. 16-2021. A Resolution creating a Public Health Task Force as an Ad Hoc Board for its consideration of issues relating to public health and recommendation as to the creation of a Local Health Authority; and authorizing the Mayor to appoint its members.

**Attachments:**

[20210323 Resolution 16-2021 Public Health Task Force as ad hoc board - creation of Local Health Authority.pdf](#)

Funding agreement between the City of Kerrville Economic Improvement Corporation, City of Kerrville TX, and the Kerrville Christmas Lighting Corporation for electrical infrastructure on Tranquility Island in the amount of \$100,000.

**Attachments:**

[20210323 Funding Agreement EIC and Kerrville Christmas Lighting Corporation.pdf](#)

City's ongoing preparedness and response to COVID-19 (Coronavirus); and Declaration of local state of disaster due to a public health emergency, March 20, 2020.

**Attachments:**

[20200922 Resolution 16-2020 Extending Mayor's Disaster Declaration Covid-19 7-28-20.pdf](#)

**INFORMATION & DISCUSSION:**

Financial update for the month ended February 28, 2021.

**Attachments:**

[20210323 Presentation Monthly Financial Report.pdf](#)

**ITEMS FOR FUTURE AGENDAS:**

*City Council may suggest items or topics for future agendas.*

**9      BOARD APPOINTMENTS:**

9.A. Appointment to the Parks and Recreation Advisory Board.

Attachments:

[20210323\\_Roster\\_Parks and Recreation Advisory Board 1-2021.pdf](20210323_Roster_Parks and Recreation Advisory Board 1-2021.pdf)

**10    EXECUTIVE SESSION:**

*City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code.*

**11    ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY:**

**ADJOURN.**

---

The facility is wheelchair accessible, and accessible parking spaces are available. I hereby certify that this agenda was posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: March 19, 2021 at 4:30 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Shelley McElhannon

Shelley McElhannon, City Secretary, City of Kerrville, Texas

---