

**KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD**

**Special Meeting**

**Wednesday, April 22, 2020 at 8:30 a.m.**

**Kerrville City Council Chambers**

**701 Main Street**

**Kerrville, Texas 78028**

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**MEMBERS PRESENT:**

**Bill Wood, President**

**Mark Mosier, Vice President**

**Jim Mans**

**Keith Miller**

**Trey Atkission**

**AIRPORT BOARD STAFF PRESENT:**

**Carole Dungan, Executive Assistant**

**VISITORS:**

**Dixon Mosty, Airport Attorney**

## **CALL TO ORDER**

President Bill Wood made opening remarks and the Board went into Executive session at 8:32 a.m.  
See attached handout for explanation of Covid – 19 requirements for Meeting under the Open Meeting Act.

### **1. Executive Session –**

- Board went into Executive Session at 10:57 to discuss the following items
  - 1A. Selection of a Board Member to replace the outgoing member - Personnel Matters (551-074)
  - 1B. Discussion of Real Property - (551.072)
  - 4I. Conduct Interviews with prospective board applicants (551.74)

Board came out of Executive Session at 9.21 pm. During Executive Session the following action was taken: A new board member was selected.

### **2. ADJOURMENT**

A Motion for adjournment was made and seconded. The vote was 5-0. Meeting adjourned at 9:22 p.m.

# CERTIFIED AGENDA

## An Executive Session of the

### Kerrville / Kerr County Joint Airport Board

22 Day of April, 2020

CONFIDENTIAL: No one shall, without lawful authority, knowingly disclose to a member of the public this certified agenda of a closed meeting. A person who violates this subsection commits a Class B misdemeanor and may be liable to any party injured or damaged by the disclosure. Texas Government Code § 551.146(a).

1. The Kerrville / Kerr County Joint Airport Board (herein and referred to as the "Board") convened an open Airport Board Meeting.

2. The Board, pursuant to an announcement made by the Presiding Officer, then convened into Executive Session, closed to the public, at 8:32 a.m.

3. Those present in the executive session were (*circle those present*):

Bill Wood, President

Mark Mosier, Vice-President

C James Mans, Board Member

Keith Miller, Board Member

Trey Atkission, Board Member

Mary Rohrer, Airport Manager

Others: (List by Name and Position) Dixon Mosty JAB Attorney

4. The executive session included the following agenda items: (Attach Agenda)

5. The executive session was pursuant to Texas Government Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Security Devices), 551.074 (Personnel Matters) and 551.087 (Economic Development) (*circle one or more*).

6. The Presiding Officer announced the end of the executive session at 9:21 a.m., and the Board reconvened in open session at that time.

7. Motion Made and Vote taken by the Board on Agenda item

## CERTIFICATION

The undersigned, as Presiding Officer of the executive session described above, hereby certifies that this document is a true and correct record of the proceeding.

PRESIDING OFFICER:

by: Wm J Wood  
Board President, Presiding Officer



## **Meeting Procedures during Disaster Period**

COVID-19 (Coronavirus) provides a unique concern in that the gathering members of the public and Kerrville-Kerr County Joint Airport Board members within a physical setting constitutes a public health risk. The Texas Open Meetings Act (Ch. 552, Tx. Gov't Code) does not contemplate an instance where a governing body meeting might be completely virtual to avoid further spread of COVID-19. However, on March 16, 2020, the Texas Governor suspended certain requirements of the Open Meetings Act to permit open meetings to occur in a fully virtual setting (e.g., telephonic or videoconference meeting).

Pursuant to the Governor's most recent order and in an effort to avoid and mitigate health risks, the Kerrville- Kerr County Joint Airport Board plans to hold meetings only as necessary. When it is necessary to hold a meeting, Kerrville- Kerr County Joint Airport Board will convene in a virtual forum (e.g., webinar and/or teleconference) and attendance will be limited to only those persons essential to holding the meeting.

### **ALTERNATIVE CITIZEN/PUBLIC PARTICIPATION GUIDELINES (Due to COVID-10 Pandemic Disaster Declaration)**

***Despite the necessity to restrict public access to Kerrville-Kerr County Joint Airport Board meetings in the interest of public health during the COVID-19 pandemic, citizens and visitor are welcome to participate in meetings in an alternative way as outlined below.***

#### **Instructions for written comments:**

Written comments will be read into record, and can be provided in two different ways:

**OPTION 1 by hard copy** – Comments may be dropped off at the City Hall Utility Payments Drop-Box on the north side of City Hall by 5:00 p.m. on Tuesday, April 21, 2020. You are required to provide your first and last name, address, and identify the item you wish to comment on.

**OPTION 2 by email** - Comments can be emailed to [cdungan@kerrvilleairport.com](mailto:cdungan@kerrvilleairport.com) and must be received by 5:00 p.m. on Tuesday, April 21, 2020. You are required to provide your first and last name, address, and identify the item you wish to comments on.

For either option, please provide **all required information** in order for your comments to be accepted. Thank you for your participation!



**AGENDA FOR SPECIAL-CALLED MEETING**  
**OF THE KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD**  
**WEDNESDAY, APRIL 22, 2020, 8:30 a.m.**  
**KERRVILLE CITY HALL COUNCIL CHAMBERS**  
**701 MAIN STREET, KERRVILLE, TEXAS**

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**CALL TO ORDER**

**1. EXECUTIVE SESSION:**

The Joint Airport Board may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above including if they meet the session at any time to discuss any matter listed above including if they meet the qualifications in Section 551.071 (consultation with attorney), 551.072 (deliberations regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.076 (deliberations regarding security devices), 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code, including the following matters:

1A. Selection of a Joint Airport Board Member to replace the outgoing member – 551.074 (personnel matters)

1B. Discussion of Real Estate Matters – 551.072 (deliberation of real estate matters)

**2. ADJOURNMENT**

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The facility is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I hereby certify that this agenda was posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: April 16, 2020 at 5:00 PM and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Kayla McInturff  
Kayla McInturff, Deputy City Secretary, City of Kerrville, Texas

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## **Applicants for Board Member for 2020**

Stephen Schmerbeck

Scott Schellhase

Barry Dowlen

John Trolinger

Peter Hakala