

KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD

Regular Meeting

Wednesday, April 28, 2021 at 8:30 AM

Kerrville City Hall Chambers

701 Main Street

Kerrville, Texas 78028

MEMBERS PRESENT:

Mark Mosier, President

Jim Mans, Vice President

Trey Atkission

Stephen Schmerbeck

MEMBERS ABSENT

Scott Schellhase

AIRPORT BOARD STAFF PRESENT:

Mary Rohrer, Airport Manager

Carole Dungan, Executive Assistant

VISITORS:

Commissioner Tom Moser

Commissioner Jonathan Letz

Councilperson Judy Eychner

Deputy City Manager E.A. Hoppe

James Robles, County Auditor Department

Joe Kennedy, Kerrville Aviation

John Major

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	4D. Update on Insurance Claims – <ul style="list-style-type: none"> 1. Brinkman Doors – 2020 Wind Claim 2. Terminal Building – 2021 Snow Storm 	3
	4E. Flying' Diesel Race <ul style="list-style-type: none"> 1. Approve donation to Kerrville Public School Foundation 2. Race Wars, schedule for next race 	3
	4F. Strategic Planning Update from Champions <ul style="list-style-type: none"> A. Economic Development – Mark B. Infrastructure and Financing – Jim and Scott C. Service Level – Stephen and Trey D. Promotion – Trey and Stephen 	3
	4G. General Updates – Mary Rohrer <ul style="list-style-type: none"> 1. TxDOT Row Hangar Update 2. Airport site work for box hangars 3. Administration tasks 	3
5.	<u>EXECUTIVE SESSION</u>	3
	The Kerrville – Ker County Joint Airport Board reserves the right to discuss any of the above items in executive closed session if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding Real property), 551.073 (deliberations regarding gifts), 551.074 (personnel matters), 551.075, 551.076 (deliberations regarding security devices) or 551.087 (deliberations regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas	
	5A. Discussion of Personnel matters 551.074 (personnel matters)	

CALL TO ORDER

1. VISTORS FORUM:

None

2. KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MEMBER FORUM:

Mark Mosier, President of the Joint Airport Board asked those Board Members that are interested in the position of Vice President please let him know before the next board meeting as elections will be held then. He also made the board aware there was an incident on the field whereby a person was spotlighting the Air Life helicopter crew while they were in flight. This is a very serious situation and a police report has been made. He reported to the board that a plane had experience a tire blowout on the long runway over the weekend and the runway was closed for most of the day.

3. CONSENT AGENDA

3 A. The Board approved the minutes for the March 24, 2021 meeting with a vote of 4-0. (Exhibit 3A)

4. DISCUSSION AND POSSIBLE ACTION

4A. James Robles review the financials for February and March with the board. The board vote 4-0 to accept the financial reports. (See Exhibit 4 A)

4B. Joe Kennedy gave an update on the status of Kerrville Aviation

4C. After discussion of 4 points (Contracts, Fair Market Value for rentals, Insurance coverage for the Board Members and Board Term limits) of the Interlocal Agreement the issue was tabled and Insurance Coverage will be on the agenda for the May meeting.

4D. Mary gave an update on the Insurance Claims for the Brinkman Doors and the Terminal Building (see exhibit 4D). No action needed.

4E. The Next "Airport Race Wars" been tentatively set for October 23 with a rain and alternate date selected if the weather is suitable on the first date. The Board also voted 4-0 to give a donation to the Kerrville Public School Foundation in the amount of \$2000.00 with the request that it goes the aviation and automotive programs at the high school. No further action needed

4F. Strategic Planning Champion Reports – no action needed

1. Economic Development – Mark
2. Infrastructure and Financing – Scott and Jim
3. Service Level – Stephen and Trey
4. Promotion – Trey and Stephen

4G. Airport Manager Reports – Mary Rohrer

Mary gave the board an update on the status of the Row Hangar project, the airport site work for box hangars and administrative tasks. No action needed

5. Executive Session

5A. The Board went into executive session at 10:37 am and came out of Executive session at 10:54 and voted 4-0 to accept the amended FY 2021-2022 Joint Airport Budget pertaining to personnel matters.

6. The Meeting adjourned at 10:55 am.

CERTIFIED AGENDA
An Executive Session of the
Kerrville / Kerr County Joint Airport Board
28 Day of April, 2021

CONFIDENTIAL: No one shall, without lawful authority, knowingly disclose to a member of the public this certified agenda of a closed meeting. A person who violates this subsection commits a Class B misdemeanor and may be liable to any party injured or damaged by the disclosure. Texas Government Code § 551.146(a).

1. The Kerrville / Kerr County Joint Airport Board (herein and referred to as the "Board") convened an open Airport Board Meeting.
2. The Board, pursuant to an announcement made by the Presiding Officer, then convened into Executive Session, closed to the public, at 10:37 A m.
3. Those present in the executive session were (*circle those present*):

Mark Mosier, President

C James Mans, Vice-President

Scott Schellhase, Board Member

Trey Atkission, Board Member

Stephen Schmerbeck, Board Member

Mary Rohrer, Airport Manager

Others: (List by Name and Position) _____

4. The executive session included the following agenda items: (Attach Agenda)
5. The executive session was pursuant to Texas Government Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Security Devices), 551.074 (Personnel Matters) and 551.087 (Economic Development) (*circle one or more*).
6. The Presiding Officer announced the end of the executive session at 10:54 A m., and the Board reconvened in open session at that time.
7. Motion Made and Vote taken by the Board on Agenda item

CERTIFICATION

The undersigned, as Presiding Officer of the executive session described above, hereby certifies that this document is a true and correct record of the proceeding.

PRESIDING OFFICER:

by: _____



Mark Moser, Presiding Officer

If the Board votes on the Motion for Agenda Item 5A Personnel Matters (551.074) and it passes:

When the Board comes out of the Executive Session he should say:

In executive session a motion was made to approve the Amended FY 2021 -2022 Budget to include changes to the Personnel Portion of the Budget. The Vote was 4-0 with 1 member absent.

✓✓✓✓

AGENDA
REGULAR MEETING OF THE
KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD
APRIL 28, 2021 8:30 A.M.
KERRVILLE CITY HALL CHAMBERS
701 MAIN STREET
KERRVILLE, TEXAS 78028

CALL TO ORDER

1. **VISITORS FORUM:**
At this time, any person with business not scheduled on the agenda may speak with the airport board. No deliberation or action can be taken on these items because the Open Meetings Act requires an item be posted on an agenda 72 hours before the meeting. Visitors are asked to limit presentations to three minutes.
2. **KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MEMBER FORUM**
At this time, any member(s) of the Kerrville – Kerr County Joint Airport Board may speak to the Board and/or public present on any matter not scheduled on the agenda. (No deliberate or formal action can be taken on these items because the Open Meetings Act requires an item that requires formal action to be posted on the agenda 72 hours before the meeting. If formal action is required, the item will be placed on an agenda for a future meeting.)
3. **CONSENT AGENDA**
All items listed below within the consent agenda are considered routine by the Board and will be enacted with one motion. There will not be separate discussion of items unless a Board Member or citizen so request, in which event the item will be removed from the general order of business and considered in its normal sequence.
 - 3 A. Approval of March 24, 2021 Board Meeting Minutes
4. **DISCUSSION AND POSSIBLE ACTION**
 - 4A. Monthly Financials, February and March- James Robles
 - 4B. Monthly Update for Kerrville Aviation – Joe Kennedy
 - 4D. Interlocal Agreement Update- Mark Mosier
 - 4F. Update on Property Insurance Claims
 1. Brinkman Hangar Doors – 2020 Wind Claim
 2. Terminal Building- 2021 Snow Claim
 - 4G. Flyin' Diesel Race
 1. Approve donation to Kerrville Public School Foundation
 2. Race Wars, schedule for next race
 - 4H. Strategic Planning Update from Champions
 1. Mark – Economic Development
 2. Jim and Scott- Infrastructure and Financing
 3. Stephen and Trey- Service Level
 4. Trey and Stephen- Promotion
 - 4H. General airport update – Mary Rohrer
 1. TxDOT Row Hangar Update
 2. Airport site work for box hangars
 3. Administration tasks
5. **EXECUTIVE SESSION**
The Kerrville-Kerr County Joint Airport Board reserves the right to discuss any of the above items in executive closed session if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel matters), 551.075, 551.076 (deliberation regarding security devices) or 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas
 - 5A. Discussion of Personnel Matters 551.074 (Personnel matters).

6. ADJOURNMENT

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to this event. Please contact the Kerr County Commissioners' Court at 830-792-2211 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the Kerr County Courthouse, Kerrville, Texas, and said notice was posted on the following date and time: _____ at _____ and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Deputy County Clerk, Kerr County, Texas

KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD

Budget Workshop

Wednesday, March 24, 2021 at 8:30 AM

Happy State Bank Expo Center

Hill Country Youth Event Center

3785 TX HWY 27,

Kerrville, Texas 78028

MEMBERS PRESENT:

Mark Mosier, President

Scott Schellhase

Trey Atkission (via Conference Call)

Stephen Schmerbeck (via Conference Call)

MEMBERS ABSENT

Jim Mans

AIRPORT BOARD STAFF PRESENT:

Mary Rohrer, Airport Manager

Carole Dungan, Executive Assistant

VISITORS:

Commissioner Tom Moser

Commissioner Jonathan Letz

EA Hoppe, Deputy City Manager

Debbie Anders

CALL TO ORDER

As this is a Workshop to discuss the FY 2022 Airport Board Budget the meeting was very informal. President Mark Mosier welcomed everyone and thanked them for coming then he turned the meeting over to Airport Manager Mary Rohrer.

Mary went over the Operational Budget (see exhibit 1).

Commissioner Letz mentioned that a salary study had been done by the county to see how the pay for county employees ranks among similar county. He thought that the Board might like to review that.

Time was spent going over the Capital Requests that the Airport Board are making in this budget (see page 5 of Airport Budget).

No action taken

The Workshop adjourned at 9:09 am.

KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD

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Happy State Bank Expo Center

Hill Country Youth Event Center

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Mark Mosier, President

Scott Schellhase

Trey Atkission (via Conference Call)

Stephen Schmerbeck (via Conference Call)

MEMBERS ABSENT

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AIRPORT BOARD STAFF PRESENT:

Mary Rohrer, Airport Manager

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4.	DISCUSSION AND POSSIBLE ACTION	
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	4B. Monthly Update for Kerrville Aviation – Joe Kennedy	3
	4C. Approve Airport Budget for FY 2022	3
	4D. Update on Insurance Claims – Brinkman Doors and Terminal Building	3
	4E. Update on Flyin' Diesel and update on "Airport Race Wars" – Ross Dunagan	3
	4F. West Texas Aggregate	3
	4G. Strategic Planning Update from Champions <ul style="list-style-type: none"> A. Economic Development – Mark B. Infrastructure and Financing – Jim and Scott C. Service Level – Stephen and Trey D. Promotion – Trey and Stephen 	3
	4H. General Updates – Mary Rohrer <ul style="list-style-type: none"> 1. Hangar Update 2. Airside 3. Administration tasks 	3
5.	<u>EXECUTIVE SESSION</u>	3
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	5A. Discussion of Applicants for New Member of the Joint Airport Board 551.074 (personnel matters).	
	5B. real Estate 551.072 (deliberation regarding real property)	

CALL TO ORDER

1. VISTORS FORUM:

None

2. KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MEMBER FORUM:

Mary Rohrer informed the Board that she has spoken with EA Hoppe (Deputy City Manager) about the status of the Interlocal Agreement. He advised her that the City Attorney is reviewing the draft and it should be ready to present to the City Council on April 13th.

3. CONSENT AGENDA

3 A. The Board approved the minutes for the February 24, 2020 meeting with a vote of 4-0. (Exhibit 3A)

4. DISCUSSION AND POSSIBLE ACTION

4A. James Robles did not attend the meeting and the Financials for February will be presented at the April Board meeting.

4B. Joe Kennedy was unable to attend and Mary gave his report (see exhibit 4B). No action needed.

4C. having had the Budget Workshop prior to the Board Meeting the Board was prepared and voted 4-0 to approve the FY 2022 Airport Budget.

4D. Mary gave an update on the Insurance Claims for the Brinkman Doors and the Terminal Building (see exhibit 4D). No action needed.

4E. Mary gave a summary of the activities that the Board has undertaken in reference to West Texas Aggregate (see exhibit 4E). No action needed.

4F. Most of the Board Members had attended the "Airport Race Wars" and Item 4F is a summary of the plans that came out of the event. There are now plans to have another event in October 2021. No action needed

4I. Strategic Planning Champion Reports – no action needed

1. Economic Development – Mark
2. Infrastructure and Financing – Scott and Jim (Exhibit 4E.2)
3. Service Level – Stephen and Trey
4. Promotion – Trey and Stephen

4J. Airport Manager Reports – Mary Rohrer No action needed

5. Executive Session

5A. No action taken

5B. NO action taken

The Joint Airport Board adjourned the meeting at 11:08 am.

Kerrville-Kerr County Airport Financial Statements



For the month of February, 2021

auditor@co.kerr.tx.us
830-792-2236

47 -Airport

ACCOUNT#	TITLE	
ASSETS		
47-103-100 NOW ACCOUNT		905,027.91
47-103-117 DUE FROM FUND #17		0.00
47-103-150 OFFICIAL'S RECEIVABLE		0.00
47-103-200 INVESTMENTS		0.00
47-103-255 ACCOUNTS RECEIVABLE		27,724.00
47-103-260 INTERGOVERNMENTAL REC		0.00
47-103-265 LAND LEASES RECEIVABLE		0.00
47-103-300 TERMINAL LEASES RECEIVABLE		0.00
47-103-400 T-HANGER LEASES RECEIVABLE		0.00
47-103-604 VEHICLE RENT RECEIVABLE		0.00
47-103-605 STORAGE LEASE RECEIVABLE		0.00
47-103-610 FUEL FLOW RECEIVABLE		0.00
47-103-615 DEPOSITS RECEIVABLE		0.00
47-103-800 PREPAID INSURANCE		0.00
47-103-850 PREPAID EXPENSE		0.00
		<u>932,751.91</u>
TOTAL ASSETS		932,751.91
LIABILITIES		
47-202-000 ACCOUNTS PAYABLE		0.00
47-202-050 UNEARNED REV LAND LEASES		5,373.97
47-202-055 UNEARNED REV T-HANGERS		300.00
47-202-060 UNEARNED REV TERMINAL LEASE		0.00
47-202-065 UNEARNED REV STORAGE		0.00
47-202-070 UNEARNED REV BRINKMAN		0.00
47-202-075 UNEARNED PARKING LOT LEASES		0.00
47-202-080 UNEARNED INSURANCE PROCEEDS		132,155.41
47-202-100 ACCRUED COMPENSATION		5,270.38
47-202-114 1994 BUILDING DEPOSITS		5,000.00
47-202-115 TERMINAL DEPOSITS		1,125.00
47-202-116 T-HANGER DEPOSITS		5,100.00
47-202-117 STORAGE DEPOSITS		0.00
47-202-118 BRINKMAN DEPOSIT		6,085.00
47-202-125 INTERGOVERNMENTAL PAYABLE		0.00
47-202-999 A/P CREDIT WITH VENDORS		0.00
47-207-090 DUE TO PAYROLL FUND	(719.87)
47-207-100 AIRPORT MANAGER SEVERANCE		0.00
47-207-150 RESERVE FOR T-HANGERS		0.00
47-207-200 DUE TO PAYROLL		0.00
47-207-201 DUE TO FICA		463.23
47-207-202 DUE TO GROUP INSURANCE		0.00
47-207-203 DUE TO RETIREMENT		425.29
47-207-204 DUE TO FED W/H		553.95
47-207-210 DUE TO CHILD SUPPORT		0.00
47-207-303 DUE TO METLIFE		0.00
47-207-502 DUE TO STANDARD INS DENTAL		0.00
47-207-503 DUE TO AVESIS		0.00
47-207-504 DUE TO AIRLIFE		0.00

47 -Airport

ACCOUNT#	TITLE	
47-207-505 DUE TO MUTUAL OF OMAHA VA	14.13	
47-207-508 ING VOL LIFE	0.00	
47-207-509 DUE TO AIRLIFE	0.00	
47-207-510 DUE TO AIREVAC	0.00	
47-207-511 DUE TO MASA EMERGENT	13.50	
47-207-513 DENTAL SELECT	0.00	
47-207-514 VISION	6.12	
47-207-516 BLUE CROSS BLUE SHIELD DENTAL	0.00	
47-207-520 DUE TO VOL LIFE-MUT. OF OMAHA	0.00	
47-207-521 SHORT TERM DISAB MUT.OF OMAHA	4.28	
47-207-522 LONG-TERM DISAB MUT. OF OMAHA	<u>44.63</u>	
TOTAL LIABILITIES		<u>163,215.02</u>
EQUITY		
47-271-000 UNRESERVED FUND BALANCE	592,548.40	
47-271-110 COMMITTED FUTURE CONSTRUCTION	0.00	
47-271-111 PRIOR PER RESERVE FOR DEPOSITS	<u>0.00</u>	
TOTAL BEGINNING EQUITY		<u>592,548.40</u>
TOTAL REVENUE	309,841.97	
TOTAL EXPENSES	<u>132,853.48</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>176,988.49</u>
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>769,536.89</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>932,751.91</u>

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47 -Airport

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	PRIOR YEAR YEAR-TO-DATE	BUDGET REMAINING	% BUDGET REMAINING
INTERGOVERNMENTAL REV.							
47-300-602 KERR COUNTY CONTRIBUTION	0	0	0.00	0.00	0.00	0.00	0.00
47-300-603 CITY OF KERRVILLE CONTRIBUT	0	0	0.00	0.00	0.00	0.00	0.00
47-300-604 CARES ACT GRANT	0	27,724	27,724.00	27,724.00	0.00	0.00	0.00
47-300-606 TX DOT REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REV.	0	27,724	27,724.00	27,724.00	0.00	0.00	0.00
LEASE/RENTAL INCOME							
47-325-301 LAND ONLY LEASES	40,200	40,200	1,156.23	14,343.13	81,687.21	25,856.87	64.32
47-325-401 LAND & STRUCTURE LEASES	142,000	142,000	13,914.63	61,215.26	0.00	80,784.74	56.69
47-325-601 BRINKMAN HANGER & OFFICE LE	97,000	97,000	6,824.00	41,983.25	41,927.75	55,016.75	56.72
47-325-602 TERMINAL LEASES	13,000	13,000	465.74	7,162.25	7,502.30	5,837.75	44.91
47-325-603 T-HANGAR LEASE	126,000	126,000	4,300.00	70,150.00	70,200.00	55,850.00	44.33
47-325-604 VEHICLE RENT SURCHARGE	3,000	3,000	335.35	1,135.24	1,148.27	1,864.76	62.16
47-325-605 STORAGE RENTAL	1,300	1,300	110.00	825.00	1,550.00	475.00	36.54
47-325-625 PARKING LOT LEASES	5,000	5,000	(250.00)	3,105.00	2,225.00	1,895.00	37.90
TOTAL LEASE/RENTAL INCOME	427,500	427,500	26,855.95	199,919.13	206,240.53	227,580.87	53.24
FUEL SALES-AVIATION							
47-350-601 FUEL FLOW FEES	20,000	20,000	2,689.20	14,709.96	14,024.52	5,290.04	26.45
47-350-602 OTHER	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL FUEL SALES-AVIATION	20,000	20,000	2,689.20	14,709.96	14,024.52	5,290.04	26.45
PROCEEDS							
47-370-260 SURPLUS PROPERTY SALE	0	0	0.00	0.00	0.00	0.00	0.00
47-370-975 INSURANCE PROCEEDS	0	67,481	0.00	67,480.63	0.00	0.00	0.00
47-370-980 APPROPRIATED FUND BALANCE	0	400,000	0.00	0.00	0.00	400,000.00	100.00
TOTAL PROCEEDS	0	467,481	0.00	67,480.63	0.00	400,000.00	85.57
MISCELLANEOUS							
47-375-601 MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00
INTEREST INCOME							
47-380-601 INTEREST INCOME	0	0	1.51	8.25	257.03	(8.25)	0.00
TOTAL INTEREST INCOME	0	0	1.51	8.25	257.03	(8.25)	0.00
TOTAL REVENUES	447,500	942,705	57,270.66	309,841.97	220,522.08	632,862.66	67.13

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KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
AS OF: FEBRUARY 28TH, 2021

47 -Airport

SALARIES & BENEFITS

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
<u>SALARIES AND BENEFITS</u>							
47-700-100 TENTATIVE BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00
47-700-101 Airport Manager	88,400	88,400	10,200.00	36,373.13	33,336.37	52,026.87	58.85
47-700-102 EXECUTIVE ASSISTANT PART TI	31,162	31,162	3,596.16	12,827.98	11,034.09	18,334.02	58.83
47-700-104 Airport Maintenance Staff	38,400	38,400	4,430.76	15,799.77	14,471.92	22,600.23	58.85
47-700-150 ACCRUED COMP TIME	0	0	0.00	0.00	0.00	0.00	0.00
47-700-201 FICA	12,113	12,113	926.46	4,494.25	4,487.64	7,618.75	62.90
47-700-202 GROUP INSURANCE	24,000	24,000	2,037.78	8,830.38	6,913.60	15,169.62	63.21
47-700-203 RETIREMENT	21,234	21,234	1,628.28	8,154.70	7,683.09	13,079.30	61.60
47-700-204 WORKMAN'S COMP	1,300	1,300	0.00	370.00	337.00	930.00	71.54
47-700-205 OVERTIME	0	0	0.00	0.00	0.00	0.00	0.00
47-700-206 BASIC LIFE	200	200	15.66	67.86	52.20	132.14	66.07
47-700-207 UNEMPLOYMENT INSURANCE	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES AND BENEFITS	216,809	216,809	22,835.10	86,918.07	78,315.91	129,890.93	59.91
 TOTAL SALARIES & BENEFITS	 216,809	 216,809	 22,835.10	 86,918.07	 78,315.91	 129,890.93	 59.91

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47 -Airport
AIRPORT

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
<u>PERSONNEL</u>							
47-800-008 PROF. DVMT/TRAINING	4,000	4,000	0.00	148.40	3,779.55	3,851.60	96.29
TOTAL PERSONNEL	4,000	4,000	0.00	148.40	3,779.55	3,851.60	96.29
<u>SUPPLIES</u>							
47-800-101 OFFICE SUPPLIES	2,700	2,700	80.58	982.48	946.86	1,717.52	63.61
47-800-102 SMALL TOOLS & EQUIP	2,000	2,000	64.84	557.40	738.00	1,442.60	72.13
47-800-104 FUEL & OIL SUPPLIES	3,000	3,000	116.69	495.64	729.55	2,504.36	83.46
47-800-106 JANITORIAL SERVICES	6,000	6,000	256.72	2,696.27	1,265.63	3,303.73	55.06
47-800-110 LANDSCAPING	8,000	8,000	0.00	2,850.00	3,250.00	5,150.00	64.38
47-800-112 WEARING APPAREL	1,000	1,000	14.35	225.98	203.16	774.02	77.40
TOTAL SUPPLIES	22,700	22,700	533.18	7,807.77	7,133.20	14,892.23	65.60
<u>MAINTENANCE</u>							
47-800-200 LAND MAINT/MOWING CONTRACT	37,500	37,500	0.00	0.00	7,500.00	37,500.00	100.00
47-800-201 BUILDING & STRUCTURES REPAI	35,000	62,724	0.00	30,971.46	0.00	31,752.54	50.62
47-800-202 BUILDING & STRUCTURE MAINT.	9,000	9,000	130.00	662.33	7,213.22	8,337.67	92.64
47-800-203 VEHICLE MAINTENANCE	2,500	2,500	318.97	338.97	134.44	2,161.03	86.44
47-800-205 AIRSIDE MAINTENANCE	5,000	5,000	115.25	2,182.00	1,696.20	2,818.00	56.36
47-800-215 2020 WIND DAMAGE REPAIRS IN	0	67,481	9,025.00	9,756.03	43,498.46	57,724.60	85.54
47-800-220 1815 HANGER DOOR REPAIR A.P	0	400,000	0.00	0.00	0.00	400,000.00	100.00
TOTAL MAINTENANCE	89,000	584,205	9,589.22	43,910.79	60,042.32	540,293.84	92.48
<u>PROFESSIONAL SERVICES</u>							
47-800-302 PROPERTY INSURANCE	15,000	15,000	0.00	9,128.25	8,531.25	5,871.75	39.15
47-800-303 LIABILITY INSURANCE	1,000	1,000	0.00	634.00	646.00	366.00	36.60
47-800-305 EQUIPMENT RENTAL	2,500	2,500	0.00	691.52	974.35	1,808.48	72.34
47-800-307 MARKETING	10,000	10,000	0.00	238.00	76.08	9,762.00	97.62
47-800-311 LEGAL SERVICES	6,000	6,000	100.00	200.00	2,450.00	5,800.00	96.67
47-800-312 PROFESSIONAL SERVICES	15,000	15,000	0.00	0.00	8,000.00	15,000.00	100.00
TOTAL PROFESSIONAL SERVICES	49,500	49,500	100.00	10,891.77	20,677.68	38,608.23	78.00
<u>UTILITIES</u>							
47-800-401 Phone Service - Cell	1,500	1,500	93.11	482.65	406.69	1,017.35	67.82
47-800-404 WATER & SEWER	2,200	2,200	0.00	614.62	489.01	1,585.38	72.06
47-800-406 LIGHT AND POWER	15,000	15,000	1,685.84	6,287.59	5,401.99	8,712.41	58.08
47-800-503 DUES AND SUBSCRIPTION	1,000	1,000	0.00	0.00	162.50	1,000.00	100.00
TOTAL UTILITIES	19,700	19,700	1,778.95	7,384.86	6,460.19	12,315.14	62.51
<u>CAPITAL</u>							
47-800-508 RESERVE FOR CAPITAL	25,000	25,000	0.00	0.00	0.00	25,000.00	100.00
TOTAL CAPITAL	25,000	25,000	0.00	0.00	0.00	25,000.00	100.00

KERRVILLE-KERR COUNTY AIRPORT
 STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
 AS OF: FEBRUARY 28TH, 2021

47 -Airport
 AIRPORT

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
<u>CONTINGENCY</u>							
47-800-512 CONTINGENCY	3,791	3,791	0.00	140.50	3,550.00	3,650.50	96.29
TOTAL CONTINGENCY	3,791	3,791	0.00	140.50	3,550.00	3,650.50	96.29
 TOTAL AIRPORT	 213,691	 708,896	 12,001.35	 70,284.09	 101,642.94	 638,611.54	 90.09

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47 -Airport
TERMINAL

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
UTILITIES							
47-801-300 FIRE ALARM MONITORING	1,000	1,000	0.00	1,162.66	418.16 (162.66)	16.27-
47-801-301 LIGHT & POWER	9,000	9,000	388.96	1,993.52	2,079.31	7,006.48	77.85
47-801-302 PROPANE GAS	4,000	4,000	645.22	1,665.22	2,089.56	2,334.78	58.37
47-801-303 WATER & SEWER	3,000	3,000	0.00	1,173.83	938.60	1,826.17	60.87
TOTAL UTILITIES	17,000	17,000	1,034.18	5,995.23	5,525.63	11,004.77	64.73
TOTAL TERMINAL	17,000	17,000	1,034.18	5,995.23	5,525.63	11,004.77	64.73
TOTAL EXPENDITURES	447,500	942,705	35,870.63	163,197.39	185,484.48	779,507.24	82.69
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	21,400.03	146,644.58	35,037.60 (146,644.58)	0.00

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48 -AIRPORT CAPITAL

ACCOUNT#	TITLE	
ASSETS		
48-103-100 NOW ACCOUNT	48,302.86	
48-103-110 INVESTMENTS	0.00	
48-103-115 ACCOUNTS RECEIVABLE-RAMP	0.00	
48-103-116 INTEREST RECEIVABLE	0.00	
48-103-117 DUE FROM FUND #17	0.00	
48-103-120 DUE FROM OTHER FUNDS	0.00	
48-103-125 CONSTRUCTION IN PROGRESS	0.00	
48-103-130 CASH RESTRICTED	0.00	
48-103-135 INTER GOV REC RESTRICTED	0.00	
48-103-155 ACCOUNTS RECEIVABLE	0.00	
	<u>48,302.86</u>	
TOTAL ASSETS	48,302.86	
LIABILITIES		
48-200-110 RETAINAGE PAYABLE	0.00	
48-200-120 LIABS PAYABLE FROM REC RESTR	0.00	
48-200-140 COK RAMP 2012-2013	0.00	
48-200-150 COUNTY TXDOT REIMB	0.00	
48-202-000 ACCOUNTS PAYABLE	0.00	
TOTAL LIABILITIES	0.00	
EQUITY		
48-271-000 UNRESERVED FUND BALANCE	39,771.81	
48-271-001 PRIOR PERIOD ADJUSTMENT	0.00	
TOTAL BEGINNING EQUITY	39,771.81	
TOTAL REVENUE	96,000.23	
TOTAL EXPENSES	87,469.18	
TOTAL REVENUE OVER/(UNDER) EXPENSES	8,531.05	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.	48,302.86	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	48,302.86	

48 -AIRPORT CAPITAL

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	PRIOR YEAR YEAR-TO-DATE	BUDGET REMAINING	% BUDGET REMAINING
REIMBURSEMENTS							
48-350-100 RAMP GRANT TX DOT MATCH	50,000	50,000	0.00	0.00	0.00	50,000.00	100.00
48-350-200 TX DOT REIMB T-HANGARS	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REIMBURSEMENTS	50,000	50,000	0.00	0.00	0.00	50,000.00	100.00
INTERGOVERNMENTAL REV							
48-351-100 KERR COUNTY RAMP GRANT MATC	25,000	25,000	25,000.00	25,000.00	25,000.00	0.00	0.00
48-351-101 CITY RAMP GRANT MATCH	25,000	25,000	0.00	25,000.00	25,000.00	0.00	0.00
48-351-102 KERR COUNTY PROJECT MATCH	0	510,058	0.00	23,000.00	0.00	487,058.00	95.49
48-351-103 KERRVILLE CITY PROJECT MATC	510,058	510,058	0.00	23,000.00	5,622.00	487,058.00	95.49
TOTAL INTERGOVERNMENTAL REV	560,058	1,070,116	25,000.00	96,000.00	55,622.00	974,116.00	91.03
MISCELLANEOUS							
48-375-601 MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00
GRANT REVENUE							
48-400-100 CAPITAL GRANTS TX DOT	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT REVENUE	0	0	0.00	0.00	0.00	0.00	0.00
OTHER REVENUE							
48-360-100 INTEREST EARNINGS	0	0	0.06	0.23	27.49	(0.23)	0.00
TOTAL OTHER REVENUE	0	0	0.06	0.23	27.49	(0.23)	0.00
TRANSFERS IN							
48-390-610 TRANSFER IN	510,058	0	0.00	0.00	5,622.00	0.00	0.00
TOTAL TRANSFERS IN	510,058	0	0.00	0.00	5,622.00	0.00	0.00
TOTAL REVENUES	1,120,116	1,120,116	25,000.06	96,000.23	61,271.49	1,024,115.77	91.43

KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
AS OF: FEBRUARY 28TH, 2021

48 -AIRPORT CAPITAL
Capital Outlay

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
AIRPORT CAPITAL							
48-600-100 CAPITAL OUTLAY TX DOT	0	0	0.00	0.00	0.00	0.00	0.00
48-600-101 LAND	0	0	0.00	0.00	0.00	0.00	0.00
48-600-102 BLDGS & STRUCTURES	0	0	0.00	0.00	0.00	0.00	0.00
48-600-103 WATER SYSTEM IMPROVEMENTS	0	0	0.00	0.00	0.00	0.00	0.00
48-600-104 RAMP GRANT	100,000	100,000	0.00	20,036.00	20,520.00	79,964.00	79.96
48-600-105 DRAINAGE IMPROVEMENTS	0	0	0.00	0.00	0.00	0.00	0.00
48-600-106 GRANT MATCH T-HANGER 2019	0	0	0.00	0.00	0.00	0.00	0.00
48-600-107 TX DOT T-HANGER PORTION	0	0	0.00	0.00	0.00	0.00	0.00
48-600-108 RELOCATE 12/30 PARALLEL TAX	0	0	0.00	0.00	0.00	0.00	0.00
48-600-109 HORSESHOE BLDG IMPROVEMENT	530,466	530,466	0.00	46,000.00	11,244.00	484,466.00	91.33
48-600-110 MASTER PLAN	0	0	0.00	0.00	0.00	0.00	0.00
48-600-111 BOX HANGER CONSTRUCTION	200,000	200,000	0.00	0.00	0.00	200,000.00	100.00
48-600-112 CONTRACT SERVICES	0	0	0.00	0.00	0.00	0.00	0.00
48-600-113 INSTRUMENTS & APPARATUS	0	0	0.00	0.00	0.00	0.00	0.00
48-600-114 CROSSWIND RUNWAY	0	0	0.00	0.00	0.00	0.00	0.00
48-600-115 T-HANGER 10% MATCH/SITE PRE	289,650	289,650	14,907.00	14,907.00	0.00	274,743.00	94.85
48-600-116 MAINTENANCE BLDG RENOVATION	22,956	22,956	357.23	18,316.18	0.00	4,639.82	20.21
48-600-120 MOONEY ROOF PROJECT	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL AIRPORT CAPITAL	1,143,072	1,143,072	15,264.23	99,259.18	31,764.00	1,043,812.82	91.32
TOTAL Capital Outlay	1,143,072	1,143,072	15,264.23	99,259.18	31,764.00	1,043,812.82	91.32
TOTAL EXPENDITURES	1,143,072	1,143,072	15,264.23	99,259.18	31,764.00	1,043,812.82	91.32
REVENUE OVER/ (UNDER) EXPENDITURES	(22,956)	(22,956)	9,735.83	(3,258.95)	29,507.49	(19,697.05)	85.80

	Feb-21		Month		YTD		Year Ended		Trailing		2021	
	Current	Prior Year	Current	Delta	Current	Prior	Delta	9/30/2020	12 months	Budget	Delta	
Revenues												
Land Leases	1,156	1,156	14,343	-	14,343	-	-	14,343	167,302	40,200	(25,857)	
Land & Structure Leases	13,915	14,911	(996)	61,216	81,687	(20,472)	187,773	167,302	142,000	25,302		
Brinkman	6,824	7,997	(1,173)	41,983	41,928	56	98,814	98,870	97,000	1,870		
Terminal	466	3,467	(3,001)	7,162	7,502	(340)	15,252	14,912	13,000	1,912		
T Hangar	4,300	3,750	550	70,150	70,200	(50)	123,614	123,564	126,000	(2,436)		
Vehicle Rent	335	270	66	1,135	1,148	(13)	2,827	2,814	3,000	(186)		
Storage Rent	110	165	(55)	825	1,550	(725)	2,595	1,870	1,300	570		
Parking Lot Leases	(250)	1,125	(1,375)	3,105	2,225	880	4,659	5,539	5,000	539		
Total Leases/Rental	26,856	31,684	(4,828)	199,920	206,241	(6,321)	435,535	429,214	427,500	1,714		
Fuel Flow Fee	2,689	3,477	(788)	14,710	14,025	685	40,061	40,746	20,000	20,746		
Miscellaneous				-	67,481		67,481	132,155	199,636	-	199,636	
Interest Income	2	26	(24)	8	257	(249)	286	38	-	-	38	
Total Revenues	29,547	35,187	(5,640)	282,118	220,522	61,596	608,037	669,633	447,500	222,133		
Expenditures												
Airport Manager	10,200	6,735	(3,465)	36,373	33,336	(3,037)	88,230	91,267	88,400	(2,867)		
Exec. Asst.	3,596	2,324	(1,272)	12,828	11,034	(1,794)	27,369	29,163	31,162	1,999		
Maintenance Staff	4,431	2,924	(1,507)	15,800	14,472	(1,328)	38,577	39,904	38,400	(1,504)		
FICA	926	914	(13)	4,494	4,488	(7)	11,757	11,764	12,113	349		
Group Ins.	2,038	1,383	(655)	8,830	6,914	(1,917)	17,248	19,164	24,000	4,836		
Retirement	1,628	1,607	(21)	8,155	7,683	(472)	20,212	20,684	21,234	550		
Wcomp	-	-	-	370	337	(33)	1,602	1,635	1,300	(335)		
Other	16	10	(5)	68	52	(16)	131	146	200	54		
Total Salaries & Wages	22,835	15,896	(6,939)	86,918	78,316	(8,602)	205,125	213,727	216,899	3,082		
Professional Develop.	-	1,093	1,093	148	3,780	3,631	3,247	(384)	4,000	4,384		
Supplies	533	4,075	3,542	7,808	7,133	(675)	16,114	16,788	22,700	5,912		
Mowing Contract	-	-	-	7,500	7,500		37,500	30,000	37,500	7,500		
Maintenance	564	2,573	2,008	34,155	9,044	(25,111)	33,750	58,861	51,500	(7,361)		
Storm Damage Repairs	9,025	28,498	19,473	9,756	43,498	33,742	150,655	116,912	-	(116,912)		
Professional Services	100	8,000	7,900	200	10,450	10,250	21,991	11,741	21,000	9,259		
Other	-	245	245	10,692	10,228	(464)	15,520	15,984	28,500	12,516		
Utilities	1,779	(145)	(1,924)	7,385	6,460	(925)	21,139	22,064	19,700	(2,364)		
Utilities - Terminal	1,034	810	(225)	5,995	5,526	(470)	14,455	14,925	17,000	2,075		
Contingency	-	3,550	3,550	141	3,550	3,410	14,502	11,092	3,791	(7,301)		
Other Operating Costs	13,036	48,699	35,663	76,279	107,169	30,889	328,872	297,983	205,691	(92,292)		
Net Operating	(6,324)	(29,408)	23,084	118,921	35,038	83,883	74,040	157,923	25,000	132,923		
Capital Items	-	-	-	-	-	-	-	-	25,000	25,000		
Intergovernmental - Cares	27,724	-	27,724	27,724	-	27,724	-	27,724	-	27,724		
Net Operating Results	21,400	(29,408)	50,808	146,645	35,038	111,607	74,040	185,647	-	185,647		
Operating cash	905,028	711,516	193,512									
Net OP B4 Misc, Storm & Cares	2,701	(909)	3,610	61,196	78,536	(17,340)	92,539	75,199	25,000	50,199		

Kerrville-Kerr County Airport Financial Statements



For the month of March, 2021

auditor@co.kerr.tx.us

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KERRVILLE-KERR COUNTY AIRPORT
BALANCE SHEET
AS OF: MARCH 31ST, 2021

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47 -Airport

ACCOUNT#	TITLE	
ASSETS		
47-103-100 NOW ACCOUNT		890,451.30
47-103-117 DUE FROM FUND #17		0.00
47-103-150 OFFICIAL'S RECEIVABLE		0.00
47-103-200 INVESTMENTS		0.00
47-103-255 ACCOUNTS RECEIVABLE		27,724.00
47-103-260 INTERGOVERNMENTAL REC		0.00
47-103-265 LAND LEASES RECEIVABLE		0.00
47-103-300 TERMINAL LEASES RECEIVABLE		0.00
47-103-400 T-HANGER LEASES RECEIVABLE		0.00
47-103-604 VEHICLE RENT RECEIVABLE		0.00
47-103-605 STORAGE LEASE RECEIVABLE		0.00
47-103-610 FUEL FLOW RECEIVABLE		0.00
47-103-615 DEPOSITS RECEIVABLE		0.00
47-103-800 PREPAID INSURANCE		0.00
47-103-850 PREPAID EXPENSE		0.00
		<u>918,175.30</u>
TOTAL ASSETS		
		<u>918,175.30</u>
LIABILITIES		
47-202-000 ACCOUNTS PAYABLE		0.00
47-202-050 UNEARNED REV LAND LEASES		5,373.97
47-202-055 UNEARNED REV T-HANGERS		300.00
47-202-060 UNEARNED REV TERMINAL LEASE		0.00
47-202-065 UNEARNED REV STORAGE		0.00
47-202-070 UNEARNED REV BRINKMAN		0.00
47-202-075 UNEARNED PARKING LOT LEASES		0.00
47-202-080 UNEARNED INSURANCE PROCEEDS		0.00
47-202-100 ACCRUED COMPENSATION		5,270.38
47-202-114 1994 BUILDING DEPOSITS		5,000.00
47-202-115 TERMINAL DEPOSITS		1,125.00
47-202-116 T-HANGER DEPOSITS		5,100.00
47-202-117 STORAGE DEPOSITS		0.00
47-202-118 BRINKMAN DEPOSIT		8,085.00
47-202-125 INTERGOVERNMENTAL PAYABLE		0.00
47-202-999 A/P CREDIT WITH VENDORS		0.00
47-207-090 DUE TO PAYROLL FUND		645.28
47-207-100 AIRPORT MANAGER SEVERANCE		0.00
47-207-150 RESERVE FOR T-HANGERS		0.00
47-207-200 DUE TO PAYROLL		0.00
47-207-201 DUE TO FICA		602.20
47-207-202 DUE TO GROUP INSURANCE		0.00
47-207-203 DUE TO RETIREMENT		552.88
47-207-204 DUE TO FED W/H		720.14
47-207-210 DUE TO CHILD SUPPORT		0.00
47-207-303 DUE TO METLIFE		0.00
47-207-502 DUE TO STANDARD INS DENTAL		0.00
47-207-503 DUE TO AVESIS		0.00
47-207-504 DUE TO AIRLIFE		0.00

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KERRVILLE-KERR COUNTY AIRPORT
BALANCE SHEET
AS OF: MARCH 31ST, 2021

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47 -Airport

ACCOUNT#	TITLE	
47-207-505 DUE TO MUTUAL OF OMAHA VA	18.37	
47-207-508 ING VOL LIFE	0.00	
47-207-509 DUE TO AIRLIFE	0.00	
47-207-510 DUE TO AIREVAC	0.00	
47-207-511 DUE TO MASA EMERGENT	17.55	
47-207-513 DENTAL SELECT	0.00	
47-207-514 VISION	7.96	
47-207-516 BLUE CROSS BLUE SHIELD DENTAL	0.00	
47-207-520 DUE TO VOL LIFE-MUT. OF OMAHA	0.00	
47-207-521 SHORT TERM DISAB MUT.OF OMAHA	5.56	
47-207-522 LONG-TERM DISAB MUT. OF OMAHA	58.02	
TOTAL LIABILITIES	<u>32,882.31</u>	
EQUITY		
47-271-000 UNRESERVED FUND BALANCE	592,548.40	
47-271-110 COMMITTED FUTURE CONSTRUCTION	0.00	
47-271-111 PRIOR PER RESERVE FOR DEPOSITS	0.00	
TOTAL BEGINNING EQUITY	<u>592,548.40</u>	
TOTAL REVENUE	478,465.08	
TOTAL EXPENSES	<u>185,720.49</u>	
TOTAL REVENUE OVER/(UNDER) EXPENSES	<u>292,744.59</u>	
TOTAL EQUITY & REV. OVER/(UNDER) EXP.	<u>885,292.99</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.	<u>918,175.30</u>	

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KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF REVENUES - BUDGET VS. ACTUAL
AS OF: MARCH 31ST, 2021

47 -Airport

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	PRIOR YEAR YEAR-TO-DATE	BUDGET REMAINING	% BUDGET REMAINING
INTERGOVERNMENTAL REV.							
47-300-602 KERR COUNTY CONTRIBUTION	0	0	0.00	0.00	0.00	0.00	0.00
47-300-603 CITY OF KERRVILLE CONTRIBUT	0	0	0.00	0.00	0.00	0.00	0.00
47-300-604 CARES ACT GRANT	0	27,724	0.00	27,724.00	0.00	0.00	0.00
47-300-606 TX DOT REIMBURSEMENT	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REV.	0	27,724	0.00	27,724.00	0.00	0.00	0.00
LEASE/RENTAL INCOME							
47-325-301 LAND ONLY LEASES	40,200	40,200	5,095.72	19,438.85	102,319.27	20,761.15	51.64
47-325-401 LAND & STRUCTURE LEASES	142,000	142,000	9,801.68	71,016.94	0.00	70,983.06	49.99
47-325-601 BRINKMAN HANGER & OFFICE LE	97,000	97,000	8,657.34	50,640.59	53,148.66	46,359.41	47.79
47-325-602 TERMINAL LEASES	13,000	13,000	1,398.20	8,560.45	8,269.79	4,439.55	34.15
47-325-603 T-HANGAR LEASE	126,000	126,000	8,875.00	79,025.00	78,825.00	46,975.00	37.28
47-325-604 VEHICLE RENT SURCHARGE	3,000	3,000	106.30	1,241.54	1,197.01	1,758.46	58.62
47-325-605 STORAGE RENTAL	1,300	1,300	110.00	935.00	1,660.00	365.00	28.08
47-325-625 PARKING LOT LEASES	5,000	5,000	312.50	3,417.50	3,350.00	1,582.50	31.65
TOTAL LEASE/RENTAL INCOME	427,500	427,500	34,356.74	234,275.87	248,769.73	193,224.13	45.20
FUEL SALES-AVIATION							
47-350-601 FUEL FLOW FEES	20,000	20,000	2,109.87	16,819.83	17,806.86	3,180.17	15.90
47-350-602 OTHER	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL FUEL SALES-AVIATION	20,000	20,000	2,109.87	16,819.83	17,806.86	3,180.17	15.90
PROCEEDS							
47-370-260 SURPLUS PROPERTY SALE	0	0	0.00	0.00	0.00	0.00	0.00
47-370-975 INSURANCE PROCEEDS	0	199,636	132,155.41	199,636.04	0.00	0.00	0.00
47-370-980 APPROPRIATED FUND BALANCE	0	400,000	0.00	0.00	0.00	400,000.00	100.00
TOTAL PROCEEDS	0	599,636	132,155.41	199,636.04	0.00	400,000.00	66.71
MISCELLANEOUS							
47-375-601 MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00
INTEREST INCOME							
47-380-601 INTEREST INCOME	0	0	1.09	9.34	274.23	(9.34)	0.00
TOTAL INTEREST INCOME	0	0	1.09	9.34	274.23	(9.34)	0.00
TOTAL REVENUES	447,500	1,074,860	168,623.11	478,465.08	266,850.82	596,394.96	55.49

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KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
AS OF: MARCH 31ST, 2021

47 -Airport
SALARIES & BENEFITS

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
SALARIES AND BENEFITS							
47-700-100 TENTATIVE BENEFITS	0	0	0.00	0.00	0.00	0.00	0.00
47-700-101 Airport Manager	88,400	88,400	7,820.00	44,193.13	43,438.30	44,206.87	50.01
47-700-102 EXECUTIVE ASSISTANT PART TI	31,162	31,162	2,757.06	15,585.04	14,372.63	15,576.96	49.99
47-700-104 Airport Maintenance Staff	38,400	38,400	3,616.18	19,415.95	18,857.35	18,984.05	49.44
47-700-150 ACCRUED COMP TIME	0	0	0.00	0.00	0.00	0.00	0.00
47-700-201 FICA	12,113	12,113	943.24	5,437.49	5,385.04	6,675.51	55.11
47-700-202 GROUP INSURANCE	24,000	24,000	2,037.78	10,868.16	8,296.32	13,131.84	54.72
47-700-203 RETIREMENT	21,234	21,234	1,657.66	9,812.36	9,261.62	11,421.64	53.79
47-700-204 WORKMAN'S COMP	1,300	1,300	370.00	915.00	674.00	385.00	29.62
47-700-205 OVERTIME	0	0	0.00	0.00	0.00	0.00	0.00
47-700-206 BASIC LIFE	200	200	15.66	83.52	62.64	116.48	58.24
47-700-207 UNEMPLOYMENT INSURANCE	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL SALARIES AND BENEFITS	216,809	216,809	19,217.58	106,310.65	100,347.90	110,498.35	50.97
TOTAL SALARIES & BENEFITS	216,809	216,809	19,217.58	106,310.65	100,347.90	110,498.35	50.97

KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
AS OF: MARCH 31ST, 2021

47 -Airport
AIRPORT

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
PERSONNEL							
47-800-008 PROF. DVMT/TRAINING	4,000	4,000	0.00	148.40	3,833.84	3,851.60	96.29
TOTAL PERSONNEL	4,000	4,000	0.00	148.40	3,833.84	3,851.60	96.29
SUPPLIES							
47-800-101 OFFICE SUPPLIES	2,700	2,700	377.09	1,237.47	1,703.97	1,462.53	54.17
47-800-102 SMALL TOOLS & EQUIP	2,000	2,000	21.59	698.65	828.81	1,301.35	65.07
47-800-104 FUEL & OIL SUPPLIES	3,000	3,000	0.00	588.21	799.41	2,411.79	80.39
47-800-106 JANITORIAL SERVICES	6,000	6,000	475.76	3,309.91	2,149.16	2,690.09	44.83
47-800-110 LANDSCAPING	8,000	8,000	200.00	2,850.00	3,250.00	5,150.00	64.38
47-800-112 WEARING APPAREL	1,000	1,000	19.26	254.61	408.36	745.39	74.54
TOTAL SUPPLIES	22,700	22,700	1,093.70	8,938.85	9,139.71	13,761.15	60.62
MAINTENANCE							
47-800-200 LAND MAINT/HOWING CONTRACT	37,500	37,500	0.00	0.00	7,500.00	37,500.00	100.00
47-800-201 BUILDING & STRUCTURES REPAI	35,000	62,724	29,663.88	32,525.42	0.00	30,198.58	48.15
47-800-202 BUILDING & STRUCTURE MAINT.	9,000	9,000	0.00	680.50	10,720.66	8,319.50	92.44
47-800-203 VEHICLE MAINTENANCE	2,500	1,500	0.00	416.44	937.35	1,083.56	72.24
47-800-205 AIRSIDE MAINTENANCE	5,000	5,000	382.03	2,230.89	1,696.20	2,769.11	55.38
47-800-215 2020 WIND DAMAGE REPAIRS IN	0	199,636	731.03	15,274.53	85,000.00	184,361.51	92.35
47-800-220 1815 HANGER DOOR REPAIR A.P	0	400,000	0.00	0.00	0.00	400,000.00	100.00
47-800-225 2021 WINTER STORM REPAIRS	0	0	0.00	148.73	0.00	148.73	0.00
TOTAL MAINTENANCE	89,000	715,360	30,776.94	51,276.51	105,854.21	664,083.53	92.63
PROFESSIONAL SERVICES							
47-800-302 PROPERTY INSURANCE	15,000	15,000	0.00	9,128.25	8,531.25	5,871.75	39.15
47-800-303 LIABILITY INSURANCE	1,000	1,000	0.00	634.00	646.00	366.00	36.60
47-800-305 EQUIPMENT RENTAL	2,500	2,500	250.34	816.69	1,185.86	1,683.31	67.33
47-800-307 MARKETING	10,000	10,000	160.50	398.50	76.08	9,601.50	96.02
47-800-311 LEGAL SERVICES	6,000	6,000	(50.00)	150.00	3,575.00	5,850.00	97.50
47-800-312 PROFESSIONAL SERVICES	15,000	15,000	0.00	8,200.00	8,000.00	6,800.00	45.33
TOTAL PROFESSIONAL SERVICES	49,500	49,500	360.84	19,327.44	22,014.19	30,172.56	60.95
UTILITIES							
47-800-401 Phone Service - Cell	1,500	1,500	110.69	593.34	508.62	906.66	60.44
47-800-404 WATER & SEWER	2,200	2,200	135.91	750.53	736.35	1,449.47	65.89
47-800-406 LIGHT AND POWER	15,000	15,000	1,681.81	7,969.40	8,565.73	7,030.60	46.87
47-800-503 DUES AND SUBSCRIPTION	1,000	1,000	0.00	0.00	162.50	1,000.00	100.00
TOTAL UTILITIES	19,700	19,700	1,928.41	9,313.27	9,973.20	10,386.73	52.72
CAPITAL							
47-800-508 RESERVE FOR CAPITAL	25,000	25,000	0.00	23,648.00	0.00	1,352.00	5.41
TOTAL CAPITAL	25,000	25,000	0.00	23,648.00	0.00	1,352.00	5.41

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KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
AS OF: MARCH 31ST, 2021

47 -Airport
AIRPORT

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
CONTINGENCY							
47-800-512 CONTINGENCY	3,791	3,791	(2,000.00)	(1,859.50)	3,900.00	5,650.50	149.05
TOTAL CONTINGENCY	3,791	3,791	(2,000.00)	(1,859.50)	3,900.00	5,650.50	149.05
 TOTAL AIRPORT	 213,691	 840,051	 32,159.89	 110,792.97	 154,715.15	 729,258.07	 86.81

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KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
AS OF: MARCH 31ST, 2021

47 -Airport
TERMINAL

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
UTILITIES							
47-801-300 FIRE ALARM MONITORING	1,000	3,500	290.34	1,308.49	451.97	2,191.51	62.61
47-801-301 LIGHT & POWER	9,000	9,000	394.29	2,387.81	2,865.79	6,612.19	73.47
47-801-302 PROPANE GAS	4,000	2,500	651.20	2,316.42	2,089.56	183.58	7.34
47-801-303 WATER & SEWER	3,000	3,000	61.14	1,234.97	1,108.98	1,765.03	58.83
TOTAL UTILITIES	17,000	18,000	1,396.97	7,247.69	6,516.30	10,752.31	59.74
TOTAL TERMINAL	17,000	18,000	1,396.97	7,247.69	6,516.30	10,752.31	59.74
TOTAL EXPENDITURES	447,500	1,074,860	52,774.44	224,351.31	261,579.35	850,508.73	79.13
REVENUE OVER/ (UNDER) EXPENDITURES	0	0	115,848.67	254,113.77	5,271.47	(254,113.77)	0.00

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KERRVILLE-KERR COUNTY AIRPORT
BALANCE SHEET
AS OF: MARCH 31ST, 2021

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48 -AIRPORT CAPITAL

ACCOUNT #	TITLE	
ASSETS		
48-103-100	NOW ACCOUNT	64,100.91
48-103-110	INVESTMENTS	0.00
48-103-115	ACCOUNTS RECEIVABLE-RAMP	0.00
48-103-116	INTEREST RECEIVABLE	0.00
48-103-117	DUUE FROM FUND #17	0.00
48-103-120	DUUE FROM OTHER FUNDS	0.00
48-103-125	CONSTRUCTION IN PROGRESS	0.00
48-103-130	CASH RESTRICTED	0.00
48-103-135	INTER GOV REC RESTRICTED	0.00
48-103-155	ACCOUNTS RECEIVABLE	<u>64,100.91</u>
TOTAL ASSETS <u>64,100.91</u>		
LIABILITIES		
48-200-110	RETAINAGE PAYABLE	0.00
48-200-120	LIABS PAYABLE FROM REC RESTR	0.00
48-200-140	COK RAMP 2012-2013	0.00
48-200-150	COUNTY TXDOT REIMB	0.00
48-202-000	ACCOUNTS PAYABLE	<u>0.00</u>
TOTAL LIABILITIES <u>0.00</u>		
EQUITY		
48-271-000	UNRESERVED FUND BALANCE	39,771.81
48-271-001	PRIOR PERIOD ADJUSTMENT	<u>0.00</u>
TOTAL BEGINNING EQUITY <u>39,771.81</u>		
TOTAL REVENUE <u>124,238.28</u>		
TOTAL EXPENSES <u>99,909.18</u>		
TOTAL REVENUE OVER/(UNDER) EXPENSES <u>24,329.10</u>		
TOTAL EQUITY & REV. OVER/(UNDER) EXP. <u>64,100.91</u>		
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP. <u>64,100.91</u>		

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KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF REVENUES - BUDGET VS. ACTUAL
AS OF: MARCH 31ST, 2021

48 -AIRPORT CAPITAL

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	PRIOR YEAR YEAR-TO-DATE	BUDGET REMAINING	% BUDGET REMAINING
REIMBURSEMENTS							
48-350-100 RAMP GRANT TX DOT MATCH	50,000	50,000	28,238.00	28,238.00	0.00	21,762.00	43.52
48-350-200 TX DOT REIMB T-HANGARS	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL REIMBURSEMENTS	50,000	50,000	28,238.00	28,238.00	0.00	21,762.00	43.52
INTERGOVERNMENTAL REV							
48-351-100 KERR COUNTY RAMP GRANT MATC	25,000	25,000	0.00	25,000.00	25,000.00	0.00	0.00
48-351-101 CITY RAMP GRANT MATCH	25,000	25,000	0.00	25,000.00	25,000.00	0.00	0.00
48-351-102 KERR COUNTY PROJECT MATCH	0	510,058	0.00	23,000.00	0.00	487,058.00	95.49
48-351-103 KERRVILLE CITY PROJECT MATC	510,058	510,058	0.00	23,000.00	5,622.00	487,058.00	95.49
TOTAL INTERGOVERNMENTAL REV	560,058	1,070,116	0.00	96,000.00	55,622.00	974,116.00	91.03
MISCELLANEOUS							
48-375-601 MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL MISCELLANEOUS	0	0	0.00	0.00	0.00	0.00	0.00
GRANT REVENUE							
48-400-100 CAPITAL GRANTS TX DOT	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL GRANT REVENUE	0	0	0.00	0.00	0.00	0.00	0.00
OTHER REVENUE							
48-360-100 INTEREST EARNINGS	0	0	0.05	0.28	29.59	(0.28)	0.00
TOTAL OTHER REVENUE	0	0	0.05	0.28	29.59	(0.28)	0.00
TRANSFERS IN							
48-390-610 TRANSFER IN	510,058	0	0.00	0.00	5,622.00	0.00	0.00
TOTAL TRANSFERS IN	510,058	0	0.00	0.00	5,622.00	0.00	0.00
TOTAL REVENUES	1,120,116	1,120,116	28,238.05	124,238.28	61,273.59	995,877.72	88.91

KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
AS OF: MARCH 31ST, 2021

48 -AIRPORT CAPITAL
Capital Outlay

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
<u>AIRPORT CAPITAL</u>							
48-600-100 CAPITAL OUTLAY TX DOT	0	0	0.00	0.00	0.00	0.00	0.00
48-600-101 LAND	0	0	0.00	0.00	0.00	0.00	0.00
48-600-102 BLDGS & STRUCTURES	0	0	0.00	0.00	0.00	0.00	0.00
48-600-103 WATER SYSTEM IMPROVEMENTS	0	0	0.00	0.00	0.00	0.00	0.00
48-600-104 RAMP GRANT	100,000	100,000	12,440.00	56,851.00	31,173.00	43,149.00	43.15
48-600-105 DRAINAGE IMPROVEMENTS	0	0	0.00	0.00	0.00	0.00	0.00
48-600-106 GRANT MATCH T-HANGER 2019	0	0	0.00	0.00	0.00	0.00	0.00
48-600-107 TX DOT T-HANGER PORTION	0	0	0.00	0.00	0.00	0.00	0.00
48-600-108 RELOCATE 12/30 PARALLEL TAX	0	0	0.00	0.00	0.00	0.00	0.00
48-600-109 HORSESHOE BLDG IMPROVEMENT	530,466	530,466	0.00	46,000.00	14,734.00	484,466.00	91.33
48-600-110 MASTER PLAN	0	0	0.00	0.00	0.00	0.00	0.00
48-600-111 BOX HANGER CONSTRUCTION	200,000	200,000	0.00	0.00	0.00	200,000.00	100.00
48-600-112 CONTRACT SERVICES	0	0	0.00	0.00	0.00	0.00	0.00
48-600-113 INSTRUMENTS & APPARATUS	0	0	0.00	0.00	0.00	0.00	0.00
48-600-114 CROSSWIND RUNWAY	0	0	0.00	0.00	0.00	0.00	0.00
48-600-115 T-HANGER 10% MATCH/SITE PRE	289,650	289,650	0.00	14,907.00	0.00	274,743.00	94.85
48-600-116 MAINTENANCE BLDG RENOVATION	22,956	22,956	0.00	18,316.18	0.00	4,639.82	20.21
48-600-120 MOONEY ROOF PROJECT	0	0	0.00	0.00	0.00	0.00	0.00
TOTAL AIRPORT CAPITAL	1,143,072	1,143,072	12,440.00	136,074.18	45,907.00	1,006,997.82	88.10
TOTAL Capital Outlay	1,143,072	1,143,072	12,440.00	136,074.18	45,907.00	1,006,997.82	88.10
TOTAL EXPENDITURES	1,143,072	1,143,072	12,440.00	136,074.18	45,907.00	1,006,997.82	88.10
REVENUE OVER/ (UNDER) EXPENDITURES	(22,956)	(22,956)	15,798.05	(11,835.90)	15,366.59	(11,120.10)	48.44

	Mar-21	Month	Prior Year	Current	Delta	Current	YTD	Prior	Delta	9/30/2020	12 months	Year Ended	Trailing	2021	Budget	Delta
Revenues																
Land Leases	5,096		5,096	19,439			19,439			19,439		19,439		40,200		(20,761)
Land & Structure Leases	9,802	20,632	(10,830)	71,017	102,319	(31,302)	187,773	156,471	142,000	142,000	142,000	142,000	142,000	14,471		
Brinkman	8,657	11,221	(2,564)	50,641	53,149	(2,508)	98,814	96,306	97,000	97,000	97,000	97,000	97,000	(694)		
Terminal	1,398	767	631	8,560	8,270	291	15,252	15,543	13,000	13,000	13,000	13,000	13,000	2,543		
T Hangar	8,875	8,625	250	79,025	78,825	200	123,614	123,814	126,000	126,000	126,000	126,000	126,000	(2,186)		
Vehicle Rent	106	49	58	1,242	1,197	45	2,827	2,871	3,000	3,000	3,000	3,000	3,000	(129)		
Storage Rent	110	110	-	935	1,660	(725)	2,595	1,870	1,300	1,300	1,300	1,300	1,300	570		
Parking Lot Leases	313	1,125	(813)	3,418	3,350	68	4,659	4,727	5,000	5,000	5,000	5,000	5,000	(273)		
Total Leases/Rental	34,357	42,529	(8,172)	234,276	248,770	(14,494)	435,535	421,041	427,500	427,500	427,500	427,500	427,500	(6,459)		
Fuel Flow Fee	2,110	3,782	(1,672)	16,820	17,807	(987)	40,061	39,074	20,000	20,000	20,000	20,000	20,000	19,074		
Miscellaneous	132,155		132,155	199,636		-	199,636	132,155		331,791		-	331,791			
Interest Income	1	17	(16)	9	274	(265)	286	286	21	21	21	21	21	-	21	
Total Revenues	168,623	46,328	122,295	450,741	266,851	183,890	608,037	791,927	447,500	447,500	447,500	447,500	447,500	344,427		
Expenditures																
Airport Manager	7,820	10,102	2,282	44,193	43,438	(755)	88,230	88,985	88,400	88,400	88,400	88,400	88,400	(585)		
Exec. Asst.	2,757	3,339	581	15,585	14,373	(1,212)	27,369	28,581	31,162	31,162	31,162	31,162	31,162	2,581		
Maintenance Staff	3,616	4,385	769	19,416	18,857	(559)	38,577	39,135	38,400	38,400	38,400	38,400	38,400	(735)		
FICA	943	897	(46)	5,437	5,385	(52)	11,757	11,809	12,113	12,113	12,113	12,113	12,113	304		
Group Ins.	2,038	1,383	(655)	10,868	8,296	(2,572)	17,248	19,820	24,000	24,000	24,000	24,000	24,000	4,180		
Retirement	1,658	1,579	(79)	9,812	9,262	(551)	20,212	20,763	21,234	21,234	21,234	21,234	21,234	471		
Wcomp	370	337	(33)	915	674	(241)	1,602	1,843	1,300	1,300	1,300	1,300	1,300	(543)		
Other	16	10	(5)	84	63	(21)	131	151	200	200	200	200	200	49		
Total Salaries & Wages	19,218	22,032	2,814	106,311	100,348	(5,963)	205,125	211,088	216,809	216,809	216,809	216,809	216,809	5,721		
Professional Develop.	-	54	54	148	3,834	3,685	3,247	(439)	4,000	4,000	4,000	4,000	4,000	4,439		
Supplies	1,094	1,937	843	8,939	9,140	201	16,114	15,913	22,700	22,700	22,700	22,700	22,700	6,787		
Mowing Contract	-	-	-	-	7,500	7,500	37,500	30,000	37,500	37,500	37,500	37,500	37,500	7,500		
Maintenance	30,046	14,963	(15,083)	36,002	13,354	(22,648)	33,750	56,398	51,500	51,500	51,500	51,500	51,500	(4,898)		
Storm Damage Repairs	731	41,502	40,771	15,275	85,000	69,725	150,655	80,929	-	-	-	-	-	(80,929)		
Professional Services	(50)	1,125	1,175	8,350	11,575	3,225	21,991	18,766	21,000	21,000	21,000	21,000	21,000	2,234		
Other	411	212	(199)	10,977	10,439	(538)	15,520	16,058	28,500	28,500	28,500	28,500	28,500	12,442		
Utilities	1,928	3,513	1,585	9,313	9,973	660	21,139	20,479	19,700	19,700	19,700	19,700	19,700	(779)		
Utilities - Terminal	1,397	991	(406)	7,248	6,516	(731)	14,455	15,187	17,000	17,000	17,000	17,000	17,000	1,813		
Contingency	(2,000)	350	2,350	(1,859)	3,900	5,759	14,502	8,743	3,791	3,791	3,791	3,791	3,791	(4,952)		
Other Operating Costs	33,557	64,646	31,089	94,393	161,231	66,838	328,872	262,034	205,691	205,691	205,691	205,691	205,691	(56,343)		
Net Operating	115,849	(40,350)	156,198	250,037	5,271	244,766	74,040	318,806	25,000	25,000	25,000	25,000	25,000	293,806		
Capital Items																
Intergovernmental - Cares																
Net Operating Results	115,849	(40,350)	156,198	254,113	5,271	296,138	74,040	322,882	-	-	-	-	-	27,724		27,724
Operating cash	<u>890,451</u>	<u>676,846</u>	<u>213,605</u>													
Net OP B4 Misc, Storm & Cares	(15,576)	1,152	(16,727)	65,676	90,271	(24,596)	92,539	67,943	25,000	42,943						

AIRPORT BOARD AGENDA ITEM 4D

MEETING DATE: April 28, 2021

FROM: Mary Rohrer
SUBJECT: Restated Interlocal Agreement- Update



Attached is the proposed **Restated Interlocal Agreement compiled by Mike Hayes's, dated 4/8/2021** As I read Mike's latest version of the interlocal, a couple paragraphs I needed to re-read a few times to understand and for context. We had various versions being distributed and too much time between comments.

Below are three paragraphs from the Interlocal for the Board's review

- Service Contracts over \$50,000
- Fair Market Value
- Insurance

I copied the same section from the following versions of the Interlocal.

A. Interlocal dated August 22, 2016, signed by City/County

B. Interlocal dated August 2020, approved by Airport Board for City/County's review

C. Interlocal dated April 8, 2021, City/County comments compiled by Mike Hayes

A. CONTRACTS EXCEEDING \$50,000

August 2016 On page 4: 10) The Board, through its Manager and any other employees, shall be responsible for the day-to-day management of the Airport. Toward that end, the Board is authorized to enter into service contracts with other public or private entities, but where such a contract exceeds \$50,000.00; both Parties must approve the contract.

August 2020 On page 4: 11) The Board, through its Manager and any other employees, shall be responsible for the day-to-day management of the Airport. Toward that end, the Board is authorized to enter into service contracts with other public or private entities, but where such a contract exceeds \$75,000.00; both Parties must approve the contract.

April 2021 On page 4: 11) The Board, through its Manager and any other employees, shall be responsible for the day to day management of the Airport. The Board is authorized to enter into contracts with other public or private entities, where funding has been approved through

the annual budget process. However, where any such contract exceeds \$50,000.00, both Parties must approve the contract to include contracts for professional services, such as planning, engineering, and architectural services.

COMMENTS and Actions During the approval process of the Brinkman hangar door contracts, Jonathan Letz mentioned that this \$50,000 limit was set in 2016, for (soft) professional services, not (hard) construction costs. The last sentence of the 2021 version is confusing and doesn't clean up what Jonathan shared. I suggest the following edits:

However, where any such contract for professional services, such as planning, engineering, and architectural services, exceeds \$50,000.00, both Parties must approve the contract.

B. FAIR MARKET VALUE

August 2016 On page 4: 16) The Board is prohibited from giving, leasing, or otherwise allowing the use of any part of the Airport for no value, without first having received approval from both Parties.

August 2020 On page 4: 17) The Board is prohibited from giving, leasing, or otherwise allowing the use of any part of the Airport for no value, without first having received approval from both Parties.

April 2021 On page 4: 13) The Board may lease Airport property and may adopt fees and rental rates with respect to the use of Airport services or use of Airport property. Revenues for such fees and rates shall be included within the Board Budget. The Board is prohibited from giving, leasing, or otherwise allowing the use of any part of the Airport for anything less than fair market value, without first having received approval from both parties.

COMMENTS and Actions Having this concept included in our Interlocal is probably a good thing. To implement it will take a bit of time to research, analyze the leases and comparables, educate our owners and time to rollout. I suggest the Board develop a standard methodology and set up repeatable actions and add to the Financial Management Policy

C. INSURANCE

August 2016 On page 4: 15) – The Board may insure itself, its contractors, and subcontractors against liability arising from the Operations of the Airport for damages to the person or property of others, workers' compensation, and officers' and employees' liability. The insurance may consist of self-insurance and/or purchased insurance.

August 2020 On page 4: 16) - Insurance is provided by the parties with the City providing liability insurance and the County providing property insurance. The Board may insure itself, its contractors, and subcontractors against liability arising from the operation of the

Airport for damages to the person or property of others, worker's compensation, directors' and officers' liability, and employees' liability. The insurance may consist of self-insurance and/or

April 2021 On page 5: 16) Insurance is provided by the Parties with the City providing liability insurance and the County providing property insurance. The Board, through the Board Budget as defined below, shall insure itself, its contractors, and subcontractors against liability arising from its operations of the Airport for damages to the person or property of others, worker's compensation, directors and officer's liability and employee's liability.

COMMENTS and Actions Stephen Schmerbeck researched if D&O can be obtained for the Board. He has not found D&O for our members. He'll continue reach out to other companies and keep the board posted. His recommendation for this section is keep it simple:

"16) Insurance is provided by the Parties with the City providing liability insurance and the County providing property insurance."

The second sentence be removed.

**RESTATED INTERLOCAL AGREEMENT FOR THE
CONTINUED EXISTENCE OF A
JOINT AIRPORT BOARD TO PROVIDE MANAGEMENT
OF KERRVILLE/KERR COUNTY AIRPORT**

This amended and restated Joint Action Agreement (“Agreement”), pursuant to Chapter 22 of the Texas Transportation Code (“Code”), is entered into between Kerr County, Texas (“County”) and the City of Kerrville, Texas (“City”), also referred to individually as “Party”, or collectively as “Parties”, on the Effective Date, as designated below.

WHEREAS, County and City jointly own the real property upon which is located the Kerrville/Kerr County Airport, sometimes referred to as Louis Schreiner Field (“Airport”); and,

WHEREAS, County and City find that it is in the best interests of the citizens of County and City for the Airport to continue to be managed by a Joint Airport Board pursuant to the Code; and

WHEREAS, County and City are desirous of the continuous operation of the Airport in an effective manner;

NOW, THEREFORE, in consideration of these promises, covenants, and agreements, the Parties agree as follows:

1. **Duration of Agreement**: This Agreement is effective as of the Effective Date and remains in effect for ten (10) years from that date (specific date to be noted by Parties) or until terminated as described in Section 8 below. Pursuant to adoption of this Agreement, the previous agreement between the Parties, dated August 22, 2016, is hereby terminated.
2. **Proportionate Interest in Airport Property**: Each Party owns an equal, undivided interest in the real property as depicted in **Exhibit A**, along with all structures, fixtures, and other assets purchased or otherwise acquired by the Airport Board.
3. **Joint Airport Board**: The Parties affirm the creation and continued existence of the Joint Airport Board (“Board”). The Board shall consist and operate as follows:
 - (a) **Membership**. The Board shall be comprised of five members. The approval by each Party is required to constitute an appointment to the Board.
 - (b) **Period of Service**. Each Board member is eligible to serve a five (5) year term. Each member may continue to serve in this capacity until their successor is appointed and is duly qualified. No member may serve more than one (1) full term on the Board without having at least one (1) full year off the Board between terms. Service for a full term will be considered to have occurred when a member serves more than half of any five (5) year term (*i.e.*, 30 months).

In an effort to increase efficiency and promote good governance through continuity of the Board, the positions of the Board are staggered. This will be initially accomplished as follows and as shown on **Exhibit B**:

- 1) **Place 1** – Period of service to expire May 31, 2023;
- 2) **Place 2** – Period of service to expire May 31, 2024;
- 3) **Place 3** – Period of service to expire May 31, 2025;
- 4) **Place 4** – Period of service to expire May 31, 2021;
- 5) **Place 5** – Period of service to expire May 31, 2022;

Upon the death of any member or should any member resign or for any reason become unable to serve, a replacement to fill the vacancy for the unexpired term shall be appointed in the same manner as provided below.

(c) Appointment. The process for appointment by action of each Party shall be as designated below:

- 1) The Board shall recommend persons to the County and City for consideration of appointment. The Board shall submit the names of such persons to each Party at least 60 days prior to the end of the particular place's term. In the event that a candidate recommended by the Board is not appointed by either Party, the Board shall recommend an alternative candidate. In the event that this second candidate is not appointed by either Party, the Board shall select another candidate who will be automatically appointed to the Board without the approval of the Parties.
- 2) It is deemed desirable that all Board members possess and will contribute a balance of expertise in business, financial, aviation, or management training and experience. Appointments shall be made on or before June 1 of each year.
- 3) Replacement of members shall be in the same manner and under the same qualification as described above.
- 4) A Board member has no vested right or property interest in his/her membership. Any Board member may be removed by a majority vote of each Party, for any reason. In addition, the Board may recommend to the County and City that a Board member be removed.
- 5) If a Board member is appointed as a replacement for a vacated position, such member shall be eligible for appointment to a full term, but only if their service for the replacement term was less than half of a five (5) year term (*i.e.*, 30 months).

(d) Oath. Following appointment, each Board member shall qualify for office by taking the required oath of office before the County Judge.

(e) Officers: The Board shall appoint a President and Vice President who shall be selected from the Board's membership. The term for the President shall be for two years.

(f) Compensation: Service on the Board is without compensation. However, each Board member is entitled to reimbursement for necessary expenses incurred in the performance of his/her duties as a Board member, pursuant to a written Board policy.

(g) Authority, Powers, and Duties: The Board shall have the following authority, powers and duties:

- 1) The Board may exercise on behalf of the Parties any power possessed by either Party and those specifically provided by the Kerrville/Kerr County Airport Code ("Airport Code") dated June 27, 2018 as exists and may be amended from time to time, including the power to lease property and facilities, and to buy and sell goods as an incident to the operation of the Airport.
- 2) The Board is not authorized to impose a property tax, sell bonds, or otherwise enter into other debt instruments, dispose of Airport property, or exercise the power of eminent domain without the prior written consent of each Party.
- 3) The Board, following the prior written consent of each Party, has the authority to apply for and to execute grant funding agreements.
- 4) The Board may improve, equip, maintain, operate, manage, regulate, and protect the Airport.
- 5) The Board may realign, alter, acquire, abandon, or close a portion of a roadway or alleyway without a showing of paramount importance if the portions to be realigned, altered, abandoned, or closed are in the geographical boundaries of the Airport at the time of or after the realignment, alteration, acquisition, abandonment, or closing.
- 6) The Board shall have the responsibility and be in charge of the property, improvements, and other assets of the Airport and shall be in charge of the disbursement of Airport funds for Airport purposes, and pursuant to the approved Board Budget. The Board shall also cause records to be kept of any and all revenues and disbursements.
- 7) The Board shall maintain two funds for accounting purposes. One fund will consist of all accounts and transactions relative to Airport operations and the other fund will consist of all capital items relative to the Airport. The Board shall adopt Financial Management Policies, which it shall then periodically review.

8) The Board shall have an audit of the financial affairs of the Board and its operation of the Airport conducted each year by an independent accountant and shall furnish the audit to each Party no later than February 28 of each year.

9) The Board shall ensure that records regarding the operation of the Airport including the minutes of the Board meetings, are maintained, retained, and made available for public review in accordance with the Texas Public Information Act. Records shall be maintained at the Airport.

10) The Board shall hire and employ an Airport Manager ("Manager") and such other employees as are necessary for the operation of the Airport. The Board shall develop a written job description for the Manager and shall review Manager's performance annually.

→ 11) The Board, through its Manager and any other employees, shall be responsible for the day-to-day management of the Airport. The Board is authorized to enter into contracts with other public or private entities, where funding has been approved through the annual budget process. However, where such any such contract exceeds \$50,000.00, both Parties must approve the contract to include contracts for professional services, such as planning, engineering, and architectural services.

12) The Board may adopt resolutions, rules, and orders for the operation of the Airport. The Board shall comply with the Airport Code and other federal, state laws and local laws in all respects, including those laws regarding governmental purchasing applicable to the Board.

→ 13) The Board may lease Airport property and may adopt fees and rental rates with respect to the use of Airport services or use of Airport property. Revenues for such fees and rates shall be included within the Board Budget. The Board is prohibited from giving, leasing, or otherwise allowing the use of any part of the Airport for anything less than fair market value, without first having received approval from both Parties.

14) The Parties acknowledge that the Airport property is within the City's limits and is subject to the City's regulations and that land adjacent to the Airport but outside of the City limits is subject to the adoption, administration, and enforcement by the County. The Board shall use its best efforts to monitor and consider appropriate zoning for the Airport and the immediately surrounding areas whose use may impact Airport operations.

15) The Board adopts Kerr County policies and procedures for the purchase of goods and services and for the accounting of the Airport's finances, each in accordance with state law.

→ 16) Insurance is provided by the Parties with the City providing liability insurance and the County providing property insurance. The Board, through the Board Budget as defined below, shall insure itself, its contractors, and subcontractors against liability arising from its operation of the Airport for damages to the person or property of others, worker's compensation, directors and officers' liability and employees' liability.

(h) Meetings: The Board shall meet on dates and times as agreed upon by the Board, which schedule may be changed from time to time; however in no event shall the Board meet less frequently than once per calendar quarter. The President of the Board or any two Board members shall have the authority to call a meeting. All such meetings of the Board shall be held in accordance with the Texas Open Meetings Act and three members of the Board shall constitute a quorum of the Board. The Board shall make its own rules of order, by-laws, set the time and place for regular meetings, and shall keep minutes of its meetings.

(i) Fiscal year: The Board shall observe a fiscal year that begins each October 1 and ends September 30.

(j) Litigation: The Board shall not enter into litigation of any kind without prior approval from both Parties. However, the Board may provide an appropriate response to a lawsuit or claim filed against it in an effort to protect its rights and defenses prior to any approval from both Parties.

4. **Board Budget**: The Board is responsible for the operations and needs of the Airport and shall develop a budget for Airport operations ("Board Budget") to be approved by both Parties. The Board Budget shall consist of revenues and expenses related to maintenance and operations. In addition, the Board shall include as an addendum to the Board Budget a description and discussion of, at a minimum, proposed capital improvements looking forward 5 years. The Board shall submit and present the Board Budget to the County and the City for approval. Should either Party not approve the Board Budget, the previous year's Board Budget shall be automatically adopted for the upcoming year.

(a) Submission Required: The Board shall submit the Board Budget to both Parties not later than June 1 of each year for Parties' consideration no later than September 30 of each year. Prior to June 1, the Airport Manager shall coordinate with the appropriate budget personnel of each Party, the City Manager and County Judge or designees, to ensure consistency with funding availability and revenue forecasts.

(b) Content and Format. The Board Budget shall substantially conform to the format and line item content as specified and depicted in **Exhibit C** and in accordance with the following:

1. Where expenses exceed revenues, the Board shall seek contributions from the Parties as provided in Section 5, below.
2. In no case shall contingency funds exceed 10% of the annual amount budgeted for expenses.

- (c) Excess Spending. The Board shall not spend nor incur obligations which at any time will exceed the Board Budget approved and adopted by the County and City for that current fiscal year, except for an emergency expenditure, which is declared by the Board President. An “emergency expenditure” is defined as an expenditure necessary for the immediate preservation of the public peace, property, health, or safety. Prior to or immediately following such expenditure, the Board President shall notify the County Judge and Mayor in writing of the declared emergency expenditure.
- (d) Movement between Funds. Concerning expenses, the Board is authorized to move budgeted funds between individual line items. However, in no event shall the individual budgeted funds being moved exceed 10% of the total Board Budget for that fiscal year period.
- (e) Airport Revenues. The Board shall use revenues generated by operation of the Airport only for Airport purposes.

5. County and City Funding: To assure the objective of the continuation of efficient Airport operations, each Party is obligated to the other Party to contribute funds as follows:

- (a) Maintenance and Operations. The County and City shall each fund on a fiscal year basis one-half (1/2) of expenses in excess of revenues.
- (b) Capital Improvements. The County and City shall be equally responsible for capital improvements budget. On an annual basis as part of the draft Board Budget review process, both Parties must review proposed capital improvement projects. As such, the Board shall work with the City and County to establish a Capital Fund for Airport economic development purposes, which is different from the capital improvements addendum that the Board is required to submit as part of its budget.
- (c) Schedule of Payments. Pursuant to the Board Budget and the amount of each Party’s contributions, each Party shall forward no less than 12 equal monthly payments to the Board in the amount of 1/12th of their total contribution on or before the 15th day of each month, or to be paid in one single amount as determined by the Parties, or as needed.

6. Airport Annual Meeting: Annually, the Board shall meet with the Parties to present updates to the Airport Strategic Plan, including but not limited to information regarding the operations of the Airport and its finances.

7. Amendment: This Agreement may only be amended by written agreement of the Parties.

8. Termination of Agreement: Either Party may terminate the Agreement for any reason by giving the other Party no less than three hundred and sixty (360) days written notice.

9. Notices: Any notice required or permitted to be given pursuant to this Agreement or under the laws of this state shall be given in writing and may be given via the United States

Postal Service, certified mail, or commercial courier service, addressed to the applicable Party at the address set forth below:

City: City of Kerrville
 Attention: City Manager
 City Hall
 701 Main Street
 Kerrville, TX 78028

County: County of Kerr
 Attention: County Judge
 Kerr County Courthouse
 700 Main Street
 Kerrville, TX 78028

Board: Joint Airport Board
 Attention: President
 Kerrville/Kerr County Airport
 1877 Airport Loop Road
 Kerrville, TX 78028

10. Governing Law and Venue: This Agreement and all of the transactions contemplated herein shall be governed by and construed in accordance with the laws of the State of Texas. Venue for any cause of action shall be in a court of competent jurisdiction in Kerr County, Texas.

11. Severability: If any provision of this Agreement is invalid or unenforceable, this Agreement shall be considered severable as to such provision, and the remainder of this Agreement shall remain valid and binding as though such invalid or unenforceable provision was not included.

12. Captions: Section headings are inserted herein only as a matter of convenience and for reference, and in no way defines, limits, or describes the scope or intent to any provision.

13. Use of Language: Words of any gender used in this Agreement shall be held and construed to include any other gender, and words in the singular shall be held to include the plural, unless the context otherwise requires.

14. Entire Agreement: This Agreement embodies the entire agreement between the Parties, and supersedes all prior agreements and understandings, whether written or oral, and all contemporaneous oral agreements and understandings relating to the subject matter. This Agreement shall not be amended, discharged or extended, except by written instrument executed by the Parties. The Parties agree that no representations or warranties shall be binding upon either Party unless expressed in writing in the Agreement.

15. Multiple Counterparts: This Agreement may be executed in multiple counterparts, each of which constitutes an original.

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be legally executed this _____ day of _____, 2021 (“Effective Date”).

CITY OF KERRVILLE

COUNTY OF KERR, TEXAS

By: _____
Bill Blackburn, Mayor

By: _____
Rob Kelly, County Judge

ATTEST:

Shelly McElhannon, City Secretary

ATTEST:

Jackie Dowdy, County Clerk

APPROVED AS TO FORM:

Michael C. Hayes, City Attorney

APPROVED AS TO FORM:

Heather Stebbins, County Attorney

EXHIBIT A
Property Depiction

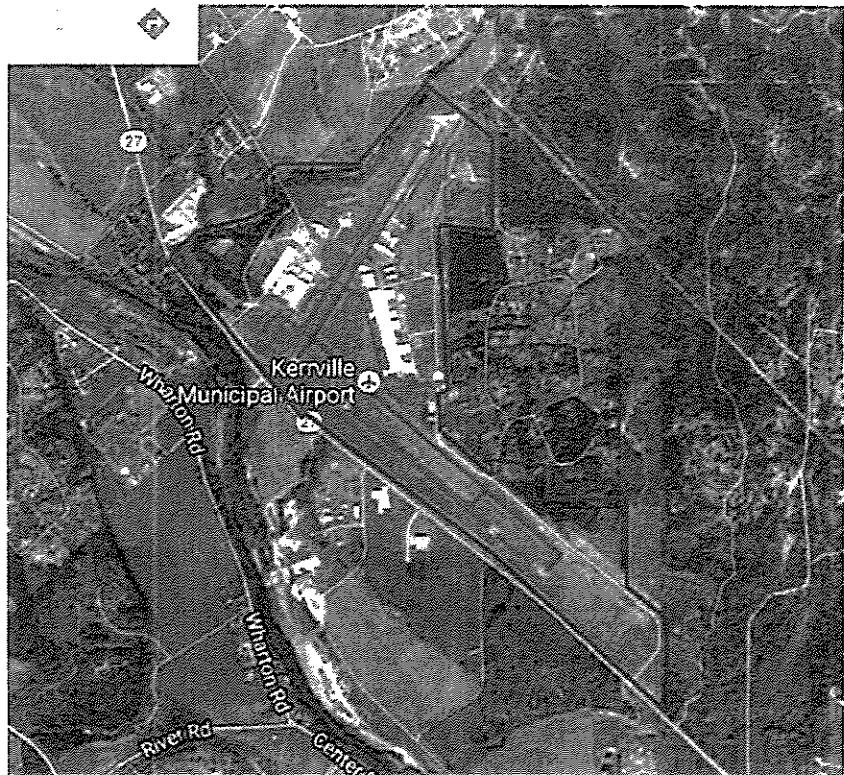


EXHIBIT B
Joint Airport Board Member Terms

Place 1	Current Term to expire 5/31/2023	5 Year Term
Place 2	Current Term to expire 5/31/2024	5 Year Term
Place 3	Current Term to expire 5/31/2025	5 year Term
Place 4	Current Term to expire 5/31/2021	5 Year Term
Place 5	Current Term to expire 5/31/2022	5 Year term

EXHIBIT C
Budget Format Example

Page 1 of 5

		BUDGET FOR FY 20 -20						
		2016	2017	2018	2019	2020	2021	PROPOSED BUDGET
		Actual	Actual	Actual	Actual	Actual	Budget	
47-AIRPORT								
INTERGOVERNMENTAL REVENUE								
47-300-602 KERR COUNTY		0	0	0	0	0	0	0
47-300-603 KERRVILLE		0	0	0	0	0	0	0
47-300-604 GRANTS		0	0	0	0	0	0	0
TOTAL INTERGOVERNMENTAL REVENUE		0	0	0	0	0	1	0
LEASEMENT INCOME								
47-325-301 AIRPORT LAND LEASES							1	
47-325-401 AIRPORT LAND AND STRUCTURES								
47-325-601 1815 AIRPORT LOOP HANGAR and OFFICES								
47-325-602 TERMINAL LEASES								
47-325-603 T-HANGAR LEASES								
47-325-604 VEHICLE RENTAL SURCHARGE								
47-325-605 T-HANGAR STORAGE FACILITY LEASES								
47-325-625 PARKING LOT LEASES								
TOTAL LEASEMENT INCOME		0	0	0	0	0	1	0
FUEL SALES -AVIATION								
47-350-601 FUEL FLOWAGE FEES							1	
47-350-602 OTHER								
TOTAL FUEL SALES		0	0	0	0	0	1	0
PROCEEDS								
47-370-200 SURPLUS PROPERTY SALE							1	
47-370-975 INSURANCE PROCEEDS								
47-370-980 APPROPRIATED FUND BALANCE								
INTEREST INCOME								
47-390-601 INTEREST INCOME							1	
TOTAL INTEREST INCOME		0	0	0	0	0	1	1
47-390-610 TRANSFER IN								
TOTAL TRANSFER IN		0	0	0	0	0	4	4
*** TOTAL REVENUES ***		0	0	0	0	0	3	0

EXHIBIT C

Budget Format Example
Page 2 of 5

		BUDGET FOR FY 20-20						
		2016	2017	2018	2019	2020	2021	PROPOSED BUDGET
Expenses		Actual	Actual	Actual	Actual	Budget		
47-AIRPORT								
SALARIES & BENEFITS								
47-700-101	AIRPORT MANAGER							2
47-700-102	OFFICE PERSONNEL							2
47-700-104	AIRPORT MAINTENANCE STAFF							2
47-700-205	OVERTIME							2
47-700-201	FICA							2
47-700-202	GROUP INSURANCE							2
47-700-203	RETIREMENT							2
47-700-204	WORKMAN'S COMP							2
47-700-206	BASIC INSURANCE							2
SUBTOTAL SALARIES & BENEFITS		0	0	0	0	0	0	6
EXPENSES								
47-800-008	PROFESSIONAL DEVELOPMENT							2
SUPPLIES								2
47-800-101	OFFICE SUPPLIES AND EQUIPMENT							2
47-800-102	SMALL TOOLS AND EQUIPMENT							2
47-800-104	FUEL							2
47-800-105	JANITORIAL SERVICES							2
47-800-110	LANDSCAPING							2
47-800-112	WEARING APPAREL							2
MAINTENANCE								2
47-800-200	MOWING							2
47-800-201	BUILDINGS AND STRUCTURES REPAIRS							2
47-800-202	BUILDINGS AND STRUCTURES MAINTENANCE							2
47-800-203	VEHICLE MAINTENANCE							2
47-800-205	AIRSIDE MAINTENANCE							2
47-800-215	STORM DAMAGE REPAIRS							2
SUBTOTAL: Prof Dev, Supplies, Repairs and Maint, Other		0	0	0	0	0	0	0

Page 2

EXHIBIT C

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Budget Format Example
Page 3 of 5

Expenses (continued)		BUDGET FOR FY 20-20					
		2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Actual	2021 Budget
OTHER							
47-800-3-02	PROPERTY INSURANCE (County)						
47-800-3-03	LIABILITY INSURANCE (City)						
47-800-3-05	OFFICE EQUIPMENT RENTAL						
47-800-3-07	MARKETING						
47-800-3-11	LEGAL SERVICES						
47-800-3-12	PROFESSIONAL SERVICES						
UTILITIES							
47-800-4-01	CELL PHONES						
47-800-4-04	WATER & SEWER						
47-800-4-06	LIGHT AND POWER						
47-800-5-03	DUES AND SUBSCRIPTIONS						
RESERVE AND CONTINGENCY							
47-800-5-08	RESERVE FOR CAPITAL						
47-800-5-12	CONTINGENCY II						
TERMINAL EXPENSES							
47-801-3-00	PHONE SERVICE						
47-801-3-01	LIGHT & POWER						
47-801-3-02	PROPANE GAS						
47-801-3-03	WATER & SEWER						
SUBTOTAL- Other, Utilities, Reserve and Contingency, Terminal		0	0	0	0	0	0
*** TOTAL EXPENSES ***		0	0	0	0	0	0
REVENUE OVER/(UNDER) EXPENDITURES		-	-	-	-	-	-
DIFF TOTAL REVENUES Less TOTAL EXPENSES:		\$ -					

Page 3

EXHIBIT C
Budget Format Example

KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD		BUDGET FOR FY 20-20					PROPOSED BUDGET	
Revenues		2016	2017	2018	2019	2020	2021	Budget
48 - AIRPORT CAPITAL		Actual	Actual	Actual	Actual	Actual	Actual	BUDGET
Reimbursement								
48-350-00	REIMBURSEMENT FM TX DOT							
48-350-200	TX DOT REIMB T-HANGARS							
TOTAL Reimbursement								
Intergovernmental								
48-351-100	KERR COUNTY RAMP GRANT M							
48-351-101	CITY OF KVILLE RAMP GRANT							
48-351-102	KERR COUNTY PROJECT MATCH							
48-351-103	CITY OF KERRVILLE PROJECT MATCH							
TOTAL Intergovernmental								
Interest								
48-300-100	INTEREST EARNINGS							
TOTAL Transfers in								
Transfers in								
48-500-115	TRANSFER IN							
TOTAL Transfers in								
TOTAL REVENUES								

AIRPORT BOARD AGENDA ITEM 4F 1 and 4F 2

MEETING DATE: April 28, 2021



FROM: Mary Rohrer
SUBJECT: Property Insurance Claims
Brinkman Doors and
Terminal Repairs

Below is a summary of the two property damage repairs for the July 2020 windstorm and the February 2021 Snow storm.

1. July 2020 Windstorm

- a. "Line 47-800-215 -2020 Windstorm Repairs Ins" - TAC Storm insurance payments \$199,636 for North Door and other paid/pending items about \$15k.
- b. "Line 47-800-220- Hangar Door Repair A.P." Self-funded from Airport Fund Balance transfer \$400,000.
- c. Contract signed with JK Bernhard, Total Contract= \$559,287, paid to date= \$15,275
- d. Attached is JK Bernhard's construction schedule for replacement of the Brinkman hangar doors. Big picture:
 1. Design is underway, to be completed mid- May.
 2. Once door design is complete and approved then materials are ordered
 3. Construction at the hangar starts July
- e. Replacement of wood fence along Al Mooney Road (Insurance proceeds \$7,231)
 - i. Contract with Secor Fencing, \$41,620
 - ii. Work to begin in July 2021, finished by August 2021
 - iii. Remaining \$34,800 balance funded with CARES

2. February 2021 Snow storm

- a. "Line 47-800- 225 2021 Winter Storm Repairs" TAC update from Brett Anderson by email on April 20, 2021

I just wanted to provide a quick update on the winter storm claim. I followed up with the consultant's manager today. They are still behind due to the amount of damage. However, they are hoping to have the estimate completed this week for the airport and storage building damages. I apologize for the delay and please let me know if you have any questions.

- b. Received approval from TAC on April 15 to proceed with repairing damage to break room, pilots lounge, Office 121 (David Bryant).
 - i. Work started on Tuesday April 27. All area north of Flight Planning area closed for two to three weeks
 - ii. Temp refreshments – Coffee, water& tea, vending machine in K/A service area.

- Kerr County Airport Hangar Door
26-Apr-21 08:13 a.m.

202047 - Kerr County Airport Hangar Door

Name	Planned Duration	Start	Finish	2021				Q3				Q4				Q1			
				Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	
##### - Kerr County Airport Hangar Door ...	162d	25-Jan-21 A	08-Sep-21																
WBS41 - Project Milestones	157d	25-Jan-21 A	31-Aug-21																
NTP	0d	25-Jan-21 A	25-Jan-21 A																
Design Complete & Approved	0d	17-May-21	17-May-21																
Onsite Work Starting	0d	01-Jul-21	01-Jul-21																
Substantial Completion	0d	31-Aug-21	31-Aug-21																
WBS1 - Pre-Construction	68d	25-Jan-21 A	04-Jun-21																
Subcontractor Selection & Contracting	16d	25-Jan-21 A	24-Feb-21 A																
Design Documents	35d	25-Feb-21 A	04-Jun-21																
Design Review/Approval	10d	06-Apr-21 A	14-May-21																
WBS11 - Procurement	45d	05-Apr-21 A	30-Jun-21																
Door Procurement	45d	05-Apr-21 A	30-Jun-21																
WBS21 - Construction	39d	01-Jul-21	24-Aug-21																
Door Demo	5d	01-Jul-21	08-Jul-21																
Concrete Demo & Pour Back	5d	09-Jul-21	15-Jul-21																
Supplementary Steel	5d	16-Jul-21	22-Jul-21																
Door Installation	20d	23-Jul-21	19-Aug-21																
Electrical Connections	3d	20-Aug-21	24-Aug-21																
WBS31 - Close-Out	10d	25-Aug-21	08-Sep-21																
Commissioning/Testing	2d	25-Aug-21	26-Aug-21																
Close-Out Documents/Inspections	3d	27-Aug-21	31-Aug-21																
Project Float	5d	01-Sep-21	08-Sep-21																
Substantial Completion	0d	08-Sep-21	08-Sep-21																

AIRPORT BOARD AGENDA ITEM 4G

MEETING DATE: April 28, 2021

FROM: Mary Rohrer
SUBJECT: Flyin Diesel Airport Race



In our agreement between the Airport and Flyin Diesel for the car race held at the Kerrville Airport on March 13, 2021, we included the following paragraph:

Consideration:

Lessee agrees, in consideration of use of premises, to donate no less than \$1000 and no more than \$2500 for the benefit of the Kerrville Public Schools Foundation in support of the Tivy High School Aviation and Auto Tech programs.

After the race, Ross Dunagan provided the airport with \$2,000. The next board meeting of the Kerrville Public School Foundation is May 11. Ross and I plan to attend this meeting and present the check in the approved amount and request the foundation use these funds to support the Tivy High School Career Technology Program for Aviation and Auto Tech.

The next race date is planned for Saturday October 23. As we discussed in our feedback report, Runway 03-21 and adjacent taxiway be closed from Friday morning to Monday afternoon. That allows Flyin Diesel more time to set up race, parking areas and vendors the day before and an extra day on the end if a weather delay and race is moved to Sunday. Ross has also identified the Friday Saturday Sunday weekend, November 19-21 as rain date.

AIRPORT BOARD AGENDA ITEM 4H

MEETING DATE: April 28, 2021



FROM: Mary Rohrer
SUBJECT: General Airport Update

1. TxDOT ROW Hangar Project

We received the revised plans for the row hangar project. Review comments have been set to TxDOT to implement. Base bid 4 hangars, 36' deep by 45' wide, 14' high bi-fold doors, with one additional unit as an additive alternate.

2. Site work for Box Hangars

Wellborn Engineers has been contracted to provide civil engineering services for the site work for future box hangars. Their scope includes topographic surveys, drainage studies, design engineering, coordination with the proposed TxDOT project and permitting with the City of Kerrville.

