

AGENDA
REGULAR MEETING OF THE
KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD
JUNE 23, 2021 8:30 A.M.
HAPPY STATE BANK EXPO HALL
HILL COUNTRY YOUTH EVENT CENTER
KERRVILLE, TEXAS 78028

CALL TO ORDER

1. VISITORS FORUM:

At this time, any person with business not scheduled on the agenda may speak with the airport board. No deliberation or action can be taken on these items because the Open Meetings Act requires an item be posted on an agenda 72 hours before the meeting. Visitors are asked to limit presentations to three minutes.

2. KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MEMBER FORUM

At this time, any member(s) of the Kerrville – Kerr County Joint Airport Board may speak to the Board and/or public present on any matter not scheduled on the agenda. (No deliberate or formal action can be taken on these items because the Open Meetings Act requires an item that requires formal action to be posted on the agenda 72 hours before the meeting. If formal action is required, the item will be placed on an agenda for a future meeting.)

3. CONSENT AGENDA

All items listed below within the consent agenda are considered routine by the Board and will be enacted with one motion. There will not be separate discussion of items unless a Board Member or citizen so request, in which event the item will be removed from the general order of business and considered in its normal sequence.

3 A. Approval of May 26, 2021 Board Meeting Minutes

4. DISCUSSION AND POSSIBLE ACTION

4A. Monthly Financials, May - James Robles

4B. Monthly Update for Kerrville Aviation – Joe Kennedy

4C. Annual Meeting Feedback- Board Members

4D. Update on Property Insurance Claims – Mary Rohrer

1. Brinkman Hangar Doors – 2020 Wind Claim
2. Terminal Building- 2021 Snow Claim

4E. General airport update – Mary Rohrer

1. TxDOT Row Hangar Update
2. Airport site work for box hangars
3. Administration Tasks

5. ADJOURNMENT

The facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations must be made 48 hours prior to this event. Please contact the Kerr County Commissioners' Court at 830-792-2211 for further information.

I do hereby certify that this notice of meeting was posted on the bulletin board at the Kerr County Courthouse, Kerrville, Texas, and said notice was posted on the following date and time: _____ at _____ and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Deputy County Clerk, Kerr County, Texas

KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD

Regular Meeting

Wednesday, May 26, 2021 at 8:30 AM

Happy State Bank Expo Center

Hill Country Youth Event Center

3785 Highway 27

Kerrville, Texas 78028

MEMBERS PRESENT:

Mark Mosier, President

Jim Mans, Vice President

Trey Atkission

Stephen Schmerbeck

Scott Schellhase

AIRPORT BOARD STAFF PRESENT:

Mary Rohrer, Airport Manager

Carole Dungan, Executive Assistant

VISITORS:

Commissioner Tom Moser

Councilperson Judy Eychner

Stuart Barron, Director of Public Works, Kerrville

Tanya Shelton, Kerr County Auditor

James Robles, County Auditor Department

Joe Kennedy, Kerrville Aviation

Robert Hamm

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3.	CONSENT AGENDA	3
	3 A. Approval of the Board Minutes for April 28, 2021 Meeting Minutes	3
4.	DISCUSSION AND POSSIBLE ACTION	
	4A. Monthly Financials, April – James Robles	3
	4B. Monthly Update for Kerrville Aviation – Joe Kennedy	3
	4C. Selection of Vice President – Mark Mosier	3
	4D. City County Annual Meeting date – June 16, 2021, 1:30 pm at the Dietert Center	3
	4E. Interlocal Agreement	3
	4F. Update on Insurance Claims – <ul style="list-style-type: none"> 1. Brinkman Doors - 2020 Wind Claim 2. Terminal Building – 2021 Snow Storm 	3
	4G. General Updates – Mary Rohrer <ul style="list-style-type: none"> 1. TxDOT Row Hangar Update 2. Airport site work for box hangars 3. Administration tasks 	3
	4H. Jim Mans Appreciation of Service	
5.	<u>EXECUTIVE SESSION</u>	

The Kerrville – Ker County Joint Airport Board reserves the right to discuss any of the above items in executive closed session if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding Real property), 551.073 (deliberations regarding gifts), 551.074 (personnel matters), 551.075, 551.076 (deliberations regarding security devices) or 551.087 (deliberations regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas

CALL TO ORDER

1. VISTORS FORUM:

Mr. Robert Hamm introduced himself and let the board know that he is working with Mary Rohrer and Carole Dungan to put together a monthly newsletter.

2. KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD MEMBER FORUM:

Mary Rohrer introduced Stuart Barron, Director of Public Works for the City of Kerrville. He has been with the City for 17 years.

Mark also brought it to the attention of the board and those in attendance that parking under the portico at the airport is for pickup and drop off of passengers. She asked that we set the example and make sure that we are not parking there for any length of time.

3. CONSENT AGENDA

3 A. The Board approved the minutes for the April 26, 2021 meeting with a vote of 5-0. (Exhibit 3A)

4. DISCUSSION AND POSSIBLE ACTION

4A. James Robles review the financials for April with the board. The board vote 5-0 to accept the financial reports. (See Exhibit 4 A)

4B. Joe Kennedy gave an update on the status of Kerrville Aviation

4C. Mark Mosier complimented and thanked Jim Mans for all that he has done for the Airport as a board member. Jim Mans took this opportunity to nominate Stephen Schmerbeck as Vice President of the Joint Airport Board. Mark asked for any other nomination, hearing none Stephen was elected by a vote of 5-0.

4D. Mark reminded everyone of the Annual Meeting with the City and County to be held on June 16th, 2021 at the Dietert Center at 1:30pm.

4E. Mark Mosier thanked Jim Mans, Mary Rohrer, Tom Moser, Judy Eychner, and EA Hoppe for all their hard work on revising the Interlocal Agreement that was approved by the County Commissioners on May 23rd, 2021 and the City Council on June 24th, 2021. (see exhibit 4E) no action needed.

4F. Mary gave an update on the Insurance Claims for the Brinkman Doors and the Terminal Building (see exhibit 4F1 and 4F2). No action needed.

4G. Airport Manager Reports – Mary Rohrer

Mary gave the board an update on the status of the Row Hangar project, the airport site work for box hangars and administrative tasks and Carole Dungan gave a mid-year review of the financial budget for the airport (See exhibits 4G 3 and 4G4) No action needed.

4H. A card was present to Jim Mans in appreciation for all of his work on the Airport Board. He will be recognized again at the Annual Meeting with the City and County.

5. The Meeting adjourned at 10:00 am.

Kerrville-Kerr County Airport Financial Statements



For the Month of May, 2021

6-18-2021 10:18 AM

KERRVILLE-KERR COUNTY AIRPORT
BALANCE SHEET
AS OF: MAY 31ST, 2021

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ACCOUNT#	TITLE	
ASSETS		
47-103-100 NOW ACCOUNT		<u>959,788.69</u>
		<u>959,788.69</u>
TOTAL ASSETS		959,788.69
LIABILITIES		
47-202-050 UNEARNED REV LAND LEASES		5,373.97
47-202-055 UNEARNED REV T-HANGERS		300.00
47-202-100 ACCRUED COMPENSATION		5,270.38
47-202-114 1994 BUILDING DEPOSITS		5,000.00
47-202-115 TERMINAL DEPOSITS		1,125.00
47-202-116 T-HANGER DEPOSITS		5,100.00
47-202-118 BRINKMAN DEPOSIT		8,085.00
47-207-090 DUE TO PAYROLL FUND	(2,540.08)
47-207-201 DUE TO FICA		277.94
47-207-203 DUE TO RETIREMENT		255.17
47-207-204 DUE TO FED W/H		332.37
47-207-505 DUE TO MUTUAL OF OMAHA VA		8.48
47-207-511 DUE TO MASA EMERGENT		8.10
47-207-514 VISION		3.67
47-207-521 SHORT TERM DISAB MUT.OF OMAHA		2.57
47-207-522 LONG-TERM DISAB MUT. OF OMAHA		26.78
TOTAL LIABILITIES		<u>28,629.35</u>
EQUITY		
47-271-000 UNRESERVED FUND BALANCE		<u>592,548.40</u>
TOTAL BEGINNING EQUITY		<u>592,548.40</u>
TOTAL REVENUE		<u>639,288.95</u>
TOTAL EXPENSES		<u>300,678.01</u>
TOTAL REVENUE OVER/(UNDER) EXPENSES		<u>338,610.94</u>
TOTAL EQUITY & REV. OVER/(UNDER) EXP.		<u>931,159.34</u>
TOTAL LIABILITIES, EQUITY & REV.OVER/(UNDER) EXP.		<u>959,788.69</u>

KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF REVENUES - BUDGET VS. ACTUAL
AS OF: MAY 31ST, 2021

47 -Airport

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	PRIOR YEAR YEAR-TO-DATE	BUDGET REMAINING	% BUDGET REMAINING
INTERGOVERNMENTAL REV.							
47-300-604 CARES ACT GRANT	0	69,000	41,276.00	69,000.00	0.00	0.00	0.00
TOTAL INTERGOVERNMENTAL REV.	0	69,000	41,276.00	69,000.00	0.00	0.00	0.00
LEASE/RENTAL INCOME							
47-325-301 LAND ONLY LEASES	40,200	40,200	3,218.29	25,130.92	125,650.14	15,069.08	37.49
47-325-401 LAND & STRUCTURE LEASES	142,000	142,000	11,827.87	94,672.68	0.00	47,327.32	33.33
47-325-601 BRINKMAN HANGER & OFFICE LE	97,000	97,000	7,469.69	66,403.20	67,003.08	30,596.80	31.54
47-325-602 TERMINAL LEASES	13,000	13,000	2,620.59	13,269.98	10,133.73	(269.98)	2.08-
47-325-603 T-HANGAR LEASE	126,000	126,000	6,225.00	97,600.00	96,375.00	28,400.00	22.54
47-325-604 VEHICLE RENT SURCHARGE	3,000	3,000	470.80	2,066.95	1,559.28	933.05	31.10
47-325-605 STORAGE RENTAL	1,300	1,300	165.00	1,320.00	1,825.00	(20.00)	1.54-
47-325-625 PARKING LOT LEASES	5,000	5,000	0.00	3,417.50	3,830.00	1,582.50	31.65
TOTAL LEASE/RENTAL INCOME	427,500	427,500	31,997.24	303,881.23	306,376.23	123,618.77	26.92
FUEL SALES-AVIATION							
47-350-601 FUEL FLOW FEES	20,000	20,000	3,709.71	25,271.82	22,471.11	(5,271.82)	26.36-
TOTAL FUEL SALES-AVIATION	20,000	20,000	3,709.71	25,271.82	22,471.11	(5,271.82)	26.36-
PROCEEDS							
47-370-975 INSURANCE PROCEEDS	0	241,122	41,485.46	241,121.50	0.00	0.00	0.00
47-370-980 APPROPRIATED FUND BALANCE	0	400,000	0.00	0.00	0.00	400,000.00	100.00
TOTAL PROCEEDS	0	641,122	41,485.46	241,121.50	0.00	400,000.00	62.39
MISCELLANEOUS							
INTEREST INCOME							
47-380-601 INTEREST INCOME	0	0	2.96	14.40	281.50	(14.40)	0.00
TOTAL INTEREST INCOME	0	0	2.96	14.40	281.50	(14.40)	0.00
TOTAL REVENUES	447,500	1,157,622	118,471.37	639,288.95	329,128.84	518,332.55	44.78

KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
AS OF: MAY 31ST, 2021

47 -Airport

SALARIES & BENEFITS

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
SALARIES AND BENEFITS							
47-700-101 Airport Manager	88,400	88,400	7,140.00	58,813.13	56,907.54	29,586.87	33.47
47-700-102 EXECUTIVE ASSISTANT PART TI	31,162	31,162	2,517.31	20,739.53	19,274.79	10,422.47	33.45
47-700-104 Airport Maintenance Staff	38,400	38,400	3,101.53	25,766.70	24,704.59	12,633.30	32.90
47-700-201 FICA	12,113	12,113	926.46	7,755.20	7,694.74	4,357.80	35.98
47-700-202 GROUP INSURANCE	24,000	24,000	2,037.78	14,943.72	11,061.76	9,056.28	37.73
47-700-203 RETIREMENT	21,234	21,234	1,628.28	13,883.06	13,321.27	7,350.94	34.62
47-700-204 WORKMAN'S COMP	1,300	1,300	0.00	915.00	674.00	385.00	29.62
47-700-206 BASIC LIFE	200	200	15.66	114.84	83.52	85.16	42.58
TOTAL SALARIES AND BENEFITS	216,809	216,809	17,367.02	142,931.18	133,722.21	73,877.82	34.08
TOTAL SALARIES & BENEFITS	216,809	216,809	17,367.02	142,931.18	133,722.21	73,877.82	34.08

KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
AS OF: MAY 31ST, 2021

47 -Airport
AIRPORT

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
PERSONNEL							
47-800-008 PROF. DVMT/TRAINING	4,000	4,000	75.17	223.57	3,833.84	3,776.43	94.41
TOTAL PERSONNEL	4,000	4,000	75.17	223.57	3,833.84	3,776.43	94.41
SUPPLIES							
47-800-101 OFFICE SUPPLIES	2,700	2,700	53.51	1,473.31	1,790.40	1,226.69	45.43
47-800-102 SMALL TOOLS & EQUIP	2,000	2,000	104.85	924.24	927.60	1,075.76	53.79
47-800-104 FUEL & OIL SUPPLIES	3,000	3,000	0.00	867.63	1,048.52	2,132.37	71.08
47-800-106 JANITORIAL SERVICES	6,000	6,000	499.76	4,355.62	3,071.20	1,644.38	27.41
47-800-110 LANDSCAPING	8,000	8,000	383.55	3,233.55	3,250.00	4,766.45	59.58
47-800-112 WEARING APPAREL	1,000	1,000	39.10	310.11	459.35	689.89	68.99
TOTAL SUPPLIES	22,700	22,700	1,080.77	11,164.46	10,547.07	11,535.54	50.82
MAINTENANCE							
47-800-200 LAND MAINT/MOWING CONTRACT	37,500	37,500	7,500.00	7,500.00	15,000.00	30,000.00	80.00
47-800-201 BUILDING & STRUCTURES REPAI	35,000	104,000	8,929.50	41,814.92	0.00	62,185.08	59.79
47-800-202 BUILDING & STRUCTURE MAINT.	9,000	9,000	531.20	1,956.79	11,830.07	7,043.21	78.26
47-800-203 VEHICLE MAINTENANCE	2,500	1,500	0.00	1,443.95	1,249.66	56.05	3.74
47-800-205 AIRSIDE MAINTENANCE	5,000	5,000	0.00	2,230.89	1,822.20	2,769.11	55.38
47-800-215 2020 WIND DAMAGE REPAIRS IN	0	199,636	2,867.72	18,143.06	129,250.00	181,492.98	90.91
47-800-220 1815 HANGER DOOR REPAIR A.P	0	400,000	2,867.72	2,867.72	0.00	397,132.28	99.28
47-800-225 2021 WINTER STORM REPAIRS	0	41,485	3,531.00	18,851.44	0.00	22,634.02	54.56
TOTAL MAINTENANCE	89,000	798,122	26,227.14	94,808.77	159,151.93	703,312.73	88.12
PROFESSIONAL SERVICES							
47-800-302 PROPERTY INSURANCE	15,000	15,000	0.00	12,659.00	13,574.00	2,341.00	15.61
47-800-303 LIABILITY INSURANCE	1,000	1,000	0.00	634.00	646.00	366.00	36.60
47-800-305 EQUIPMENT RENTAL	2,500	2,500	134.98	1,132.86	1,545.51	1,367.14	54.69
47-800-307 MARKETING	10,000	10,000	0.00	424.69	76.08	9,575.31	95.75
47-800-311 LEGAL SERVICES	6,000	6,000	0.00	775.00	3,575.00	5,225.00	87.08
47-800-312 PROFESSIONAL SERVICES	15,000	15,000	1,382.50	9,582.50	16,579.83	5,417.50	36.12
TOTAL PROFESSIONAL SERVICES	49,500	49,500	1,517.48	25,208.05	33,996.42	24,291.95	49.07
UTILITIES							
47-800-401 Phone Service - Cell	1,500	1,500	164.98	758.32	712.42	741.68	49.45
47-800-404 WATER & SEWER	2,200	2,200	650.00	2,793.78	862.98	593.78	26.99
47-800-406 LIGHT AND POWER	15,000	15,000	1,474.94	10,711.43	9,887.92	4,288.57	28.59
47-800-503 DUES AND SUBSCRIPTION	1,000	1,000	0.00	0.00	162.50	1,000.00	100.00
TOTAL UTILITIES	19,700	19,700	2,289.92	14,263.53	11,625.82	5,436.47	27.60
CAPITAL							
47-800-508 RESERVE FOR CAPITAL	25,000	25,000	234.00	24,211.99	0.00	788.01	3.15
TOTAL CAPITAL	25,000	25,000	234.00	24,211.99	0.00	788.01	3.15

6-18-2021 10:19 AM

KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
AS OF: MAY 31ST, 2021

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47 -Airport
AIRPORT

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
CONTINGENCY							
47-800-512 CONTINGENCY	3,791	3,791	2,000.00	140.50	3,900.00	3,650.50	96.29
TOTAL CONTINGENCY	3,791	3,791	2,000.00	140.50	3,900.00	3,650.50	96.29
 TOTAL AIRPORT	 213,691	 922,813	 33,424.48	 170,020.87	 223,055.08	 752,791.63	 81.58

KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
AS OF: MAY 31ST, 2021

47 -Airport
TERMINAL

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
<u>UTILITIES</u>							
47-801-300 FIRE ALARM MONITORING	1,000	3,500	142.82	1,747.14	720.92	1,752.86	50.08
47-801-301 LIGHT & POWER	9,000	9,000	462.73	3,229.42	3,368.61	5,770.58	64.12
47-801-302 PROPANE GAS	4,000	2,500	0.00	2,316.42	2,161.56	183.58	7.34
47-801-303 WATER & SEWER	3,000	3,000	0.00	1,367.03	1,162.42	1,632.17	54.41
TOTAL UTILITIES	17,000	18,000	605.55	8,660.81	7,413.51	9,339.19	51.88
TOTAL TERMINAL	17,000	18,000	605.55	8,660.81	7,413.51	9,339.19	51.88
TOTAL EXPENDITURES	447,500	1,157,622	51,397.05	321,612.86	364,190.80	836,008.64	72.22
REVENUE OVER/(UNDER) EXPENDITURES	0	0	67,074.32	317,676.09	(35,061.96)	(317,676.09)	0.00

6-18-2021 10:18 AM

KERRVILLE-KERR COUNTY AIRPORT
BALANCE SHEET
AS OF: MAY 31ST, 2021

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48 -AIRPORT CAPITAL

ACCOUNT#	TITLE	
ASSETS		
48-103-100 NOW ACCOUNT	<u>16,176.44</u>	<u>16,176.44</u>
TOTAL ASSETS		<u>16,176.44</u>
LIABILITIES		
EQUITY		
48-271-000 UNRESERVED FUND BALANCE	<u>39,771.81</u>	
TOTAL BEGINNING EQUITY	<u>39,771.81</u>	
TOTAL REVENUE	139,145.45	
TOTAL EXPENSES	<u>162,740.82</u>	
TOTAL REVENUE OVER/ (UNDER) EXPENSES	(23,595.37)	
TOTAL EQUITY & REV. OVER/ (UNDER) EXP.	<u>16,176.44</u>	
TOTAL LIABILITIES, EQUITY & REV.OVER/ (UNDER) EXP.		<u>16,176.44</u>

KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF REVENUES - BUDGET VS. ACTUAL
AS OF: MAY 31ST, 2021

48 -AIRPORT CAPITAL

REVENUES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY REVENUE	YEAR-TO-DATE REVENUE	PRIOR YEAR YEAR-TO-DATE	BUDGET REMAINING	% BUDGET REMAINING
REIMBURSEMENTS							
48-350-100 RAMP GRANT TX DOT MATCH	50,000	50,000	0.00	28,238.00	15,472.50	21,762.00	43.52
TOTAL REIMBURSEMENTS	50,000	50,000	0.00	28,238.00	15,472.50	21,762.00	43.52
INTERGOVERNMENTAL REV							
48-351-100 KERR COUNTY RAMP GRANT MATC	25,000	25,000	0.00	25,000.00	25,000.00	0.00	0.00
48-351-101 CITY RAMP GRANT MATCH	25,000	25,000	0.00	25,000.00	25,000.00	0.00	0.00
48-351-102 KERR COUNTY PROJECT MATCH	0	510,058	7,453.50	30,453.50	0.00	479,604.50	94.03
48-351-103 KERRVILLE CITY PROJECT MATC	510,058	510,058	7,453.50	30,453.50	5,622.00	479,604.50	94.03
TOTAL INTERGOVERNMENTAL REV	560,058	1,070,116	14,907.00	110,907.00	55,622.00	959,209.00	89.64
MISCELLANEOUS							
GRANT REVENUE							
OTHER REVENUE							
48-360-100 INTEREST EARNINGS	0	0	0.07	0.45	30.46	(0.45)	0.00
TOTAL OTHER REVENUE	0	0	0.07	0.45	30.46	(0.45)	0.00
TRANSFERS IN							
48-390-610 TRANSFER IN	510,058	0	0.00	0.00	12,542.00	0.00	0.00
TOTAL TRANSFERS IN	510,058	0	0.00	0.00	12,542.00	0.00	0.00
TOTAL REVENUES	1,120,116	1,120,116	14,907.07	139,145.45	83,666.96	980,970.55	87.58

KERRVILLE-KERR COUNTY AIRPORT
STATEMENT OF EXPENDITURES - BUDGET vs ACTUAL
AS OF: MAY 31ST, 2021

48 -AIRPORT CAPITAL
Capital Outlay

EXPENDITURES	ORIGINAL BUDGET	CURRENT BUDGET	MONTHLY EXPENDITURES	YEAR-TO-DATE EXP.+ ENCUMB.	PRIOR YEAR YEAR-TO-DATE	UNENCUMB. BALANCE	% BUDGET REMAINING
<u>AIRPORT CAPITAL</u>							
48-600-104 RAMP GRANT	100,000	100,000	22,203.00	79,054.00	63,531.25	20,946.00	20.95
48-600-109 HORSESHOE BLDG IMPROVEMENT	530,466	530,466	0.00	46,000.00	14,734.00	484,466.00	91.33
48-600-111 BOX HANGER CONSTRUCTION	200,000	200,000	4,463.64	4,463.64	0.00	195,536.36	97.77
48-600-115 T-HANGER 10% MATCH/SITE PRE	289,650	289,650	0.00	14,907.00	10,350.00	274,743.00	94.85
48-600-116 MAINTENANCE BLDG RENOVATION	22,956	22,956	0.00	21,026.80	0.00	1,929.20	8.40
TOTAL AIRPORT CAPITAL	1,143,072	1,143,072	26,666.64	165,451.44	88,615.25	977,620.56	85.53
TOTAL Capital Outlay	1,143,072	1,143,072	26,666.64	165,451.44	88,615.25	977,620.56	85.53
TOTAL EXPENDITURES	1,143,072	1,143,072	26,666.64	165,451.44	88,615.25	977,620.56	85.53
REVENUE OVER/(UNDER) EXPENDITURES	(22,956)	(22,956)	(11,759.57)	(26,305.99)	(4,948.29)	3,349.99	14.59-

KERRVILLE- KERR COUNTY AIRPORT

FY 2022 CAPITAL BUDGET REQUEST

0622 2021

Description	Total	City	County	TxDOT
RAMP	\$ 100,000	\$ 25,000	\$ 25,000	\$ 50,000
Pavement Maintenance	\$ 1,800,000	\$ 90,000	\$ 90,000	\$ 1,620,000
Land Use and Development Plan (Pending)	\$ 300,000	\$ 150,000	\$ 150,000	\$ -
Crosswind Runway overlay	\$ 350,000	\$ 175,000	\$ 175,000	\$ -
TOTALS	\$ 2,550,000	\$ 440,000	\$ 440,000	\$ 1,670,000
Share of expenses		17%	17%	65%

AIRPORT BOARD AGENDA ITEM 4D 1

MEETING DATE: June 23, 2021



FROM: Mary Rohrer
SUBJECT: Property Insurance Claims – 2020 Wind Storm
1. Brinkman Hangar Doors
2. Al Mooney Road wood fence

Below is a summary of the two property damage repairs from the July 2020 windstorm

1. 1815 Airport Loop- Brinkman Hangar Doors
 - a. "Line 47-800-215 -2020 Windstorm Repairs Ins"- TAC Storm insurance payments \$199,636 for North Door and paid through April 30 is, \$18,143.
 - b. "Line 47-800-220- Hangar Door Repair A.P." Self-funded from Airport Fund Balance transfer \$400,000, and paid through April 30 is \$2867.
 - c. Contract signed with JK Bernhard, Total Contract= \$559,287, paid to date= \$15,275
 - d. Hangar Door, big picture, the following has been accomplished this month:
 - i. Field verified the hangar's existing structural system and incorporated it into the design. That information was used to generate a wind speed value that the building is rated for using modern code terminology. Both the Contractor's structural engineer and Airport's structural engineer agreed on the design value for Alamo Doors to use. The criteria is "IBC 2018/ASCE 7-16 with a *V_{ult}* value of 111mph".
 - ii. Alamo and JKB structural engineers are moving the design forward. Alamo is positioning their resources to get back onto the redesign as quickly as possible.
 - iii. Start of construction at the hangar estimated to start in September (3 month delay). Complete by the end of the year.
 - iv. Affected tenants have been notified of the delay.
2. Replacement of wood fence along Al Mooney Road (Insurance proceeds \$7,231)
 - i. Contract with Secor Fencing, \$41,620 (I heard wood prices were softening, whew!)
 - ii. Work to begin in late July 2021, finished by August 2021
 - iii. Remaining \$34,800 balance funded using CARES proceeds

- Kerr County Airport Hangar Door
17-Jun-21 09:29 a.m.

202047 - Kerr County Airport Hangar Door

Name	Planned Duration	Start	Finish	2021																	
				Q2	Q3	Q4	Q1	Q2	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr
##### - Kerr County Airport Hangar Door - 202047 - Kerr C	250d	26-Jan-21 A	11-Jan-22																		
WBS41 - Project Milestones	234d	26-Jan-21 A	20-Dec-21																		
NTP	0d	26-Jan-21 A	26-Jan-21 A																		
Design Complete & Approved	0d	17-Aug-21	17-Aug-21																		
Onsite Work Starting	0d	06-Oct-21	06-Oct-21																		
Substantial Completion	0d	20-Dec-21	20-Dec-21																		
WBS11 - Pre-Construction	146d	25-Jan-21 A	16-Aug-21																		
Subcontractor Selection & Contracting	16d	26-Jan-21 A	24-Feb-21 A																		
Design Documents	35d	25-Feb-21 A	28-Apr-21 A																		
Issue - Building Structure Inadequate for Wind Load	5d	29-Apr-21 A	29-Apr-21 A																		
Procure Reverse Engineering Service	10d	30-Apr-21 A	12-May-21 A																		
Structural Reverse Engineering	20d	13-May-21 A	18-Jun-21																		
Re-Design Door for New Wind Load	35d	21-Jun-21	09-Aug-21																		
Design Review/Approval	5d	10-Aug-21	16-Aug-21																		
WBS11 - Procurement	35d	17-Aug-21	05-Oct-21																		
Door Procurement	35d	17-Aug-21	05-Oct-21																		
WBS21 - Construction	48d	06-Oct-21	15-Dec-21																		
Door Demo	5d	06-Oct-21	12-Oct-21																		
Concrete Demo & Pour Back	5d	13-Oct-21	19-Oct-21																		
Supplementary Steel	15d	20-Oct-21	09-Nov-21																		
Door Installation	20d	10-Nov-21	08-Dec-21																		
Electrical Connections	3d	09-Dec-21	13-Dec-21																		
WBS31 - Close-Out	21d	14-Dec-21	11-Jan-22																		
Commissioning/Testing	2d	14-Dec-21	16-Dec-21																		
Close-Out Documents/Inspections	3d	16-Dec-21	20-Dec-21																		
Project Float	15d	21-Dec-21	11-Jan-22																		
Substantial Completion	0d	11-Jan-22	11-Jan-22																		

1 / 1

No Filter

AIRPORT BOARD AGENDA ITEM 4D 2

MEETING DATE: May 26, 2021

FROM: Mary Rohrer
SUBJECT: Property Insurance Claims –2021 Winter Storm Repairs
Airport Terminal Building



Below is a summary of the insurance claim and repairs for the February 2021 Snow storm.

1. February 2021 Snow storm claim- Received insurance report on April 30, 2021. Airport part of a larger County- wide claim.

Airport	\$ 41,485.46	←
Riverstar	\$ 29,505.86	
Riverstar Restrooms	\$ 8,508.47	
Sheriff's Office	\$ 4,043.65	
Juvenile Detention Center	\$ 11,044.55	
Baseball fields	\$ 232.46	
General conditions	<u>\$ 24,001.75</u>	
Total	\$ 118,822.20	

2. Line 47-800- 225 2021 Winter Storm Repairs

Airport share of insurance proceeds is shown Line Item 47-800-25 with budget of \$41,485 and paid to date, \$18,851.

A. First phase- COMPLETE of repair work began on April 27 for the following areas-

- ~~Break Room, Office 121 (Dave Bryant's office) and Pilot's lounge.~~
- ~~Pilot's Lounge and Office 121 will be ready to occupy this week.~~

B. Second Phase - IN PROGRESS, began Monday. Scope - Replace 2ft of drywall, repaint walls and carpet in:

- Conference Room
- Carole's office/file room, Mary's office and hallway

C. Third Phase-Lobby, electrical room, closets- Drywall and paint

D. Fourth Phase- Women's restroom and Pilot's restroom- Drywall, tile and paint

E. Fifth Phase- Pilot Planning and Kerrville Aviation areas

AIRPORT BOARD AGENDA ITEM 4E 1 and 2

MEETING DATE: June 23, 2021



FROM: Mary Rohrer
SUBJECT: General Airport Update
Design and Construction of Hangars adjacent to Fuel Farm

1. TxDOT ROW Hangar Project-

See June 15 email update below from TxDOT Project Manager, Ed Mayle:

I've met with Philip (Huntley with Garver) and discussed my comments along with yours regarding the final design docs. They're finishing now and we should have the docs back here mid to late (next) week. We will start the internal checklist asap once that occurs, and back into the bid sequence starting with pre-bid conference and bid opening dates / times / locations.

2. Site work for Box Hangars

Wellborn Engineers has been reviewing existing topography and taxiway design options for the site work for future box hangars. See the attached site plan. The TxDOT hangars are highlighted in yellow and box hangar area in green. Mike Wellborn has reviewed the Garver plans and waiting for updated set this week to coordinate the site development work with the TxDOT project plans.



WELLBORN
ENGINEERING &
SURVEYING

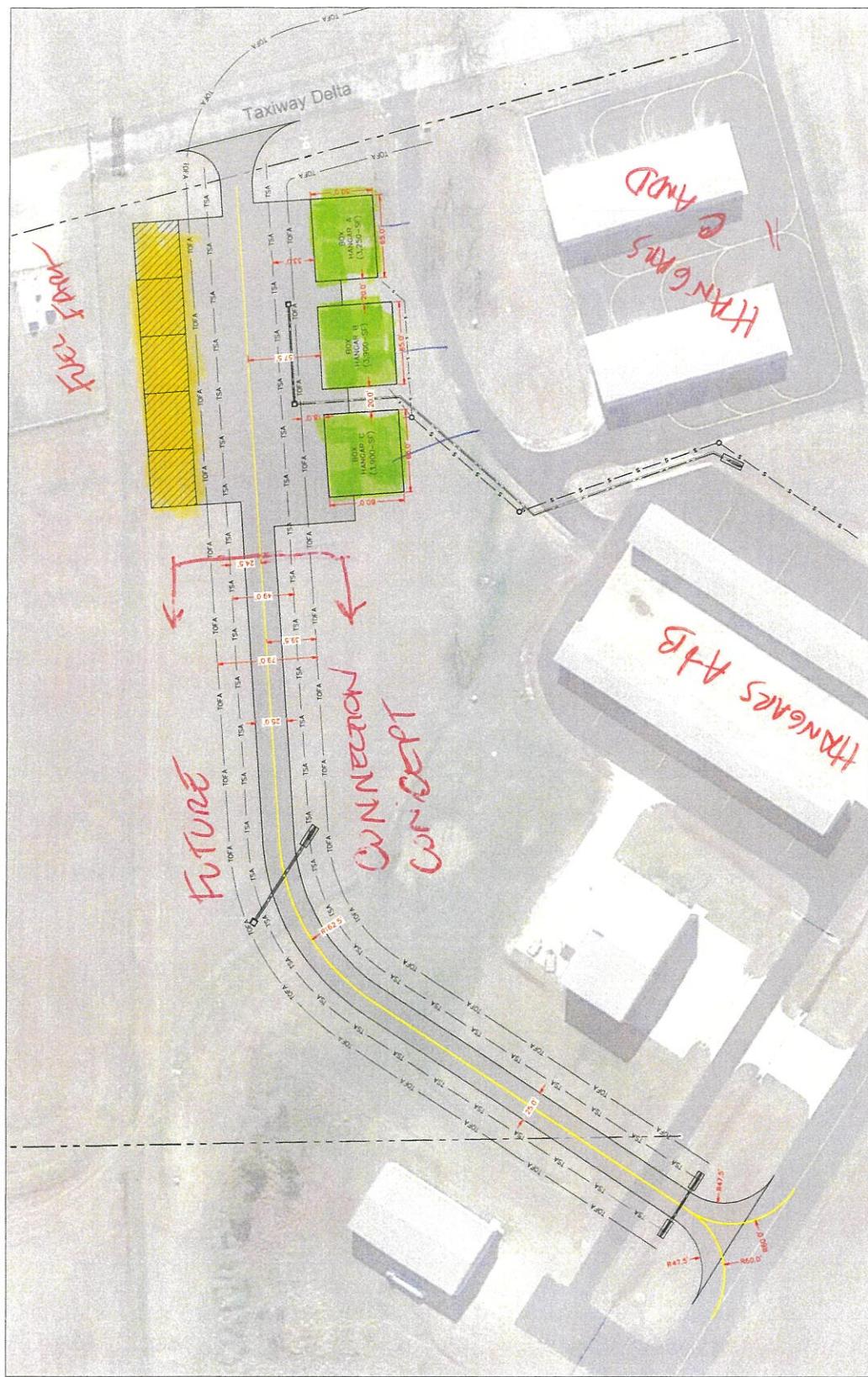
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phone: 830-217-7100

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wellboreengineering.com
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Concept B - Box Hangars
for
Kermitville/Ker Country Airport
at Louis Schreiner Field
Kermitville, Texas

Scale: 1" = 60' for 22° 35' streets
 WEL Project No. 201-061
 Sheet No. B-2

CP-B-2



The features shown on this plan/exhibit/drawing were created from aerial photo/photogrammetry, GIS data, and/or limited on the ground survey data. Therefore, the distances, dimensions, locations, elevations, and quantities identified on this sheet are only approximate.

The aerial photography used for this plan/exhibit/drawing is provided to show relative approximate locations and may not be suitable for legal, engineering, or survey purposes.

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4E,3

Kerrville- Kerr County Airport Board Meeting Activities by Month

Month	Critical Activities and Actions
October	New Fiscal Year Set JAB meeting dates for Nov/Dec
November	After Comm Court approves, set staff holiday schedule
December	Independent Auditor Approval
January	Start Budget Process- Committee selection. Staff performance review, Auditors report
February	Prelim review of budget, set date for budget workshop. Search Committee identified for new board member
March	Budget Workshop and Approval of Airport Budget. Search committee report and recommendations for new board member
April	Select new Board Member, Mid year financial review of budget and adjustments if needed
May	Present Airport Budget and new Board Member to County Commissioners and City Council for their approvals
June	Airport Annual Meeting with City and County. New Board member is sworn in by County Judge and attends June Board meeting.
July	Manage approval of Airport Budget for next FY
August	TxDOT Aviation Conference in San Marcos on August 4. Pres, VP and Manager attend
September	Mary attends AAAE Conference in Savannah Finish up projects and get ready for next FY.

KERRVILLE/KERR COUNTY AIRPORT
ESTIMATED EXCESS FUND BALANCE

Dollars in 000's		
Fund Balance, 22, 2021		\$935
Brinkman Door Repairs	*	\$600
Amount Paid		-\$27
Remaining Expense		\$573
TAC Insurance Feb 2021 Snow Claim		-\$573
Received, to be spent		-\$18
FY 20-21 Estimated Revenue to Collect		\$80
FY 20-21 Estimated Expenses Remaining		-\$161
Excess Fund Balance at June 22, 2021		\$263
Six Months Reserves		-\$224
Adjusted Fund Balance		\$40
Three months reserves		-\$112
Adjusted Fund Balance		\$151

* Contracted price \$560, plus \$40k reserve for items not in JBK Construction contract; storage of planes while hangar doors are removed and re-installed (2 months, about \$10k), storm repairs other than doors, about \$7k, engineering fees to review Contractor plans (\$8k), other unforeseen (\$15k).

Payment based upon \$200 insurance proceeds plus \$400 cash reserve in fund balance.

** Upon completion, airport to request depreciation holdback from TAC Insurance which when received would reduce the overall project spend by \$96k