

PARKS AND RECREATION ADVISORY BOARD
MINUTES OF A SPECIAL MEETING

KERRVILLE, TEXAS
APRIL 27, 2021

MEMBERS PRESENT

Celeste Hamman, Chair; Dr. Charles Huebner; Erik Silvius; Wayne Uecker; Matthew Thurlow; Morgan Bond; David Bartels

ABSENT MEMBERS

Lynda Ables, Karen Yanez

STAFF PRESENT

Ashlea Boyle, Director of Parks and Recreation; Julie Behrens, Assistant Director of Finance; Malcolm Matthews, Consultant; Tina North, Office Manager

CALL TO ORDER

On Thursday, April 27, 2021 the Parks and Recreation Advisory Board special meeting was called to order by Celeste Hamman, Chair at 8:30 a.m. in the meeting room at the Butt-Holdsworth Memorial Library Meeting Room.

INVOCATION

Offered by Charles Huebner

1. VISITOR / CITIZENS FORUM

None.

2. INTRODUCTION OF NEW BOARD MEMBERS

- 2A. Ashlea Boyle announced that as of August 2021 Julie Behrens will become the department's newest staff member as Assistant Director of Parks and Recreation.

The following new members were introduced to the board: David Bartels, Morgan Bond, Erik Silvius, and Karen Yanez (not present).

3. ELECTION OF OFFICERS

3A. Chair

Charles Huebner made a motion to nominate Celeste Hamman for Chair; the motion was seconded by Matthew Thurlow and passed 7-0.

3B. Vice-Chair

Celeste Hamman made a motion to nominate Charles Huebner for Vice-Chair; the motion was seconded by Matthew Thurlow and passed 7-0.

4. INFORMATION AND DISCUSSION

- 4A. Parks and Recreation Open Space Master Plan Update – Malcolm Matthews gave a presentation and discussed the following:

Purpose

- To continue to amend the direction of the Kerrville Parks and Recreation system to meet current and anticipated needs / trends / goals.
- Follow the 2050 City Comprehensive Plan as the guide to formulate the specifics and details in the P&R Master Plan.
- Review the 2008 Parks and Recreation Master Plan, project status.
- To qualify for state grants and conform to state planning guidelines.

Coordination

- To review the 2008 P&R Master Plan following the goals of the 2050 Comprehensive Plan, as well as the guidelines of the Texas Parks and Wildlife Department Local Master Plan.
- Goal is to continue to coordinate and keep open communication between city staff, parks board committee, the public, and the city council.

Milestones

- To review 2008 P&R Master Plan for project status and process.
- To review 2050 Comp. Plan "Guiding Principles" and its recommended P&R related projects, schedule, and responsibilities; based on a ten year planning period.
- Utilize project identification, maps, surveys, and data from the 2050 Comp. Plan and the 2008 P&R Master Plan that are pertinent.
- Conform to the TPWD's Local Park Master Plan Guidelines by:
 - Utilizing a ten year plan period
 - Identify and prioritize goals / objectives, and short / long term needs
 - Include committee and public involvement using documentation and surveys
 - Update inventories
 - Update existing plan every five years; implement new plan every ten years
- Receive confirmation from TPWD that 2050 Comp. Plan can be used as bases for the 2021 P&R Master Plan.
- Staff to internally draft a preliminary list of projects / actions based on 2050 Comp. Plan.
- Establish the P&R Committee Board as the steering committee for the 2021 P&R System Master Plan.
- Board to review and evaluate internal preliminary projects / actions list; and to schedule public input process.
- Determine public input meeting and survey process.
- Amend projects list.
- Develop a ten year implementation schedule and index capital budgets.
- Final project inclusion and 2021 P&R Master Plan by P&R board members.
- City Council to review and give approval.
- Submittal to TWPD for approval.

Next Steps

- Coordinate with TPWD on plan inclusion requirements.
- Coordinate with 2008 P&R Master Plan and 2050 City Comp. Plan.
- Staff to initiate first draft of projects to be considered in 2021 plan.
- Schedule next P&R board meeting to review.

5. CONSIDERATION AND POSSIBLE ACTION

5A. Consideration of the board meeting day and time, and request to move meeting time to 4:00 p.m.

- Celeste Hamman made a motion to reschedule board committee meetings to first Tuesday of each month at 4:15 p.m.; the motion was seconded by Charles Huebner and passed 7-0.

6. **ITEMS FOR FUTURE AGENDA**

- Parks Ambassador Program (Celeste Hamman)

7. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

- Ashlea Boyle announced the Olympic Pool will be open Memorial Day weekend.
- Charles Huebner announced there will be a grand opening of the Beer Garden at the Schreiner University River Trailhead in June 2021.

8. **ADJOURNMENT**

Adjourned at 9:43 a.m.

APPROVED: 
Celeste Hamman, Chair

DATE: 6/1/2021

ATTEST: 
Ashlea Boyle, Director of Parks and Recreation

RECORDING SECRETARY: 
Tina North, Office Manager