



**CITY COUNCIL AGENDA**  
**SEPTEMBER 28, 2021, 6:00 PM**  
**CAILLOUX CITY CENTER**  
**910 MAIN STREET, KERRVILLE, TEXAS**



***Council Meeting Procedures, City Council and City Staff Safety Measures, and Citizen Participation Guidelines***

COVID-19 (Coronavirus) provides a unique concern in that gathering members of the public, City Council, and City staff within a physical setting constitutes a public health risk. Taking this into account and due to the recent increase of Coronavirus positive cases in Kerr County, standard safety protocols will be observed by City Council, City staff, and citizens/visitors attending the meeting. Masks are voluntary and highly encouraged. Six-foot distance seating will be observed and visitor seating will be designated.

Citizens may view and hear City Council meetings on Spectrum Channel 2 or by live-streaming via the City's website ([www.kerrvilletx.gov](http://www.kerrvilletx.gov)). City Council meetings are recorded and the recordings are posted on the City's website.

Citizens wishing to speak during a meeting shall submit a completed "speaker request form" to the City Secretary before the item is introduced, but are encouraged to submit the form before the meetings begin. Each speaker is limited to four minutes.

Written comments will be accepted for any agenda items. Comments must include a person's first and last name, address, and identify the item for comment. Written comments may be emailed to [shelley.mcelhannon@kerrvilletx.gov](mailto:shelley.mcelhannon@kerrvilletx.gov) and must be received by 3:00 pm the afternoon of the Council meeting. In addition, anyone may email Councilmembers via City email addresses specified on the City's website.

Thank you for your participation!

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**CALL TO ORDER:**

**INVOCATION AND PLEDGE OF ALLEGIANCE:**

*Led by Councilmember Kim Clarkson.*

**1 ANNOUNCEMENTS OF COMMUNITY INTEREST:**

*Announcement of items of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognitions of city officials, employees, or other citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city officials or employees; and announcements involving imminent threats to the public health and safety of the city. No action will be taken.*

**2 PRESENTATIONS:**

- 2.A. Proclamation recognizing September 2021 as National Recovery month.
- 2.B. Proclamation recognizing October 2021 as Dark Sky month.

**3 VISITORS/CITIZENS FORUM:**

*Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. The speaker request form must be submitted to the City Secretary before the item is called or read into record. City Council may not discuss or take any action on an item but may place the issue on a future agenda. Each speaker is limited to four minutes.*

#### **4 CONSENT AGENDA:**

*These items are considered routine and can be approved in one motion unless a Councilmember asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:*

4.A. Resolution No. 39-2021. A Resolution approving the budget for Kerr Emergency 9-1-1 Network for Fiscal Year 2022.

Attachments:

[20210928\\_Resolution\\_39-2021 Kerr 911 Budget FY2022.pdf](#)

4.B. Interlocal Cooperation Contract between Texas Health and Human Services Commission (acting on behalf of the Kerrville State Hospital) and the City of Kerrville for pre-employment and fitness for duty evaluations for police officers.

Attachments:

[20210928\\_Contract\\_Interlocal Health Human Services KSH and KPD.pdf](#)

4.C. Minutes for the City Council workshop held September 14, 2021.

Attachments:

[20210928\\_Minutes\\_Council workshop 9-14-21 5pm.pdf](#)

4.D. Minutes for the City Council meeting held September 14, 2021.

Attachments:

[20210928\\_Minutes\\_Council meeting 9-14-21 6pm.pdf](#)

**END OF CONSENT AGENDA**

#### **5 ORDINANCES, FIRST READING:**

KERRVILLE 5.A. Ordinance No. 2021-26. An Ordinance amending Chapter 2, "Administration", Article IV "Boards and Commissions", Section 2-91 "Senior Services Advisory Committee" of the Code of Ordinances of the City of Kerrville, Texas; by decreasing the membership of this committee to 9 members; and providing other matters relating to this subject.

Attachments:

[20210928\\_Ordinance\\_2021-26 SSAC membership reduction.pdf](#)

[20210928\\_Letter\\_Waverly\\_Jones-Chair\\_support\\_SSAC\\_membership\\_reduction.pdf](#)

#### **6 ORDINANCES, SECOND READING:**

KERRVILLE 6.A. Ordinance No. 2021-24. An Ordinance adopting the City of Kerrville, Texas, Subdivision Code, a comprehensive rewrite of the City's Subdivision regulations; said rewrite to be known as the "City of Kerrville, Texas Subdivision Code" and found within Chapter 82 of the City's Code of Ordinances; repealing all Ordinances or parts of Ordinances inconsistent herewith; providing an effective date; and providing other matters related to this subject.

Attachments:

[20210928\\_Ordinance\\_2021-24 Subdivision Code second reading.pdf](#)

[20210928\\_Subdivision Code Attachment A.pdf](#)

6.B. Ordinance No. 2021-25, second reading. An Ordinance amending Ordinance No. 2019-14, which created a Planned Development District on an approximate 58.74 acre tract of land out of the Joseph S. Anderson Survey No. 141, Abstract No. 2 and the J.S. Sayder Survey No. 142, Abstract No. 290; generally located north of and in the 1000 to 1200 block of Thompson Drive (Spur 98); said amendment to update the previously adopted Concept Plan and the Land Use Table; establishing a penalty and effective date; and providing other matters relating to the subject.

Attachments:

[20210928\\_Ordinance\\_2021-25 The Landing Concept Plan second reading.pdf](#)

**7 INFORMATION & DISCUSSION:**

7.A. Financial update for month ending August 31, 2021.

Attachments:

[20210928\\_Presentation\\_Finance.pdf](#)

7.B. Update from the 2021 Texas Legislative Sessions.

7.C. City's ongoing preparedness and response to COVID-19 (Coronavirus); and Declaration of local state of disaster due to a public health emergency, Review of Declaration of local state of disaster due to a public health emergency, March 20, 2020.

Attachments:

[20200922\\_Resolution\\_16-2020 Extending Mayor's Disaster Declaration Covid-19 7-28-20.pdf](#)

**8 CONSIDERATION AND POSSIBLE ACTION:**

8.A. Paid quarantine leave policy for fire fighters, peace officers, emergency communications personnel, and emergency medical technicians to become part of the City of Kerrville Personnel Policies and Procedures Manual.

Attachments:

[Paid Quarantine Leave Policy for Police and Fire - Effective 061521.pdf](#)

8.B. City Council Ethics policy.

Attachments:

[20210928\\_Ethics Policy.pdf](#)

8.C. Amendments to Procedural Rules for Meetings – Kerrville City Council.

Attachments:

[20210928\\_ProceduralRulesforMeetings\\_081221 DRAFT redlined.pdf](#)

8.D. Appointment of City Council committee for Municipal Court Judges evaluations.

8.E. Appointment of City of Kerrville delegate for the 2021 Texas Municipal League (TML) Annual Conference business meeting.



8.F. Appointments to the Kerrville Area Youth Leadership Academy (KAYLA).

Attachments:

[KAYLA Guidelines and Schedule - 2021-2022.pdf](#)

**9 BOARD APPOINTMENTS:**

9.A. Appointment to the Senior Services Advisory Committee.

Attachments:

[20210928\\_Roster\\_SSAC 8-2021.pdf](#)



9.B. Appointment to the Main Street Advisory Board.

Attachments:

[20210928\\_Roster\\_Main Street 8-2021.pdf](#)



9.C. Appointment to the Tax Increment Reinvestment Zone, Number One, Board of Directors. *(This appointment is eligible for Executive Session 551.071).*

Attachments:

[20210928\\_Roster\\_TIRZ.pdf](#)

9.D. Appointment to the Zoning Board of Adjustment. (*This appointment is eligible for Executive Session 551.071.*)

Attachments:

[20210928\\_Roster\\_ZBA 8-2021.pdf](#)

**10 ITEMS FOR FUTURE AGENDAS:**

*City Council may suggest items or topics for future agendas.*

**11 EXECUTIVE SESSION:**

*City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above if they meet the qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code.*

**12 ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY:**

**ADJOURN.**

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The facility is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-257-8000 for further information.

I hereby certify that this agenda was posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: September 24, 2021 at 4:15 p.m. and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Kesha Franchina, Deputy City Secretary, City of Kerrville, Texas

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