

CITY OF KERRVILLE, TEXAS
RESOLUTION NO. 39-2021

A RESOLUTION APPROVING THE BUDGET FOR KERR
EMERGENCY 9-1-1 NETWORK FOR FISCAL YEAR 2022

WHEREAS, in accordance with Section 772.309 of the Texas Health and Safety Code, the Executive Director of the Kerr Emergency 9-1-1 Network has prepared and presented to City Council a budget for the Network's fiscal year commencing January 1, 2022; and

WHEREAS, City Council finds it to be in the public interest to approve said budget;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:

The City Council of the City of Kerrville, Texas, approves the 2022 Fiscal Year Budget for the Kerr Emergency 9-1-1 Network as presented and set forth in **Exhibit A**.

PASSED AND APPROVED ON this the 28 day of SEPTEMBER,
A.D., 2021.



Bill Blackburn, Mayor

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney

ATTEST:



Shelley McElhannon, City Secretary



Subject: Proposed 2022 Budget Summary

08/12/2021

1. 100 Revenue. Estimated Net Income: \$442,000.00 based on an overall decrease of -1.34% from 2021's income projection. The change in revenue is attributed to projected decrease in wireline telephone service fee income.
2. 200 Payroll. Payroll expenses include 1.2% overall salary increase for current staff members, and a 7.5% projected decrease in health care insurance costs. Payroll overhead includes staff salaries, payroll taxes, retirement account contributions, employee life insurance and Texas Workforce Commission unemployment insurance costs. TCDRS will see a modest increase in this category, the effective rate increased due underperforming investments. Overall, there is a decrease of -0.54% change in costs compared to last year.
3. 300 Operations (PSAP/Call Centers). This expense category includes all operation and maintenance expenses for the Public Safety Answering Point (911 backroom server / telephony equipment / software) and the two call centers (KPD & KCSO). Our expenses are projected to decrease \$2,500.00 or -2.19% from the previous year.
4. 400 Direct Services. Direct Services will see an overall increase of \$400.00 or .71% compared to the previous year. Direct services include office supplies, office equipment repair/replacement, district liability insurance, staff professional training, office space lease, attorney, CPA, auditor, and other professional service expenses, and banking fees.
5. 500 Miscellaneous. Misc. expenses are projected to decrease by \$2,900 or -6.87% compared to 2021. Misc. expenses include Aerial Imagery costs, dues and subscriptions, public education / advertising, Texas 911 Alliance meetings and NENA/APCO conferences.
6. 700: PSAP Equipment Replacement Fund: This category will remain at \$50,000 to fund the PSAP capital replacement account. The capital replacement fund is utilized for PSAP equipment upgrades.

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Capital Considerations: The capital cash account will have an estimated balance in of \$899,450.00 at the end of 2021 from nominal interest and scheduled PSAP Equipment Replacement Fund transfers. We expect our end-of-2022 capital balance to be in the neighborhood of \$924,200.00.

This final figure includes all capital expenses of \$27,500.00 and revenue of \$52,250.00. The primary source of revenue is from scheduled operating fund transfers, and 9-1-1 sign sales cost-recovery.

9-1-1 Emergency Service Fee: The Texas Health and Safety Code – Chapter 772.314 (d): *The board shall set the amount of the fee each year as part of the annual budget.*

For the 2022 budget, Kerr 9-1-1 will keep the service fee of \$0.75 per month for all classes of service (Residential, Business, Trunk, VOIP).

Vision for 2022:

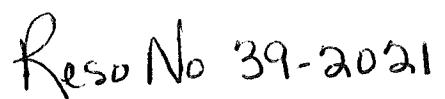
1. Continued 9-1-1 sign sales.
2. Continued 9-1-1 public education.
3. Transition to NextGen 911 Services if feasible.

Conclusions:

1. The 2022 proposal is a balanced budget.
2. This budget adequately addresses the expected operating needs of our district in providing state-of-the-art 9-1-1 workstations/software and to continue our efforts to enhance and maintain our 9-1-1 connectivity as well as maintaining our Geographic Information Systems (GIS).
3. Our district's vision and public-funds stewardship is based firmly in the state and local government codes, guided by conservative spending and liberal savings policies.
4. Kerr 9-1-1 Board of Managers Budget approval date: 08/12/2021



Mark Del Toro
Executive Director
Kerr Emergency 9-1-1 Network



**Kerr Emergency 911 Network
2022 Operating Budget
Proposed**

		2021	2022 Proposed	Delta	% Change
100 - Revenue					
	101 - Local 911 Service	135,000.00	125,000.00	-10,000.00	-7.41%
	105 - Wireless Emergency Income	263,000.00	263,000.00	0.00	0.00%
	110 - VoIP Service Fees	45,000.00	46,000.00	1,000.00	2.22%
	120 - Interest Income	5,000.00	8,000.00	3,000.00	60.00%
Total 100 - Revenue		448,000.00	442,000.00	-6,000.00	-1.34%
200 - Payroll Expense					
	210 - Salary	125,000.00	126,500.00	1,500.00	1.20%
	212 - Payroll Taxes	10,000.00	10,200.00	200.00	2.00%
	213 - Medical Insurance Expense	40,000.00	37,000.00	-3,000.00	-7.50%
	214 - TCDRS Expense Company	9,700.00	10,000.00	300.00	3.09%
	215 - TCDRS OTLI	200.00	200.00	0.00	0.00%
	225 - Texas Workforce Commission	100.00	100.00	0.00	0.00%
	230 - Excess Vacation Payout	0.00	0.00	0.00	#DIV/0!
Total 200 - Payroll Expense		185,000.00	184,000.00	-1,000.00	-0.54%
300 - Operations (PSAP)					
	315 - 911 Call Taker Training	7,000.00	7,500.00	500.00	7.14%
	320 - Wireless Phase I & II Contracts	10,000.00	6,000.00	-4,000.00	-40.00%
	321 - AT&T Wireless Tariff	1,900.00	1,900.00	0.00	0.00%
	331 - Text to 9-1-1 Charges	4,000.00	4,000.00	0.00	0.00%
	332 - ALI Service Charge	18,000.00	18,000.00	0.00	0.00%
	335 - TX DIR ALI MPLS	8,500.00	8,500.00	0.00	0.00%
	337 - AT&T SR Fees	4,500.00	4,500.00	0.00	0.00%
	340 - ESInet Charge	29,000.00	29,000.00	0.00	0.00%
	350 - PSAP Trunk Charges	19,000.00	19,000.00	0.00	0.00%
	355 - Language Translation Services	500.00	500.00	0.00	0.00%
	357 - PSAP Fiber KPD/KCSO	2,000.00	2,000.00	0.00	0.00%
	366 - Wireless Redundancy MRC	800.00	800.00	0.00	0.00%
	370 - PSAP Repairs & Maintenance	9,000.00	10,000.00	1,000.00	11.11%
Total 300 - Operations (PSAP)		114,200.00	111,700.00	-2,500.00	-2.19%
400 - Direct Services					
	410 - Office Supplies	2,000.00	2,000.00	0.00	0.00%
	412 - Office Equipment & Repairs	4,500.00	4,500.00	0.00	0.00%
	420 - Liability Insurance	3,500.00	3,900.00	400.00	11.43%
	430 - Professional Development	4,000.00	4,000.00	0.00	0.00%
	440 - Rent	28,000.00	28,000.00	0.00	0.00%
	450 - Professional Fees	14,000.00	14,000.00	0.00	0.00%
	460 - Postage & Delivery	500.00	500.00	0.00	0.00%
	490 - Bank Service Charges	100.00	100.00	0.00	0.00%
Total 400 - Direct Services		56,600.00	57,000.00	400.00	0.71%
500 - Miscellaneous					
	502 - Pictometry Annual Payment	15,000.00	11,000.00	-4,000.00	-26.67%
	510 - Awards & Honorariums	400.00	400.00	0.00	0.00%
	520 - Dues & Subscriptions	800.00	900.00	100.00	12.50%
	530 - Public Education & Advertising	2,500.00	2,500.00	0.00	0.00%
	550 - Telecommunications	8,500.00	8,500.00	0.00	0.00%
	560 - Sundry	2,000.00	2,000.00	0.00	0.00%
	570 - Texas 911 Alliance Meetings	7,000.00	8,000.00	1,000.00	14.29%
	575 - Nena/APCO Conferences	6,000.00	6,000.00	0.00	0.00%
Total 500 - Miscellaneous		42,200.00	39,300.00	-2,900.00	-6.87%

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**Kerr Emergency 911 Network
2022 Operating Budget
Proposed**

700 - PSAP Equipment Repacement Account	710 - Operating to Capital Fund Transfer	50,000.00	50,000.00	0.00 0.00%
Total 700 - PSAP Equipment Repacement Account		50,000.00	50,000.00	0.00 0.00%
Annual Budget Totals		448,000.00	442,000.00	-6,000.00 -1.34%
Net Income		448,000.00	442,000.00	-6,000.00 -1.34%
Projected Budget Surplus/Deficit		0.00	0.00	0.00 #DIV/0!

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**Kerr Emergency 911 Network
2022 Operating Budget
Proposed**

2022 Budget Capital Account	Comments
Capital Expenses - 800	
804 - Sign Materials	\$2,500.00
888 - Misc PSAP Projects	<u>\$25,000.00</u>
	\$27,500.00
Total - 800	
Capital Income - 900	
901 - Sign Sales (Recovery)	\$2,250.00
902 - Equipment Replacement Fund Transfers	<u>\$50,000.00</u>
Total - 900	\$52,250.00
 2022 Starting Capital Balance (Est.)	 \$899,450.00
 2022 Net Capital Expenses	 \$27,500.00
 2022 Net Capital Income	 <u>\$52,250.00</u>
 Projected End-of-2022 Capital Account Balance	 \$924,200.00