



Public Safety Facility Bond Committee Meeting
November 15, 2021 at 4:00 p.m.
Butt Holdsworth Memorial Library
505 Water Street, Kerrville TX



CALL TO ORDER: By Chair John Harrison

I. PROPOSED PROCESS AND SEQUENCE:

1. Is an upgraded/new building with more space for the Police Department needed?
2. Is there a need to relocate the Fire Department Administrative offices?
3. Is an upgraded/new building needed for Municipal Court operations?
4. Is there a need for an Emergency Management Operations Center?

II. BUILDING REPRESENTATIVES:

1. Fire Chief Eric Maloney
2. Police Chief Chris McCall
3. Municipal Court Coordinator Yesenia Luna

III. EVALUATE 2018 PUBLIC SAFETY FACILITY STUDY

IV. FUTURE AGENDA ITEMS:

ADJOURN.

**PUBLIC SAFETY FACILITY BOND COMMITTEE MINUTES, KERRVILLE, TEXAS
NOVEMBER 08, 2021 4:00 PM**

On November 08, 2021 at 4:00 p.m., the City Council meeting was called to order by John Harrison at the Butt Holdsworth Memorial Library, 505 Water Street.

MEMBERS PRESENT:

John Harrison, Chair
Gary Cochrane, member
Barbara Dewell, member
Layng Guerriero, member

Steve Lehmann, member
Justin MacDonald, member
Jim Thomas, member
Sandra Yarbrough, member

MEMBERS ABSENT:

Glenn Andrew, member

Tony Lenard, member

CITY EXECUTIVE STAFF:

E.A. Hoppe, City Manager
Mike Hayes, City Attorney
Shelley McElhannon, City Secretary
Julie Behrens, Chief Financial Officer
Kesha Franchina, Deputy City Secretary

Ysenia Luna, Court Coordinator
Eric Maloney, Fire Chief
Chris McCall, Chief of Police
Kim Meismer, Exec Director General Ops

1. WELCOME AND INTRODUCTORY REMARKS:

Chair John Harrison welcomed members, and reviewed the scope and Committee charge.

2. SELF INTRODUCTIONS:

Committee Chair and members introduced themselves.

3. GENERAL DISCUSSION:

Topics discussed:

- Deliverables – consensus is agreeable
- Givens – consensus is agreeable
- Resources – hard to range out costs due to land acquisition prices
- Proposed Process and Sequence

4. SET NEXT MEETING DATE:

Monday, November 15, 2021 at 4:00 p.m., at the BHML.

- Questions 1-4 on the next meeting agenda.
- Tour the Police Department, Fire Department, Municipal Court.
- Fire Chief and Police Chief providing information as building representatives.
- Evaluate the Public Safety Facility study completed in 2018.

ADJOURN. The meeting adjourned at 4:57 p.m.

APPROVED:

John Harrison, Chair

ATTEST:

Shelley McElhannon, City Secretary

Public Safety Facility Bond Committee General Discussion

General Discussion Topic #1 - Committee to discuss and agree upon the Deliverable, Givens, Resources and Process Sequence. Below is a strawman proposal to start the discussion. With agreement on questions and sequence, resources needed to answer the questions will be identified.

Deliverables:

1. By 1/15/2022 recommend to City Council whether there should be a bond election to meet the needs of a Public Safety Facility.
2. If a bond election is recommended, then the size of the bond should be included.

Givens:

1. The Public Safety Facility will "accommodate and serve City's Police and Fire/EMS Departments, emergency management operations, and its Municipal Court."
2. "Recommendations should reflect a City-wide community perspective."
3. Charter does not speak to location or property acquisition. These questions are not within the committee charter.

Resources:

City Staff (including Fire/EMS, Police, Municipal Court, and Finance department personnel)
Randall Scott Architects

Proposed Process and Sequence:

Does answering these questions in this sequence lead to the deliverables?

1. Is an upgraded/new building with more space for the Police Department needed?
2. Is there a need to relocate the Fire Department Administrative offices?
3. Is an upgraded/new building needed for Municipal Court operations?
4. Is there a need for an Emergency Management Operations Center?
5. For each of the above, if the answer is Yes, then how much space (square feet) is needed?
6. Are there operational and/or cost efficiencies to have some or all of these facilities on the same campus?

7. Does this answer prepare the City for future growth?
8. What is the estimated cost per square foot for the following alternatives:
 - a. Greenfield site near downtown Kerrville?
 - b. Greenfield site within city limits but not near city center?
 - c. Remodel option (if possible) near downtown?
 - d. Remodel option (if possible) not near the city center?
9. Answers from above set the boundaries on the size of a proposed bond
10. What is the impact of the bond debt on city finances and property tax rates?

Other information needed prior to answering #1 and #2 deliverables?

General Discussion Topic #2 - Agree upon agenda topics for the 2nd meeting.