

**PUBLIC SAFETY FACILITY BOND COMMITTEE MINUTES, KERRVILLE, TEXAS  
NOVEMBER 30, 2021 4:00 PM**

On November 30, 2021 at 3:59 p.m., the Public Safety Facility Bond Committee meeting was called to order by Chair John Harrison at the Butt Holdsworth Memorial Library, 505 Water Street.

**MEMBERS PRESENT:**

John Harrison, Chair	Layng Guerriero, member
Glenn Andrew, member	Steve Lehmann, member
Gary Cochrane, member	Tony Lenard, member
Barbara Dewell, member	Sandra Yarbrough, member

**MEMBERS ABSENT:**

Justin MacDonald, member	Jim Thomas, member
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**CITY EXECUTIVE STAFF:**

E.A. Hoppe, City Manager	Eric Maloney, Fire Chief
Mike Hayes, City Attorney	Chris McCall, Chief of Police
Shelley McElhannon, City Secretary	Kim Meismer, Exec Director General Ops
Kesha Franchina, Deputy City Secretary	Trina Rodriguez, Assistant Director of Finance
Julie Behrens, Chief Financial Officer	Cody Scott, Finance Compliance Coordinator
Martin Greenwell, Multimedia Coordinator	Charvy Tork, Director IT
Yesenia Luna, Municipal Court Administrator	

**VIRTUAL PARTICIPANTS:**

Randall Scott, Architect	Preston Scott, Architect
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**APPROVAL OF NOVEMBER 15, 2021 MINUTES:**

John Harrison discussed the November 15, 2021 minutes. Glenn Andrew made a motion to approve the minutes, seconded by Sandra Yarbrough. The motion passed 8-0.

**Scope of Council's resolution regarding the Committee and the issue of property acquisition (as requested by Barbara Dewell, Committee member).**

John Harrison introduced the item. Barbara Dewell provided information regarding building a building on City owned property, and suggested looking at City owned property only. Discussion ensued among members. E.A. Hoppe clarified a recommendation should include a generalized area only, and not a specific location or piece of property.

**What are the operational and/or cost efficiencies (synergies) to have some or all of these facilities on the same campus?**

E.A. Hoppe introduced item and provided information. Kim Meismer, Charvy Tork, Chief McCall, Chief Maloney, and Yesenia Luna provided information regarding key area utilization and departmental requirements. Randall Scott, Architect, provided information on Code requirements, build out on the horizon, reconfiguration of space, shell space, and horizontal/vertical expansion. Discussion ensued, and staff and Randall Scott responded to questions.

Conversation regarding the inclusion of the Information Technology department into the Public Safety Facility building plans. E.A. Hoppe introduced item, and E.A. Hoppe and

Charvy Tork provided information and responded to questions. E.A. Hoppe and Charvy Tork discussed value points, cost savings, cost sharing with the Public Safety Facility infrastructure, and security.

**How much space (square feet) is needed for each function?**

**Differences from 2018 Study?**

Members were acceptable of the numbers added to the square feet recommended by Randall Scott Architects, see Handout: page 2, Version A table. Discussion ensued, and concerns arose regarding if the estimated square footage is too low, versus the 2018 assessment.

**Does this amount of space prepare the City for the year 2050?**

Randall Scott provided a 10 to 15 year horizon, and projected beyond 15 years, additional expansion is typically required.

**SPACE NEEDS ASSESSMENT STUDY REVIEW:**

Randall Scott will update the Kerrville Police Department needs number by Thursday, December 9, 2021.

**FUTURE AGENDA ITEMS:**


- Next meeting date: Tuesday, December 13, 2021 at the BHML.
- Cost estimate of total building cost.
- The building cost comparison of today's price.
- Estimated cost of the "build out" number.
- Total cost estimate of land/real estate, parking, and building.
- Randall-Scott Architects for update on Space Needs Assessment 12/13/21 agenda.
- Future meeting date: Monday, January 10, 2021 at the BHML.

**ADJOURN.** The meeting adjourned at 5:11 p.m.

APPROVED:

  
John Harrison, Chair

ATTEST:

  
Shelley McElhannon, City Secretary