

**CITY OF KERRVILLE, TEXAS
RESOLUTION NO. 30-2023**

**A RESOLUTION APPROVING THE BUDGET FOR KERR
EMERGENCY 9-1-1 NETWORK FOR FISCAL YEAR 2024**

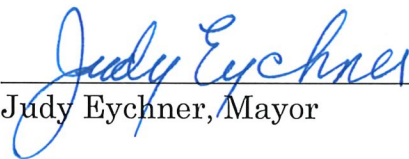
WHEREAS, in accordance with Section 772.309 of the Texas Health and Safety Code, the Executive Director of the Kerr Emergency 9-1-1 Network has prepared and presented to City Council a budget for the Network's fiscal year commencing January 1, 2024; and

WHEREAS, City Council finds it to be in the public interest to approve said budget;

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF KERRVILLE, KERR COUNTY, TEXAS:**

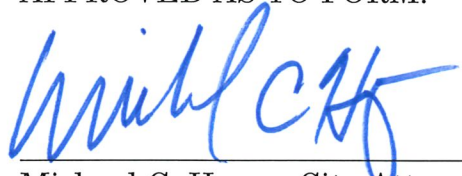
The City Council of the City of Kerrville, Texas, approves the 2024 Fiscal Year Budget for the Kerr Emergency 9-1-1 Network as presented and set forth in **Exhibit A**.

**PASSED AND APPROVED ON this the 12 day of SEPTEMBER,
A.D., 2023.**



Judy Eychner, Mayor

APPROVED AS TO FORM:



Michael C. Hayes, City Attorney

ATTEST:



Shelley McElhannon, City Secretary

**Kerr Emergency 911 Network
2024 Operating Budget
Proposed**

Proposed 2024 Budget Capital Account		2023	2024 Approved	Delta	% Change
100 - Revenue					
	101 - Local 911 Service	115,000.00	110,000.00	-5,000.00	-4.35%
	105 - Wireless Emergency Income	263,000.00	265,000.00	2,000.00	0.76%
	110 - VoIP Service Fees	47,000.00	45,000.00	-2,000.00	-4.26%
	120 - Interest Income	10,000.00	15,000.00	5,000.00	50.00%
	130 - Miscellaneous Income		0.00	0.00	#DIV/0!
Total 100 - Revenue		435,000.00	435,000.00	0.00	0.00%
200 - Payroll Expense					
	210 - Salary	130,500.00	136,800.00	6,300.00	4.83%
	212 - Payroll Taxes	10,500.00	10,944.00	444.00	4.23%
	213 - Medical Insurance Expense	45,000.00	48,000.00	3,000.00	6.67%
	214 - TCDRS Expense Company	10,000.00	12,500.00	2,500.00	25.00%
	215 - TCDRS OTLI	200.00	260.00	60.00	30.00%
	225 - Texas Workforce Commission	100.00	100.00	0.00	0.00%
	230 - Excess Vacation Payout	0.00	0.00	0.00	#DIV/0!
Total 200 - Payroll Expense		196,300.00	208,604.00	12,304.00	6.27%
300 - Operations (PSAP)					
	315 - 911 Call Taker Training	9,000.00	4,000.00	-5,000.00	-55.56%
	321 - AT&T Wireless Tariff	1,900.00	1,900.00	0.00	0.00%
	331 - Text to 9-1-1 Charges	4,000.00	4,000.00	0.00	0.00%
	332 - ALI Service Charge	18,000.00	18,000.00	0.00	0.00%
	335 - TX DIR ALI MPLS	8,500.00	8,500.00	0.00	0.00%
	337 - AT&T SR Fees	4,500.00	4,500.00	0.00	0.00%
	340 - ESInet Charge	0.00	108,000.00	108,000.00	#DIV/0!
	350 - PSAP Trunk Charges	19,000.00	19,000.00	0.00	0.00%
	355 - Language Translation Services	500.00	500.00	0.00	0.00%
	357 - PSAP Fiber KPD/KCSO	2,000.00	2,000.00	0.00	0.00%
	366 - Wireless Redundancy MRC	800.00	800.00	0.00	0.00%
	370 - PSAP Repairs & Maintenance	12,000.00	14,000.00	2,000.00	16.67%
Total 300 - Operations (PSAP)		80,200.00	185,200.00	105,000.00	130.92%
400 - Direct Services					
	410 - Office Supplies	2,000.00	2,000.00	0.00	0.00%
	412 - Office Equipment & Repairs	4,500.00	4,500.00	0.00	0.00%
	420 - Liability Insurance	3,900.00	3,900.00	0.00	0.00%
	430 - Professional Development	4,000.00	4,000.00	0.00	0.00%
	440 - Rent	26,000.00	26,000.00	0.00	0.00%
	450 - Professional Fees	16,000.00	20,000.00	4,000.00	25.00%
	460 - Postage & Delivery	500.00	600.00	100.00	20.00%
	490 - Bank Service Charges	100.00	100.00	0.00	0.00%
Total 400 - Direct Services		57,000.00	61,100.00	4,100.00	7.19%
500 - Miscellaneous					
	502 - Pictometry Annual Payment	11,000.00	12,000.00	1,000.00	9.09%
	520 - Dues & Subscriptions	1,000.00	1,000.00	0.00	0.00%
	530 - Public Education & Advertising	3,000.00	3,000.00	0.00	0.00%
	550 - Telecommunications	8,500.00	8,500.00	0.00	0.00%
	560 - Sundry	2,000.00	2,000.00	0.00	0.00%
	570 - Texas 911 Alliance Meetings	8,000.00	8,000.00	0.00	0.00%
	575 - Nena/APCO Conferences	8,000.00	8,000.00	0.00	0.00%
Total 500 - Miscellaneous		41,500.00	42,500.00	1,000.00	2.41%

**Kerr Emergency 911 Network
2024 Operating Budget
Proposed**

700 - PSAP Equipment Repacement Account					
	710 - Operating to Capital Fund Transfer	60,000.00	50,000.00	-10,000.00	-16.67%
Total 700 - PSAP Equipment Repacement Account		60,000.00	50,000.00	-10,000.00	-16.67%
Annual Budget Totals		435,000.00	547,404.00	112,404.00	25.84%
Net Income		435,000.00	435,000.00	0.00	0.00%
Projected Budget Surplus/Deficit		0.00	(112404.00)	112,404.00	#DIV/0!

**Kerr Emergency 911 Network
2024 Capital Budget
Proposed**

Proposed 2024 Budget Capital Account		Comments
Capital Expenses - 800		
801 - PSAP Call Handling Equipment Upgrade	\$275,000.00 *	
802 - GIS Mapping System Upgrade	\$130,000.00 *	
804 - Sign Materials	\$2,500.00	
806 - NGCS ESInet Project	\$600,000.00 *	
807 - Cyber Security Project	\$80,000.00 *	
808 - UPS Project	\$75,000.00 *	
888 - Misc PSAP Projects	\$25,000.00	
Total - 800	\$1,187,500.00	
Capital Income - 900		
901 - Sign Sales (Recovery)	\$2,250.00	90% Recovery
902 - Equipment Replacement Fund Transfers	\$50,000.00	
Total - 900	\$52,250.00	
2024 Starting Capital Balance (Est.)	\$1,161,170.00	
2024 Net Capital Expenses	\$1,187,500.00	
2024 Net Capital Income	\$52,250.00	
2024 Grant Reimbursement	\$1,160,000.00	
Projected End-of-2024 Capital Account Balance	\$1,185,920.00	

* reimbursed from CSEC grant



Subject: Proposed 2024 Budget Summary

08/24/2023

1. 100 Revenue. Estimated Net Income: \$435,000.00, same as projection for FY 2023. There is a slight decrease in wireline and VOIP income. Wireless and Interest income are projected to have a slight increase. A new category has been added to account for possible revenue that if realized will have come from anticipated appropriations authorized by the Texas Legislature.
2. 200 Payroll. Payroll expenses include 4.83% overall salary increase for current staff members, and a 6.67% projected increase in health care insurance costs. Payroll overhead includes staff salaries, payroll taxes, retirement account contributions, employee life insurance and Texas Workforce Commission unemployment insurance costs. TCDRS will see an increase in this category, the effective rate increased due to payments to retirees. Overall, there is an increase of 6.27% in costs compared to last year.
3. 300 Operations (PSAP/Call Centers). This expense category includes all operation and maintenance expenses for the Public Safety Answering Point (911 backroom server / telephony equipment / software) and the two call centers (KPD & KCSO). The focus of this category is the proposed increase of \$108,000 from the previous year is due to NextGen 9-1-1 ESInet costs being realized. The NextGen 9-1-1 expenditure is the result of an unfunded mandate from the State of Texas 87th Legislative Session. But out of a special session the state offered ARPA funds in the form of a grant that would allow the ESInet costs to be reimbursable. Overall, there is an increase of 130.92% in costs compared to last year.
4. 400 Direct Services. Direct Services will have an increase compared to the previous year. The projected Professional Fees category is expected to increase by 25% compared to last year. This is due in part to the rising costs for the annual financial audits for the district. Direct services include office supplies, office equipment repair/replacement, district liability insurance, staff professional training, office space lease, attorney, bookkeeping, auditor, and other professional service expenses, and banking fees.
5. 500 Miscellaneous. Misc. expenses are projected to increase by \$1,000.00 or 2.41% compared to 2023. Misc. expenses include Aerial Imagery costs, dues and subscriptions, public education / advertising, Texas 9-1-1 Alliance meetings and NENA/APCO conferences.
6. 700: PSAP Equipment Replacement Fund: This category will be reduced to \$50,000 to fund the PSAP capital replacement account. The capital replacement fund is utilized for PSAP equipment upgrades.

Capital Considerations: The capital cash account will have an estimated balance in of \$1,161,170.00 at the end of 2023 from nominal interest and scheduled PSAP Equipment Replacement Fund transfers. We expect our end-of-2024 capital balance to be in the neighborhood of \$1,185,920.00.

This final figure includes all proposed capital expenses of \$1,187,500.00 and revenue of \$52,250.00. The primary source of revenue is from scheduled grant reimbursement, operating fund transfers, and 9-1-1 sign sales cost-recovery.

9-1-1 Emergency Service Fee: The Texas Health and Safety Code – Chapter 772.314 (d): *The board shall set the amount of the fee each year as part of the annual budget.*

For the 2024 budget, Kerr 9-1-1 will keep the service fee of \$0.75 per month for all classes of service (Residential, Business, Trunk, VOIP).

Vision for 2024:

1. Continued 9-1-1 sign sales.
2. Continued 9-1-1 public education.

Conclusions:

1. The 2024 proposal is a deficit budget that will balance when the grant reimbursements are received.
2. This budget adequately addresses the expected operating needs of our district in providing state-of-the-art 9-1-1 workstations/software and to continue our efforts to enhance and maintain our 9-1-1 connectivity as well as maintaining our Geographic Information Systems (GIS).
3. Our district's vision and public-funds stewardship is based firmly in the state and local government codes, guided by conservative spending and liberal savings policies.
4. Kerr 9-1-1 Board of Managers Budget approval date: 08/24/2023.



Mark Del Toro
Executive Director
Kerr Emergency 9-1-1 Network