



**CITY COUNCIL MEETING AGENDA**  
**AUGUST 13, 2024 6:00 PM**  
**CITY HALL, 701 MAIN STREET, KERRVILLE, TEXAS**



**Council Meeting Procedures, City Council and City Staff Safety,  
And Citizen Participation Guidelines**

Citizens may view and hear City Council meetings on Spectrum Channel 2 or by live-stream via the City's website ([www.kerrvilletx.gov](http://www.kerrvilletx.gov)). City Council meetings are recorded and the recordings are posted on the City's website.

Citizens wishing to speak during a meeting shall submit a completed "speaker request form" to the City Secretary before the item is introduced, but are encouraged to submit the form before the meeting begins. Each speaker is limited to four minutes.

Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun.

Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly.

Pursuant to Section 46.03, Penal Code (places weapons prohibited), a person may not carry a firearm or other weapon on this property.

Thank you for your participation!

**CALL TO ORDER:** By Mayor Joe Herring, Jr.

**INVOCATION AND PLEDGE OF ALLEGIANCE:** Led by Mayor Herring.

1. **ANNOUNCEMENTS OF COMMUNITY INTEREST:** Announcement of items of community interest, including expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognitions of city officials, employees, or other citizens; reminders about upcoming events sponsored by the city or other entity that is scheduled to be attended by city officials or employees; and announcements involving imminent threats to the public health and safety of the city. No action will be taken.
2. **PRESENTATIONS:**
  - 2.A Proclamation of Kerrville as a tourism friendly community. (J Herring, Mayor)
  - 2.B City Council 2050 Work Plan. (D Rice, City Manager/ A Zanoni, Management Analyst)
3. **VISITORS/CITIZENS FORUM:** Any citizen with business not scheduled on the agenda may speak to the City Council. Prior to speaking, each speaker must fill out the speaker request form and give it to the City Secretary. The speaker request form must be submitted to the City Secretary before the item is called or read into record. City Council may not discuss or take any action on an item but may place the issue on a future agenda. Each speaker is limited to four minutes.
4. **CONSENT AGENDA:** These items are considered routine and can be approved in one motion unless a Councilmember asks for separate consideration of an item. It is recommended that the City Council approve the following items which will grant the Mayor or City Manager the authority to take all actions necessary for each approval:
  - 4.A Resolution No.33-2024. A Resolution authorizing the donation of surplus Eclipse Glasses to Astronomers without Borders. (A Boyle, Director of Parks & Recreation)  
Attachments: [20240813\\_Reso 33-2024 Surplus Eclipse Glasses - Astronomers woBorders.pdf](#)  
[20240813\\_Eclipse\\_Glasses\\_shipping\\_donation.pdf](#)

4.B Resolution No. 34-2024. A Resolution authorizing the waiver of Parade and Parks fees for the Veterans of Foreign Wars Post 1480 and the Hill Country Veterans Center pursuant to events it plans to hold each year in the month of November in and around the City's Louise Hays Park. (*A Boyle, Director of Parks & Recreation*)  
Attachment: [20240813\\_ Reso 34-2024 Waiver of Parade and Park Fees.pdf](#)

4.C Construction Agreement between the City of Kerrville, Texas and RAM Utilities, LLC, for the First Street Manhole Replacement Project in the amount of \$248,524.10. (*S Barron, Executive Director of Public Works and Engineering/ K Burow, Director of Engineering*)  
Attachments: [20240813\\_Construction Contract\\_RAM\\_Draft.pdf](#)  
[20240813\\_Bids\\_First St Manhole Replacement\\_Bid Summary.pdf](#)  
[20240813\\_Letter\\_First St Manhole Replacement\\_Recommendation Letter.pdf](#)

4.D Cyber Liability and Data Breach Response Interlocal Agreement as created by the Texas Municipal League Intergovernmental Risk Pool. (*K Meisner, Assistant City Manager*)  
Attachment: [20240813\\_\\_ILA\\_TMLIRP Cyber Liability -DataBreach.pdf](#)

4.E Lease Agreement between MDR Commercial Properties LLC and the City of Kerrville, TX for the City's lease of a building for use by the Kerrville Fire Department for administration purposes. (*E Maloney, Fire Chief*)  
Attachment: [20240813\\_Lease MDR\\_Properties\\_87 Coronado Dr KFD.pdf](#)

4.F General Contract between the City of Kerrville and T.F. Harper & Associates L.P. for Schreiner Park Renovations. (*A Boyle, Director of Parks and Recreation*)  
Attachment: [20240813\\_Contract TF Harper -Schreiner Park.pdf](#)

4.G General Contract between the City of Kerrville and T.F. Harper & Associates L.P. for Guadalupe Park Renovations. (*A Boyle, Director of Parks and Recreation*)  
Attachment: [20240813\\_Contract TF Harper - Guadalupe Park.pdf](#)

4.H City Council - Employee Benefits Trust Trustee meeting minutes July 23, 2024. (*S McElhannon, City Secretary*)  
Attachment: [20240813\\_Minutes EBT 7-23-24.pdf](#)

4.I City Council workshop minutes July 23, 2024. (*S McElhannon, City Secretary*)  
Attachment: [20240813\\_Minutes CC workshop 7-23-24.pdf](#)

4.J City Council meeting minutes July 23, 2024. (*S McElhannon, City Secretary*)  
Attachment: [20240813\\_Minutes CC meeting 7-23-24.pdf](#)

4.K City Council budget workshop minutes August 7, 2024. (*S McElhannon, City Secretary*)  
Attachment: [20240813\\_Minutes CC budget workshop 8-07-24.pdf](#)

#### **END OF CONSENT AGENDA.**

#### **5. PUBLIC HEARING AND ORDINANCES, FIRST READING:**

5.A Ordinance No. 2024-19. An Ordinance creating a "Planned Development District" (Zoning) to authorize Medium Density Residential District uses and Short-Term Rental units; consisting of Comanche Trace Phase 13, Block D, Lots 1 through 6, and more commonly known as 3001, 3003, 3005, 3007, 3009, and 3011 Club House Road; and Comanche Trace Phase 18, Lots 7 through 28, and more commonly known as 4528 Comanche Trace Drive, Units 7 through 28; adopting a concept plan and conditions; and providing other matters relating to the subject. (*D Paxton, Director of Development Services*)  
Attachments: [20240813\\_Ord 2024-19 PDD - Comanche Trace STRs.pdf](#)  
[PZ 2024-16\\_Cody\\_In Favor.pdf](#)

- 5.B Ordinance No. 2024-20. An Ordinance amending Ordinance Nos. 2019-14 and 2021-25 which created and then amended a Planned Development District on an approximate 58.74 acre tract of land out of the Joseph S. Anderson Survey No. 141, Abstract No. 2, and the J.S. Sayder Survey No. 142, Abstract No. 290; generally located north of and in the 1000 to 1200 block of Thompson Drive (Spur 98); this amendment to revise the previously adopted Land Use Table; and providing other matters relating to the subject. (*D Paxton, Director Development Services*)  
Attachments: [20240813\\_Ord 2024-20 PDD -Landing 1000-1200Thompson.pdf](#)  
[20240813\\_Letter opposed\\_Johnson.pdf](#)

**6. ORDINANCES, FIRST READING:**

- 6.A Ordinance No. 2024-22. An Ordinance amending Chapter 2, "Administration", Article IV "Boards and Commissions", Section 2-91 "Senior Services Advisory Committee" of the Code of Ordinances of the City of Kerrville, Texas; by revising the meeting schedule; and providing other matters relating to this subject. (*K Meisner, Assistant City Manager*)  
Attachment: [20240813\\_Ord 2024-22 SSAC revised meeting schedule.pdf](#)

**7. CONSIDERATION AND POSSIBLE ACTION:**

- 7.A Presentation of the Proposed Budget for Fiscal Year 2025. (*J Behrens, Director of Finance*)
- 7.B Resolution No. 31-2024. A Resolution setting forth the Ad Valorem (property) tax rate to be considered for adoption for the 2024 tax year; said rate proposed to be \$0.5595 per \$100 of assessed value; and calling a public hearing prior to the adoption of the tax rate and the Fiscal Year 2025 budget. (*J Behrens, Director of Finance*)  
Attachment: [20240813\\_Reso 31-2024 2025 Ad Valorem Property Tax Rate.pdf](#)
- 7.C Resolution No. 35-2024. A Resolution waiving the Park Fees for International Overdose Awareness Day event within Louise Hays Park scheduled for August 31, 2024. Requested by the City of Kerrville's Recovery Community Coalition (Committee). (*A Boyle, Director of Parks and Recreation*)  
Attachments: [20240813\\_Reso 35-2024 Waive Park fees -Overdose Awareness Day.pdf](#)  
[20240813\\_Fee\\_Waive\\_Request\\_Letter.pdf](#)

**8. INFORMATION & DISCUSSION:**

- 8.A Presentation from Arcadia Live - Update on Kerrville's 4th on the River celebration. (*J Behrens, Director of Finance/ Larry Howard, Arcadia Theater*)  
Attachments: [20240813\\_Report Arcadia 4th on the River.pdf](#)  
[20240813\\_HOT Fund post report -4th on River.pdf](#)

9. **EXECUTIVE SESSION:** *City Council may, as permitted by law, adjourn into executive session at any time to discuss any matter listed above if meeting qualifications in Sections 551.071 (consultation with attorney), 551.072 (deliberation regarding real property), 551.073 (deliberation regarding gifts), 551.074 (personnel/officers), 551.076 (deliberation regarding security devices), and 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Texas Government Code. City Council also reserves the right to meet in executive session on the following issue(s):*

- 9.A Economic Development projects (551.071, 551.087): (*D Rice, City Manager*)
- Whiskey Springs, a mixed use development
  - Tivy Commons, a mixed use development

**10. ACTION ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF ANY.**

- 11. ITEMS FOR FUTURE AGENDAS:** *City Council may suggest items or topics for future agendas.*

**ADJOURN.**

---

The facility is wheelchair accessible, and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this event. Please contact the City Secretary's Office at 830-258-1118 for further information. I hereby certify that this agenda was posted as notice of the meeting on the bulletin board at the City Hall of the City of Kerrville, Texas, and on the City's website on the following date and time: August 08, 2024 at 6:30pm, and remained posted continuously for at least 72 hours preceding the scheduled time of the meeting.

Shelley McElhannon, City Secretary, City of Kerrville, Texas

---