

PARKS AND RECREATION ADVISORY BOARD  
MINUTES OF A REGULAR MEETING

KERRVILLE, TEXAS  
SEPTEMBER 17, 2015

On Thursday, September 17, 2015 the Parks and Recreation Advisory Board meeting was called to order by Bill Muse, Chair at 8:15 a.m. at the City Council Chambers in City Hall.

MEMBERS PRESENT:

Bill Muse, Chair; Meg Scott-Johnson, Bedford Mitchell, James Gardner, Jay Munson, Jacklyn Kayne

ABSENT MEMBERS:

Diane McMahon, Vice-Chair; Ed Wallace

STAFF PRESENT:

Malcolm Matthews, Director of Parks and Recreation; Tina North, Office Manager

CALL TO ORDER

1. VISITOR / CITIZENS FORUM:

None

2. APPROVAL OF MINUTES:

- 2A. Approval of minutes of the Parks and Recreation Advisory Board meeting held on September 17, 2015. Mr. Mitchell motioned to approve minutes; motion was seconded by Mr. Munson and passed 6-0.

3. INFORMATION AND DISCUSSION:

- 3A. Review of Park Regulations: Mr. Matthews distributed a handout of the Park and Recreation Ordinances and Regulations and followed up on last month's discussion regarding the amendment to city ordinances pertaining to parks. Amendments to consider in current city ordinances and trends are: Vaping - needs to be included in the existing smoking ban ordinance in parks. Park property barricades - need to make it illegal to drive or walk around park and trail signs and barricades, making it a city regulation. City park staff will work closely with the Kerrville Police Department on monitoring and enforcing state law and city regulations by amending the current city code. Firearms - current state law needs to be reflected in the City's regulation of handguns in parks. No pets allowed in swimming areas - amend ordinance to allow director to approve events involving pets in water areas. Mr. Wallace motioned to approve amending ordinances; motion was seconded by Mr. Bedford and passed 6-0.

- 3B. Project Updates - Construction - River trail extension (Lowry Connection) bid was awarded. Construction to start in two weeks just west of the Riverside Nature Center and crossing Town Creek to Lowry Park. The Lowry Park trailhead will be limited to on street parking with one pull in for ADA accessibility. The large oak tree that is located in Lowry Park will be protected. The Lowry extension should be completed by the spring of 2016. Youth Sports Complex - project is still in the design and planning stages. The land is currently privately owned by the Cailloux Foundation, and at the end of the project, the land will be donated to the City of Kerrville.

Project completion is expected in early 2017. The city will be budgeting sports field and building maintenance, utilities, equipment, and staffing in the FY17 budget.

Budget FY15 Summary – Kerrville-Schreiner Park had an excellent revenue year for FY15, with a cost recovery of 107%. The newly renovated Louise Hays Park and River Trail has generated an increased use and interest in special events. As a result, the city will start to look at cost recovery for special events tied to budget and personnel impacts. The Olympic Pool had increased attendance in 2015 over the past few years.

RecTrac / WebTrac – The on-line reservation system, WebTrac, was implemented in 2009 and is used to register for events, make overnight camping reservations, and facility rentals in all city parks. A recent goal of this on-line system has been to increase on-line reservation use and reduce walk-in/phone reservations. Staff is working closely with the city's IT and Finance Departments on everything from graphics, to splash pages, information requests, tracking information, what we are asking of people, and also how we market the department.

4. ITEMS FOR FUTURE AGENDA:

Updates on Projects and Programs  
Review of Parks Regulations

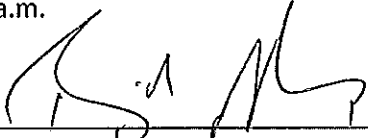
5. ANNOUNCEMENTS OF COMMUNITY INTEREST:

Jacklyn Kayne announced the *Kerr County Market Days* will be starting their fall schedule next Saturday, 26<sup>th</sup> at the courthouse and will be going on October and November.

6. ADJOURNMENT:

Mr. Wallace moved to adjourn; kay motion seconded by and passed 5-0. Meeting adjourned at 9:19 a.m.

APPROVED: \_\_\_\_\_

  
Bill Muse, Chair

DATE: \_\_\_\_\_

9/17/2015

ATTEST: \_\_\_\_\_

  
Malcolm Matthews, Director of Parks and Recreation

RECORDING SECRETARY: \_\_\_\_\_

  
Tina North, Office Manager