

KERRVILLE-KERR COUNTY JOINT AIRPORT BOARD

Regular Meeting

Wednesday, September 25, 2019 at 8:30 a.m.

Airport Terminal Conference Room

1877 Airport Loop Road

Kerrville, Texas 78028

MEMBERS PRESENT:

Bill Wood, President

Mark Mosier, Vice President

Jim Mans

Keith Miller

MEMBERS ABSENT:

Trey Atkission

AIRPORT BOARD STAFF PRESENT:

Mary Rohrer, Airport Manager

Carole Dungan, Executive Assistant

COUNTY STAFF PRESENT;

Tom Moser' County Commissioner Precinct 2

James Robles, Assistant County Auditor

I-N-D-E-X

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	1. Approve term modifications for Board Members	
	2. Approved Job Descriptions for Board President and Vice President	
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	• 2019 RAMP	
	• Runway Strength	
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	1. Quarterly Report on Action Steps from Champions	
	○ Economic Development - Mark Mosier	
	○ Infrastructure and Financing - Bill Wood	
	○ Service Levels – Keith Miller	
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5.	EXECUTIVE SESSION	
	The Kerrville-Kerr County Joint Airport Board reserves the right to discuss any of the above Items in executive closed session if they meet the qualifications in Session 551.071(consultation with Attorney), 551.072 (deliberations regarding real property), 551.073 (deliberations regarding gifts), 551.074 (personnel matters), 551.075, 551.076(deliberations regarding security devices) or 551.087 (deliberation regarding economic development negotiations) of Chapter 551 of the Government Code of the State of Texas.	
6.	ADJOURNMENT	5

1. VISTOR FORUM –

Tom Mosier brought forth the issue of Light Pollution – “Dark Skies” – Bill Wood and Mary Rohrer have met with Drew Paxton and Mary is meeting with Drew Paxton on September 26, 2019 on this issue.

2. KERRVILLE – KERR COUNTY JOINT AIRPORT BOARD MEMBER FORUM –

Jim Mans mention to the board that all should look at the signs to see how nice they look as they have been sandblasted.

3. CONSENT AGENDA:

The Board approved the Joint Airport Board minutes for August with a vote of 3-1-1 with one member absenting and one member absent.

4. DISCUSSION AND POSSIBLE ACTION

4A. Financials - James Robles – Presented the financials for August. A motion to accepted the financials was made and seconded. President Wood called for a vote. The vote was 4-1 with one member absent.

4B. Airport Board Discussion

- Issue of Board Terms was discussed at length. A motion was made that the staggered terms as they are now will remain but when the current places expire the next term will be one five-year term (see attached diagram) and seconded. The motion passed.
- Job Descriptions for both the President and Vice President were accepted with the Vice President being aware of the President’s responsibilities (see attached form with changes to wording). Motion was made to accept the Job Descriptions for both the President and Vice President with 2 additional responsibilities added. Motion passed with a vote of 4-0 with one member absent.

4C. General Updates:

- Mary also reported on the schedule for the T-Hangar project.
- In addition, she informed the board that the RAMP funds for this year have been used and she is working on her list of projects for RAMP for FY 2020.
- In closing she gave the board summary of her in process changing the pavement ratings for our runways.

4E. Strategic Planning –

- Each of the Champions gave a brief summary of their work on action items.

4F. Real Property (executive sessions 551.072)

- Leases – The board went into executive session at 10:26 a.m.
- The Board came out of Executive Session at 11:24 am. A motion was made and seconded to proceed with the lease with Higher Plains

5. ADJOURNMENT

Motion for adjournment was made and seconded. Vote was taken 4-0 with one member absent. Meeting adjourned at 11:26 p.m.