

Pleadings in Criminal Actions

Our law provides that a person charged with a criminal violation must enter a plea. You have the absolute right to enter your plea in open court, in person. However, it is possible to enter your plea without a personal appearance if you so desire. A Defendant charged with a misdemeanor for which the maximum possible punishment is by fine only may mail or deliver to the Court a plea of "Not Guilty", "Guilty", or "Nolo Contendere" in lieu of making said plea in Open Court. Additionally, a defendant who is confined in a penal institution may enter a written plea by U.S. mail, secure electronic or facsimile transmission. You have the right to counsel. However, this Court does not normally appoint attorneys in fine only offenses.

If you wish to enter a plea of "Not Guilty" in writing, please indicate your plea and type of trial desired on this form. You will be contacted by letter regarding a Court setting.

You may pay the fine without a Court appearance by entering a plea of "Guilty" or "Nolo Contendere" on the form below and submitting this form and payment to the Court prior to your appearance date. If you do not submit this form and pay the fine, your appearance will be required.

**PLEA FORM**

STATE OF TEXAS ) ( IN THE MUNICIPAL COURT  
VS. ) ( CITY OF KERRVILLE  
 ) ( KERR COUNTY TEXAS

DOCKET NO. \_\_\_\_\_

CHARGE: \_\_\_\_\_

**TO THE HONORABLE JUDGE OF SAID COURT:**

PURSUANT to Article 27.14 CCP and 27.19, I wish to enter the following plea regarding the above name offense:

NOT GUILTY—Trial before the Court; I wish to waive my right to a Jury Trial.

NOT GUILTY—Trial by Jury.

NOLO CONTENDERE—I waive my right to a Jury Trial and Court appearance. I understand that the Court shall dispose of this case without requiring my appearance in Court. I further waive my right to appear in open court for the purpose of entering my plea.

GUILTY—I waive my right to a Jury Trial and Court appearance. I understand that the Court shall dispose of this case without requiring my appearance in Court. I further waive my right to appear in open court for the purpose of entering my plea.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_