

DEVELOPMENT SERVICES

CODE ENFORCEMENT PROCESS



Complaint Received

All Code Enforcement cases begins when a complaint is called in or online submittal.



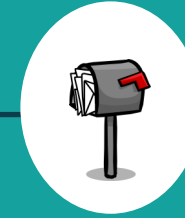
Case Referred to Code Enforcement Officer

Upon receipt of a complaint, the case is referred to the Code Enforcement Officer.



Inspection Conducted

The property is inspected in order to determine whether the complaint is valid and a violation exists.



Notification

If there is a violation, the owner/renter of the property is notified and is given an opportunity to abate the violation.



Follow Up of Violation

The Code Enforcement Officer will do a follow up inspection to make sure the violation has been abated.



Citation Issued

If the violation is not abated by the property owner, citations are issued to the Kerrville Municipal Court.



Court Proceeding

The parties appear in court. The case is prosecuted by the Municipal Prosecutor.



Case Disposition

Property owners who fail to correct violations are typically fined.



Case Closed

If the violation is corrected, the case is closed. If not, additional citations may be issued.