

PARKS AND RECREATION ADVISORY BOARD  
MINUTES OF A REGULAR MEETING

KERRVILLE, TEXAS  
JUNE 23, 2022

**MEMBERS PRESENT**

Lisa Nye-Salladin, Erik Silvius, Wayne Uecker, Karen Yanez, Cabe Johnson, Nicholas Cantrell

**ABSENT MEMBERS**

Dr. Charles Huebner, Vice-Chair; Morgan Bond, David Bartels

**STAFF PRESENT**

Ashlea Boyle, Director of Parks and Recreation; Deidre Flores, Assistant Director of Parks and Recreation; Tina North, Office Manager; Malcolm Matthews, Consultant

**CALL TO ORDER**

On Thursday, June 23, 2022 the Parks and Recreation Advisory Board regular meeting was called to order by Wayne Uecker at 4:00 p.m. in the Recreation Hall at Kerrville-Schreiner Park.

**INVOCATION**

Offered by Wayne Uecker

**1. VISITOR / CITIZENS FORUM**

None.

**2. INTRODUCTION OF NEW BOARD MEMBERS**

2A Wayne Uecker introduced the three new board members elected to the Parks and Recreation Advisory Board Committee. Listed below are:

- Nicholas Cantrell
- Cabe Johnson
- Lisa Nye-Salladin

Ashlea Boyle introduced Deidre Flores as the new Assistant Director of Parks and Recreation.

**3. APPROVAL OF MINUTES**

3A Approval of minutes of the Parks and Recreation Advisory Board regular meeting held on March 10, 2022. Michelle Yanez motioned to approve minutes as presented; motion was seconded by Lisa Nye-Salladin and passed 5-0.

**4. ELECTION OF OFFICERS**

**4A Chair**

Lisa Nye-Salladin made a motion to nominate Nicholas Cantrell for chair; the motion was seconded by Michelle Yanez and passed 5-0.

**4B Vice-Chair**

Michelle Yanez made a motion to nominate Wayne Uecker for vice-chair; the motion was seconded by Lisa Nye-Salladin and passed 5-0.

Erik Silvius arrived at 4:10 p.m.

**5. INFORMATION AND DISCUSSION**

5A Singing Wind Park Master Plan – Malcolm Matthews gave presentation and discussed the following:

Mr. Matthews began the presentation by listing the current uses and facilities at Singing Wind Park. At the present time, Singing Wind Park has the following: a playground, ballfields, a skate park, an Olympic size pool, hiking and biking trails, a maintenance storage, and an existing parking lot.

### Site Challenges

- Diverging park interests
- Expanding area development and traffic conflicts
- Existing gas main / possible relocation
- Erosion / trail use
- Facility repurposing
- Alternative locations for park uses
- Park development cost

### Specific Recommendations for Singing Wind Park

- Develop Singing Wind Park Master Plan
- Repurpose lit softball fields – consider Dog Park, pump track, disc golf, BMX track
- Enhance / expand Skate Park; upgrade Skate Park lighting
- Add trail benches to backside of park
- Add on-street parking to Olympic Drive
- Consider additional park entrance – Olympic Dr. and Loop 534 area (parking / trail access)
- Develop as a “bike park” with multiple features; add “flow” mountain bike trail
- Olympic Pool – address short term maintenance and code issues
- Develop Olympic Pool Feasibility Study findings (heat pool, update diving area, add competitive swim and lap swimming features, use solar power)

### General City-Wide Park Recommendations Relative to Singing Wind Park

- Upgrade playgrounds (shade, accessibility for all, safety)
- Tree planting; native landscaping
- Add more dog parks
- Add Wi-Fi, security cameras, recycling stations
- Develop alternative modes of travel to parks
- Improve connection of neighborhoods to parks
- Improve storm water runoff / erosion through best management practices

### Next Steps

Develop concepts and implementation approach; develop alternative themed concepts for public input and prioritization. Prepare scope, cost estimates and phasing.

- Additional feedback and comments from the Parks and Recreation Advisory Board Committee are due, via email to Mrs. Boyle by July 5th.
- Public input meeting will be scheduled on July 20<sup>th</sup> at 5:30 p.m. at the Dietert Center.
- A special meeting of the Parks and Recreation Advisory Board will be scheduled on August 17<sup>th</sup> at 5:30 p.m. at the Dietert Center to gather all the information / input.
- PRAB regular meeting for adoption of the Singing Wind Master Plan – September 8th at 4:30 p.m. at the Library to approve and adopt the Singing Wind Master Plan.

- City Council Joint Workshop with Parks and Recreation Advisory Board for Singing Wind Master Plan – September 20th at 10:00 a.m. at City Hall to present Singing Wind Master Plan to City Council for approval in September 2022.
- City Council Meeting to adopt the Singing Wind Master Plan by Resolution – September 27<sup>th</sup> at 6:00 p.m. at City Hall

The board was asked to provide Mrs. Boyle with any additional feedback or comments that were not already identified in today's presentation of the Master Plan for Singing Wind Park by July 5, 2022.

## **6. CONSIDERATION AND POSSIBLE ACTION**

6A Mrs. Nye-Salladin asked the board to consider moving the board meeting day and time to a different day. Due to scheduling issues, Mrs. Nye-Salladin discussed with the board members the possibility of moving upcoming board meetings to Thursdays in the afternoon.

- Nicholas Cantrell made a motion to reschedule board committee meetings to Thursdays at 4:30 p.m.; the motion was seconded by Erik Silvius and passed 6-0.

## **7. ITEMS FOR FUTURE AGENDA**

Singing Wind Master Plan

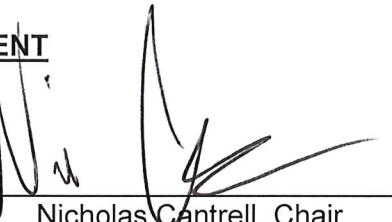
## **8. ANNOUNCEMENTS OF COMMUNITY INTEREST**

8A Mrs. Boyle announced that she had provided the board the director's report.

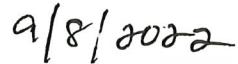
## **9. ADJOURNMENT**

5:42 p.m.

APPROVED: \_\_\_\_\_

  
Nicholas Cantrell, Chair

DATE: \_\_\_\_\_

  
9/8/2022

ATTEST: \_\_\_\_\_

  
Ashlea Boyle

Ashlea Boyle, Director of Parks and Recreation

RECORDING SECRETARY: \_\_\_\_\_

  
Tina North, Office Manager

PARKS AND RECREATION ADVISORY BOARD  
MINUTES OF A SPECIAL PUBLIC INPUT MEETING

KERRVILLE, TEXAS  
JULY 20, 2022

**MEMBERS PRESENT**

Nicholas Cantrell- Chair; Wayne Uecker- Vice-Chair; Lisa Nye-Salladin, Erik Silvius, Karen Yanez

**ABSENT MEMBERS**

Dr. Charles Huebner, Morgan Bond, David Bartels, Cabe Johnson

**STAFF PRESENT**

Ashlea Boyle, Director of Parks and Recreation; Deidre Flores, Assistant Director of Parks and Recreation; Rosa Ledesma, Recreation Manager; Tina North, Office Manager; Malcolm Matthews, Consultant

**CALL TO ORDER**

On Wednesday, July 20, 2022 the Parks and Recreation Advisory Board special public input meeting was called to order by Nicholas Cantrell, Chair at 5:30 p.m. in the Grill Room at the Dietert Center.

**1. INTRODUCTION OF NEW BOARD MEMBERS**

1A Public Input Meeting for the Singing Wind Park Master Plan- Mr. Cantrell spoke about the importance of parks for the Kerrville community's quality of life, then announced the assembled parks and recreation advisory board members and city council members at tonight's meeting.

Mr. Cantrell then introduced Ashlea Boyle, Director of Parks and Recreation. Mrs. Boyle thanked the public for attending and showing their support for the Singing Wind Park Master Plan. She emphasized the significance of the Park and Recreation department's vision and the value of community input.

Mrs. Boyle began the power point presentation and discussed the following information: The Parks and Recreation Department's mission statement and its tagline "Get. Outdoors. Be active. Play".

Topics of Presentation:

- Master Plan Update 2022 Process- the plan approval and adoption process consist of the following:
  1. Parks and Recreation Advisory Board (PRAB)
    - Engagement in 2021, several meetings.
    - Draft unanimously approved by the board on March 10, 2022
  2. Texas Parks and Wildlife Department (TPWD)
    - Draft approved on March 21, 2022
  3. Kerrville City Council (CC)
    - Workshop on April 19, 2022.
    - Approved and adopted by Resolution 19-2022 on April 26, 2022.
  4. Texas Parks and Wildlife Department
    - Submitted to TPWD for final approval.
- Public Input Process- the process was made up of the Parks and Recreation Advisory Board meetings and the steering committee meetings listed below, which were posted and open to the public.
  - March 25, 2021
  - April 27, 2021
  - June 1, 2021

- September 7, 2021
  - October 12, 2021
  - December 15, 2021
  - March 10, 2022
- Public Input Meeting – was held on December 15, 2021 at the Dietert Center; meeting was posted and open to the public
  - E-mail submissions with feedback also accepted.
- Online Survey for additional input was set up and went live in March 2022
- City Council / Parks and Recreation Advisory Board held a joint Workshop on April 19, 2022; meeting was posted and open to the public.
- Notification method for public input was circulated through press releases, city's website, social media platforms, e-mail blasts, and public notices in local newspapers.

Singing Wind Park was identified by the public, staff, and community input as the top priority park for capital improvement needs.

- Kerrville Olympic Pool Feasibility Study- scope of this study was to evaluate the condition of the exiting complex, to assess the needs of a competitive facility vs. community facility or combination of both, to give recommendations for improvements and to create a cost analysis for construction and operation. The forensic study determined that the Olympic Pool is in good condition, but needs to be replastered, diving boards addressed, deep end crack addressed, and pump room updated.

Malcolm Matthews, Consultant discussed the following points for the Singing Wind Park and the Singing Wind Park Master Plan:

- Singing Wind Park- Current uses and facilities are as follows:
  1. Playground
  2. Ballfields
  3. Skatepark
  4. Olympic Pool
  5. Trails
  6. Maintenance storage
  7. Parking
- Existing conditions for each of the following site challenges:
  - Diverging park interests
  - Expanding area development and traffic conflicts
  - Existing gas main and possible relocation
  - Erosion and trail use
  - Facility repurposing
  - Alternative locations for park uses
  - Park development costs
- Singing Wind Master Plan- specific recommendation are as follows:
  - Develop Singing Wind Park Master Plan
  - Repurpose lit softball fields – considering a dog park, pump track, disc golf, BMX track, etc.
  - Enhance / expand Skate Park; upgrade skate park lighting
  - Add trail benches to backside of park

- Add on-street parking to Olympic Drive
- Consider additional park entrance – at Olympic Dr. and Loop 534 area (parking / trail access)
- Develop as a “bike park” with multiple features; add “flow” mountain bike trail
- Olympic Pool – address short term maintenance and code issues
- Develop Olympic Pool Feasibility Study findings (heat pool, update diving area, add competitive swim and lap swimming features, use solar power)
- General city-wide park recommendations:
  - Upgrade playgrounds (shade, accessibility for all, safety, etc.)
  - Tree planting; native landscaping
  - Add more dog parks
  - Add Wi-Fi, security cameras, and recycling stations
  - Develop alternative modes of travel to parks
  - Improve connection of neighborhoods to parks
  - Improve storm water runoff / erosion through best management practices
- Timeline- this schedule is tentative and subject to change
  - Public Input Meeting – July 20<sup>th</sup>, 5:30 p.m. at the Dietert Center
  - Parks and Recreation Advisory Board (PRAB) Meeting
    - Input Results – August 17<sup>th</sup>, 5:30 p.m. at the Dietert Center.
    - Plan Adoption – September 8<sup>th</sup>, 4:30 p.m. at the Butt-Holdsworth Memorial Library
  - PRAB Joint Workshop with the Kerrville City Council
    - September 20th, 10:00 a.m. at City Hall
  - City Council consideration of adopting the SW Park Master Plan by resolution
    - September 27<sup>th</sup> at 6:00 p.m. at City Hall City Council Chambers during their regular meeting
  - Today's Goals
    - To obtain a sign-in sheet and contact information for all attendees
    - Review draft projects list and invite attendees to prioritize projects
    - Have attendees identify any additional projects and priorities

Citizens were given blue dots and instructed to place them on the flip charts next to the projects next to the items on the list they felt were the most important and significant items on the lists. Post-it note pads were available for the public to write any feedback or items not already included on the project lists presented.

2.

ADJOURNMENT

6:30 p.m.

APPROVED:



Nicholas Cantrell, Chair

DATE: 9/8/2022

ATTEST:



Ashlea Boyle, Director of Parks and Recreation

RECORDING SECRETARY:



Tina North, Office Manager

PARKS AND RECREATION ADVISORY BOARD  
MINUTES OF A SPECIAL MEETING

KERRVILLE, TEXAS  
August 16, 2022

**MEMBERS PRESENT**

Nicholas Cantrell- Chair; Wayne Uecker- Vice-Chair; Lisa Nye-Salladin, Erik Silvius, Cabe Johnson, Dr. Charles Huebner, Morgan Bond

**ABSENT MEMBERS**

David Bartels, Karen Yanez

**STAFF PRESENT**

Deidre Flores, Assistant Director of Parks and Recreation; Tina North, Office Manager; Malcolm Matthews, Consultant

**CALL TO ORDER**

On Tuesday, August 16, 2022 the Parks and Recreation Advisory Board special meeting was called to order by Nicholas Cantrell, Chair at 5:30 p.m. in the Grill Room at the Dietert Center.

**INVOCATION**

Offered by Dr. Charles Huebner

**1. VISITOR / CITIZENS FORUM**

None.

**2. INFORMATION AND DISCUSSION**

2A. Nicholas Cantrell explained tonight's meeting process and introduced Deidre Flores, Assistant Director of Parks and Recreation. The board was updated by Mrs. Flores on the Singing Wind Park Master Plan and the topics that will be covered in tonight's special called meeting. She then presented Malcolm Matthews, Consultant.

Mr. Matthews began the discussion with a handout that listed suggestions gathered at the public input meeting held on July 20, 2022. Residents of Kerrville who attended the public input meeting in July wrote suggestions on easel boards using post-it notes. On the distributed handout, Mr. Matthews included every idea from the post-it notes. The public scored the following eleven recommendations as having the highest priority, by zone. These priority projects resulted in the need to prepare a Singing Wind Park Master Plan to ensure organized development of the park over the long term. The planning process for this master plan has resulted in further identification of needs and interest of the park. Mr. Matthews presented handouts with possible locations for priority items identified by the public input meeting on July 20, 2022. During this presentation he invited the public and the board to provide feedback and suggestions to possible adjustments to locations and types of amenities. Mr. Malcolm reviewed each suggestion listed below through the power point presentation and handouts:

**Zone 1**

1. 1.3 – Create trailhead to all hike / bike trails in park, including connectivity to pool and other activity centers in the park. Include signage, covered seating, small gathering pavilion, drinking fountain, trash / recycle receptacles and benches.
2. 1.4 – Install BMX / pump track
3. 1.6 – Define existing trails; work to eliminate "rogue" trails to mitigate erosion and improve safety

Wayne Uecker arrived at 5:41 p.m.

4. 1.7 – Create connection to River Trail / Schreiner University by way of Olympic Drive extension to the south

5. 1.9 – Add disc golf course

Zone 2

6. 2.1 – Implement Olympic Pool Feasibility Study as stand-alone project; include generalized footprint in master plan

7. 2.2 – Repurpose ball fields #2 and #3 to multifaceted / zoned dog park with shaded seating, dog-size appropriate areas, drinking bowls, internal walking trail, and signage

8. 2.6 – Evaluate the use of solar panels to heat the pool / provide level of power for park features / security lighting

Zone 3

9. 3.3 – Permanently address eroded areas along 8" gas pipeline; recommend relocating line away from park and abandon / remove line

10. 3.4 – Improve Skate Park – add shade, new features, address erosion, add drinking fountain, seating, signage, trash / recycle receptacles; add walkway to restroom; improve event / competition support features (i.e. surfaces for booths, tents, and trailers, wiring for sound system / electronic boards, Wi-Fi capability, etc.); improve lighting efficiency; work with skate community to define features and design

Zone 4

11. 4.1 – Improve playground ADA access throughout with equipment that is accessible by all

The Singing Wind Park Master Plan overview, summary of proposed features, and descriptions were covered by Mr. Matthews. Improvements to Singing Wind Park were noted as the highest priority project in the 2022 Kerrville Parks and Recreation Master Plan and a priority for community parks and recreation in the Kerrville 2050 Comprehensive Plan, according to a handout that was distributed to the board.

The goal is to establish the project element priorities, determine any land use advantages or conflicts in placement of these elements in the park, and to generally provide space allocation to each element and improvement to effectively plan the park. Facility design will be established with a future funding and design phase for any of the park elements, whereby scope and details will be developed.

Morgan Bond left at 6:30 p.m.

The Advisory Board Committee gave their recommendations and were questioned by Mr. Matthews over their acceptance of the following modifications to the Singing Wind Master Plan:

- A. Move the bike facility to the Southeast nearer the Skate Park
- B. Create a low impact, off-leash dog park where the bike facility currently is shown
- C. Also move the Disc Golf course to the west side of the park

- D. Add "develop defined enduro trails" to the trail section to try to limit rogue trails / erosion
- E. Adjust the current west side trail head / parking, as needed
- F. Change "extend Olympic Drive" to connect to Main Street, as opposed to Schreiner University and only mention Schreiner University as a river trail

3. **ITEMS FOR FUTURE AGENDA**

3A. Nothing was discussed.

4. **ANNOUNCEMENTS OF COMMUNITY INTEREST**

4A. Nothing was announced.

5. **ADJOURNMENT**

7:15 p.m.

APPROVED: \_\_\_\_\_



Nicholas Cantrell, Chair

DATE: \_\_\_\_\_

9/8/2022

ATTEST: \_\_\_\_\_



Ashlea Boyle, Director of Parks and Recreation

RECORDING SECRETARY: \_\_\_\_\_



Tina North, Office Manager